

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                      |
| <b>Course ID:</b> CJP/<br>PFAJAKA/07                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Course name:</b> Academic English |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 2 <b>Per study period:</b> 28<br><b>Course method:</b> combined, present                                                                                                                                                                                                                                                                                                              |                                      |
| <b>Number of credits:</b> 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |
| <b>Course level:</b> I., II., N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |
| <b>Conditions for course completion:</b><br>kontrolný písomný test, aktivita na hodine<br>záverečný písomný test<br>povolené max. 2 absencie<br>stupnica hodnotenia: A 93-100, B 86-92, C 79-85, D 72-78, E 65-71, FX 64 a menej<br>aktivita na hodine<br>predmet končí hodnotením, t.j. povolený je 1 opravný test                                                                                                                                                                                                            |                                      |
| <b>Learning outcomes:</b><br>Osvojenie si a rozvíjanie užitočných techník akademického písomného ako aj ústneho prejavu so zameraním na rozvoj jazykových kompetencií študenta, na upevňovanie a rozvíjanie všetkých jazykových zručností na stredne pokročilej úrovni ovládania jazyka (B2) podľa Spoločného európskeho referenčného rámca pre jazyky). Predmet kladie dôraz na používanie angličtiny v akademickom prostredí.                                                                                                |                                      |
| <b>Brief outline of the course:</b><br>Akademická angličtina a jej charakteristiky<br>Čítanie odborných článkov, analýza, parafrázovanie<br>Spájacie slová v akademickom písaní<br>Formálna a neformálna angličtina a ich črty<br>Vyjadrovanie príčiny, následku v akademickom jazyku<br>Čítanie odbornej publikácie, analýza, parafrázovanie<br>Slovo tvorba v anglickom jazyku- predpony a prípony<br>Ako prezentovať v angličtine<br>Parafrázovanie a definovanie<br>Ako písať abstrakt<br>Slovosled v akademickom diškurze |                                      |
| <b>Recommended literature:</b><br>Seal B.: Academic Encounters, CUP, 2002<br>T. Armer :Cambridge English for Scientists, CUP 2011<br>M. McCarthy M., O'Dell F. - Academic Vocabulary in Use, CUP 2008<br>Zemach, D.E, Rumisek, L.A: Academic Writing, Macmillan 2005                                                                                                                                                                                                                                                           |                                      |

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| Olsen, A. : Active Vocabulary, Pearson, 2013<br>www.bbclearningenglish.com<br>Cambridge Academic Content Dictionary, CUP, 2009 |       |      |      |      |       |
| <b>Course language:</b>                                                                                                        |       |      |      |      |       |
| <b>Notes:</b>                                                                                                                  |       |      |      |      |       |
| <b>Course assessment</b><br>Total number of assessed students: 292                                                             |       |      |      |      |       |
| A                                                                                                                              | B     | C    | D    | E    | FX    |
| 29.11                                                                                                                          | 22.26 | 16.1 | 11.3 | 8.22 | 13.01 |
| <b>Provides:</b> PaedDr. Gabriela Bednáriková                                                                                  |       |      |      |      |       |
| <b>Date of last modification:</b> 21.04.2016                                                                                   |       |      |      |      |       |
| <b>Approved:</b>                                                                                                               |       |      |      |      |       |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                             |       |                                      |     |      |       |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                  |       |                                      |     |      |       |
| <b>Course ID:</b> CJP/OA/11                                                                                                                                                                                       |       | <b>Course name:</b> Business English |     |      |       |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 2 <b>Per study period:</b> 28<br><b>Course method:</b> combined, present |       |                                      |     |      |       |
| <b>Number of credits:</b> 4                                                                                                                                                                                       |       |                                      |     |      |       |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                              |       |                                      |     |      |       |
| <b>Course level:</b> I., II., N                                                                                                                                                                                   |       |                                      |     |      |       |
| <b>Prerequisites:</b>                                                                                                                                                                                             |       |                                      |     |      |       |
| <b>Conditions for course completion:</b>                                                                                                                                                                          |       |                                      |     |      |       |
| <b>Learning outcomes:</b>                                                                                                                                                                                         |       |                                      |     |      |       |
| <b>Brief outline of the course:</b>                                                                                                                                                                               |       |                                      |     |      |       |
| <b>Recommended literature:</b>                                                                                                                                                                                    |       |                                      |     |      |       |
| <b>Course language:</b>                                                                                                                                                                                           |       |                                      |     |      |       |
| <b>Notes:</b>                                                                                                                                                                                                     |       |                                      |     |      |       |
| <b>Course assessment</b><br>Total number of assessed students: 38                                                                                                                                                 |       |                                      |     |      |       |
| A                                                                                                                                                                                                                 | B     | C                                    | D   | E    | FX    |
| 36.84                                                                                                                                                                                                             | 15.79 | 2.63                                 | 0.0 | 5.26 | 39.47 |
| <b>Provides:</b> Mgr. Barbara Mitříková                                                                                                                                                                           |       |                                      |     |      |       |
| <b>Date of last modification:</b> 21.04.2016                                                                                                                                                                      |       |                                      |     |      |       |
| <b>Approved:</b>                                                                                                                                                                                                  |       |                                      |     |      |       |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |
| <b>Course ID:</b> CJP/<br>PFAJKKA/07                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Course name:</b> Communicative Competence in English |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 2 <b>Per study period:</b> 28<br><b>Course method:</b> combined, present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |
| <b>Number of credits:</b> 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |
| <b>Course level:</b> I., II., N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |
| <b>Conditions for course completion:</b><br>ontroľný písomný test, aktivita na hodine<br>stupnica hodnotenia A 93-100, B 86 - 92, C 79-85, D 72-78, E 65-71, FX menej ako 64<br>Povolené max. 2 absencie počas semestra<br>predmet končí hodnotením, možnosť jedného opravného testu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |
| <b>Learning outcomes:</b><br>Uplatnenie a aktívne používanie svojich teoretických vedomostí v praktických komunikačných situáciách. Zdokonalenie jazykových vedomostí a zručností študenta, rečovej, pragmatickej a vecnej kompetencie, predovšetkým zlepšujú komunikáciu, schopnosť prijímať a formulovať výpovede, efektívne vyjadrovať svoje myšlienky ako aj orientovať sa v obsahovom pláne výpovede. Precvičovanie rečových intencií kontaktných (napr. pozdravy, oslovenia, pozvanie, oslovenie), informatívnych (napr. získavanie a podávanie informácií, vyjadrenie priestorových a časových vzťahov), regulačných (napr. prosba, poďakovanie, zákaz, pochvala, súhlas, nesúhlas) a hodnotiacich (napr. vyjadrenie vlastného názoru, stanoviska, želania, emócií). Výsledkom budovania praktickej jazykovej kompetencie majú byť vedomosti a zručnosti zodpovedajúce požiadavkám a kritériám dokumentu Spoločný európsky referenčný rámec pre vyučovanie jazykov - úroveň B2. |                                                         |
| <b>Brief outline of the course:</b><br>Rodina, jej formy a problémy<br>Vyjadrovanie pocitov a dojmov<br>Dom, bývanie a budúcnosť<br>Formy a dialekty v anglickom jazyku<br>Život v meste a na vidieku<br>Kolokácie a idiomy, zaužívané slovné spojenia<br>Prázdniny a sviatky vo svete<br>Životné prostredie a ekológia<br>Výnimky zo slovosledu<br>Frázové slovesá a ich použitie<br>Charakteristiky neformálneho diškurzu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |
| <b>Recommended literature:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                         |

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| McCarthy M., O'Dell F.: English Vocabulary in Use, 1994<br>Misztal M.: Thematic Vocabulary, 1998<br>Fictumova J., Ceccarelli J., Long T.: Angličtina, konverzace pro pokročilé, Barrister and Principal, 2008<br>Peters S., Gráf T.: Time to practise, Polyglot, 2007<br><a href="http://www.bbclearningenglish.com">www.bbclearningenglish.com</a><br>Jones L.: Communicative Grammar Practice, CUP, 1985<br>Alexander L.G.: Longman English Grammar, Longman, 1988 |       |      |      |      |      |
| <b>Course language:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |      |      |      |      |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |      |      |      |      |
| <b>Course assessment</b><br>Total number of assessed students: 178                                                                                                                                                                                                                                                                                                                                                                                                   |       |      |      |      |      |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | B     | C    | D    | E    | FX   |
| 36.52                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 22.47 | 19.1 | 9.55 | 7.87 | 4.49 |
| <b>Provides:</b> Mgr. Zuzana Naďová                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |      |      |      |      |
| <b>Date of last modification:</b> 21.04.2016                                                                                                                                                                                                                                                                                                                                                                                                                         |       |      |      |      |      |
| <b>Approved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       |      |      |      |      |

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                      |
| <b>Course ID:</b> CJP/<br>PFAJGA/07                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Course name:</b> Communicative Grammar in English |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 2 <b>Per study period:</b> 28<br><b>Course method:</b> combined, present                                                                                                                                                                                                                                                                             |                                                      |
| <b>Number of credits:</b> 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                      |
| <b>Course level:</b> I., II., N                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                      |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |
| <b>Conditions for course completion:</b><br>kontrolná písomná práca,<br>záverečná písomná práca<br>stupnica hodnotenia: A 93-100, B 86-92, C 79-85, D 65-71, 64 a menej - FX<br>aktivita na hodinách, povolené 2 absencie<br>predmet je ukončený hodnotením, možnosť jedného opravného testu                                                                                                                                                                                                  |                                                      |
| <b>Learning outcomes:</b><br>Identifikovanie a odstránenie najfrekvencovanejších gramatických chýb v ústnom prejave, ako aj v písomnom styku. Rozvoj jazykových kompetencií študenta so zameraním na funkcie gramatiky anglického jazyka v každodennej interakcii, v komunikačnom akte na stredne pokročilej úrovni ovládania jazyka (B2 podľa Spoločného európskeho referenčného rámca pre jazyky).                                                                                          |                                                      |
| <b>Brief outline of the course:</b><br>Zvieratá a rastliny na zemi<br>Zločin a trest<br>Cestovanie po mori a vzduchom<br>Jedlá a reštaurácie, národná kuchyňa<br>Vzdelanie na vysokých školách<br>História a viera<br>Vybrané problémy anglickej výslovnosti, gramatiky ( nepriama reč, slovotvorba, predložkové väzby, anglická syntax, kondicionály v angličtine a slovnej zásoby príslušného zamerania<br>Vybrané funkcie praktického odborného jazyka potrebné na prácu s odborným textom |                                                      |
| <b>Recommended literature:</b><br>Misztal M.: Thematic Vocabulary, 1994<br>McCarthy, O'Dell: English Vocabulary in Use, 1994<br>Alexander L.G.: Longman English Grammar, Longman, 1988<br>Jones I. - Communicative Grammar Practice, CUP, 1992<br>Vince M.: Macmillan Grammar in Context, Macmillan, 2008<br>www.bbclearningenglish.com<br>Gráf T., Peters S.: Time to practise, Polyglot, 2007                                                                                               |                                                      |

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|-----------------------------------------------|-------|------|------|------|-------|
| <b>Course language:</b>                       |       |      |      |      |       |
| <b>Notes:</b>                                 |       |      |      |      |       |
| <b>Course assessment</b>                      |       |      |      |      |       |
| Total number of assessed students: 378        |       |      |      |      |       |
| A                                             | B     | C    | D    | E    | FX    |
| 39.42                                         | 18.25 | 17.2 | 8.73 | 5.82 | 10.58 |
| <b>Provides:</b> PaedDr. Gabriela Bednáriková |       |      |      |      |       |
| <b>Date of last modification:</b> 21.09.2015  |       |      |      |      |       |
| <b>Approved:</b>                              |       |      |      |      |       |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                    |
| <b>Course ID:</b> KAaA/<br>CERTb/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course name:</b> Language Competences for Language Certificates |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Lecture / Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 0 / 2 <b>Per study period:</b> 0 / 28<br><b>Course method:</b> combined, present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                    |
| <b>Number of credits:</b> 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                    |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                    |
| <b>Course level:</b> I., II., N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                    |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Conditions for course completion:</b><br>Class attendance<br>Students are expected to attend each class according to the schedule. Transfers among the groups are possible. In case you miss one class you are required to attend the class with a different group or excuse your absence with a valid doctor's certificate. In case you miss more than two classes, you will not receive credits for the course. You must be on time for class. Should you miss the first ten minutes of a particular seminar session your presence in the class will not count.<br>Preparation<br>Students are expected to make their own copies of the required materials and complete the assigned tasks and exercises. Should you fail to bring your own copy of the required study materials or a completed home assignment for a particular seminar, your presence in class will not count. If you arrange with the tutor in advance not to attend a class session, you will be expected to submit any assignment on the subsequent session.<br>The final result is calculated according to the following formula:<br>(1st CREDIT TEST) + (2nd CREDIT TEST) = FINAL MARK<br>A 100 - 93<br>B 92 - 86<br>C 85 - 78<br>D 77 - 72<br>E 71 - 65<br>FX 64 - 0 |                                                                    |
| <b>Learning outcomes:</b><br>This is an upper-intermediate practicum for obtaining and developing necessary skills for international language certificates of TOEFL and TOEIC. Learners develop listening, speaking, reading and writing skills through practice and understand grammar through a wide variety of topics related to language testing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Brief outline of the course:</b><br>1. Language Testing, Its History, Background, Requirements<br>2. Learning Techniques, Hints and Tips<br>3. Developing Listening Skills                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                    |

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| 4. Developing Speaking through Listening<br>5. Developing Effective Reading<br>6. Vocabulary Building<br>7. Developing Writing for Testing<br>8. Understanding Grammar in Speaking<br>9. Developing Grammar in Writing<br>10. Real Test Practice<br>11. Scoring, Assessment and Self-Development                                                                                  |     |     |     |     |     |
| <b>Recommended literature:</b><br>1. Educational Testing Services, Official TOEFL iBT® Tests with Audio, Volume 1<br>2. Educational Testing Services, The Official Guide to the TOEFL® Test, Fourth Edition, McGraw Hill, New York, ISBN: 978-0-07-176657-9<br>3. Longman Preparation Series for the TOEIC Test: Advanced Course, Third Edition, Pearson ESL, ISBN-10: 0130988421 |     |     |     |     |     |
| <b>Course language:</b><br>English                                                                                                                                                                                                                                                                                                                                                |     |     |     |     |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                     |     |     |     |     |     |
| <b>Course assessment</b><br>Total number of assessed students: 15                                                                                                                                                                                                                                                                                                                 |     |     |     |     |     |
| A                                                                                                                                                                                                                                                                                                                                                                                 | B   | C   | D   | E   | FX  |
| 100.0                                                                                                                                                                                                                                                                                                                                                                             | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| <b>Provides:</b> Mgr. Július Rozenfeld, PhD.                                                                                                                                                                                                                                                                                                                                      |     |     |     |     |     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                                                                                                                                                                                                                      |     |     |     |     |     |
| <b>Approved:</b>                                                                                                                                                                                                                                                                                                                                                                  |     |     |     |     |     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                    |
| <b>Course ID:</b> KAaA/<br>CERTb/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course name:</b> Language Competences for Language Certificates |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Lecture / Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 0 / 2 <b>Per study period:</b> 0 / 28<br><b>Course method:</b> combined, present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                    |
| <b>Number of credits:</b> 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                    |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                    |
| <b>Course level:</b> I., II., N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                    |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Conditions for course completion:</b><br>Class attendance<br>Students are expected to attend each class according to the schedule. Transfers among the groups are possible. In case you miss one class you are required to attend the class with a different group or excuse your absence with a valid doctor's certificate. In case you miss more than two classes, you will not receive credits for the course. You must be on time for class. Should you miss the first ten minutes of a particular seminar session your presence in the class will not count.<br>Preparation<br>Students are expected to make their own copies of the required materials and complete the assigned tasks and exercises. Should you fail to bring your own copy of the required study materials or a completed home assignment for a particular seminar, your presence in class will not count. If you arrange with the tutor in advance not to attend a class session, you will be expected to submit any assignment on the subsequent session.<br>The final result is calculated according to the following formula:<br>(1st CREDIT TEST) + (2nd CREDIT TEST) = FINAL MARK<br>A 100 - 93<br>B 92 - 86<br>C 85 - 78<br>D 77 - 72<br>E 71 - 65<br>FX 64 - 0 |                                                                    |
| <b>Learning outcomes:</b><br>This is an upper-intermediate practicum for obtaining and developing necessary skills for international language certificates of TOEFL and TOEIC. Learners develop listening, speaking, reading and writing skills through practice and understand grammar through a wide variety of topics related to language testing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                    |
| <b>Brief outline of the course:</b><br>1. Language Testing, Its History, Background, Requirements<br>2. Learning Techniques, Hints and Tips<br>3. Developing Listening Skills                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                    |

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| 4. Developing Speaking through Listening<br>5. Developing Effective Reading<br>6. Vocabulary Building<br>7. Developing Writing for Testing<br>8. Understanding Grammar in Speaking<br>9. Developing Grammar in Writing<br>10. Real Test Practice<br>11. Scoring, Assessment and Self-Development                                                                                  |     |     |     |     |     |
| <b>Recommended literature:</b><br>1. Educational Testing Services, Official TOEFL iBT® Tests with Audio, Volume 1<br>2. Educational Testing Services, The Official Guide to the TOEFL® Test, Fourth Edition, McGraw Hill, New York, ISBN: 978-0-07-176657-9<br>3. Longman Preparation Series for the TOEIC Test: Advanced Course, Third Edition, Pearson ESL, ISBN-10: 0130988421 |     |     |     |     |     |
| <b>Course language:</b><br>English                                                                                                                                                                                                                                                                                                                                                |     |     |     |     |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                     |     |     |     |     |     |
| <b>Course assessment</b><br>Total number of assessed students: 15                                                                                                                                                                                                                                                                                                                 |     |     |     |     |     |
| A                                                                                                                                                                                                                                                                                                                                                                                 | B   | C   | D   | E   | FX  |
| 100.0                                                                                                                                                                                                                                                                                                                                                                             | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| <b>Provides:</b> Mgr. Július Rozenfeld, PhD.                                                                                                                                                                                                                                                                                                                                      |     |     |     |     |     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                                                                                                                                                                                                                      |     |     |     |     |     |
| <b>Approved:</b>                                                                                                                                                                                                                                                                                                                                                                  |     |     |     |     |     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                 |                                                                                                |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                      |                                                                                                |
| <b>Course ID:</b> CJP/TOAAHSV/14                                                                                                                                                                                                                                                                                                                      | <b>Course name:</b> Testing Professional and Academic English - Humanities and Social Sciences |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined                                                                                                                                                                   |                                                                                                |
| <b>Number of credits:</b> 1                                                                                                                                                                                                                                                                                                                           |                                                                                                |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                  |                                                                                                |
| <b>Course level:</b> N                                                                                                                                                                                                                                                                                                                                |                                                                                                |
| <b>Prerequisites:</b> CJP/AJFL2/10 or CJP/2AJEVSIII/12 or CJP/1AJEVSIV/12 or CJP/FVSAJVS2/07 or CJP/CJ/07 or CJP/FFAJSLO1/08 or CJP/FFAJPSP/08 or CJP/FFAJFIL2/08 or CJP/FFAJFIL2/08 or CJP/FFAJAE1/08 or CJP/FAJMK2/09 or CJP/CUJAZ/08 or CJP/CJTAJ/12 or CJP/CJPT2/09 or CJP/APR2/08 or CJP/ANG2/05 or CJP/AJŠR4/12 or CJP/AJPSV2/07 or CJP/AJF2/09 |                                                                                                |
| <b>Conditions for course completion:</b>                                                                                                                                                                                                                                                                                                              |                                                                                                |
| <b>Learning outcomes:</b>                                                                                                                                                                                                                                                                                                                             |                                                                                                |
| <b>Brief outline of the course:</b>                                                                                                                                                                                                                                                                                                                   |                                                                                                |
| <b>Recommended literature:</b>                                                                                                                                                                                                                                                                                                                        |                                                                                                |
| <b>Course language:</b>                                                                                                                                                                                                                                                                                                                               |                                                                                                |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                         |                                                                                                |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                                                                                                                                                                                      |                                                                                                |
| <b>Provides:</b>                                                                                                                                                                                                                                                                                                                                      |                                                                                                |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                                                                                                                                                                                          |                                                                                                |
| <b>Approved:</b>                                                                                                                                                                                                                                                                                                                                      |                                                                                                |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                                                 |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                    |                                                                                 |
| <b>Course ID:</b> CJP/TOAALV/14                                                                                                                                                     | <b>Course name:</b> Testing Professional and Academic English - Medical Science |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                                                 |
| <b>Number of credits:</b> 1                                                                                                                                                         |                                                                                 |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                                                 |
| <b>Course level:</b> N                                                                                                                                                              |                                                                                 |
| <b>Prerequisites:</b> CJP/LFMKAB/09 or CJP/LFAJDe/05 or CJP/LFAJD/08 or CJP/LFAJD/05 or CJP/LFPAJ/11 or CJP/LFPKAJ/11 or CJP/LFMKAZ/09 or CJP/LFMKAV/09                             |                                                                                 |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                                                 |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                                                 |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                                                 |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                                                 |
| <b>Course language:</b>                                                                                                                                                             |                                                                                 |
| <b>Notes:</b>                                                                                                                                                                       |                                                                                 |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                                                 |
| <b>Provides:</b>                                                                                                                                                                    |                                                                                 |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                                                 |
| <b>Approved:</b>                                                                                                                                                                    |                                                                                 |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                                                 |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                    |                                                                                 |
| <b>Course ID:</b> CJP/TOAAPV/14                                                                                                                                                     | <b>Course name:</b> Testing Professional and Academic English - Natural Science |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                                                 |
| <b>Number of credits:</b> 1                                                                                                                                                         |                                                                                 |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                                                 |
| <b>Course level:</b> N                                                                                                                                                              |                                                                                 |
| <b>Prerequisites:</b> CJP/PFAJAKA/07 or CJP/AJD2/07 or CJP/PFAJGA/07 or CJP/PFAJKKA/07                                                                                              |                                                                                 |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                                                 |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                                                 |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                                                 |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                                                 |
| <b>Course language:</b>                                                                                                                                                             |                                                                                 |
| <b>Notes:</b>                                                                                                                                                                       |                                                                                 |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                                                 |
| <b>Provides:</b>                                                                                                                                                                    |                                                                                 |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                                                 |
| <b>Approved:</b>                                                                                                                                                                    |                                                                                 |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |
| <b>Course ID:</b> KAaA/<br>ToefII/14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course name:</b> TOEFL Test |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                |
| <b>Number of credits:</b> 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |
| <b>Course level:</b> N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |
| <b>Conditions for course completion:</b><br>Passing the TOEFL iBT test at the Department of British and American Studies of the Faculty of Arts, UPJŠ in Košice as part of RIFIV project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |
| <b>Learning outcomes:</b><br>Students can register for TOEFL iBT tests and gain an international certificate.<br>Register here:<br><a href="https://toefl-registration.ets.org/TOEFLWeb/extISERLogonPrompt.do">https://toefl-registration.ets.org/TOEFLWeb/extISERLogonPrompt.do</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |
| <b>Brief outline of the course:</b><br>TOEFL iBT tests are the product of Educational Testing Services an international nonprofit organization.<br>The TOEFL test helps prove candidates have the English skills they will actually use in an academic classroom. In the test, candidates may read a passage from a textbook and listen to a lecture and then speak or write in response, just like they would in a classroom. Because the test is composed of 100% academic questions and tasks, many universities consider it the most appropriate test to use when making admissions decisions.<br>TOEFL test scores help candidates stand out because of the TOEFL test's reputation for quality, fairness and 100% academic content. It is the most widely accepted English-language test in the world, including more than 9,000 colleges, universities, agencies and other institutions in 130 countries. And that list includes the top 100 universities in the world.<br>By sending TOEFL scores to your selected university, you will be proving that you are ready for academic success.<br>Learn more at:<br><a href="http://www.upjs.sk/filozoficka-fakulta/toeic-a-toefl/">http://www.upjs.sk/filozoficka-fakulta/toeic-a-toefl/</a> |                                |
| <b>Recommended literature:</b><br>Official literature is available at <a href="http://www.ets.org/toefl/ibt/prepare/">http://www.ets.org/toefl/ibt/prepare/</a><br>1. The Official Guide to the TOEFL® Test, Fourth Edition,<br>available at <a href="http://store.ets.org/store/ets/en_US/pd/productID.252671700/categoryId.3552000">http://store.ets.org/store/ets/en_US/pd/productID.252671700/categoryId.3552000</a><br>2. Official TOEFL iBT® Tests with Audio, Volume 1,<br>available at <a href="http://store.ets.org/store/ets/en_US/pd/productID.259982900/categoryId.3552000">http://store.ets.org/store/ets/en_US/pd/productID.259982900/categoryId.3552000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                |

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| <b>Course language:</b><br>English                               |
| <b>Notes:</b>                                                    |
| <b>Course assessment</b><br>Total number of assessed students: 0 |
| <b>Provides:</b>                                                 |
| <b>Date of last modification:</b> 03.05.2015                     |
| <b>Approved:</b>                                                 |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |
| <b>Course ID:</b> KAaA/<br>ToefIz/14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course name:</b> TOEFL Test |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                |
| <b>Number of credits:</b> 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |
| <b>Course level:</b> N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |
| <b>Conditions for course completion:</b><br>Passing the TOEFL iBT test at the Department of British and American Studies of the Faculty of Arts, UPJŠ in Košice as part of RIFIV project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |
| <b>Learning outcomes:</b><br>Students can register for TOEFL iBT tests and gain an international certificate.<br>Register here:<br><a href="https://toefl-registration.ets.org/TOEFLWeb/extISERLogonPrompt.do">https://toefl-registration.ets.org/TOEFLWeb/extISERLogonPrompt.do</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |
| <b>Brief outline of the course:</b><br>TOEFL iBT tests are the product of Educational Testing Services an international nonprofit organization.<br>The TOEFL test helps prove candidates have the English skills they will actually use in an academic classroom. In the test, candidates may read a passage from a textbook and listen to a lecture and then speak or write in response, just like they would in a classroom. Because the test is composed of 100% academic questions and tasks, many universities consider it the most appropriate test to use when making admissions decisions.<br>TOEFL test scores help candidates stand out because of the TOEFL test's reputation for quality, fairness and 100% academic content. It is the most widely accepted English-language test in the world, including more than 9,000 colleges, universities, agencies and other institutions in 130 countries. And that list includes the top 100 universities in the world.<br>By sending TOEFL scores to your selected university, you will be proving that you are ready for academic success.<br>Learn more at:<br><a href="http://www.upjs.sk/filozoficka-fakulta/toeic-a-toefl/">http://www.upjs.sk/filozoficka-fakulta/toeic-a-toefl/</a> |                                |
| <b>Recommended literature:</b><br>Official literature is available at <a href="http://www.ets.org/toefl/ibt/prepare/">http://www.ets.org/toefl/ibt/prepare/</a><br>1. The Official Guide to the TOEFL® Test, Fourth Edition,<br>available at <a href="http://store.ets.org/store/ets/en_US/pd/productID.252671700/categoryId.3552000">http://store.ets.org/store/ets/en_US/pd/productID.252671700/categoryId.3552000</a><br>2. Official TOEFL iBT® Tests with Audio, Volume 1,<br>available at <a href="http://store.ets.org/store/ets/en_US/pd/productID.259982900/categoryId.3552000">http://store.ets.org/store/ets/en_US/pd/productID.259982900/categoryId.3552000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                |

|                                                                  |
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| <b>Course language:</b><br>English                               |
| <b>Notes:</b>                                                    |
| <b>Course assessment</b><br>Total number of assessed students: 0 |
| <b>Provides:</b>                                                 |
| <b>Date of last modification:</b> 03.05.2015                     |
| <b>Approved:</b>                                                 |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                    |       |                                                      |      |       |      |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                         |       |                                                      |      |       |      |
| <b>Course ID:</b> CJP/<br>LFPKAJ/11                                                                                                                                                                      |       | <b>Course name:</b> Written Communication in English |      |       |      |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 1 <b>Per study period:</b> 14<br><b>Course method:</b> combined |       |                                                      |      |       |      |
| <b>Number of credits:</b> 2                                                                                                                                                                              |       |                                                      |      |       |      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                     |       |                                                      |      |       |      |
| <b>Course level:</b> N                                                                                                                                                                                   |       |                                                      |      |       |      |
| <b>Prerequisites:</b>                                                                                                                                                                                    |       |                                                      |      |       |      |
| <b>Conditions for course completion:</b>                                                                                                                                                                 |       |                                                      |      |       |      |
| <b>Learning outcomes:</b>                                                                                                                                                                                |       |                                                      |      |       |      |
| <b>Brief outline of the course:</b>                                                                                                                                                                      |       |                                                      |      |       |      |
| <b>Recommended literature:</b>                                                                                                                                                                           |       |                                                      |      |       |      |
| <b>Course language:</b>                                                                                                                                                                                  |       |                                                      |      |       |      |
| <b>Notes:</b>                                                                                                                                                                                            |       |                                                      |      |       |      |
| <b>Course assessment</b><br>Total number of assessed students: 140                                                                                                                                       |       |                                                      |      |       |      |
| A                                                                                                                                                                                                        | B     | C                                                    | D    | E     | FX   |
| 20.0                                                                                                                                                                                                     | 32.14 | 20.71                                                | 10.0 | 10.71 | 6.43 |
| <b>Provides:</b> Mgr. Barbara Mitříková                                                                                                                                                                  |       |                                                      |      |       |      |
| <b>Date of last modification:</b> 20.02.2016                                                                                                                                                             |       |                                                      |      |       |      |
| <b>Approved:</b>                                                                                                                                                                                         |       |                                                      |      |       |      |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                                                             |       |                                                      |      |       |      |
| <b>Faculty:</b> Faculty of Public Administration                                                                                                                                                                  |       |                                                      |      |       |      |
| <b>Course ID:</b> CJP/<br>LFPKAJ/11                                                                                                                                                                               |       | <b>Course name:</b> Written Communication in English |      |       |      |
| <b>Course type, scope and the method:</b><br><b>Course type:</b> Practice<br><b>Recommended course-load (hours):</b><br><b>Per week:</b> 1 <b>Per study period:</b> 14<br><b>Course method:</b> combined, present |       |                                                      |      |       |      |
| <b>Number of credits:</b> 2                                                                                                                                                                                       |       |                                                      |      |       |      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                                              |       |                                                      |      |       |      |
| <b>Course level:</b> I., I.II., N                                                                                                                                                                                 |       |                                                      |      |       |      |
| <b>Prerequisites:</b>                                                                                                                                                                                             |       |                                                      |      |       |      |
| <b>Conditions for course completion:</b>                                                                                                                                                                          |       |                                                      |      |       |      |
| <b>Learning outcomes:</b>                                                                                                                                                                                         |       |                                                      |      |       |      |
| <b>Brief outline of the course:</b>                                                                                                                                                                               |       |                                                      |      |       |      |
| <b>Recommended literature:</b>                                                                                                                                                                                    |       |                                                      |      |       |      |
| <b>Course language:</b>                                                                                                                                                                                           |       |                                                      |      |       |      |
| <b>Notes:</b>                                                                                                                                                                                                     |       |                                                      |      |       |      |
| <b>Course assessment</b><br>Total number of assessed students: 140                                                                                                                                                |       |                                                      |      |       |      |
| A                                                                                                                                                                                                                 | B     | C                                                    | D    | E     | FX   |
| 20.0                                                                                                                                                                                                              | 32.14 | 20.71                                                | 10.0 | 10.71 | 6.43 |
| <b>Provides:</b> Mgr. Barbara Mitříková                                                                                                                                                                           |       |                                                      |      |       |      |
| <b>Date of last modification:</b> 20.02.2016                                                                                                                                                                      |       |                                                      |      |       |      |
| <b>Approved:</b>                                                                                                                                                                                                  |       |                                                      |      |       |      |