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COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVS/11	Course name: 1. English Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 348	
abs	neabs
93.68	6.32
Provides: Mgr. Viktória Mária Slovenská	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSII/11	Course name: 1. English Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed home assignments. Students are allowed to miss 2 classes at the most (2x90 min.). Online teaching (50% synchronous and 50% asynchronous), in case of an improved epidemiological situation = on-site teaching. 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. In order to be admitted to the final exam, a student has to score at least 65% as a sum of both credit tests and academic presentation. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Organization and management of human resources. Personality types and team work. Ethics in public administration. EU authorities. Structure of the EU. Systems and processes in public administration management. Grammar: prepositions, linking forms, word order, modal verbs, passive voice, etc. Language functions necessary for professional communication: argumentation, expressing opinion, similarity/difference, cause/result, etc.	
Recommended literature:	

Cotton, D., Falvey, D., Kent, S. Market Leader, Pre-intermediate, 3rd edition. Pearson Education Limited: 2012
 Hughes, J.: Business Result. Oxford University Press, 2008.
 Trappe, T.: Intelligent Business Intermediate. Longman, 2011.
 McLean, S.: Business English for Success. FlatWorld, 2011.
 Murphy R.: English Grammar in Use. CUP, 2006.

Course language:

English language B2 level (CEFR).

Notes:

Course assessment

Total number of assessed students: 235

A	B	C	D	E	FX
37.87	24.68	17.45	9.79	7.23	2.98

Provides: Mgr. Viktória Mária Slovenská

Date of last modification: 15.02.2021

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIII/12	Course name: 1. English Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 211	
abs	neabs
100.0	0.0
Provides: Mgr. Viktória Mária Slovenská, Mgr. Zuzana Solejová	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: CJP/1AJEVSIII/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. Online teaching (50% synchronous and 50% asynchronous), in case of an improved epidemiological situation = on-site teaching. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutions of the EU. European Council and the Council of the EU/Council of Europe. Voting system in the Council of the EU. European Parliament. European Ombudsman. Financing the EU, budget of the EU. European Court of Auditors.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001.	

Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997. Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy. Brieger, N.: Professional English. Law. 2003.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 174					
A	B	C	D	E	FX
34.48	17.24	17.24	14.94	15.52	0.57
Provides: Mgr. Barbara Mitříková					
Date of last modification: 15.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at C1 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Organizational structures in European Public Administration Management processes in European Union organizations Public policy formation Human resources in public administration Case studies Development of translation skills and presentation skills Formal English and its syntactic and lexical characteristics Human resources in the European Union Decentralization of public administration institutions	
Recommended literature: Sanford, G.: Human Resources, Cambridge University Press, 2011 Berry, E., Hargreaves, S.: European Union Law, OUP Oxford, 2004	

Course language: English language B2-C1 (CEFR).	
Notes:	
Course assessment Total number of assessed students: 172	
abs	neabs
99.42	0.58
Provides: Mgr. Barbara Mitříková, Mgr. Viktória Mária Slovenská, Mgr. Zuzana Solejová	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSVI/15	Course name: 1. English Language for European Public Administration VI
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. Online teaching (50% synchronous and 50% asynchronous), in case of an improvement of the epidemiological situation = on-site teaching. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and a the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutional system of the EU. Human resources in EU institutions. Competences of the EU. Principles of subsidiarity and proportionality. EU citizenship. Protection of fundamental rights and freedoms in the European Union.	
Recommended literature:	
Course language: English language, B2 level (CEFR).	
Notes:	

Course assessment					
Total number of assessed students: 118					
A	B	C	D	E	FX
16.1	22.88	22.03	21.19	16.1	1.69
Provides: Mgr. Barbara Mitříková					
Date of last modification: 17.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ1/11	Course name: 1. German Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 17	
abs	neabs
94.12	5.88
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková, Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/ EVSNJ2/11		Course name: 1. German Language for European Public Administration II			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites: KGER/EVSNJ1/11					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 15					
A	B	C	D	E	FX
46.67	6.67	26.67	6.67	6.67	6.67
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSJ3/12	Course name: 1. German Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: KGER/EVSJ2/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 12	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/EVSNJ4/12		Course name: 1. German Language for European Public Administration IV			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites: KGER/EVSNJ3/12					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 12					
A	B	C	D	E	FX
41.67	8.33	33.33	8.33	0.0	8.33
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ5/12	Course name: 1. German Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KGER/EVSNJ4/12	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 11	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková, Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/EVSNJ6/15		Course name: 1. German Language for European Public Administration VI			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 3					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites: KGER/EVSNJ5/12					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 7					
A	B	C	D	E	FX
28.57	42.86	28.57	0.0	0.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 21.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSI/12	Course name: 2. French Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 165	
abs	neabs
100.0	0.0
Provides: Mgr. Karin Miklossiová	
Date of last modification: 09.02.2021	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KAaA/2FJEVSII/15		Course name: 2. French Language for European Public Administration II			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 139					
A	B	C	D	E	FX
26.62	30.94	23.74	12.23	6.47	0.0
Provides: Mgr. Martin Brtko, PhD.					
Date of last modification: 14.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-ASYS EÚ-d/19		Course name: Administrative System of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Tomáš Alman, PhD.					
Date of last modification: 06.02.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AJAIREU-st/19		Course name: Administrative and Institutional Framework of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-ASP-EVS-d/19	Course name: Applied Social Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment (test, individual work ...): 2 continuous exams, pwp presentation Final assessment (exam, final work ...): written exam The mid-term exam, midterm test and presentation on a given topic are not conditional on obtaining a minimum number of points. However, it is necessary to reach min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student does not meet these conditions, he / she cannot proceed to the examination. If the student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), these will be added to the number of points obtained in the written exam, which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points) which is an "E" rating). Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. It is attended by 2 students. The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors.	
Learning outcomes: To acquaint students with characteristics of social policy, principles, functions, theoretical and ideological concepts in theory and application to practice. Emphasis is placed on understanding social policy both as a scientific discipline and as a practical activity, which focuses not only on the problems of social security of the population against the negative social consequences of the economic and political transformation process, but also on policies with significant reactivation stimulative and developmental aspects. This course also aims to synthesize knowledge from already completed subjects of social policy, sociology, law, political science and economics, both in theoretical and practical areas.	

These characteristics of SP are applied in the course to selected current problematic social events in the framework of employment policy, health policy, housing and family policy, especially in Slovakia.					
Brief outline of the course: <ul style="list-style-type: none"> - definition of the concept of social policy, political system of the Slovak Republic, legislative process in the National Council of the Slovak Republic, specifics of the SP in the Slovak Republic - basic principles and goals of social policy, application to practice in Slovakia - types and models of social policy, application to practice in Slovakia - functions and tools of social policy, application to practice in Slovakia - the role of the state in the SP; welfare state, application to practice in SR - HP and SP relationship; concept of social market economy - education policy, theoretical concept and current issues - employment policy, theoretical concept and current issues - family policy, theoretical concepts and current issues - health policy, theoretical concept and current issues - housing policy, theoretical concept and current problems 					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 20.01.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ AJ-ESBP1-d/19	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. PhDr. Lenka Lachytová, Ph.D., MBA, PhDr. Eliška Župová, PhD., Mgr. Denisa Rovenská, PhD.	
Date of last modification: 25.05.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/AJ- ESBP1-d/19	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., Ing. Eva Výrostová, PhD., Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/AJ-ESBP1-d/19	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: prof. JUDr. Igor Palúš, CSc., doc. JUDr. Mária Hencovská, CSc., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ- ESBP1-d/19	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Mária Adamcová, PhD., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD.	
Date of last modification: 25.05.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ AJ-ESBP2-d/19	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KSS/ESBP1-d/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. PhDr. Lenka Lachytová, Ph.D., MBA, PhDr. Eliška Župová, PhD., Mgr. Denisa Rovenská, PhD.	
Date of last modification: 25.05.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/AJ- ESBP2-d/19	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KEaRVS/ESBP1-d/14	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., Ing. Eva Výrostová, PhD., Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ- ESBP2-d/19	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KVPaTVS/ESBP1-d/14	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., doc. PhDr. Mária Adamcová, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD.	
Date of last modification: 25.05.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/AJ-ESBP2-d/19	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KVPD/ESBP1-d/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: prof. JUDr. Igor Palúš, CSc., doc. JUDr. Mária Hencovská, CSc., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/CIR-d/17		Course name: Communication in International Relations - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Drahomíra Ondrová, CSc.					
Date of last modification: 17.01.2017					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ AJ-EKO-d/19	Course name: Communication in Organization
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Each student will prepare a professional presentation on a topic chosen by him / her. Speech is maximum 10 minutes + 5 minutes per discussion. Each student will give a speech. Speech assessment criteria: ensuring active listening - 4 points, instructing listeners - 5 points, observing the speaking phases - 4 points, rhetorical skills - 4 points, using techniques and other support materials - 4 points, discussion, questions for discussion - 4 points. Total for max. 25 points. In the 7th week will be written review, for which the student can get max. 15 points. The minimum of points earned for activities in seminars is 23 points.	
Learning outcomes: Student can: <ul style="list-style-type: none"> - assess the quality of the information, - choose the appropriate communication channel - deliver a speech, - listen actively, - formulate different types of questions, - develop a communication plan, - identify the type of communication in the organization's management, - propose appropriate strategies to improve communication, - correctly encode and decode ideas and information. 	
Brief outline of the course: Information as a basic element of communication and its role in organization management. Basic concepts of communication, definitions, communication process, goals of communication in the organization. Communication scheme. Functions and flows of communication in the organization. Division of communication. Verbal, non-verbal communication, formal and informal communication, written and oral communication. Specifics of individual forms of communication. Communication in the organization in terms of formal organizational structure. Electronic communication. Information System. Forms and methods of internal communication. Functions and flows of communication in the organization. Specific communication situations in the organization: planning, organizing, controlling, motivating, evaluating, negotiating, negotiating tactics and strategies.	

Communication barriers and possibilities of their elimination in the organization. Feedback as an important element of the communication process. Manager's communication skills, manager's communication plan. Management Information System.					
Recommended literature:					
Course language: English language					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Lenka Lachytová, Ph.D., MBA					
Date of last modification: 13.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/AJ-KPSVŠ-d/19		Course name: Comparison of Political Systems of Selected States			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-USTEU-d/19		Course name: Constitutional Law of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: prof. JUDr. Igor Palúš, CSc., doc. JUDr. Mgr. Michal Jesenko, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AJ-KaDOvEÚ/19		Course name: Control and Supervisory Bodies in the European Union			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 1 Per study period: 14 / 14 Course method: present					
Number of ECTS credits: 4					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Tomáš Alman, PhD.					
Date of last modification: 11.09.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AJ-RPPSK-d/19		Course name: Decision-making Processes and Principles of Administrative Proceedings			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification: 08.12.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AJ-OBH-EBP/19		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJ-OBH-EBP/19		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ AJ-OBH-EBP/19		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/AJ-OBH-EBP/19		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/AJ-EGvoVS-EVS/19		Course name: E-government			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., PhDr. Miroslav Fečko, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/EP-d/14	Course name: Economic Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Policy” offers fundamental knowledge regarding the EU problematic, with the emphasis on the theory and practice of the economic policy. Economic policy is the basis of creating the economic-political conception as a starting point for the economic policy’s practical realization. The aim of the course is also to analyze the economic phenomena and situations in the external economic environment within the EU, which the practical economic policy has to deal with.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Economic policy introduction • Market economy and market failures • Economic and political system • Fiscal (budgetary) policy • Monetary policy • Trade policy • Stabilization policy • Competition policy • Structural policy • Economic policy conceptions Economic policy development	

Recommended literature: Bibliography: David Andolfatto, 2005. Macroeconomic Theory and Policy, Simon Fraser University European Union http://europa.eu/index_en.htm European Commission http://ec.europa.eu/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
20.0	60.0	20.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/AJ-HPEU-d/19		Course name: Economic Policy of the European Union			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ET-d/18	Course name: Economic Theories - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Theories” focuses on the fundamentals of economic history development and basic economic problems, market mechanisms, elements of demand and supply, the role of consumers, companies and the position of state, other microeconomic regularities and contexts, macroeconomic regularities and of different specific macroeconomic relationships. The aim of the course is to provide basic and fundamental information about the microeconomic and macroeconomic knowledge, when applying them onto concrete examples.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Basics problems of economics. History of development theories • Market and market mechanism. • Elements of demand and supply. Elasticity. • Consumer Behavior. Choice and Utility theory. Equilibrium condition of consumer. • Production theory and production factors pricing. Revenue of firm. • Behavior of firm in perfect competition. • Behavior of firm in imperfect competition • Macroeconomics results and their measurement • Aggregate supply and demand • Money and money market 	

<ul style="list-style-type: none"> • Inflation and unemployment • Business cycle • Consumption, savings, investments. Multiplier model 					
Recommended literature: Bibliography: Samuelson – Nordhaus : Economics Eurostat, Statistical databases, http://ec.europa.eu/eurostat					
Course language:					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJ-EVS- d/19		Course name: Economics of Public Sector			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Anna Čepelová, PhD., Ing. Lenka Pčolinská, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EL-d/18		Course name: Environmental Law - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-ESPR-d/19		Course name: European Administrative Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 30.03.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-EPP-d/19		Course name: European Labor Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Vladimíra Žofčinová, PhD.					
Date of last modification: 11.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-ESP- d/19	Course name: European Social Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 2 mid-term tests (max. 40 points), presentation (max. 10 points) Final assessment: written exam. max. 100 points, min. 51 points.	
Learning outcomes: At the end of the course students should be able to understand social policy both in theoretical and practical level. To identify selected social events, basic principles, functions, tools of social policy, their genesis and creation in the current and historical context. Understand the types and models of welfare state and its subsystems.	
Brief outline of the course: <ul style="list-style-type: none"> - definition of social policy - the basic principles and objectives of social policy - types and models of social policy - social policy functions and instruments - the role of the state in the SP; welfare state, history of social policy - human social rights - social policy areas - HP and SP relationship; concept of social market economy - education policy - employment policy - family policy - health policy - model of social policy of the Slovak Republic in the context of EU membership 	
Recommended literature:	
Course language:	
Notes: The mid-term exam, midterm test and presentation on a given topic are not conditional on obtaining a minimum number of points. However, it is necessary to achieve min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance	

to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student fails to meet these conditions, he / she cannot proceed to the examination (X is evaluated).

If a student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), they are added to the number of points obtained in the written exam, which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points) which is an "E" rating).

Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. 2 students participate (depending on the number of students in the seminar group and the decision of the training teacher). The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors.

The student is obliged to attend seminar exercises prepared in terms of syllabuses. If it is not ready, it can be scored with a minus point as well, if it is ready, it will be scored with plus points, which are added to the total for the semester.

Students are required to participate 100% in seminars. For each absence in seminars the teacher determines substitute written performance. Up to 3 absences can be replaced. Addition: the teacher assesses, based on the severity of the absence, whether he / she determines the written performance or justifies the student's absence without written performance.

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Oskár Tóth

Date of last modification: 20.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-EI/19		Course name: European Integration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/AJ-FÚaV VS/19	Course name: Financial Accounting and Reporting the Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Test and credit test - student can get together max. 40 points. To pass the exam the student needs to achieve at least 21 points for the semester. Written exam. Student can get max. 60, min. 31 points. Grading Scale (in %): 91 – 100 = A (excellent) , 81 – 90 = B (very good), 71 – 80=C (good), 61 – 70=D (satisfactory), 52 – 60=E (sufficient), 51 and less = FX (failed)	
Learning outcomes: The student will understand the basic principles of accounting, reporting and auditing of financial statements in public administration organizations taking into account international accounting standards.	
Brief outline of the course: Financial accounting. International accounting standards for the public sector and their application in the Slovak accounting system. Legislation in accounting. Documentation in accounting. Financial Statements - Individual, Consolidated. The main components of the financial statements - balance sheet, profit and loss statement. Control and audit in accounting. International Auditing Standards and their Application in the Slovak Republic. Financial statements as part of financial reporting. Process of Disclosure of Financial Statements.	
Recommended literature: 1. Herve Stolowy, Michel J. Lebas, Yuan Ding: Financial accounting and reporting a global perspective. Fourth Edition, ISBN 978-1-4080-6662-1 2. Belverd E.Needles, Marian Powers, Susan V. Crosson: Financial and Managerial Accounting. International Edition, ISBN 978-1-133-95900-7 3. Management accounting (official terminology), Bratislava: Iura Edition, ISBN 80-89047-59-9	

Course language: English					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Eva Mihaliková, PhD.					
Date of last modification: 16.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ FL-d/10		Course name: Financial Law - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
50.0	37.5	0.0	0.0	12.5	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJFINEU-st/19		Course name: Financing of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-EP-d/19		Course name: Human Rights and their Protection			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/AJ-IPE- d/19		Course name: Integration Processes in Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ INCO-d/18		Course name: Intercultural Communication - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/IECR- d/15	Course name: International Economic Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Avaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsufficient/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “International Economic Relations” is focused on the analysis of regularities and contexts of international economic integration, by concretization of specifics in European conditions. The attention is paid onto the characteristics of the economic integration related to globalization tendencies, realization of four economic freedoms, the role of international organizations orienting on current and actual tendencies of international economic relation’s development.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • World economy • World economy components • World economy development, globalization, global crisis in the world • International movement of goods. International trade theories • World trade system • Liberalization and protectionism • International movement of services • International movement of labor • International movement of capital 	

<ul style="list-style-type: none"> • Transnational corporations • World financial system • Monetary system. Balance of payments International organizations					
Recommended literature: Bibliography: United Nations http://www.un.org/en/aboutun/index.shtml International Monetary Fund http://www.imf.org/external/about/overview.htm Organization for Economic Cooperation and Development http://www.oecd.org/pages/0,3417,en_36734052_36734103_1_1_1_1_1,00.html World Trade Organization http://www.wto.org/english/thewto_e/thewto_e.htm World Bank http://www.worldbank.org/ European Commission, EU Single Market http://ec.europa.eu/internal_market/top_layer/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
62.5	37.5	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/IT-d/18		Course name: International Trade - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 24.09.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ AJ-MDvEU-d/19		Course name: Local Democracy in EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: prof. JUDr. Igor Palúš, CSc., PhDr. Tomáš Alman, PhD.					
Date of last modification: 11.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJ-MAK- d/19		Course name: Macroeconomy			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: prof. Ing. Viktória Bobáková, CSc., Ing. Eva Výrostová, PhD., Mgr. Tatiana Gmitrová					
Date of last modification: 21.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/AJ- MANVS-d/19	Course name: Management in Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: <ul style="list-style-type: none"> - 2 Exams (first exam - max. 10 points, second exam max. 20 points). - Activity during the seminar (max. 10 points). - Oral exam (max. 60 points). - For the semester and the exam it is possible to obtain 100 points from the subject, the minimum number of points for passing the subject is 52. 	
Learning outcomes: After completing the course the student will be able to use basic management tools in the process management and decision-making. They will get acquainted with theoretical and practical specifics of management EU public administration organizations.	
Brief outline of the course: The subject content includes the following topics: <ul style="list-style-type: none"> - explain what management and specificities of public administration are, - define, describe and apply basic management functions, - define, explain change management in public administration organizations, - identify how to introduce changes in organizations, - to minimize resistance to change and to use effective procedures in the management of PA organizations, - plan and organize public administration activities, - control public administration activities, - correctly select control tools for situation assessment, impact analysis, problem-solving and change management within PA; - define and apply criteria for selecting and evaluating efficiency in the management of PA, - apply the principles of procedural management in public administration organizations, - describe the process management models to be implemented in the management of the PA, - New Public Management in the theory and practice of public administration in the SR and EU. 	
Recommended literature:	

1. Bodemann, M., 2018. Management in Public Administration: Developments and Challenges in Adaption of Management Practices Increasing Public Value. Springer. p. 248. ISBN 9783658226879
2. Jan-Erik Lane, 2006. Public Administration & Public Management: The Principal-Agent Perspective. Routledge. P. 304. ISBN 9781134199952.
3. Vigoda-Gadot, E. & A. Cohen, 2004. Citizenship and Management in Public Administration: Integrating Behavioral Theories and Managerial Thinking. Edward Elgar Publishing. p. 317. ISBN 9781781957721.

Course language:

English language

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. Ing. Anna Čepelová, PhD., PhDr. Darina Koreňová, PhD.

Date of last modification: 15.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJ-MAE- d/19		Course name: Managerial Economics			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 20.01.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ AJ-EMV/19	Course name: Methods of Research
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Research topic. Research project. Research project presentation. Mid-Term Exam. Final exam. Student can gain 40 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 21 points). Student can earn max. 60 points during final exam, he/she needs at least 31 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: Student will be familiar with the basic methods and techniques of data collection and how these methods can be used in public administration sector. Student will achieve basic information about the preparation, implementation and evaluation of social research.	
Brief outline of the course: Introduction to social research Ethical principles of social research Project preparation Validity and reliability Types of research projects and research methods Research results	
Recommended literature: 1. Dull, J., & Hak, T. 2007. Case study methodology in business research. Oxford: Elsevier. 2. Kothari, C. R. 2007. Research Methodology. Jaipur: New Age International Limited. 3. Kumar, R. 2011. Research methodology. London: SAGE Publications. 4. Marczyk, G., DeMatteo, D., & Festinger, D. 2005. Essentials of research design and methodology. New Jersey: John Wiley & Sons. 5. Walliman, N. 2011. Research methods: The basics. New York: Taylor & Francis e-Library.	
Course language:	

english					
Notes:					
Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Denisa Rovenská, PhD., PhDr. Eliška Župová, PhD.					
Date of last modification: 12.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/AJ-OaČVS-d/19	Course name: Organization and Public Administration Activities
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, students will pass one written test, which will be necessary to achieve the specified number of points. In case of failure, the test can be repeated. Completion of the course is concluded with a written examination.	
Learning outcomes: After completing the course, the student will acquire theoretical knowledge of the organization and individual forms of public administration activities, which in their aggregate represent an essential framework of administrative and administrative regulation of public administration at European and national level.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Public administration and its subsystems. Organizational and functional conception of public administration 2. Public administration entities and executors. Addressees of public administration. 3. Organization of public administration - legal basis and principles 4. Organization of government and central state administration 5. Local government and its organization 6. Self-government as a subsystem of public administration in organizational concept 7. Functions and methods of public administration 8. Forms of public administration - characteristics 9. Standard forms of public administration activity 10. Forms of public administration in the area of management activities. Internal regulations in public administration 11. Individual legal-application forms of public administration activities 12. Other forms of public administration activities (socio-organizational measures and material-technical operations in public administration, factual acts) 13. Employees in public administration 	
Recommended literature: Seerden, R. (eds.): Comparative Administrative Law. Administrative Law of the European Union, Its Member States and the United States. 4th ed. Intersentia. 2018	

Course language:					
Notes:					
Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: JUDr. Róbert Gyuri, PhD.					
Date of last modification: 18.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ ORGBE-d/18		Course name: Organizational Behavior - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
0.0	100.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Župová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ AJ-EORG-d/19		Course name: Organizational Behaviour			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., PhDr. Eliška Župová, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/PDCS- d/17		Course name: Political Dimension of Civic Society - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 17.01.2017					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-PF/19	Course name: Political Philosophy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment (eg test, individual work ...): 2 exams, presentation in PP Final assessment (eg examination, final work ...): written exam Continuous exam and mid-term test or presentation on a given topic are not conditional on obtaining minimum points. However, it is necessary to reach min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student does not meet these conditions, he / she cannot proceed to the examination. If the student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), these will be added to the number of points obtained in the written exam, which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points, which is the evaluation "E"). Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. It is attended by 2 students. The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors	
Learning outcomes: At the end of the course students should be able to identify the socio-political concepts of the philosophy of Western civilization. Emphasis is placed on independent critical evaluation of the development of socio-political-economic development of society in the European diapazon. The course is a comparison of organizational and value units in the historical context of specific authors, as well as the search for differences and coherences with the current political organization of selected states of Europe and the EU as a socio-political-economic cell.	
Brief outline of the course: - Origin of philosophy and its position in the epistem system - Western civilization and its axiological roots - History of social-political thinking of the diapazon of western civilization - Antiquity and its socio-political teaching / Socrates, Plato, Aristotle, Hellenism / - Middle Ages and its socio-political fundamentals / patristics and scholastics / - Renaissance and old-world	

vision of the order of the world Renaissance social philosophy, Machiavelli, Grotius, Bodin / - Modern philosophical concepts of political philosophy / rationalism, empiricism, sensualism / - Enlightenment / Montesquieu, Voltaire, Rousseau, / French material idealism - Fichte, Schelling, Kant, Hegel, materialism-Marx, Feuerbach / - Selected philosophical concepts of the 19th and 20th centuries / Positivism, Pragmatism, critical rationalism /					
Recommended literature: LEŠKO, V. – MIHINA, F. (ktorékoľvek vydanie): Dejiny filozofie. Bratislava: IRIS. ISBN 80-967013-8-X SWIFT, A. (2008): Politická filosofie. Praha: Portál. ISBN 8071788597 Андрущенко В. П., Михальченко М. І. Сучасна соціальна філософія. Курс лекцій. Видання у двох томах. Том 2.- К.: Генеза, 1993. - 317 с.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 20.01.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-POL- d/19	Course name: Politology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: midterm exam (25 points) seminar paper (10 points) news (5 points) final exam (60 points)	
Learning outcomes: After the course the student has knowledge about the definition of political science from historical, theoretical and ideological point of view. The student also acquires basic information about fundamental political concepts, methodological approaches and main objects of political science. The framework of this subject is possible to synthesize with subjects focused on law, economics or philosophy. After the successful completion of the course, the student is aware about the current social and political situation in the state and he or she is able to discuss about current political issues.	
Brief outline of the course: Basic Elements of Political Science. Political Ideologies - liberalism, conservatism, socialism, nationalism, fascism, environmentalism, feminism. Political System and its Subsystems. Democratic and Non-Democratic Forms of Government. Political Parties and Party Systems. Elections and Election Systems. State. Modern Political Theories - theory of political communication, rational choice theory, theory of political coalitions. Civil society and participation.	
Recommended literature: 1. BALL, T., DAGGER, R. (2016): Political Ideologies and the Democratic Ideal, Routledge, 2016. ISBN 9781138650015. 2. HERRON, E.S. (2018): The Oxford Handbook of Electoral Systems, 2018. Oxford University Press, ISBN 978-0190258658. 3. HEYWOOD, A. (2019): Politics, Red Globe Press, 2019. ISBN 978-1352005455. 4. HEYWOOD, A. (2012): Political Ideologies, Palgrave, 2012. ISBN 9780230367258. 5. ROSKIN, M.G. (2012): Political Science an Introduction, Pearson, 2012. ISBN 9780205006274.	

6. SOSNICK, S.H. (2016): Which Election System is Best? A Comprehensive Comparison of World Wide Election Systems, Create Space Independent Publishing Platform, 2016. ISBN 978-1533309181.

7. WARE, A. (1995): Political Parties and Party Systems, Oxford University Press, 1995. ISBN 978-0198780779.

Course language:

English language

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: Mgr. Veronika Džatková, PhD.

Date of last modification: 10.02.2021

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ AJ-EPRZR-d/19		Course name: Presentation Skills			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Župová, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/AJ-EPRM-d/19		Course name: Project Management			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Anna Čepelová, PhD.					
Date of last modification: 16.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-TVS- d/19	Course name: Public Administration Theory
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attending lectures. Active participation on seminars. Permanent evaluation of individual preparation. Oral final exam.	
Learning outcomes: The aim of the course is to clarify and explain basics of public administration as an independent scientific discipline. Besides, the course is focused on position of public administration in the system of social sciences, subject of public administration, basic terms, methods, theories and models of public administration.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Approaches to public administration 2. Interdisciplinary approach to public administration 3. Public administration as an interdisciplinary science 4. Public administration as an independent scientific discipline, subject and basic terms 5. System approach in public administration 6. Attributes, criteria and principles of public administration 7. Institutional approach in public administration 8. State administration, local self-government, public institutions 9. Functional approach in public administration 10. Theories of public administration 11. Models of public administration 12. Reform of public administration - conditions, requirements and aims 13. Basic processes and methods in public administration 	
Recommended literature: <ol style="list-style-type: none"> 1. Larry S. Luton: Qualitative Research Approaches for Public Administration, 2010, M.E.Scharpe, New York, ISBN 978-0-7656-1686-9 2. Page E.C., 2016, Public Administration Reforms in Europe, Edward Elgar, Northampton, ISBN 978-1-78347-540 (e Book) 3. Toonen T.A.J. 2011, Policy, Performance and Management in Governance and Intergovernmental Relations, Edward Elgar, Northampton, ISBN 978-1-84844-3204. 	

4. Batley,R Stoker,G:1996, Local Democracy and Local Government, MACMILLAN PRES LTD, London,ISBN 978-1-349-25022-6 (e Book)
Odporúčaná lit.
5. Sorensen E,Tornfing J.: 2007, Theories of Democratic Network Governance, PALGCAVE MACMILLAN, ISBN 978-0-230-62500-6 (e Book)

Course language:

English

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. PhDr. Mária Adamcová, PhD., PhDr. Ondrej Mital', PhD.

Date of last modification: 22.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/PFIN-d/18		Course name: Public Finance - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	0.0	100.0	0.0	0.0	0.0
Provides: Ing. Eva Výrostová, PhD.					
Date of last modification: 23.01.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/AJ-VFEU- d/19	Course name: Public Finance in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 100% active participation in seminars is required. Up to 3 absence in seminar can be beg off by written homework. Evaluation is based on two tests of 15 points and 10 points per activity (materials can be processed individually or in pairs) during the semester. Students have to received at least 21 points. Students have to received at least 21 points. It is possible to obtain 100 points from this course, which consists from 40 points from semester and 60 points from written exam. The minimum requirement to complete the course is 52 points.	
Learning outcomes: The graduate will acquire basic theoretical knowledge in the field of public finance. He will be able to define and explain public finance and their functions, public budget, public expenditures and revenues and fiscal imbalances in EU member states. Attention is also paid to the latest debt crisis in the EU and selected EU and euro area measures as a response to this crisis. At the end of this course, students will obtain practical knowledge of the Multiannual financial framework, European Union budget, its revenues, expenditures and the process of adoption of the annual budget of the European Union.	
Brief outline of the course: <ul style="list-style-type: none"> • Introduction to public finance • The stabilization function of public finances. Fiscal policy. Investment plan for Europe. • Budgetary policy and budget system. • Public revenue and expenditures in EU countries. • Short-term and long-term fiscal imbalances in EU countries in the context of the Stability and Growth Pact. National and European fiscal rules. • Selected EU and euro area measures in response to the debt crisis. European semester. • Multiannual financial framework. • The budget of the European Union - basic characteristics. EU budget revenue and expenditure. • Budgetary procedure for the EU budget. • EU financial operations outside the general EU budget. 	
Recommended literature:	

1. GRUBER, J. 2013. Public finance and public policy. 4th ed. New York: Worth Publishers.
2. ROSEN, H.S., T. GAYER. 2013. Public Finance. 10th Edition. New York: McGraw-Hill/Irwin.
3. EUROPEAN COMMISSION, 2014. European Union Public Finance, 5th edition. Belgium. Available at: <https://publications.europa.eu/en/publication-detail/-/publication/8bc08dd0-f1ed-4f45-bab4-75ac2a63d048>
4. EUROPEAN COMMISSION. Budget [online]. Available at: http://ec.europa.eu/budget/index_en.cfm
5. EUROPEAN COMMISSION, 2019. Programmes. [online]. Available at: http://ec.europa.eu/budget/mff/programmes/index_en.cfm
6. EUROPEAN STABILITY MECHANISM. [online]. Available at: <http://www.esm.europa.eu/>

Course language:

English

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: prof. Ing. Viktória Bobáková, CSc., Ing. Eva Výrostová, PhD.

Date of last modification: 16.12.2019

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ AJTVPVS-st/19		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ SOCPOL-d/18		Course name: Social Policy - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ SPSYZS-d/18		Course name: Social Psychology - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Denisa Rovenská, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ AJ-ESOC/19		Course name: Sociology			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Župová, PhD.					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVa/11	Course name: Sports Activities I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 1.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: Conditions for course completion: Min. 80% of active participation in classes.	
Learning outcomes: Learning outcomes: Increasing physical condition and performance within individual sports. Strengthening the relationship of students to the selected sports activity and its continual improvement.	
Brief outline of the course: Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, basketball, badminton, floorball, yoga, pilates, swimming, body-building, indoor football, self-defence and karate, table tennis, sports for unfit persons, streetball, tennis, and volleyball. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitnes. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature:	
Course language:	
Notes:	

Course assessment							
Total number of assessed students: 14050							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
88.48	0.07	0.0	0.0	0.0	0.04	7.51	3.9
Provides: Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 18.03.2019							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVb/11	Course name: Sports Activities II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 2.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: Conditions for course completion: Final assessment and active participation in classes - min. 75%.	
Learning outcomes: Learning outcomes: Increasing physical condition and performance within individual sports. Strengthening the relationship of students to the selected sports activity and its continual improvement.	
Brief outline of the course: Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, basketball, badminton, floorball, yoga, pilates, swimming, body-building, indoor football, self-defence and karate, table tennis, sports for unfit persons, streetball, tennis, and volleyball. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitnes. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature:	
Course language:	
Notes:	

Course assessment							
Total number of assessed students: 11330							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
85.75	0.56	0.02	0.0	0.0	0.05	9.87	3.75
Provides: Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 18.03.2019							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice							
Faculty: Faculty of Public Administration							
Course ID: ÚTVŠ/ TVc/11		Course name: Sports Activities III.					
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present							
Number of ECTS credits: 2							
Recommended semester/trimester of the course: 3., 5.							
Course level: I., I.II., II.							
Prerequisites:							
Conditions for course completion:							
Learning outcomes:							
Brief outline of the course:							
Recommended literature:							
Course language:							
Notes:							
Course assessment Total number of assessed students: 8383							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
90.11	0.05	0.01	0.0	0.0	0.02	4.04	5.76
Provides: Mgr. Marcel Čurgali, Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 03.05.2015							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice							
Faculty: Faculty of Public Administration							
Course ID: ÚTVŠ/ TVd/11		Course name: Sports Activities IV.					
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present							
Number of ECTS credits: 2							
Recommended semester/trimester of the course: 4., 6.							
Course level: I., I.II., II.							
Prerequisites:							
Conditions for course completion:							
Learning outcomes:							
Brief outline of the course:							
Recommended literature:							
Course language:							
Notes:							
Course assessment Total number of assessed students: 5101							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
85.2	0.29	0.04	0.0	0.0	0.0	6.76	7.7
Provides: Mgr. Marcel Čurgali, Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 03.05.2015							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ AJ-TSP-d/19	Course name: State and Law Theory
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: <ul style="list-style-type: none"> • Active participation in seminars • 2x written examination • 100% participation in seminars is required. For each absence in seminars, the teacher determines a substitute written project. It is possible to compensate maximum of up to 3 absences. Based on the seriousness of the absence, the teacher assesses whether or not he/she will require the written project as a substitute. • Oral exam 	
Learning outcomes: The theory of state and law should create a set of basic knowledge of law, the most important legal institutes and the state in the most general form so as to provide a solid theoretical basis for further study within the study program. The theory of state and law thus fulfills an irreplaceable propedeutic - systematic function in relation to other legal study subjects.	
Brief outline of the course: State as a category of positive law and public law corporation, state authorities as part of state organization, horizontal and vertical structure of state (form of state), democracy and its forms, state and citizen, law: conceptual definition and system of law, formal sources of law, legal norms, interpretation of law, legal relations, lawmaking, application of law, legal liability.	
Recommended literature: <ol style="list-style-type: none"> 1. KROŠLÁK, D.: Theory of State and Law. Trnava: Trnavská univerzita v Trnave, Právnická fakulta, 2013, 104 s. ISBN 978-80-8082-705-2 2. OSINA, P.: Legal Theory. Praha: Leges, 2017, 128 s. ISBN 978-80-7502-223-3 3. ONDROVÁ, J. – SLAŠŤAN, M. – SIMAN, M. – KYPTA, P.: The State Law of the Slovak republic. Banská Bystrica: Matej Bel University, Faculty of Law, 2012. 278 s. ISBN 978-80-557-0421-0 	
Course language: English language	
Notes:	

Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Mária Hencovská, CSc., JUDr. Martina Kantorová, PhD.					
Date of last modification: 22.01.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/STATZS-d/18		Course name: Statistics - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	50.0	50.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TL-d/18		Course name: Tax Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ AJ-RPK/19	Course name: The Development of Professional Competencies
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Essay. Final exam. Student can gain 40 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 21 points). Student can earn max. 60 points during final exam, he/she needs at least 31 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The course is conducted as an experiential learning with an emphasis on personal involvement of students. Student will be familiar with the competencies through which he/she can interact effectively in a dynamic work environment. Passing the course opens up opportunities to develop professional competencies, e.g. make a good decision, set smart goal, work in team, learn how to manage time or how to cope with stress.	
Brief outline of the course: Professional competencies. Personality. Emotional intelligence. Motivation. Leadership. Decision-making. Feedback. Teamwork. Conflicts. Assertivity. Stress management. Time management. Intercultural competency.	
Recommended literature: Odporúčaná literatúra: angl. literatúra 1. Goleman, D. 2011. Leadership: The power of emotional intelligence. Northampton: More Than Sound. 2. Haddon, P. F. 1999. Mastering personal and interpersonal skills. Great Britain: Ashford Colour Press. 3. Kechagias, K. 2011. Teaching and assessing soft skills. Thessaloniki: 1st Second Chance School of Thessaloniki. 4. True, M. 2011. InternQube: Professional Skills for the Workplace. Pennsylvania: Intruition, LLC.	

5. Walsh, R. 2008. Time management: Proven techniques for making every minute count. Massachusetts: Adams Media.

Course language:

english

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: Mgr. Denisa Rovenská, PhD.

Date of last modification: 12.12.2019

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/AJ-ETVP-d/19	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attendance at lectures and seminars, activity at seminars, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Legality and legitimacy of public policy 13. Transparency of public policy. Corruption and clientelism. Lobbying. 14. Sectoral policies. 	
Recommended literature:	

<p>Recommended literature:</p> <p>FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf)</p> <p>Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/The%20Public%20Policy%20Theory%20Primer.pdf)</p> <p>POTŮČEK, M. and co.: Public Policy in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005)</p> <p>COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005)</p> <p>KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači)</p> <p>Complementary literature:</p> <p>Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016</p> <p>MALÍKOVÁ, Ľ.: Verejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003</p> <p>MALÍKOVÁ, Ľ.-DAŠKO, M.: Verejná politika. Bratislava: IRIS 2018</p> <p>BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010</p> <p>Klus, M., Verejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007</p> <p>sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009</p> <p>ADAMCOVÁ, M. - KLUS, M.: Verejná politika. Banská Bystrica: UMB 2006</p> <p>Odporúčaná literatúra:</p> <p>BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011</p> <p>SCHUBERT, K.–BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003</p> <p>SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006</p> <p>FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000</p> <p>Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008</p> <p>Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008</p>																	
<p>Course language:</p> <p>English</p>																	
<p>Notes:</p>																	
<p>Course assessment</p> <p>Total number of assessed students: 0</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr> </tbody> </table>						A	B	C	D	E	FX	0.0	0.0	0.0	0.0	0.0	0.0
A	B	C	D	E	FX												
0.0	0.0	0.0	0.0	0.0	0.0												
<p>Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.</p>																	
<p>Date of last modification: 24.01.2020</p>																	
<p>Approved: doc. Ing. Silvia Ručinská, PhD.</p>																	