

CONTENT

1. 1. English Language for European Public Administration I.....	3
2. 1. English Language for European Public Administration II.....	4
3. 1. English Language for European Public Administration III.....	6
4. 1. English Language for European Public Administration IV.....	7
5. 1. English Language for European Public Administration V.....	9
6. 1. English Language for European Public Administration VI.....	11
7. 1. German Language for European Public Administration I.....	13
8. 1. German Language for European Public Administration II.....	14
9. 1. German Language for European Public Administration III.....	15
10. 1. German Language for European Public Administration IV.....	16
11. 1. German Language for European Public Administration V.....	17
12. 1. German Language for European Public Administration VI.....	18
13. 2. French Language for European Public Administration I.....	19
14. 2. French Language for European Public Administration II.....	20
15. Administrative System of the EU.....	21
16. Administrative and Institutional Framework of the EU.....	23
17. Applied Social Policy.....	24
18. Bachelor Thesis Seminar I.....	25
19. Bachelor Thesis Seminar I.....	26
20. Bachelor Thesis Seminar I.....	27
21. Bachelor Thesis Seminar I.....	28
22. Bachelor Thesis Seminar II.....	29
23. Bachelor Thesis Seminar II.....	30
24. Bachelor Thesis Seminar II.....	31
25. Bachelor Thesis Seminar II.....	32
26. Communication in International Relations - pre zahr. študentov.....	33
27. Communication in Organization.....	34
28. Comparison of Political Systems of Selected States.....	36
29. Constitutional Law of the EU.....	38
30. Control and Supervisory Bodies in the European Union.....	39
31. Decision-making Processes and Principles of Administrative Proceedings.....	41
32. Defence of Bachelor Thesis.....	43
33. Defence of Bachelor Thesis.....	44
34. Defence of Bachelor Thesis.....	45
35. Defence of Bachelor Thesis.....	46
36. E-government.....	47
37. Economic Policy - pre zahr. študentov.....	49
38. Economic Policy of the European Union.....	51
39. Economic Theories - pre zahr. študentov.....	53
40. Economics of Public Sector.....	55
41. Environmental Law - pre zahr. študentov.....	57
42. European Administrative Law.....	58
43. European Labor Law.....	59
44. European Social Policy.....	61
45. European Integration.....	63
46. Financial Accounting and Reporting the Public Administration.....	64
47. Financial Law - pre zahr. študentov.....	66
48. Financing of the EU.....	67

49. Human Rights and their Protection.....	68
50. Integration Processes in Europe.....	69
51. Intercultural Communication - pre zahr. študentov.....	70
52. International Economic Relations - pre zahr. študentov.....	71
53. International Trade - pre zahr. študentov.....	73
54. Introduction to information security.....	74
55. Local Democracy in EU.....	75
56. Macroeconomy.....	77
57. Management in Public Administration.....	79
58. Management of information systems.....	81
59. Managerial Economics.....	82
60. Methods of Research.....	84
61. Organization and Public Administration Activities.....	85
62. Organizational Behavior - pre zahr. študentov.....	86
63. Organizational Behaviour.....	87
64. Political Dimension of Civic Society - pre zahr. študentov.....	89
65. Political Philosophy.....	90
66. Politology.....	92
67. Presentation Skills.....	94
68. Project Management.....	96
69. Public Administration Theory.....	98
70. Public Finance - pre zahr. študentov.....	99
71. Public Finance in the European Union.....	100
72. Public Policy and Public Administration Theories.....	102
73. Social Policy - pre zahr. študentov.....	103
74. Social Psychology - pre zahr. študentov.....	104
75. Sociology.....	105
76. Sports Activities I.....	108
77. Sports Activities II.....	110
78. Sports Activities III.....	112
79. Sports Activities IV.....	113
80. State and Law Theory.....	114
81. Statistics - pre zahr. študentov.....	115
82. Tax Law.....	116
83. The Development of Professional Competencies.....	117
84. Theory of Public Policy.....	119

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVS/11	Course name: 1. English Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 348	
abs	neabs
93.68	6.32
Provides: Mgr. Viktória Mária Slovenská	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSII/11	Course name: 1. English Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed home assignments. Students are allowed to miss 2 classes at the most (2x90 min.). Online teaching (50% synchronous and 50% asynchronous), in case of an improved epidemiological situation = on-site teaching. 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. In order to be admitted to the final exam, a student has to score at least 65% as a sum of both credit tests and academic presentation. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Organization and management of human resources. Personality types and team work. Ethics in public administration. EU authorities. Structure of the EU. Systems and processes in public administration management. Grammar: prepositions, linking forms, word order, modal verbs, passive voice, etc. Language functions necessary for professional communication: argumentation, expressing opinion, similarity/difference, cause/result, etc.	
Recommended literature:	

Cotton, D., Falvey, D., Kent, S. Market Leader, Pre-intermediate, 3rd edition. Pearson Education Limited: 2012
 Hughes, J.: Business Result. Oxford University Press, 2008.
 Trappe, T.: Intelligent Business Intermediate. Longman, 2011.
 McLean, S.: Business English for Success. FlatWorld, 2011.
 Murphy R.: English Grammar in Use. CUP, 2006.

Course language:

English language B2 level (CEFR).

Notes:

Course assessment

Total number of assessed students: 235

A	B	C	D	E	FX
37.87	24.68	17.45	9.79	7.23	2.98

Provides: Mgr. Viktória Mária Slovenská

Date of last modification: 15.02.2021

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIII/12	Course name: 1. English Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 211	
abs	neabs
100.0	0.0
Provides: Mgr. Viktória Mária Slovenská, Mgr. Zuzana Solejová	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: CJP/1AJEVSIII/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. Online teaching (50% synchronous and 50% asynchronous), in case of an improved epidemiological situation = on-site teaching. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutions of the EU. European Council and the Council of the EU/Council of Europe. Voting system in the Council of the EU. European Parliament. European Ombudsman. Financing the EU, budget of the EU. European Court of Auditors.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001.	

Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997. Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy. Brieger, N.: Professional English. Law. 2003.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 174					
A	B	C	D	E	FX
34.48	17.24	17.24	14.94	15.52	0.57
Provides: Mgr. Barbara Mitříková					
Date of last modification: 15.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at C1 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Organizational structures in European Public Administration Management processes in European Union organizations Public policy formation Human resources in public administration Case studies Development of translation skills and presentation skills Formal English and its syntactic and lexical characteristics Human resources in the European Union Decentralization of public administration institutions	
Recommended literature: Sanford, G.: Human Resources, Cambridge University Press, 2011 Berry, E., Hargreaves, S.: European Union Law, OUP Oxford, 2004	

Course language: English language B2-C1 (CEFR).	
Notes:	
Course assessment Total number of assessed students: 172	
abs	neabs
99.42	0.58
Provides: Mgr. Barbara Mitříková, Mgr. Viktória Mária Slovenská, Mgr. Zuzana Solejová	
Date of last modification: 16.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSVI/15	Course name: 1. English Language for European Public Administration VI
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. The test will be taken online in case of online teaching or in class in case of on-site classes. Online teaching (50% synchronous and 50% asynchronous), in case of an improvement of the epidemiological situation = on-site teaching. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and a the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutional system of the EU. Human resources in EU institutions. Competences of the EU. Principles of subsidiarity and proportionality. EU citizenship. Protection of fundamental rights and freedoms in the European Union.	
Recommended literature:	
Course language: English language, B2 level (CEFR).	
Notes:	

Course assessment					
Total number of assessed students: 118					
A	B	C	D	E	FX
16.1	22.88	22.03	21.19	16.1	1.69
Provides: Mgr. Barbara Mitříková					
Date of last modification: 17.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSJ1/11	Course name: 1. German Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 17	
abs	neabs
94.12	5.88
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková, Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/ EVSNJ2/11		Course name: 1. German Language for European Public Administration II			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites: KGER/EVSNJ1/11					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 15					
A	B	C	D	E	FX
46.67	6.67	26.67	6.67	6.67	6.67
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ3/12	Course name: 1. German Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: KGER/EVSNJ2/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 12	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/EVSNJ4/12		Course name: 1. German Language for European Public Administration IV			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites: KGER/EVSNJ3/12					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 12					
A	B	C	D	E	FX
41.67	8.33	33.33	8.33	0.0	8.33
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ5/12	Course name: 1. German Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KGER/EVSNJ4/12	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 11	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková, Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/ EVSNJ6/15		Course name: 1. German Language for European Public Administration VI			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 3					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites: KGER/EVSNJ5/12					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 7					
A	B	C	D	E	FX
28.57	42.86	28.57	0.0	0.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD., Mgr. Blanka Jenčíková					
Date of last modification: 21.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSI/12	Course name: 2. French Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 165	
abs	neabs
100.0	0.0
Provides: Mgr. Karin Miklossiová	
Date of last modification: 09.02.2021	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KAaA/2FJEVSII/15		Course name: 2. French Language for European Public Administration II			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 139					
A	B	C	D	E	FX
26.62	30.94	23.74	12.23	6.47	0.0
Provides: Mgr. Martin Brtko, PhD.					
Date of last modification: 14.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ASYS EÚ-d/16	Course name: Administrative System of the EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, all students are required to pass 2 tests, of which each student can obtain a maximum of 30 points, a minimum of 16 points (30% of the total evaluation). The evaluation also includes a presentation on a selected topic (maximum 10 points, minimum 6 points). The student can obtain a maximum of 40% of the evaluation during the semester, 60% is connected with examination.	
Learning outcomes: The aim of teaching the subject "Administrative System of the EU" is to acquaint students with the institutional system of the European Union as a summary of the authorities and their mutual relations through which the European Union fulfills the tasks assigned to it by the Member States. Students will acquire basic but qualified knowledge of the institutional framework of the European Union, its structure, historical determinants of creation and development, the way of creation, competences and mutual relations.	
Brief outline of the course: Development and basic characteristics of the institutional system of the European Union, institutional system of the European Union after the Treaty of Lisbon, structure of the institutional system and division of powers, basic and subsidiary bodies and institutions of the European Union - characteristics, structure, organization and functioning, competence and competence, relations to other institutions; the institutions of the European Union, relations with the Member States, including relations with their authorities.	
Recommended literature: Obligatory literature: 1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2. Other literature: 2. KARAS, V. a A. KRÁLIK, 2012. Právo Európskej únie. 1. vyd. Praha: C. H. Beck. 526 s. ISBN 978-80-7179-287-1. 3. MAZÁK, J. a M. JÁNOŠÍKOVÁ, 2009. Základy práva Európskej únie : Ústavný systém a súdna ochrana. 1. vyd. Bratislava: IURA EDITION s.r.o. 740 s. ISBN 978-80-8078-289-4.	

4. SIMAN, M a M. SLAŠŤAN, 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. ISBN 978-80-969554-3-5.
5. TICHÝ, L. a kol., 2014. Evropské právo. 5. vyd. Praha: C. H. Beck. 800 s. ISBN 978-80-7400-546-6.

Course language:

Slovak

Notes:

Contact:

tomas.alman@upjs.sk

Consultation time - Monday 09:50-11:20

Course assessment

Total number of assessed students: 147

A	B	C	D	E	FX
24.49	21.09	24.49	18.37	8.84	2.72

Provides: PhDr. Tomáš Alman, PhD., PhDr. Matúš Vyrostko, PhD.

Date of last modification: 20.10.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AIREU-st/15		Course name: Administrative and Institutional Framework of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 90					
A	B	C	D	E	FX
40.0	16.67	21.11	14.44	7.78	0.0
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ASP- EVS-d/18		Course name: Applied Social Policy			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 52					
A	B	C	D	E	FX
34.62	3.85	11.54	26.92	23.08	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Oskár Tóth					
Date of last modification: 07.02.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP1- d/14	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 34	
abs	neabs
97.06	2.94
Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., Ing. Eva Výrostová, PhD., Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD.	
Date of last modification: 30.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP1-d/11	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 34	
abs	neabs
97.06	2.94
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Župová, PhD., Mgr. Denisa Rovenská, PhD., doc. PhDr. Lenka Lachytová, Ph.D., MBA	
Date of last modification: 08.10.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP1-d/11	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 56	
abs	neabs
100.0	0.0
Provides: prof. JUDr. Igor Palúš, CSc., doc. JUDr. Mária Hencovská, CSc., doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD., Mgr. PhDr. Rastislav Král, PhD., PhDr. Matúš Vyrostopko, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP1- d/14	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 47	
abs	neabs
95.74	4.26
Provides: doc. Ing. Silvia Ručinská, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD., doc. PhDr. Mária Adamcová, PhD., Mgr. Katarína Miňová, PhD., Mgr. Oskár Tóth	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP2-d/11	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KSS/ESBP1-d/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 29	
abs	neabs
100.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Župová, PhD., Mgr. Denisa Rovenská, PhD.	
Date of last modification: 08.10.2020	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP2-d/14	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KEaRVS/ESBP1-d/14	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 26	
abs	neabs
96.15	3.85
Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., Ing. Eva Výrostová, PhD., Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP2-d/11	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KVPD/ESBP1-d/11	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 47	
abs	neabs
97.87	2.13
Provides: prof. JUDr. Igor Palúš, CSc., doc. JUDr. Mária Hencovská, CSc., doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD., PhDr. Matúš Vyrosto, PhD.	
Date of last modification: 11.09.2019	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP2-d/14	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KVPaTVS/ESBP1-d/14	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 35	
abs	neabs
88.57	11.43
Provides: doc. Ing. Silvia Ručinská, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD., Mgr. Oskár Tóth, doc. PhDr. Mária Adamcová, PhD., Mgr. Katarína Miňová, PhD.	
Date of last modification: 03.05.2015	
Approved: doc. Ing. Silvia Ručinská, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/CIR-d/17		Course name: Communication in International Relations - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Drahomíra Ondrová, CSc.					
Date of last modification: 17.01.2017					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EKO-d/14	Course name: Communication in Organization
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Each student will prepare a professional presentation on a topic chosen by him / her. Speech is maximum 10 minutes + 5 minutes per discussion. Each student will give a speech. Speech assessment criteria: ensuring active listening - 4 points, instructing listeners - 5 points, observing the speaking phases - 4 points, rhetorical skills - 4 points, using techniques and other support materials - 4 points, discussion, questions for discussion - 4 points. Total for max. 25 points. In the 7th week will be written review, for which the student can get max. 15 points. The minimum of points earned for activities in seminars is 23 points.	
Learning outcomes: Student knows: <ul style="list-style-type: none"> - assess the quality of the information, - choose the appropriate communication channel - deliver a speech, - listen actively, - formulate different types of questions, - develop a communication plan, - identify the type of communication in the organization's management, - propose appropriate strategies to improve communication, - correctly encode and decode ideas and information. 	
Brief outline of the course: Information as a basic element of communication and its role in organization management. Basic concepts of communication, definitions, communication process, goals of communication in the organization. Communication scheme. Functions and flows of communication in the organization. Division of communication. Verbal, non-verbal communication, formal and informal communication, written and oral communication. Specifics of individual forms of communication. Communication in the organization in terms of formal organizational structure. Electronic communication. Information System. Forms and methods of internal communication. Functions and flows of communication in the organization. Specific communication situations in the organization: planning, organizing, controlling, motivating, evaluating, negotiating, negotiating, negotiating tactics and strategies. Communication barriers and possibilities of their elimination	

in the organization. Feedback as an important element of the communication process. Manager's communication skills, manager's communication plan. Management Information System.

Recommended literature:

1. H, T. Van der Molen and Y, Gramsbergen-Hoogland. 2018. Communication in Organizations: Basic Skills and Conversation Models. New York, ISBN 9781138552128.
2. Fielding, M. and F Du Plooy-Cilliers. 2014. Effective communication in organisations : preparing messages that communicate. Cape Town : Juta, ISBN 9780702197826
3. Greg S. Baker. 2011. Developing Effective Communication and Social Skills. Brighton Publishing LLC, ISBN-978-1936587322.
4. Hargie, O., and D. Dickson, 2004. Skilled Interpersonal Communication: Research, Theory and Practice. London: Routledge.
5. Harvard Business Review. 2011. Communicating Effectively. Harvard Business Review Press, ISBN 978-1422162514.

Course language:

Notes:

Course assessment

Total number of assessed students: 53

A	B	C	D	E	FX
20.75	26.42	26.42	7.55	16.98	1.89

Provides: doc. PhDr. Lenka Lachytová, Ph.D., MBA

Date of last modification: 20.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/KPSVŠ- d/18	Course name: Comparison of Political Systems of Selected States
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Midterm exam (30 points) and elaboration and presentation of seminar paper (10 points) Oral exam (60 points) - Excellent – 100 – 91 A - Very good – 90 – 81 B - Good – 80 – 71 C - Satisfactory – 70 – 61 D - Sufficient – 60 – 51 E - Unsatisfactory / Unsuccessful/Failed – 5,0 FX	
Learning outcomes: Regarding the globalization and integration processes the aim of the course is to familiarize students with current discourse on political institutions in the states of European Union. After the course the student has knowledge about the political systems of selected states. Students who successfully complete the course will be able to compare and critically evaluate institutions of selected political systems.	
Brief outline of the course: - Comparative politics - Fundamental issues of comparative studies - United Kingdom of Great Britain and Northern Ireland - French Republic - Kingdom of Belgium - Kingdom of Holland - Federal Republic of Germany - Austria - Swiss Confederation - Kingdom of Sweden - Czech Republic, Republic of Poland, Hungary - Microstates of the European Union	
Recommended literature:	

HAY, C. - MENON, A. 2007. European Politics. New York: Oxford University Press. O'NEIL, P. H. 2017. Essentials of Comparative Politics. New York: W. W. Norton.					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 74					
A	B	C	D	E	FX
33.78	10.81	16.22	22.97	16.22	0.0
Provides: PhDr. Ondrej Mital', PhD., Mgr. Katarína Miňová, PhD.					
Date of last modification: 24.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ USTEU-d/11		Course name: Constitutional Law of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 258					
A	B	C	D	E	FX
17.05	13.95	21.32	17.83	20.54	9.3
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD.					
Date of last modification: 15.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ KaDOvEÚ/18	Course name: Control and Supervisory Bodies in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 1 Per study period: 14 / 14 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, students will pass two tests, where it will be necessary to achieve the required number of points (maximum 10 points, minimum 6 points). Active participation of students in seminars and facultative presentation of the presentation (maximum 20 points). Oral examination (60 points - 60% of the total score) is part of the total evaluation.	
Learning outcomes: After completing the subject, students acquire the necessary knowledge of control and supervisory bodies. In addition to the analysis of conditions in selected states of the European Union and in the European Union itself, the course will also include general information on basic institutes (control, supervision, Prosecutor's Office, Ombudsman, etc.). The subject is conceptually, logically and temporally linked to Theory of State and Law, Constitutional Law of the European Union and concurrently to the Administrative System of the EU, where students obtain background information. The course extends the range of information from practice.	
Brief outline of the course: Theoretical basis of control, classification of control, institute of supervision, functions of control and supervision. Historical-theoretical bases of prosecution, conceptual definition of prosecutor's office, models of prosecutor's office, position of prosecutor's office in the system of law protection bodies, constitutional-legal position of prosecutor's office in the Slovak Republic and selected EU countries. Historical-theoretical background of the Ombudsman', basic concepts and classification, the Ombudsman, the position of the Ombudsman in the system of law protection bodies and the constitutional-legal position of the Ombudsman in the Slovak Republic and selected EU countries. Other control and supervisory bodies. European Ombudsman. European Public Prosecutor 's Office.	
Recommended literature: Obligatory literature: 1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2. 2. PALÚŠ, I. a kol., 2016. Ústavné právo Slovenskej republiky. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 464 s. ISBN 978-80-8152-442-4. 3. OROSZ, L. a V. JIRÁSKOVÁ, 2007. Ústavné právo porovnávacie. Košice: Univerzita P. J. Šafárika v Košiciach. 284 s. ISBN 978-80-7097-690-60.	

Subsidiary literature: 4.HOFFMANN, M., 2010. Prokuratúra SR - orgán ochrany práva. 1. vyd. Bratislava: EUROKÓDEX. 128 s. ISBN 978-80-89447-30-5. 5.SIMAN, M. a M. SLAŠŤAN, M., 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. 1232. ISBN 978-80-8940612-8.					
Course language: Slovak					
Notes: Contact: tomas.alman@upjs.sk Consultation time : Monday 09:50 - 11:20					
Course assessment Total number of assessed students: 23					
A	B	C	D	E	FX
47.83	13.04	26.09	4.35	8.7	0.0
Provides: PhDr. Tomáš Alman, PhD.					
Date of last modification: 13.12.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ RPPSK-d/14	Course name: Decision-making Processes and Principles of Administrative Proceedings
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: written examination	
Learning outcomes: The aim of the course is to acquire knowledge and practical knowledge of decision-making processes in public administration, with a focus on decision-making processes in the area of application of law. The interpretation of the issue is logically structured according to the principles of good public administration, on the basis of which the basic procedural institutes of general administrative proceedings are clarified and analyzed.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Decision-making processes in public administration - concept of legal process, basic types of processes in public administration, relation of administrative proceedings to other processes in public administration, decision-making processes in application of law 2. The concept, subject-matter and framework of administrative proceedings - general administrative procedure and specific types of administrative proceedings 3. Principle of lawfulness - rule of law, legality, jurisdiction and competence of public authorities, general legal principles, 4. The principle of equality - material equality, legitimate expectations, non-discrimination 5. The principle of impartiality - objectivity of decision-making, bias and procedural defense tools against bias 6. Proportionality principle - procedural instruments regulating the course of proceedings 7. Principle of hearing within reasonable time - measures against inaction, time limits 8. Principle of cooperation - administrative cooperation, assistance, lessons learned, duty of cooperation by the parties 9. The principle of transparency - file agenda, oral hearings, public information, privacy protection 10. the fundamental procedural rights of the parties 	
Recommended literature:	
Course language: slovak	
Notes:	

Course assessment					
Total number of assessed students: 144					
A	B	C	D	E	FX
43.75	31.94	15.28	4.17	4.86	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification: 08.12.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 21					
A	B	C	D	E	FX
33.33	19.05	33.33	9.52	4.76	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 21					
A	B	C	D	E	FX
57.14	28.57	9.52	0.0	4.76	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 33					
A	B	C	D	E	FX
27.27	27.27	27.27	18.18	0.0	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 23					
A	B	C	D	E	FX
26.09	17.39	34.78	17.39	4.35	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ EGvoVS-EVS/18	Course name: E-government
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: assignments Final assessment: exam	
Learning outcomes: The course deals with basic aspects of informatization process in public administration. It stresses the importance of information availability for the public, facilitating communication between the public and public administration, promoting citizens' participation in governance as well as increasing the transparency of public administration through a more effective application of information communication technologies.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Information-communication technologies at present and their importance for individuals and country economies 2. Modernisation and informatisation of public administration 3. E-government – main characteristics, definitions, goals, advantages, disadvantages 4. E-government in selected countries of western Europe 5. E-government in selected countries of central and eastern Europe 6. E-government of self-government in the Slovak Republic 7. Open Data, transparency and E-government 8. Effectiveness and E-government 9. Factors of failure of E-government 10. Security in E-government 11. E-voting 	
Recommended literature: <ol style="list-style-type: none"> 1. Informatisation. Úrad podpredsedu vlády SR pre investície a informatizáciu. Available at: http://www.informatizacia.sk 2. European Commission. Digital economy & society in the EU, 2017 edition, Available at: http://ec.europa.eu/eurostat/cache/infographs/ict/images/pdf/pdf-digital-eurostat-2017.pdf 3. European Commission. Digital Single Market. Available at: https://ec.europa.eu/commission/priorities/digital-single-market_en 	

4. eGovernment Benchmark. Available at: <https://ec.europa.eu/digital-single-market/en/news/new-study-egovernment-services-europe-improving-cross-border-availability-services>
5. eGovernment Benchmark by countries. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48586
6. eGovernment Benchmark Report. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48587
7. United Nations eGovernment Survey. Available at: <https://publicadministration.un.org/egovkb/en-us/reports/un-e-government-survey-2016>
8. Materials distributed during the semester.

Course language:

english

Notes:

Course assessment

Total number of assessed students: 33

A	B	C	D	E	FX
48.48	27.27	21.21	3.03	0.0	0.0

Provides: doc. Ing. Silvia Ručinská, PhD., PhDr. Miroslav Fečko, PhD.

Date of last modification: 11.02.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/EP-d/14	Course name: Economic Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Policy” offers fundamental knowledge regarding the EU problematic, with the emphasis on the theory and practice of the economic policy. Economic policy is the basis of creating the economic-political conception as a starting point for the economic policy’s practical realization. The aim of the course is also to analyze the economic phenomena and situations in the external economic environment within the EU, which the practical economic policy has to deal with.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Economic policy introduction • Market economy and market failures • Economic and political system • Fiscal (budgetary) policy • Monetary policy • Trade policy • Stabilization policy • Competition policy • Structural policy • Economic policy conceptions Economic policy development	

Recommended literature: Bibliography: David Andolfatto, 2005. Macroeconomic Theory and Policy, Simon Fraser University European Union http://europa.eu/index_en.htm European Commission http://ec.europa.eu/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
20.0	60.0	20.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/HPEU- d/14	Course name: Economic Policy of the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: test, exam, assignments, oral examination Final assessment: written exam The minimum amount of points, which are required from the student is 21. If the student doesn't fulfil the minimum amount of points, he has the possibility to repeat the written exam.	
Learning outcomes: The aim of the course is to provide basic knowledge of the European Union problematic with the emphasis on the theory and practice of economic policy. Economic policy is the basis for the creation of an economic policy concept as a precondition for the implementation of practical economic policy. The aim of the course is also to analyse economic phenomena and situations in the external economic environment within the European Union, which the practical economic policy has to deal with.	
Brief outline of the course: Market economy and market mechanism failures. Goals and instruments of the economic policy, common EU policies. Fiscal policy. Monetary policy. European monetary system. European monetary union. Economic policy concepts. Common trade policy. Single EU market. Protection of competition in the EU. Structural EU policy. Industrial and innovation policy. Development of the economic policy in the Slovak Republic.	
Recommended literature: Obligatory: 1. RUC#INSKÁ, S.: Hospodárska politika – ciele a nástroje, 2010, Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 2010, 154 strán, ISBN 978-80-7097-856-6. 2. RUC#INSKÁ, S.: Vybrané nástroje hospodárskej politiky, 2010, Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 2010, 130 strán, ISBN 978-80-7097-857-3. 3. LUKÁČ#IK, J.: Hospodárska politika. Teória a prax. Sprint, 2013, ISBN – 978-80-8939-386-2.	

Recommended: 4. LIPKOVÁ, L. a kol.: Európska únia. Sprint 2011 5. OKÁLI, I. a kol.: Hospodárska politika Európskej únie a Slovenska v EÚ, 2004 6. VINCÚR, P. a kol.: Teória a prax hospodárskej politiky, Sprint, Bratislava, 2007 7. KUBÍČEK, J. a kol.: Hospodárska politika. A. Čeněk, 2006					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 172					
A	B	C	D	E	FX
18.6	16.28	26.16	18.02	19.77	1.16
Provides: doc. Ing. Silvia Ručinská, PhD., PhDr. Miroslav Fečko, PhD.					
Date of last modification: 17.02.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ET-d/18	Course name: Economic Theories - pre zahr. študentv
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Theories” focuses on the fundamentals of economic history development and basic economic problems, market mechanisms, elements of demand and supply, the role of consumers, companies and the position of state, other microeconomic regularities and contexts, macroeconomic regularities and of different specific macroeconomic relationships. The aim of the course is to provide basic and fundamental information about the microeconomic and macroeconomic knowledge, when applying them onto concrete examples.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Basics problems of economics. History of development theories • Market and market mechanism. • Elements of demand and supply. Elasticity. • Consumer Behavior. Choice and Utility theory. Equilibrium condition of consumer. • Production theory and production factors pricing. Revenue of firm. • Behavior of firm in perfect competition. • Behavior of firm in imperfect competition • Macroeconomics results and their measurement • Aggregate supply and demand • Money and money market 	

<ul style="list-style-type: none"> • Inflation and unemployment • Business cycle • Consumption, savings, investments. Multiplier model 					
Recommended literature: Bibliography: Samuelson – Nordhaus : Economics Eurostat, Statistical databases, http://ec.europa.eu/eurostat					
Course language:					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVS-d/17	Course name: Economics of Public Sector
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: first and second written examination - the student can get a total of max. 30 points, for a class activity the student can get 10 points. Class activities will be assigned by the teacher and will be transmitted through the LMS e-learning portal. To advance to the exam, the student needs to achieve at least 21 points during the semester. If the student does not achieve the minimum points (21 points), it is possible to write a corrective written examination in the 13th week of the semester. Exam: the student can get from the exam max. 60, min. 31 points. Credit points are added to them. In total, the student can get 100 points from the subject. Tolerated absence: In case the student does not participate in the seminar due to health reasons, he / she has the option of replacing full-time teaching with distance depending on the current epidemiological situation at the faculty.	
Learning outcomes: The aim of the course is to teach students to understand the basic economic principles of the functioning of public administration in the conditions of the European Union and the Slovak Republic. At the end of the course students will be able to: to explain the essence of the public administration economy, identify public administration entities, understand the essence of Public Choice Theory, understand ways of providing public services in the context of the methodology of the European Union and the Slovak Republic, identify ways of ensuring public sector efficiency and innovation, understand the basic innovative and economic starting points in selected sectors of the public sector.	
Brief outline of the course: Introduction to the study of public sector economics. - Structure of the national economy. - Non-profit sector and non-profit private sector. - The mixed economy and the causes of the existence of the public sector. Public sector. - Economic characteristics of public goods and externalities. Provision of public goods. Public choice - the way of decision-making in the public sector. Efficiency as an economic category. Approaches to efficiency management in the public sector.	

The economy of public administration in the context of the objectives and challenges of the European Union.
 Selected issues of public administration and public sector in the European Union and Slovakia.
 Scenarios and economic incentives for Europe's future after 2025.
 Classification and specifications of public services from the perspective of the European Union and the Slovak Republic (Public Services, Classification of the Functions of Government).
 Economy, financing and policy of the European Union within selected sectors of public administration (transport, education, science and research, health care, environment).
 Public sector innovation in the European Union.

Recommended literature:

Literature

Required:

1. Čepelová, A., Lachytová, L. and L. Pčolinská. 2019. Public sector economics. Košice: TYPOPRESS - Tiskarna s.r.o., ISBN 978-80-8129-110-4
2. Čepelová, A., 2013. Economics of Public Sector. Košice: UPJS Kosice, FVS. ISBN 978-80-8152-004-4.
3. Cibáková, V. et al., 2012. Economics of the public sector. Bratislava: IURA Edition.

Recommended:

1. Vorlíček, J. 2008. Introduction to public sector economics. Prague: University of Economics, Prague. ISBN 978-80-245-1419-2.
2. https://ec.europa.eu/commission/sites/beta-political/files/biela_kniha_o_buducnosti_europy_sk.pdf

Course language:

slovak

Notes:

Course assessment

Total number of assessed students: 122

A	B	C	D	E	FX
30.33	31.97	18.03	11.48	5.74	2.46

Provides: Ing. Lenka Pčolinská, PhD., doc. Ing. Anna Čepelová, PhD.

Date of last modification: 20.09.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EL-d/18		Course name: Environmental Law - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ ESPR-d/11		Course name: European Administrative Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 185					
A	B	C	D	E	FX
28.11	17.3	22.7	14.05	17.3	0.54
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 15.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ EPP-d/11	Course name: European Labor Law
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Successful completion of 1 exam / test, participation in seminars (according to attendance list), ad hoc seminar assignments and oral exam.	
Learning outcomes: The aim of the course European Labor Law is to provide students with an overview of the normative regulation of selected labor law institutes in the European labour law in the form of a synthesizing view. Also the aim is to deepen the orientation in the system of European labor law and to provide an overview of the case law of the EU Court of Justice.	
Brief outline of the course: European labor law - concept and subject. Development of EU labor law Free movement of workers in the EU European Union anti - discrimination law The principle of equal treatment Employment (dependent work, characters) Employment (shorter working time, definite period) Atypical labor relations. Legislation of working conditions of employees Working time legislation. Temporary Secondment of employees. Social protection of special categories of employees. Agency employment	
Recommended literature: 1. BLANPAIN, R.: European Labour Law, Alphen aan den Rijn : Kluwer law international, 2014	
Course language: english language	
Notes:	

Course assessment					
Total number of assessed students: 182					
A	B	C	D	E	FX
47.8	17.58	17.03	7.14	9.89	0.55
Provides: doc. JUDr. Vladimíra Žofčinová, PhD.					
Date of last modification: 12.11.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESP-d/18	Course name: European Social Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 2 mid-term tests (max. 40 points), presentation (max. 10 points) Final assessment: written exam. max. 100 points, min. 51 points.	
Learning outcomes: At the end of the course students should be able to understand social policy both in theoretical and practical level. To identify selected social events, basic principles, functions, tools of social policy, their genesis and creation in the current and historical context. Understand the types and models of welfare state and its subsystems.	
Brief outline of the course: - definition of social policy - the basic principles and objectives of social policy - types and models of social policy - social policy functions and instruments - the role of the state in the SP; welfare state, history of social policy - human social rights - social policy areas - HP and SP relationship; concept of social market economy - education policy - employment policy - family policy - health policy - model of social policy of the Slovak Republic in the context of EU membership	
Recommended literature: COLOMBO, T. – COWEN, H. – KNYSPEL, M. – POOLE, H. (2008): Introducing Social Policy, Pearson Longman. ISBN 978-1-4058-5848-9 BOCHEL, H. – BOCHEL, C. – PAGE, R. – SYKES, R. (2009): Social Policy, Themes, Issues and Debates. Pearson Longman. ISBN 1-4058-5836-6	
Course language:	
Notes: The mid-term exam, midterm test and presentation on a given topic are not conditional on obtaining a minimum number of points. However, it is necessary to achieve min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance Page: 2 to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student fails to meet these conditions, he / she cannot proceed to the examination (X is evaluated). If a student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), they are added to the number of points obtained in the written exam,	

which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points) which is an "E" rating). Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. 2 students participate (depending on the number of students in the seminar group and the decision of the training teacher). The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors. The student is obliged to attend seminar exercises prepared in terms of syllabuses. If it is not ready, it can be scored with a minus point as well, if it is ready, it will be scored with plus points, which are added to the total for the semester. Students are required to participate 100% in seminars. For each absence in seminars the teacher determines substitute written performance. Up to 3 absences can be replaced. Addition: the teacher assesses, based on the severity of the absence, whether he / she determines the written performance or justifies the student's absence without written performance.

Course assessment

Total number of assessed students: 74

A	B	C	D	E	FX
14.86	6.76	12.16	29.73	31.08	5.41

Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Oskár Tóth

Date of last modification: 16.09.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/EI/15		Course name: European Integration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 98					
A	B	C	D	E	FX
29.59	15.31	20.41	22.45	12.24	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/FÚaV VS/18	Course name: Financial Accounting and Reporting the Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Test and credit test - student can get together max. 40 points. To pass the exam the student needs to achieve at least 21 points for the semester. (test max. 20 points, homework max. 20 points). Written exam. Student can get max. 60, min. 31 points. Grading Scale (in %): 91 – 100 = A (excellent) , 81 – 90 = B (very good), 71 – 80=C (good), 61 – 70=D (satisfactory), 52 – 60=E (sufficient), 51 and less = FX (failed)	
Learning outcomes: The student will understand the basic principles of accounting, reporting and auditing of financial statements in public administration organizations taking into account international accounting standards.	
Brief outline of the course: Financial accounting. International accounting standards for the public sector and their application in the Slovak accounting system. Legislation in accounting. Documentation in accounting. Financial Statements - Individual, Consolidated. The main components of the financial statements - balance sheet, profit and loss statement. Control and audit in accounting. International Auditing Standards and their Application in the Slovak Republic. Financial statements as part of financial reporting. Process of Disclosure of Financial Statements.	
Recommended literature: 1. Herve Stolowy, Michel J. Lebas, Yuan Ding: Financial accounting and reporting a global perspective. Fourth Edition, ISBN 978-1-4080-6662-1 2. Belverd E.Needles, Marian Powers, Susan V. Crosson: Financial and Managerial Accounting. International Edition, ISBN 978-1-133-95900-7 3. Management accounting (official terminology), Bratislava: Iura Edition, ISBN 80-89047-59-9	
Course language:	
Notes:	

Course assessment					
Total number of assessed students: 95					
A	B	C	D	E	FX
7.37	11.58	22.11	30.53	26.32	2.11
Provides: Ing. Eva Mihaliková, PhD.					
Date of last modification: 16.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ FL-d/10		Course name: Financial Law - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
50.0	37.5	0.0	0.0	12.5	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/FINEU-st/15		Course name: Financing of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EP-d/17		Course name: Human Rights and their Protection			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 79					
A	B	C	D	E	FX
31.65	18.99	27.85	17.72	3.8	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Mária Hencovská, CSc.					
Date of last modification: 30.03.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/IPE-d/16		Course name: Integration Processes in Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Continuous assessment: exam, assignments Final assessment: oral exam					
Learning outcomes: Within the course the most important contexts of European integration will be analysed. The course focuses on students in order to discuss the current problems of society and economy with regards to and in the context of European integration process.					
Brief outline of the course: 1. Globalization. Integration.; 2. Theory of integration processes; 3. Liberalism, Protections, Levels of integration.; 4. History of integration in Europe and in the EU.; 5. Cultural integration in Europe.; 6. Advantages and disadvantages of integration.; 7. World economic crisis.; 8. Origin and solution of international production and monetary crisis.; 9. Labour market and unemployment in the EU.; 10. European economic policy.; 11. Relations between socio-political and economic-political objectives of the economic policy.; 12. Problems of Eastern EU enlargement.					
Recommended literature: PERLITZ, M. (2000): Internationales Management, Stuttgart, 2000. TAFNER, (2004): Grundlagen europäischer Wirtschaft, Wien, 2004					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 14.02.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ INCO-d/18		Course name: Intercultural Communication - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/IECR- d/15	Course name: International Economic Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Avaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsufficient/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “International Economic Relations” is focused on the analysis of regularities and contexts of international economic integration, by concretization of specifics in European conditions. The attention is paid onto the characteristics of the economic integration related to globalization tendencies, realization of four economic freedoms, the role of international organizations orienting on current and actual tendencies of international economic relation’s development.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • World economy • World economy components • World economy development, globalization, global crisis in the world • International movement of goods. International trade theories • World trade system • Liberalization and protectionism • International movement of services • International movement of labor • International movement of capital 	

<ul style="list-style-type: none"> • Transnational corporations • World financial system • Monetary system. Balance of payments International organizations					
Recommended literature: Bibliography: United Nations http://www.un.org/en/aboutun/index.shtml International Monetary Fund http://www.imf.org/external/about/overview.htm Organization for Economic Cooperation and Development http://www.oecd.org/pages/0,3417,en_36734052_36734103_1_1_1_1_1,00.html World Trade Organization http://www.wto.org/english/thewto_e/thewto_e.htm World Bank http://www.worldbank.org/ European Commission, EU Single Market http://ec.europa.eu/internal_market/top_layer/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
62.5	37.5	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD.					
Date of last modification: 03.12.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/IT-d/18		Course name: International Trade - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 24.09.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: ÚINF/ UIB2/18		Course name: Introduction to information security			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 19					
A	B	C	D	E	FX
0.0	31.58	21.05	21.05	26.32	0.0
Provides: RNDr. JUDr. Pavol Sokol, PhD., MSc. Terézia Mézešová					
Date of last modification: 27.03.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ MDvEÚ-d/16	Course name: Local Democracy in EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, all students are required to pass 2 tests, of which each student can obtain a maximum of 20 points. The students' active participation in seminars will be taken into account during the evaluation (20 points). The final evaluation of the subject is connected with an oral exam (60% of the total evaluation). Students are obliged to attend seminars.	
Learning outcomes: Students will get information about the theoretical background of local self-government, representative and direct democracy. In the alternative, to acquaint students with the application of the institutes in selected countries of the European Union.	
Brief outline of the course: General characteristics of representative and direct democracy, organization of local government, including ways of establishing its bodies in selected EU countries - for example Czech Republic, Hungary, Poland, Federal Republic of Germany, Sweden and France. Forms and ways of applying direct democracy in the above mentioned countries in comparison with conditions in the Slovak Republic.	
Recommended literature: Obligatory: 1. Palúš, I.: Miestna správa vo vybraných štátoch EÚ, UPJŠ, Košice, 2002. 2. Orosz, L. – Jirásková, V.: Ústavné právo porovnávacie (Základy ústavného práva Českej republiky, Poľskej republiky, Maďarskej republiky), UPJŠ, Košice, 2007 – vybrané časti. Subsidiary: 3. Palúš, I. a kol.: Štátne právo Slovenskej republiky, UPJŠ, Košice, 2016. 4. Cibulka, Ľ. a kol.: Ústavné právo SR, UK, Bratislava, 2013. 5. Orosz, L. a kol.: Volebné právo, UPJŠ, Košice, 2015.	
Course language: Slovak	
Notes: Contact: tomas.alman@upjs.sk	

Consultation time: Monday 09:50 – 11:20 jana.volochova@student.upjs.sk Consultation time: Thursday 09:50 – 11:20 10:00 – 11:00					
Course assessment Total number of assessed students: 108					
A	B	C	D	E	FX
41.67	16.67	27.78	8.33	4.63	0.93
Provides: PhDr. Tomáš Alman, PhD., PhDr. Jana Volochová, PhD.					
Date of last modification: 11.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAK-d/14	Course name: Macroeconomy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 2 written reviews, seminar activity, oral examination	
Learning outcomes: Subject aim: Graduates of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations on the level of the latest knowledge of world economic science. The aim of the course is to provide systematic knowledge of macroeconomics, to acquire terminology and to understand the links between individual macroeconomic categories, to create theoretical and methodological prerequisites for the study of related economic disciplines. Subject aim: Graduates of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations on the level of the latest knowledge of world economic science. The aim of the course is to provide systematic knowledge of macroeconomics, to acquire terminology and to understand the links between individual macroeconomic categories, to create theoretical and methodological prerequisites for the study of related economic disciplines. Subject aim: Graduates of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations on the level of the latest knowledge of world economic science. The aim of the course is to provide systematic knowledge of macroeconomics, to acquire terminology and to understand the links between individual macroeconomic categories, to create theoretical and methodological prerequisites for the study of related economic disciplines.	
Brief outline of the course: Course curriculum: basic starting points and assumptions of the functioning of the economy, macroeconomic objectives, economic laws, division of economics, origin and nature of macroeconomics, aggregate demand, aggregate supply, measurement of economic performance, consumption, savings, investment, money and money market, economic growth, economic cycle, inflation, unemployment, macroeconomic role of the state and its main objectives, open economy macroeconomics, internationalization of economic relations, international monetary relations.	

Course curriculum: basic starting points and assumptions of the functioning of the economy, macroeconomic objectives, economic laws, division of economics, origin and nature of macroeconomics, aggregate demand, aggregate supply, measurement of economic performance, consumption, savings, investment, money and money market, economic growth, economic cycle, inflation, unemployment, macroeconomic role of the state and its main objectives, open economy macroeconomics, internationalization of economic relations, international monetary relations.

Recommended literature:

compulsory literature

1. BOBÁKOVÁ, V. 2017. Makroekonómia. Košice: UPJŠ. ISBN 978-80-8152-565-0.
2. LISÝ, J. a kol. 2007. Ekonómia v novej ekonomike. Bratislava: IURA EDITION. ISBN 978-80-8078-164-4.

. recommended literature

1. LISÝ, J. a kol. 2016. Ekonómia. Praha: Wolters Kluwer. ISBN 978-80-7552-275-7.
4. SAMUELSON, P.A. – NORDHAUS, N. D. 2013. Ekonomie. Praha: Svoboda. ISBN 978-80-205-0629-0.
5. JUREČKA, V. a kol. 2010. Makroekonomie. Praha: GRADA. ISBN 978-80-247-3258-9.
6. MANKIW, N.G. 2000. Zásady ekonomie: Praha: GRADA, ISBN 978-80-7169-891-3.
7. SCHILLER, B.R. 2004. Makroekonomie. Brno: Computer Press. ISBN 80-251-0169-X.
8. CIHELKOVÁ, E. a kol. 2014. Světová ekonomika- nové jevy a perspektivy. 3. přepracované a doplněné vydání. Praha: C.H. BECK. ISBN 978-80-7400-502-2.

Course language:

English language

Notes:

no notes

Course assessment

Total number of assessed students: 250

A	B	C	D	E	FX
12.4	16.4	16.4	11.2	30.8	12.8

Provides: prof. Ing. Viktória Bobáková, CSc.

Date of last modification: 22.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MANVS- d/14	Course name: Management in Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: - Exam (max. 20 points). - Activity during the seminar (max. 10 points). - Submission of a written assignment on a given topic (max. 10 points). Minimum points from the previous conditions is 21 points. - Oral exam (max. 60 points). - For the semester and the exam it is possible to obtain 100 points from the subject, the minimum number of points for passing the subject is 52. - Students are required 100% attendance at seminars. For each non-attendance at the seminars, the teacher will designate a substitute written work. A maximum of 3 absences can be substituted. (The teacher assesses the significance of the reason for not attending the seminar. He / she will determine the written work or justify the student's absence without written work.)	
Learning outcomes: The aim of the course is to teach students how to use basic management tools in the process of management and decision making. To acquaint students with theoretical and practical specifics of management of EU public administration organizations.	
Brief outline of the course: The subject content includes the following topics: - explain what management and specificities of public administration are, - define, describe and apply basic management functions, - define, explain change management in public administration organizations, - identify how to introduce changes in organizations, - to minimize resistance to change and to use effective procedures in the management of PA organizations, - plan and organize public administration activities, - control public administration activities, - correctly select control tools for situation assessment, impact analysis, problem-solving and change management within PA; - define and apply criteria for selecting and evaluating efficiency in the management of PA,	

- apply the principles of procedural management in public administration organizations,
- describe the process management models to be implemented in the management of the PA,
- New Public Management in the theory and practice of public administration in the SR and EU.

Recommended literature:

1. HITTMÁR, Štefan, 2006. Manažment. 1. vyd. Žilina: Edis, 301 s. ISBN 80-8070-558-5.
2. TEJ, Juraj, 2000. Ekonomika a manažment verejnej správy. Prešov: FHPV PU. 221 s. ISBN 80-88885-68-X.
3. Veber, Jaromír a kol. 2011. Management, základy, prosperita, globalizácia. Praha: Management Press. ISBN 80-7261-029-5.
4. Bodemann, M., 2018. Management in Public Administration: Developments and Challenges in Adaption of Management Practices Increasing Public Value. Springer. p. 248. ISBN 9783658226879
5. Jan-Erik Lane, 2006. Public Administration & Public Management: The Principal-Agent Perspective. Routledge. P. 304. ISBN 9781134199952.
6. Vigoda-Gadot, E. & A. Cohen, 2004. Citizenship and Management in Public Administration: Integrating Behavioral Theories and Managerial Thinking. Edward Elgar Publishing. p. 317. ISBN 9781781957721.

Course language:

Slovak and English (language)

Notes:

Course assessment

Total number of assessed students: 158

A	B	C	D	E	FX
26.58	30.38	21.52	9.49	12.03	0.0

Provides: PhDr. Darina Koreňová, PhD., PhDr. Milan Douša

Date of last modification: 15.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: ÚINF/ MIS2/18		Course name: Management of information systems			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 3 Per study period: 14 / 42 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 9					
A	B	C	D	E	FX
33.33	22.22	11.11	0.0	22.22	11.11
Provides: prof. RNDr. Gabriel Semanišin, PhD.					
Date of last modification: 22.05.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAE-d/14	Course name: Managerial Economics
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous evaluation: 1. written review - max. 15 points, 2. written review - max. 25 points, minimum number of points - 21 points. Final evaluation: exam - max. 60 points, minimum number of points 31. For the final evaluation (sum of continuous evaluation and examination): A - 91 - 100 points, B - 81 - 90 points, C - 71 - 80 points, D - 61 - 70 points, E - 52 - 60 points. Credits will not be awarded to a student who has not scored at least 52 points in the final evaluation.	
Learning outcomes: The aim of the course is to summarize the theoretical knowledge explaining the basic business phenomena, processes and problems that are common to all enterprises in the European Union regardless of their specificity resulting from the sector, legal form, etc. as well as outline territorial specifics of business economy in selected European Union countries.	
Brief outline of the course: Attention is paid to the characteristics of a business as an EU business. The content of the course is focused mainly on the enterprise - typology of enterprises in the Slovak Republic and its comparison with selected EU countries, the position and characteristics of multinational enterprises, business transformation process and their internationalization, characterization and mutual relationship company. Attention is also paid to the value processes of the company - especially the costs, revenues and profit of the company as well as selected indicators evaluating the financial performance of the company.	
Recommended literature: 1. EARL, P E. 2005. Business economics: a contemporary approach. Maidenhead [u.a. McGraw-Hill Education. 2005. ISBN 0-07-710392. 2. KASSAY, S. 2010. Enterprise and Entrepreneurship (Volume one) - Entrepreneurial Environment. Bratislava: VEDA. ISBN 9788022411387. 3. KASSAY, S. 2011. Enterprise and Entrepreneurship (Volume two) - Economics and finance. Bratislava: VEDA. ISBN 978802241144	
Course language: english language	

Notes:					
Course assessment					
Total number of assessed students: 94					
A	B	C	D	E	FX
7.45	14.89	26.6	17.02	28.72	5.32
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 12.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ EMV/16		Course name: Methods of Research			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 14					
A	B	C	D	E	FX
0.0	7.14	7.14	64.29	21.43	0.0
Provides: Mgr. Denisa Rovenská, PhD., PhDr. Eliška Župová, PhD.					
Date of last modification: 14.09.2017					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OaČVS-d/18		Course name: Organization and Public Administration Activities			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 73					
A	B	C	D	E	FX
31.51	21.92	16.44	12.33	17.81	0.0
Provides: JUDr. Róbert Gyuri, PhD.					
Date of last modification: 16.10.2018					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ ORGBE-d/18		Course name: Organizational Behavior - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
0.0	100.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Župová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EORG-d/11	Course name: Organizational Behaviour
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral works. 2 Mid-Term Exams. Final exam. Student can gain 60 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The student will be acquainted with the issue of organizational behavior and its fundamental topics from the perspective of the individual, group and organization. He/she will gain knowledge of individual (eg. personality, motivation), group (eg. leadership, group processes) and systematical aspects of organizational behavior (eg. organizational culture). He/she will be able to grasp the acquired theoretical knowledge and transform it into the practical area of professional life.	
Brief outline of the course: I. unit - An introduction to organizational behavior II. unit - The individual in organizations III. unit - The groups in organizations IV. unit - The organization system	
Recommended literature: Robbins, S. P., & Judge, T. A. 2013. Organizational Behavior. New Jersey: Pearson Education.	
Course language: english	
Notes:	

Course assessment					
Total number of assessed students: 197					
A	B	C	D	E	FX
23.35	24.37	16.75	15.23	12.69	7.61
Provides: doc. Mgr. Gabriela Kravčáková, PhD., PhDr. Eliška Župová, PhD.					
Date of last modification: 12.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/PDCS- d/17		Course name: Political Dimension of Civic Society - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 17.01.2017					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PF/18	Course name: Political Philosophy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment (eg test, individual work ...): 2 exams, presentation in PP Final assessment (eg examination, final work ...): written exam Continuous exam and mid-term test or presentation on a given topic are not conditional on obtaining minimum points. However, it is necessary to reach min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student does not meet these conditions, he / she cannot proceed to the examination. If the student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), these will be added to the number of points obtained in the written exam, which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points, which is the evaluation "E"). Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. It is attended by 2 students. The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors	
Learning outcomes: At the end of the course students should be able to identify the socio-political concepts of the philosophy of Western civilization. Emphasis is placed on independent critical evaluation of the development of socio-political-economic development of society in the European diapazon. The course is a comparison of organizational and value units in the historical context of specific authors, as well as the search for differences and coherences with the current political organization of selected states of Europe and the EU as a socio-political-economic cell.	
Brief outline of the course: - Origin of philosophy and its position in the epistem system - Western civilization and its axiological roots - History of social-political thinking of the diapazon of western civilization Antiquity and its socio-political teaching / Socrates, Plato, Aristotle, Hellenism / - Middle Ages and its socio-political fundamentals / patristics and scholastics / - Renaissance and old-world	

Page: 2 vision of the order of the world Renaissance social philosophy, Machiavelli, Grotius, Bodin / Modern philosophical concepts of political philosophy / rationalism, empiricism, sensualism / Enlightenment / Montesquieu, Voltaire, Rousseau, / French material idealism - Fichte, Schelling, Kant, Hegel, materialism-Marx, Feuerbach / - Selected philosophical concepts of the 19th and 20th centuries / Positivism, Pragmatism, critical rationalism /					
Recommended literature: B. Russel (: The History of Western Philosophy. And Its Connection with Political and Social Circumstances from the Earliest Times to the Present Day. PDF: file:///C:/Users/insta/Desktop/History%20of%20Western%20Philosophy.pdf					
Course language:					
Notes:					
Course assessment Total number of assessed students: 74					
A	B	C	D	E	FX
29.73	17.57	20.27	20.27	12.16	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Oskár Tóth					
Date of last modification: 09.03.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/POL- d/18	Course name: Politology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: midterm exam (25 points) seminar paper (10 points) news (5 points) final exam (60 points)	
Learning outcomes: After the course the student has knowledge about the definition of political science from historical, theoretical and ideological point of view. The student also acquires basic information about fundamental political concepts, methodological approaches and main objects of political science. The framework of this subject is possible to synthesize with subjects focused on law, economics or philosophy. After the successful completion of the course, the student is aware about the current social and political situation in the state and he or she is able to discuss about current political issues.	
Brief outline of the course: Basic Elements of Political Science. Political Ideologies - liberalism, conservatism, socialism, nationalism, fascism, environmentalism, feminism. Political System and its Subsystems. Democratic and Non-Democratic Forms of Government. Political Parties and Party Systems. Elections and Election Systems. State. Modern Political Theories - theory of political communication, rational choice theory, theory of political coalitions. Civil society and participation.	
Recommended literature: 1. BALL, T., DAGGER, R. (2016): Political Ideologies and the Democratic Ideal, Routledge, 2016. ISBN 9781138650015. 2. HERRON, E.S. (2018): The Oxford Handbook of Electoral Systems, 2018. Oxford University Press, ISBN 978-0190258658. 3. HEYWOOD, A. (2019): Politics, Red Globe Press, 2019. ISBN 978-1352005455. 4. HEYWOOD, A. (2012): Political Ideologies, Palgrave, 2012. ISBN 9780230367258. 5. ROSKIN, M.G. (2012): Political Science an Introduction, Pearson, 2012. ISBN 9780205006274. 6. SOSNICK, S.H. (2016): Which Election System is Best? A Comprehensive Comparison of World Wide Election Systems, Create Space Independent Publishing Platform, 2016. ISBN 978-1533309181. 7. WARE, A. (1995): Political Parties and Party Systems, Oxford University Press, 1995. ISBN 978-0198780779.	

Course language: English language					
Notes:					
Course assessment Total number of assessed students: 75					
A	B	C	D	E	FX
9.33	12.0	22.67	40.0	14.67	1.33
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 10.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EPRZR-d/17	Course name: Presentation Skills
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: SCOPE OF MANDATORY PARTICIPATION IN TEACHING The student is obliged to complete the education in full. ACTIVITY ON SEMINAR TRAINING Regular elaboration of assignments in seminar exercises according to the teacher's instructions. Max. 20 points. PRESENTATION OF HOMEWORKS Active presentation of homework assignments. Max. 20 points. The student successfully completes the course if he / she acquires min. 21 points out of 40 possible.	
Learning outcomes: Learning outcomes of the course unit The course provides students with theoretical knowledge about presentation skills and provides practical exercises focused on presentation in European public administration management, which is an essential part of communication and managerial competencies applied in the process of management of European public administration organizations. In the field of public administration, presentation skills are an integral part of the work of mayors, mayors, heads of self - governing regions, as well as employees of public administration organizations in personal oral and impersonal correspondence with clients, citizens and residents, voters, etc. i.	
Brief outline of the course: Presentation. Advantages and disadvantages of presentation and presentation means. Preparation of the presentation. Principles for creating presentations. Rules for public speaking. Style as a way of expression. Types and forms of public speeches. Types of talks. Presentation and specific genres used in public administration management. Educational styles and journalistic styles (study, paper, article, editorial, commentary, review, discussion papers, polemics). Presentation. Body language, recitation, interaction with the audience. The appearance (clothing, dressing) and behavior of the presenter; consistency of verbal and nonverbal communication; techniques to make contact and maintain contact with the audience. Audience response to presentation. Conscious time management, self-management, selfmarketing, self-criticism. Time organization.	
Recommended literature:	

ELLIS, Richard, 2003. Communication skills: stepladders to success for the Professional. Bristol: Intellect Books. ISBN: 1-84150-087-9.

COHEN – SCALI Valerie, 2012. Competence and Competence Development. Barbara Budrich Publisher: Leverkusen Germany. ISBN: 978-3-866-49-462-6.

European Commission, 2006. Implementing the Community Lisbon Programme: Proposal for a Recommendation of the European Parliament and of the Council on the Establishment of the European Qualifications Framework for Lifelong Learning. COM (2006) 479 final, Brussels, 2006.

Course language:
english

Notes:

Course assessment

Total number of assessed students: 72

A	B	C	D	E	FX
44.44	23.61	16.67	8.33	6.94	0.0

Provides: PhDr. Eliška Župová, PhD.

Date of last modification: 11.02.2020

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EPRM- d/14	Course name: Project Management
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Full-time teaching: Preparation and submission of the project max. 30 points. Successful defense of the prepared project and active participation in seminars max. 10 points. Distance form of teaching: Preparation and submission of the project max. 40 points. Full-time / distance form of teaching - completion of the course: - Exam in the form of a test in the LMS (max. 60 points). - Together for the semester and the exam it is possible to get 100 points from the course, the minimum number of points for passing the course is 52.	
Learning outcomes: To teach students how to plan a project and work on schedule in project implementation, to teach them to specify the project accurately and to deal with specific situations arising from the project solution. At the end of the course students will be able to: <ul style="list-style-type: none"> - explain what the project is and the principles of project management, - describe the phases of project management - define the project and its objectives - plan the project - organize project work and project team - correctly select control tools to assess the situation, analyze the consequences, solve problems and manage change within the project - describe organizational models of project management - define and apply criteria for selecting and evaluating the effectiveness of projects. 	
Brief outline of the course: Project management and project - basic terms. Who and when uses and needs project management. Five phases of project management. Project definition and types of projects in economic practice. Project planning process and risks. Project organization, project hierarchy and project team. Project review process and phases. Project evaluation criteria. Completion of the project and administrative processing of the project. Organizational models of project management.	

Recommended literature: NĚMEC, V.: Projektový management, Grada Publishing, Praha, 2010 MAJTAN, M.: Projektový manažment –Nové trendy v manažmente, Vydavateľstvo Ekonóm, 2002 ISBN 80-225-1553-1 SABOL, T. - MACEJ, P.: Projektový manažment, Technická univerzita Košice, 2001, ISBN-80-7099-775-3					
Course language:					
Notes:					
Course assessment Total number of assessed students: 99					
A	B	C	D	E	FX
37.37	31.31	18.18	7.07	6.06	0.0
Provides: doc. Ing. Anna Čepelová, PhD., PhDr. Darina Koreňová, PhD.					
Date of last modification: 16.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/TVS- d/19		Course name: Public Administration Theory			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 104					
A	B	C	D	E	FX
16.35	16.35	13.46	16.35	25.96	11.54
Provides: doc. PhDr. Mária Adamcová, PhD.					
Date of last modification: 02.10.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/PFIN-d/18		Course name: Public Finance - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	0.0	100.0	0.0	0.0	0.0
Provides: Ing. Eva Výrostová, PhD.					
Date of last modification: 23.01.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VFEU- d/14	Course name: Public Finance in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 100% active participation in seminars is required. Up to 3 absence in seminar can be beg off by written homework. Evaluation is based on two tests of 15 points and 10 points per activity (materials can be processed individually or in pairs) during the semester. Students have to received at least 21 points. Students have to received at least 21 points. It is possible to obtain 100 points from this course, which consists from 40 points from semester and 60 points from written exam. The minimum requirement to complete the course is 52 points.	
Learning outcomes: The graduate will acquire basic theoretical knowledge in the field of public finance. He will be able to define and explain public finance and their functions, public budget, public expenditures and revenues and fiscal imbalances in EU member states. Attention is also paid to the latest debt crisis in the EU and selected EU and euro area measures as a response to this crisis. At the end of this course, students will obtain practical knowledge of the Multiannual financial framework, European Union budget, its revenues, expenditures and the process of adoption of the annual budget of the European Union.	
Brief outline of the course: <ul style="list-style-type: none"> • Introduction to public finance • The stabilization function of public finances. Fiscal policy. Investment plan for Europe. • Budgetary policy and budget system. • Public revenue and expenditures in EU countries. • Short-term and long-term fiscal imbalances in EU countries in the context of the Stability and Growth Pact. National and European fiscal rules. • Selected EU and euro area measures in response to the debt crisis. European semester. • Multiannual financial framework. • The budget of the European Union - basic characteristics. EU budget revenue and expenditure. • Budgetary procedure for the EU budget. • EU financial operations outside the general EU budget. 	
Recommended literature:	

1. GRUBER, J. 2013. Public finance and public policy. 4th ed. New York: Worth Publishers.
2. ROSEN, H.S., T. GAYER. 2013. Public Finance. 10th Edition. New York: McGraw-Hill/Irwin.
3. EUROPEAN COMMISSION, 2014. European Union Public Finance, 5th edition. Belgium. Available at: <https://publications.europa.eu/en/publication-detail/-/publication/8bc08dd0-f1ed-4f45-bab4-75ac2a63d048>
4. EUROPEAN COMMISSION. Budget [online]. Available at: http://ec.europa.eu/budget/index_en.cfm
5. EUROPEAN COMMISSION, 2019. Programmes. [online]. Available at: http://ec.europa.eu/budget/mff/programmes/index_en.cfm
6. EUROPEAN STABILITY MECHANISM. [online]. Available at: <http://www.esm.europa.eu/>

Course language:

Notes:

Course assessment

Total number of assessed students: 158

A	B	C	D	E	FX
21.52	18.35	15.19	19.62	25.32	0.0

Provides: prof. Ing. Viktória Bobáková, CSc., Ing. Eva Výrostová, PhD.

Date of last modification: 16.12.2019

Approved: doc. Ing. Silvia Ručinská, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ ETVPVS-st/15		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 8					
A	B	C	D	E	FX
0.0	37.5	25.0	0.0	37.5	0.0
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ SOCPOL-d/18		Course name: Social Policy - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/SPSYZS-d/18		Course name: Social Psychology - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Denisa Rovenská, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESOC/12	Course name: Sociology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation and activity on seminars. Attendance at lectures. Successful completion of 2 continuous exams. Post review. Successful completion of the written exam. CONTINUOUS LETTER The maximum score is 15 for each. REVIEW OF THE CONTRIBUTION (also as compensation for unpreparedness in seminar exercises; in this case, the student does not earn points) # The student will find and choose a study (scientific article) in the field of sociology. The source should be scientific journals, proceedings ... in Slovak or foreign language. # The student will study and elaborate a review of the study in the range of max. 2 pages (2 A4). # The student presents both the content and the aim of the paper, selected results of the paper (empirical part of the study) at the seminar hour (time: 10 minutes). # The instructor student submits a study and a review of the study in print form. # Possible sources: Journal Sociology (Institute of Sociology, SAS); American Sociological Review; European Sociological Review; Sociological Review (Czech Sociological Review); Proceedings Sociological Conference; Conference of Sociology and Related Social Sciences; and other... Formalities: font 12 ppt., Times new roman, 1.5 spacing, block alignment, front page with university, faculty, title, year, student name. SCOPE OF MANDATORY PARTICIPATION IN TEACHING (SEMINAR TRAINING) The student is obliged to complete the education in full. In the absence of compelling reasons, a justification should be given at the first consultation after the reason for non-participation. The teacher considers the reason for not attending, and if he or she decides to justify the absence, he / she then determines whether it is necessary to prepare a substitute benefit. # in the case of a decision on substitute performance, it is the task of the student to search for a teacher with a request for a replacement performance as soon as circumstances permit. # maximum 3 absences can be substituted. # non-observance of punctuality in the course of instruction is considered absent and may result in expulsion from instruction with all consequences	

if the student does not fulfill the condition of obligatory extent of participation in teaching, the procedure of the teacher is regulated by Art. 12 of the Study Regulations of the University of Pavol Jozef Šafárik in Kosice.

Disability, representation of a faculty, university or republic, the necessary care of one's own child in case of illness, and extraordinary personal or family reasons are considered serious reasons.

Written, exercise or examination are not important reasons for not attending compulsory education from another subject at the University's own or another faculty.

Extra ordinary personal or family reasons (eg wedding, funeral) concern the closest relatives, resp. student personally.

Spontaneous replacement of teaching with other study groups or on other dates is not allowed. Such a case should always be consulted, preferably in advance.

Academically dishonest behavior

The most common problems of academically dishonest behavior by students are the use of illicit devices in continuous written examinations or examinations, description, falsification of apologies or various forms of plagiarism (eg forgery, copying, collage plagiarism, etc.). In order to prevent such situations, any manifestations of the student's dishonest behavior will be an incentive to initiate disciplinary action in accordance with the Disciplinary Rules and Rules of Procedure of the Disciplinary Committee of the Faculty of Public Administration of the University of Pavol Jozef Šafárik in Košice.

A minimum of 21 points is required to pass the exam. The test shall be carried out in written form. He / she can get a maximum of 60 points from the exam, but at least 31 points. The points obtained from the exercise and the exam are then calculated. To obtain the A rating, it is necessary to achieve at least 91 points, B - 81 points, C - 71 points, D - 61 points and E at least 52 points.

Learning outcomes:

Students know the basic elements of the social structure of society, their mutual determination, as well as the diversity of opinions on the causal context of specific social phenomena and processes. At the same time, they will become familiar with the bases on which social life is built, with the mechanisms of creating individual forms of social life, with the processes of social mobility and the role of social standards, social control and the various forms and types of social institutions in the regulatory and management processes of social life. This creates a prerequisite for understanding the functions of public administration in society. At the same time to understand the importance of science-based knowledge of social phenomena for public administration practice.

Brief outline of the course:

Subject and structure of sociology as a scientific discipline. Prerequisites for the emergence of sociology as a scientific discipline. Founders of sociology. Sociological concept of A. Comte. Naturalistic and materialistic conception of social science in the work of H. Spencer, K. Marx and F. Engels. The most important sociological paradigms of the late 19th and first decades of the 20th century. The most important sociological concepts of the second half of the 20th century and the beginning of the 21st century. Sociology today. Society and social life. Fundamentals of social life and sociological concept of culture. Social structure as a basic form of social life. Forms of social life. Social groups, social groupings. Social processes and social movement. Socialization, social standards. Methodology of sociological research.

Recommended literature:

GIDDENS, Anthony and Phillip W. SUTTON, 2013. Sociology. 7th Edition. John Wiley & Sons. ISBN: 978-0-74-56529-3.

SCOTT, John and Gordon MARSHALL, 2009. Oxford dictionary of Sociology. Oxford University Press. ISBN: 978-0-19-953300-8.

ADORNO, Theodor, 2000. Introduction to Sociology. Stanford University Press. ISBN: 0-8047-4683-					
Course language: english					
Notes:					
Course assessment Total number of assessed students: 298					
A	B	C	D	E	FX
12.75	17.11	17.79	24.5	18.79	9.06
Provides: PhDr. Eliška Župová, PhD.					
Date of last modification: 22.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVa/11	Course name: Sports Activities I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 1.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: Conditions for course completion: Min. 80% of active participation in classes.	
Learning outcomes: Learning outcomes: Increasing physical condition and performance within individual sports. Strengthening the relationship of students to the selected sports activity and its continual improvement.	
Brief outline of the course: Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, basketball, badminton, floorball, yoga, pilates, swimming, body-building, indoor football, self-defence and karate, table tennis, sports for unfit persons, streetball, tennis, and volleyball. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitnes. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature:	
Course language:	
Notes:	

Course assessment							
Total number of assessed students: 14050							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
88.48	0.07	0.0	0.0	0.0	0.04	7.51	3.9
Provides: Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 18.03.2019							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVb/11	Course name: Sports Activities II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 2.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: Conditions for course completion: Final assessment and active participation in classes - min. 75%.	
Learning outcomes: Learning outcomes: Increasing physical condition and performance within individual sports. Strengthening the relationship of students to the selected sports activity and its continual improvement.	
Brief outline of the course: Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, basketball, badminton, floorball, yoga, pilates, swimming, body-building, indoor football, self-defence and karate, table tennis, sports for unfit persons, streetball, tennis, and volleyball. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitnes. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature:	
Course language:	
Notes:	

Course assessment							
Total number of assessed students: 11330							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
85.75	0.56	0.02	0.0	0.0	0.05	9.87	3.75
Provides: Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 18.03.2019							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice							
Faculty: Faculty of Public Administration							
Course ID: ÚTVŠ/ TVc/11		Course name: Sports Activities III.					
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present							
Number of ECTS credits: 2							
Recommended semester/trimester of the course: 3., 5.							
Course level: I., I.II., II.							
Prerequisites:							
Conditions for course completion:							
Learning outcomes:							
Brief outline of the course:							
Recommended literature:							
Course language:							
Notes:							
Course assessment Total number of assessed students: 8383							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
90.11	0.05	0.01	0.0	0.0	0.02	4.04	5.76
Provides: Mgr. Marcel Čurgali, Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 03.05.2015							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice							
Faculty: Faculty of Public Administration							
Course ID: ÚTVŠ/ TVd/11		Course name: Sports Activities IV.					
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present							
Number of ECTS credits: 2							
Recommended semester/trimester of the course: 4., 6.							
Course level: I., I.II., II.							
Prerequisites:							
Conditions for course completion:							
Learning outcomes:							
Brief outline of the course:							
Recommended literature:							
Course language:							
Notes:							
Course assessment Total number of assessed students: 5101							
abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
85.2	0.29	0.04	0.0	0.0	0.0	6.76	7.7
Provides: Mgr. Marcel Čurgali, Mgr. Dana Dračková, PhD., Mgr. Agata Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., Mgr. Marek Valanský, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD.							
Date of last modification: 03.05.2015							
Approved: doc. Ing. Silvia Ručinská, PhD.							

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TSP-d/11		Course name: State and Law Theory			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 339					
A	B	C	D	E	FX
10.03	15.93	14.16	15.63	31.86	12.39
Provides: JUDr. Róbert Gyuri, PhD., JUDr. Martina Kantorová, PhD., Mgr. Viktória Kráľová					
Date of last modification: 23.09.2019					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/STATZS-d/18		Course name: Statistics - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	50.0	50.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TL-d/18		Course name: Tax Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ RPK/18	Course name: The Development of Professional Competencies
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Essay. Final exam. Student can gain 40 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 21 points). Student can earn max. 60 points during final exam, he/she needs at least 31 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The course is conducted as an experiential learning with an emphasis on personal involvement of students. Student will be familiar with the competencies through which he/she can interact effectively in a dynamic work environment. Passing the course opens up opportunities to develop professional competencies, e.g. make a good decision, set smart goal, work in team, learn how to manage time or how to cope with stress.	
Brief outline of the course: Professional competencies. Personality. Emotional intelligence. Motivation. Leadership. Decisionmaking. Feedback. Teamwork. Conflicts. Assertivity. Stress management. Time management. Intercultural competency.	
Recommended literature: 1. Goleman, D. 2011. Leadership: The power of emotional intelligence. Northampton: More Than Sound. 2. Haddon, P. F. 1999. Mastering personal and interpersonal skills. Great Britain: Ashford Colour Press. 3. Kechagias, K. 2011. Teaching and assessing soft skills. Thessaloniki: 1st Second Chance School of Thessaloniki. 4. True, M. 2011. InternQube: Professional Skills for the Workplace. Pennsylvania: Intruition, LLC. 5. Walsh, R. 2008. Time management: Proven techniques for making every minute count. Massachusetts: Adams Media.	

Course language: english					
Notes:					
Course assessment Total number of assessed students: 141					
A	B	C	D	E	FX
11.35	14.18	26.95	18.44	17.02	12.06
Provides: Mgr. Denisa Rovenská, PhD.					
Date of last modification: 22.09.2020					
Approved: doc. Ing. Silvia Ručinská, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ETVP- d/14	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attendance at lectures and seminars, activity at seminars, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Legality and legitimacy of public policy 13. Transparency of public policy. Corruption and clientelism. Lobbying. 14. Sectoral policies.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/)	

The%20Public%20Policy%20Theory%20Primer.pdf) POTŮČEK, M. and co.: Public Policy in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Verejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Verejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Verejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Verejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT, K. – BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 151

A	B	C	D	E	FX
10.6	25.17	28.48	22.52	13.25	0.0

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., Ing. Michaela Kakašová

Date of last modification: 24.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD.