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## COURSE INFORMATION LETTER

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                            |
| <b>Faculty:</b>                                                                                                                                                                     |                                                            |
| <b>Course ID:</b><br>CCVaPP/ECDL-M2I/14                                                                                                                                             | <b>Course name:</b> Computer Essentials ECDL-M2 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                            |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                            |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                            |
| <b>Course level:</b> N                                                                                                                                                              |                                                            |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                            |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                            |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                            |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                            |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                            |
| <b>Course language:</b>                                                                                                                                                             |                                                            |
| <b>Notes:</b>                                                                                                                                                                       |                                                            |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                            |
| <b>Provides:</b>                                                                                                                                                                    |                                                            |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                            |
| <b>Approved:</b>                                                                                                                                                                    |                                                            |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                            |
| <b>Faculty:</b>                                                                                                                                                                     |                                                            |
| <b>Course ID:</b><br>CCVaPP/ECDL-M2z/14                                                                                                                                             | <b>Course name:</b> Computer Essentials ECDL-M2 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                            |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                            |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                            |
| <b>Course level:</b> N                                                                                                                                                              |                                                            |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                            |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                            |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                            |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                            |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                            |
| <b>Course language:</b>                                                                                                                                                             |                                                            |
| <b>Notes:</b>                                                                                                                                                                       |                                                            |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                            |
| <b>Provides:</b>                                                                                                                                                                    |                                                            |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                            |
| <b>Approved:</b>                                                                                                                                                                    |                                                            |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M12/14                                                                                                                                             | <b>Course name:</b> IT Security ECDL-M12 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b> Mgr. Karol Takáč                                                                                                                                                   |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M12z/14                                                                                                                                            | <b>Course name:</b> IT Security ECDL-M12 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                      |
| <b>Faculty:</b>                                                                                                                                                                     |                                                      |
| <b>Course ID:</b><br>CCVaPP/ECDL-M9I/18                                                                                                                                             | <b>Course name:</b> Image Editing ECDL–M9 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                      |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                      |
| <b>Course level:</b> N                                                                                                                                                              |                                                      |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                      |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                      |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                      |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                      |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                      |
| <b>Course language:</b>                                                                                                                                                             |                                                      |
| <b>Notes:</b>                                                                                                                                                                       |                                                      |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                      |
| <b>Provides:</b>                                                                                                                                                                    |                                                      |
| <b>Date of last modification:</b> 10.07.2018                                                                                                                                        |                                                      |
| <b>Approved:</b>                                                                                                                                                                    |                                                      |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                      |
| <b>Faculty:</b>                                                                                                                                                                     |                                                      |
| <b>Course ID:</b><br>CCVaPP/ECDL-M9z/18                                                                                                                                             | <b>Course name:</b> Image Editing ECDL–M9 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                      |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                      |
| <b>Course level:</b> N                                                                                                                                                              |                                                      |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                      |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                      |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                      |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                      |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                      |
| <b>Course language:</b>                                                                                                                                                             |                                                      |
| <b>Notes:</b>                                                                                                                                                                       |                                                      |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                      |
| <b>Provides:</b>                                                                                                                                                                    |                                                      |
| <b>Date of last modification:</b> 10.07.2018                                                                                                                                        |                                                      |
| <b>Approved:</b>                                                                                                                                                                    |                                                      |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                          |
| <b>Faculty:</b>                                                                                                                                                                     |                                                          |
| <b>Course ID:</b><br>CCVaPP/ECDL-M7I/14                                                                                                                                             | <b>Course name:</b> Online Essentials ECDL-M7 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                          |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                          |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                          |
| <b>Course level:</b> N                                                                                                                                                              |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                          |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                          |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                          |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                          |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                          |
| <b>Course language:</b>                                                                                                                                                             |                                                          |
| <b>Notes:</b>                                                                                                                                                                       |                                                          |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                          |
| <b>Provides:</b>                                                                                                                                                                    |                                                          |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                          |
| <b>Approved:</b>                                                                                                                                                                    |                                                          |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                          |
| <b>Faculty:</b>                                                                                                                                                                     |                                                          |
| <b>Course ID:</b><br>CCVaPP/ECDL-M7z/14                                                                                                                                             | <b>Course name:</b> Online Essentials ECDL-M7 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                          |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                          |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                          |
| <b>Course level:</b> N                                                                                                                                                              |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                          |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                          |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                          |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                          |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                          |
| <b>Course language:</b>                                                                                                                                                             |                                                          |
| <b>Notes:</b>                                                                                                                                                                       |                                                          |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                          |
| <b>Provides:</b>                                                                                                                                                                    |                                                          |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                          |
| <b>Approved:</b>                                                                                                                                                                    |                                                          |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M6l/14                                                                                                                                             | <b>Course name:</b> Presentation ECDL-M6 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M6z/14                                                                                                                                             | <b>Course name:</b> Presentation ECDL-M6 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M4I/14                                                                                                                                             | <b>Course name:</b> Spreadsheets ECDL-M4 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-M4z/14                                                                                                                                             | <b>Course name:</b> Spreadsheets ECDL-M4 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                     |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                     |
| <b>Course language:</b>                                                                                                                                                             |                                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                      |
| <b>Faculty:</b>                                                                                                                                                                     |                                      |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM12I/14                                                                                                                                       | <b>Course name:</b> Testing ECDL-M12 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                      |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                      |
| <b>Course level:</b> N                                                                                                                                                              |                                      |
| <b>Prerequisites:</b>                                                                                                                                                               |                                      |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                      |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                      |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                      |
| <b>Recommended literature:</b>                                                                                                                                                      |                                      |
| <b>Course language:</b>                                                                                                                                                             |                                      |
| <b>Notes:</b>                                                                                                                                                                       |                                      |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                      |
| <b>Provides:</b>                                                                                                                                                                    |                                      |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                      |
| <b>Approved:</b>                                                                                                                                                                    |                                      |

## COURSE INFORMATION LETTER

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                      |
| <b>Faculty:</b>                                                                                                                                                                     |                                      |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM12z/14                                                                                                                                       | <b>Course name:</b> Testing ECDL-M12 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                      |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                      |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                      |
| <b>Course level:</b> N                                                                                                                                                              |                                      |
| <b>Prerequisites:</b>                                                                                                                                                               |                                      |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                      |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                      |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                      |
| <b>Recommended literature:</b>                                                                                                                                                      |                                      |
| <b>Course language:</b>                                                                                                                                                             |                                      |
| <b>Notes:</b>                                                                                                                                                                       |                                      |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                      |
| <b>Provides:</b>                                                                                                                                                                    |                                      |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                      |
| <b>Approved:</b>                                                                                                                                                                    |                                      |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM2I/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M2 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-TM2z/14                                                                                                                                            | <b>Course name:</b> Testing ECDL-M2 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM31/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M3 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-TM3z/14                                                                                                                                            | <b>Course name:</b> Testing ECDL-M3 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM4I/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M4 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-TM4z/14                                                                                                                                            | <b>Course name:</b> Testing ECDL-M4 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM51/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M5 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM5z/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M5 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM6I/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M6 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM6z/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M6 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM7I/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M7 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM7z/14                                                                                                                                        | <b>Course name:</b> Testing ECDL-M7 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM9I/18                                                                                                                                        | <b>Course name:</b> Testing ECDL-M9 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 10.07.2018                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                     |
| <b>Faculty:</b>                                                                                                                                                                     |                                     |
| <b>Course ID:</b><br>CCVaPP/ECDL-<br>TM9z/18                                                                                                                                        | <b>Course name:</b> Testing ECDL-M9 |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                     |
| <b>Number of ECTS credits:</b> 0                                                                                                                                                    |                                     |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                     |
| <b>Course level:</b> N                                                                                                                                                              |                                     |
| <b>Prerequisites:</b>                                                                                                                                                               |                                     |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                     |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                     |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                     |
| <b>Recommended literature:</b>                                                                                                                                                      |                                     |
| <b>Course language:</b>                                                                                                                                                             |                                     |
| <b>Notes:</b>                                                                                                                                                                       |                                     |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                     |
| <b>Provides:</b>                                                                                                                                                                    |                                     |
| <b>Date of last modification:</b> 10.07.2018                                                                                                                                        |                                     |
| <b>Approved:</b>                                                                                                                                                                    |                                     |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                        |
| <b>Faculty:</b>                                                                                                                                                                     |                                                        |
| <b>Course ID:</b><br>CCVaPP/ECDL-M5L/14                                                                                                                                             | <b>Course name:</b> Using Databases ECDL-M5 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                        |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                        |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                        |
| <b>Course level:</b> N                                                                                                                                                              |                                                        |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                        |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                        |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                        |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                        |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                        |
| <b>Course language:</b>                                                                                                                                                             |                                                        |
| <b>Notes:</b>                                                                                                                                                                       |                                                        |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                        |
| <b>Provides:</b>                                                                                                                                                                    |                                                        |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                        |
| <b>Approved:</b>                                                                                                                                                                    |                                                        |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                        |
| <b>Faculty:</b>                                                                                                                                                                     |                                                        |
| <b>Course ID:</b><br>CCVaPP/ECDL-M5z/14                                                                                                                                             | <b>Course name:</b> Using Databases ECDL-M5 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                        |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                        |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                        |
| <b>Course level:</b> N                                                                                                                                                              |                                                        |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                        |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                        |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                        |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                        |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                        |
| <b>Course language:</b>                                                                                                                                                             |                                                        |
| <b>Notes:</b>                                                                                                                                                                       |                                                        |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                        |
| <b>Provides:</b>                                                                                                                                                                    |                                                        |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                        |
| <b>Approved:</b>                                                                                                                                                                    |                                                        |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                        |
| <b>Faculty:</b>                                                                                                                                                                     |                                                        |
| <b>Course ID:</b><br>CCVaPP/ECDL-M3/14                                                                                                                                              | <b>Course name:</b> Word Processing ECDL-M3 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                        |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                        |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                        |
| <b>Course level:</b> N                                                                                                                                                              |                                                        |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                        |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                        |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                        |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                        |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                        |
| <b>Course language:</b>                                                                                                                                                             |                                                        |
| <b>Notes:</b>                                                                                                                                                                       |                                                        |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                        |
| <b>Provides:</b>                                                                                                                                                                    |                                                        |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                        |
| <b>Approved:</b>                                                                                                                                                                    |                                                        |

## COURSE INFORMATION LETTER

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| <b>University:</b> P. J. Šafárik University in Košice                                                                                                                               |                                                        |
| <b>Faculty:</b>                                                                                                                                                                     |                                                        |
| <b>Course ID:</b><br>CCVaPP/ECDL-M3z/14                                                                                                                                             | <b>Course name:</b> Word Processing ECDL-M3 (distance) |
| <b>Course type, scope and the method:</b><br><b>Course type:</b><br><b>Recommended course-load (hours):</b><br><b>Per week: Per study period:</b><br><b>Course method:</b> combined |                                                        |
| <b>Number of ECTS credits:</b> 1                                                                                                                                                    |                                                        |
| <b>Recommended semester/trimester of the course:</b>                                                                                                                                |                                                        |
| <b>Course level:</b> N                                                                                                                                                              |                                                        |
| <b>Prerequisites:</b>                                                                                                                                                               |                                                        |
| <b>Conditions for course completion:</b>                                                                                                                                            |                                                        |
| <b>Learning outcomes:</b>                                                                                                                                                           |                                                        |
| <b>Brief outline of the course:</b>                                                                                                                                                 |                                                        |
| <b>Recommended literature:</b>                                                                                                                                                      |                                                        |
| <b>Course language:</b>                                                                                                                                                             |                                                        |
| <b>Notes:</b>                                                                                                                                                                       |                                                        |
| <b>Course assessment</b><br>Total number of assessed students: 0                                                                                                                    |                                                        |
| <b>Provides:</b>                                                                                                                                                                    |                                                        |
| <b>Date of last modification:</b> 03.05.2015                                                                                                                                        |                                                        |
| <b>Approved:</b>                                                                                                                                                                    |                                                        |