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COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVS/11	Course name: 1. English Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 513	
abs	neabs
92.59	7.41
Provides: Mgr. Viktória Mária Slovenská, Mgr. Zuzana Nad'ová, Mgr. Alena Mihaľová, PhD.	
Date of last modification: 10.02.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSII/11	Course name: 1. English Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% and final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Basic features and characteristics of public administration (history, political background). Language and terminology of public administration. Presentations (formal academic presentations in English, structure of presentations). Case studies. Selected grammatical phenomena: prepositions, linking forms, nonfinite verb forms, irregular plural of nouns, irregular verbs. Language functions necessary for professional communication: defining, classifying, etc	
Recommended literature: Dabraľat, Oľga – Žonovová, Alla. English for Public Administration. Bieloruská štátna pedagogická univerzita, Kancelária prezidenta republiky Bieloruska: 2008. bbclearning.com ted.com/ Ted Talks linguahouse.com ellii.com Michael Vince – Macmillan English Grammar in Context Stuart Redman - Cambridge English Vocabulary in Use Pre intermediate, Cambridge University Press 1997	

Murphy R.: English Grammar in Use. CUP, 2006.					
Course language: English language B2 level (CEFR).					
Notes:					
Course assessment Total number of assessed students: 412					
A	B	C	D	E	FX
31.55	21.12	20.63	13.35	8.74	4.61
Provides: Mgr. Viktória Mária Slovenská, Mgr. Alena Mihaľová, PhD.					
Date of last modification: 06.02.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIII/12	Course name: 1. English Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course: European Union. Key dates and principal treaties. Multilingualism in the EU. Membership in the EU. EU member states. EU institutions. European Commission and the Council of the EU.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 301	
abs	neabs
98.01	1.99
Provides: Mgr. Barbara Mitříková, Mgr. Zuzana Nad'ová	
Date of last modification: 20.09.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: CJP/1AJEVSIII/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutions of the EU. European Council and the Council of the EU/Council of Europe. Voting system in the Council of the EU. European Parliament. European Ombudsman. Financing the EU, budget of the EU. European Court of Auditors.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001. Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997.	

Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy. Brieger, N.: Professional English. Law. 2003.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 282					
A	B	C	D	E	FX
35.46	17.73	18.79	13.48	13.48	1.06
Provides: Mgr. Alena Mihaľová, PhD.					
Date of last modification: 11.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2/C1 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Organizational structures in European Public Administration Management processes in European Union organizations Public policy formation Human resources in public administration Case studies Development of translation skills and presentation skills Formal English and its syntactic and lexical characteristics Human resources in the European Union Decentralization of public administration institutions	
Recommended literature: Sanford, G.: Human Resources, Cambridge University Press, 2011 Berry, E., Hargreaves, S.: European Union Law, OUP Oxford, 2004 Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu	

www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001. Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997. Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy. Brieger, N.: Professional English. Law. 2003.	
Course language: English language B2-C1 (CEFR).	
Notes:	
Course assessment Total number of assessed students: 201	
abs	neabs
99.5	0.5
Provides: Mgr. Barbara Mitříková, Mgr. Zuzana Nad'ová	
Date of last modification: 11.03.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSVI/15	Course name: 1. English Language for European Public Administration VI
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: CJP/1AJEVSIV/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme European Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and a the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% (30% test, 20% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2/C1 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutional system of the EU. Human resources in EU institutions. Competences of the EU. Principles of subsidiarity and proportionality. EU citizenship. Protection of fundamental rights and freedoms in the European Union.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997.	

Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001. Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997. Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy.					
Course language: English language, B2 level (CEFR).					
Notes:					
Course assessment Total number of assessed students: 180					
A	B	C	D	E	FX
30.56	23.33	18.33	16.11	10.56	1.11
Provides: Mgr. Alena Mihaľová, PhD.					
Date of last modification: 11.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSJ1/11	Course name: 1. German Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 26	
abs	neabs
92.31	7.69
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 12.07.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ2/11	Course name: 1. German Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: KGER/EVSNJ1/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Deiseroth, Dieter – Wolf, Heinz-Ulrich: Arbeitsheft Politik Wirtschaft Sozialkunde: Arbeitsheft 7-10: mit eingelegtem Lösungsheft. Verlag: Schrödel Verlag GmbH. 2011. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, kanpp und klar! Kohl Verlag. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 24					
A	B	C	D	E	FX
45.83	8.33	20.83	4.17	16.67	4.17
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 12.07.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ3/12	Course name: 1. German Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: KGER/EVSNJ2/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 16	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 12.07.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ4/12	Course name: 1. German Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: KGER/EVSNJ3/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Kaňa, Antonín: Velký česko-německý slovník pro veřejnou správu. Vydavatelství: Linde, 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 16					
A	B	C	D	E	FX
43.75	6.25	31.25	12.5	0.0	6.25
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 12.07.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ5/12	Course name: 1. German Language for European Public Administration V
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KGER/EVSNJ4/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Migration in Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2010. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Kaňa, Antonín: Velký česko-německý slovník pro veřejnou správu. Vydavatelství: Linde, 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 11	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 12.07.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ6/15	Course name: 1. German Language for European Public Administration VI
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites: KGER/EVSNJ5/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Kaňa, Antonín: Velký česko-německý slovník pro veřejnou správu. Vydavatelství: Linde, 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 7					
A	B	C	D	E	FX
28.57	42.86	28.57	0.0	0.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 12.07.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSI/12	Course name: 2. French Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Anti-pandemic measures were put in place: hybrid teaching depending on the pandemic situation. Students are advised to check and/or restore access to their student email accounts. The test administered during the 7. and 14. week shall put the material covered during the lectures and prepared for homework to test. In order to get the grade, the final results of both tests shall exceed 70%. No additional dates are to be set. In case the teacher is in need to reschedule the date of the test, students shall learn about it well in advance via the official website of the department and/or through mail. Students are expected to attend the classes regularly and participate actively. More than two missed attendances will prevent the teacher from giving the student their final grade. The case of not being prepared for class is also considered missed absence. In case the student does not possess their own copy of the material for class, the teacher is entitled to ask the student to leave the classroom. Students must respect the way they were assigned to the groups. In case of any questions, you may contact the teacher at: karin.miklossiova@student.upjs.sk alebo karin.miklossiova@gmail.com Grading: Test n. 1. - 50% Test n. 2. - 50% Together: 100% Scale: A 100-94 %, B 93-89 %, C 88-83 %, D 82-77 %, E 76-70 %, FX 69 % and less	
Learning outcomes: The subject is focused on the development of students' language competences, on strengthening and developing all language skills, especially in French, which is necessary for everyday communication, necessary for successfully managing student stays within international projects (e.g. Erasmus), in administrative French, as well as with regard to future possibilities application of students on the labor market within the euro. institutions, at the beginner to intermediate level of language proficiency (A1 to B2) according to the Common European Framework of Reference for Languages. Emphasis is placed on the active use of a foreign language in everyday life, in an administrative environment and in future professional activities.	
Brief outline of the course: 1. week: introductory class, getting the students acquainted with the organization of the semester and conditions under which the grades may be granted	

2. - 6. week: working with texts, translations, exercises
 7. week: test n. 1
 8. - 13. week: working with texts, translations, exercises
 14. week: test n. 2

Recommended literature:

Berg, R. – J. 2005. Parlons affaires! : Initiation au français économique et commercial. Heinle.
 Bernard, G., Deschodt, J.-P. 2011. Dictionnaire de la politique et de l'administration. Paris: PUF.
 Bomati, Y. et al. 2008. L'administration en bons termes - 1000 mots pour comprendre et utiliser le langage administratif. Paris: Vuibert.
 Cornu, G. 2007. Vocabulaire juridique. Quadrige.
 Černá, L., Kulhájová, B. 2009. Le Français juridique. Leges.
 Delamarre, M., Gristi, E. 2004. Comprendre l'administration - Organisation, fonctionnement, modernisation. Paris: DF.
 Delwit, P. et al. 1999. A quoi sert le Parlement européen ? Bruxelles: Complexe.
 ENA. 2013. La responsabilité administrative : comparaison internationale. Ecole nationale d'administration.
 Ferry, J.-M. 2000. La question de l'Etat européen. Paris: Gallimard.
 Grevisse, M. 2009. Le Petit Grevisse. Grammaire française. Bruxelles: De Boeck Duculot.
 Guinchard, S., Debard, T. 2010. Lexique des termes juridiques : Edition 2011. Dalloz.
 Ignasse, G., Lenoir, H. 1999. Fonction publique et formation continue en Europe. L'Harmattan.
 Kidlesová, Z., Priesolová, J. 2007. Francouzština v hospodářství – Le Français dans l'économie. Ekopress.
 Kořenský, J., Cvrček, F., Novák, F. 1999. Juristická a lingvistická analýza právních textů. Praha: Academia.
 Kozmová, J., Brouland, P. 2013. Obchodní francouzština. Français commercial. Brno: Edika.
 Magnette, P. (éd.). 2000. La Constitution de l'Europe. Bruxelles: Editions de l'Université de Bruxelles.
 Majone, G. 1996. Les Communautés européennes : un Etat régulateur. Paris: Montchrestien.
 Maury, S. 2011. Manuel de GRH dans la fonction publique. Droit et pratiques. La documentation française. CNED.
 Penfornis, J. – L. 2006. Le Français du droit. Affaires, Europe, administration, justice, travail, contrats. Clé International.
 Penfornis, J. – L. 2004. Vocabulaire progressif du français des affaires. Clé International.
 Pravda, M., Pravdová, M. 2006. Francúzština pre samoukov.
 Pravdová, M. 2011. Le français pour vous. Praha: Leda.
 Rey-Debove, J., Rey, A. 2004. Le Nouveau Petit Robert. Paris: Dictionnaires les Robert.
 Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 1 : Le français des relations européennes et internationales. Hachette.
 Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 2 : Le français des relations européennes et internationales. Hachette.
 Soignet, M. 2003. Le français juridique : Droit, administration, affaires. Hachette International.
 Theule, Le, F.-G. 2012 La fonction publique européenne. Ecole nationale d'administration.
 Thomas, Y. 1995. Histoire de l'administration. Paris: La Découverte.
 Thuillier, Y., Tulard, J. 1994. Histoire de l'administration française. Paris: PUF.
 Thysebaerr, B. 2000. Le livre blanc du SFIE (Syndicat des fonctionnaires internationaux et européens).
 Tichý, L. et al. 2005. Čtyřjazyčný slovník evropského práva. Anglicko – česko – francouzsko – slovenský. Praha: Linde.

Tuláček, J., Bakeš, M., Marková, H. 2000. Česko-Anglicko-Německo-Francouzský slovníček právních pojmů, 2. vydání. Praha: Linde Praha, a.s.
Vos, E. European Administrative Reform and Agencies. In: European University Institute Working Paper, Florence, RSC n° 2000/51.

Course language:

French: A2 - B2

Notes:

Course assessment

Total number of assessed students: 263

abs	neabs
95.06	4.94

Provides: Mgr. Karin Semaník Miklóssiová, PhD.

Date of last modification: 05.09.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSII/15	Course name: 2. French Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KAaA/2FJEVSI/12	
Conditions for course completion: Anti-pandemic measures were put in place: hybrid teaching depending on the pandemic situation. Students are advised to check and/or restore access to their student email accounts. The test administered during the 7. and 14. week shall put the material covered during the lectures and prepared for homework to test. In order to get the grade, the final results of both tests shall exceed 70%. No additional dates are to be set. In case the teacher is in need to reschedule the date of the test, students shall learn about it well in advance via the official website of the department and/or through mail. Students are expected to attend the classes regularly and participate actively. More than two missed attendances will prevent the teacher from giving the student their final grade. The case of not being prepared for class is also considered missed absence. In case the student does not possess their own copy of the material for class, the teacher is entitled to ask the student to leave the classroom. Students must respect the way they were assigned to the groups. In case of any questions, you may contact the teacher at: karin.miklossiova@student.upjs.sk alebo karin.miklossiova@gmail.com Grading: Test n. 1. - 50% Test n. 2. - 50% Together: 100% Scale: A 100-94 %, B 93-89 %, C 88-83 %, D 82-77 %, E 76-70 %, FX 69 % and less	
Learning outcomes: The subject is focused on the development of students' language competences, on strengthening and developing all language skills, especially in French, which is necessary for everyday communication, necessary for successfully managing student stays within international projects (e.g. Erasmus), in administrative French, as well as with regard to future possibilities application of students on the labor market within the euro. institutions, at the beginner to intermediate level of language proficiency (A1 to B2) according to the Common European Framework of Reference for Languages. Emphasis is placed on the active use of a foreign language in everyday life, in an administrative environment and in future professional activities.	
Brief outline of the course: 1. week: introductory class, getting the students acquainted with the organization of the semester and conditions under which the grades may be granted 2. - 6. week: working with texts, translations, exercises 7. week: test n. 1 8. - 13. week: working with texts, translations, exercises 14. week: test n. 2	
Recommended literature:	

Berg, R. – J. 2005. Parlons affaires! : Initiation au français économique et commercial. Heinle. Bernard, G., Deschodt, J.-P. 2011. Dictionnaire de la politique et de l'administration. Paris: PUF. Bomati, Y. et al. 2008. L'administration en bons termes - 1000 mots pour comprendre et utiliser le langage administratif. Paris: Vuibert. Cornu, G. 2007. Vocabulaire juridique. Quadrige. Černá, L., Kulhajová, B. 2009. Le Français juridique. Leges. Delamarre, M., Gristi, E. 2004. Comprendre l'administration - Organisation, fonctionnement, modernisation. Paris: DF. Delwit, P. et. al. 1999. A quoi sert le Parlement européen ? Bruxelles: Complexe. ENA. 2013. La responsabilité administrative : comparaison internationale. Ecole nationale d'administration. Ferry, J.-M. 2000. La question de l'Etat européen. Paris: Gallimard. Grevisse, M. 2009. Le Petit Grevisse. Grammaire française. Bruxelles: De Boeck Duculot. Guinchard, S., Debar, T. 2010. Lexique des termes juridiques : Edition 2011. Dalloz. Ignasse, G., Lenoir, H. 1999. Fonction publique et formation continue en Europe. L'Harmattan. Kidlesová, Z., Priesolová, J. 2007. Francouzština v hospodářství – Le Français dans l'économie. Ekopress. Kořenský, J., Cvrček, F., Novák, F. 1999. Juristická a lingvistická analýza právních textů. Praha: Academia. Kozmová, J., Brouland, P. 2013. Obchodní francouzština. Français commercial. Brno: Edika. Magnette, P. (éd.). 2000. La Constitution de l'Europe. Bruxelles: Editions de l'Université de Bruxelles. Majone, G. 1996. Les Communautés européennes : un Etat régulateur. Paris: Montchrestien. Maury, S. 2011. Manuel de GRH dans la fonction publique. Droit et pratiques. La documentation française. CNED. Penfornis, J. – L. 2006. Le Français du droit. Affaires, Europe, administration, justice, travail, contrats. Clé International. Penfornis, J. – L. 2004. Vocabulaire progressif du français des affaires. Clé International. Pravda, M., Pravdová, M. 2006. Francúzština pre samoukov. Pravdová, M. 2011. Le français pour vous. Praha: Leda. Rey-Debove, J., Rey, A. 2004. Le Nouveau Petit Robert. Paris: Dictionnaires les Robert. Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 1 : Le français des relations européennes et internationales. Hachette. Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 2 : Le français des relations européennes et internationales. Hachette. Soignet, M. 2003. Le français juridique : Droit, administration, affaires. Hachette International. Theule, Le, F.-G. 2012 La fonction publique européenne. Ecole nationale d'administration. Thomas, Y. 1995. Histoire de l'administration. Paris: La Découverte. Thuillier, Y., Tulard, J. 1994. Histoire de l'administration française. Paris: PUF. Thysebaerr, B. 2000. Le livre blanc du SFIE (Syndicat des fonctionnaires internationaux et européens). Tichý, Ľ. et al. 2005. Čtyřjazyčný slovník evropského práva. Anglicko – česko – francouzsko – slovenský. Praha: Linde. Tuláček, J., Bakeš, M., Marková, H. 2000. Česko-Anglicko-Německo-Francouzský slovníček právních pojmů, 2. vydání. Praha: Linde Praha, a.s. Vos, E. European Administrative Reform and Agencies. In: European University Institute Working Paper, Florence, RSC n° 2000/51.

Course language:

French: A2 - B2

Notes:

Course assessment

Total number of assessed students: 198

A	B	C	D	E	FX
27.27	26.77	21.21	11.62	12.63	0.51

Provides: Mgr. Karin Semaník Miklóssiová, PhD.

Date of last modification: 05.09.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ ADJUS-d/21		Course name: Administrative Justice - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification:					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ADSYS-d/20		Course name: Administrative System EU - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Tomáš Alman, PhD.					
Date of last modification: 21.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ASYS EÚ-d/16	Course name: Administrative System of the EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, all students are required to pass 2 tests, of which each student can obtain a maximum of 30 points, a minimum of 16 points (30% of the total evaluation). The evaluation also includes a presentation on a selected topic (maximum 10 points, minimum 6 points). The student can obtain a maximum of 40% of the evaluation during the semester, 60% is connected with examination.	
Learning outcomes: The aim of teaching the subject "Administrative System of the EU" is to acquaint students with the institutional system of the European Union as a summary of the authorities and their mutual relations through which the European Union fulfills the tasks assigned to it by the Member States. Students will acquire basic but qualified knowledge of the institutional framework of the European Union, its structure, historical determinants of creation and development, the way of creation, competences and mutual relations.	
Brief outline of the course: Development and basic characteristics of the institutional system of the European Union, institutional system of the European Union after the Treaty of Lisbon, structure of the institutional system and division of powers, basic and subsidiary bodies and institutions of the European Union - characteristics, structure, organization and functioning, competence and competence, relations to other institutions; the institutions of the European Union, relations with the Member States, including relations with their authorities.	
Recommended literature: Obligatory literature: 1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2. Other literature: 2. KARAS, V. a A. KRÁLIK, 2012. Právo Európskej únie. 1. vyd. Praha: C. H. Beck. 526 s. ISBN 978-80-7179-287-1. 3. MAZÁK, J. a M. JÁNOŠÍKOVÁ, 2009. Základy práva Európskej únie : Ústavný systém a súdna ochrana. 1. vyd. Bratislava: IURA EDITION s.r.o. 740 s. ISBN 978-80-8078-289-4.	

4. SIMAN, M a M. SLAŠŤAN, 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. ISBN 978-80-969554-3-5.
5. TICHÝ, L. a kol., 2014. Evropské právo. 5. vyd. Praha: C. H. Beck. 800 s. ISBN 978-80-7400-546-6.

Course language:

Slovak

Notes:

Contact:

tomas.alman@upjs.sk

Consultation time - Monday 09:50-11:20

Course assessment

Total number of assessed students: 203

A	B	C	D	E	FX
21.18	22.17	24.14	19.7	10.84	1.97

Provides: PhDr. Tomáš Alman, PhD., PhDr. Jana Volochová, PhD.

Date of last modification: 13.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AIREU-st/15		Course name: Administrative and Institutional Framework of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 160					
A	B	C	D	E	FX
38.75	18.75	21.25	13.13	7.5	0.63
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ASP- EVS-d/18		Course name: Applied Social Policy			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 60					
A	B	C	D	E	FX
31.67	3.33	11.67	30.0	23.33	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 16.05.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP1- d/14	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: <ol style="list-style-type: none"> 1. Active participation in 9 joint consultations for the bachelor thesis and individual consultations for the thesis with the supervisor. 2. Individual study. 3. On an ongoing basis, the student submits and, if necessary, revises the following documents according to the instructions: <ul style="list-style-type: none"> - the main goal and the sub-goals of the bachelor thesis, - description of methods and methodology, - structure of the thesis, - list of literature relevant to the topic in accordance with ISO 690: 2012, - formulation of the benefits of the thesis, - literature review. 	
Learning outcomes: By completing the course, students will gain the following knowledge about: <ul style="list-style-type: none"> - the structure of the bachelor's thesis, - an overview of sources of information, - methods that can be used, - bibliographic references and correct citations, - requirements for the processing of the bachelor's thesis resulting from the Dean's instruction no. 4/2021, - the procedure for the defense of the bachelor thesis. By completing the course, students will acquire the following skills: <ul style="list-style-type: none"> - will be able to define the problem, - formulate the goal and benefits of the thesis, - create a structure of thesis, - identify suitable methods for the thesis, - prepare a list of literature in accordance with STN ISO 690: 2012. By completing the course, students will acquire the following competencies:	

- develop the goal of the into a set of sub-goals,
- identify relevant literature and sources,
- process the required part of the thesis in accordance with the requirements for this type of thesis
- prepare a presentation for the defense of the thesis.

Brief outline of the course:

1. Bachelor thesis, its importance.
 2. Bachelor thesis structure and requisites.
 3. Problem definition. Formulation of the main goal and partial goals of the thesis.
 4. Sources of information for the thesis. Working with databases.
 5. Methods and methodology.
 6. Quote and paraphrase, Citation and list of bibliographic references.
 7. Citation according to ISO 690: 2012. Protocol on control of originality.
 8. Formal arrangement of the bachelor thesis.
 9. Preparation and the defense of the bachelor thesis.
 10. - 13. Individual consultations with the supervisor on the content of the thesis.
- Individual consultations with the supervisor take place throughout the semester and within the consultation hours.

Recommended literature:

Mandatory:

1. Pokyn dekana č. 4/2021 o základných náležitostiach záverečných prác, ich zverejnení a sprístupnení po dobu ich uchovávaní a kontrole originality platný pre Univerzitu Pavla Jozefa Šafárika v Košiciach, Fakultu verejnej správy [online]. [cit. 1.10.2021]. Košice, 1.10.2021. Dostupné na internete: <https://www.upjs.sk/fakulta-verejnej-spravy/informacieprestudentov/13133/>
2. STN ISO 690: 2012 Informácie a dokumentácia. Návod na tvorbu bibliografických odkazov na informačné pramene a ich citovanie. Bratislava: Slovenský ústav technickej normalizácie, 2012.
3. MŠ SR: Metodické usmernenie č. 56/2011 o náležitostiach záverečných prác, ich bibliografickej registrácii, uchovávaní a sprístupňovaní [online] [cit. 27.9.2021]. Dostupné na internete: <http://cms.crzp.sk/metodicke-usmernenia.aspx>

Recomended:

4. Smernica č. 1/2011 o základných náležitostiach záverečných prác, rigorózných prác a habilitačných prác, ich zverejnení a sprístupnení po dobu ich uchovávaní a kontrole originality platná pre Univerzitu Pavla Jozefa Šafárika v Košiciach a jej súčasti; v znení dodatkov
5. KATUŠČÁK, Dušan, 2008. Ako písať záverečné a kvalifikačné práce. 5.vyd. Nitra: Enigma. ISBN 9788089132454.
6. MEŠKO, Dušan et al., 2004. Akademická príručka. Martin: Osveta. 316 s. ISBN 80-8063-150-6.
7. KUCIANOVÁ, Anna, 2015. Citovanie dokumentov podľa STN ISO 690:2012 [online] [cit. 27.9.2021]. Dostupné na internete: <https://www.upjs.sk/public/media/13133/ezp-Kucianovacitovanie-2015.pdf>
8. MATUŠOVIČOVÁ, Eva, 2015. Citovanie a odkazovanie podľa normy ISO 690: 2012 [online]. UK UPJŠ v Košiciach [cit. 27.9.2021]. Dostupné na internete: https://www.upjs.sk/public/media/2731/citovanie_2015.pdf
9. KUCIANOVÁ, Anna a Peter HALKO, 2013. Najpodstatnejšie zmeny v norme STN ISO 690: 2012 pri citovaní podľa harvardského systému [online] [cit. 17.9.2019]. Dostupné na internete: <http://www.pulib.sk/web/data/pulib/subory/stranka/ezp-ISO690.pdf>

10. GRMAN, Ján., 2016. Ako čítať a interpretovať Protokol o kontrole originality [online]. [cit. 17.9.2019]. Dostupné na internete: https://www.upjs.sk/public/media/13133/manual_protokol_antiplag_v20.pdf	
Course language: Slovak	
Notes:	
Course assessment Total number of assessed students: 42	
abs	neabs
97.62	2.38
Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., univerzitný docent, Ing. Eva Výrostová, PhD., univerzitný docent, Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD., PhDr. Lucia Rožová, PhD.	
Date of last modification: 17.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP1-d/11	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 39	
abs	neabs
100.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Zásadová, PhD., Mgr. Denisa Rovenská, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, Mgr. Dominika Bernátová, PhDr. Mgr. Marcel Orenič	
Date of last modification: 20.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP1-d/11	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 66	
abs	neabs
100.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD., Mgr. Viktória Kráľová, PhD., prof. JUDr. Ladislav Orosz, CSc., PhDr. Jana Volochová, PhD.	
Date of last modification: 31.01.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP1- d/14	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 53	
abs	neabs
96.23	3.77
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mitaľ, PhD.	
Date of last modification: 21.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP2- d/14	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 52	
abs	neabs
92.31	7.69
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD., PhDr. Ondrej Mital', PhD.	
Date of last modification: 23.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP2-d/11	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 39	
abs	neabs
97.44	2.56
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Zásadová, PhD., Mgr. Denisa Rovenská, PhD., PhDr. Mgr. Marcel Orenič, Mgr. Dominika Bernátová	
Date of last modification: 20.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP2-d/11	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 67	
abs	neabs
97.01	2.99
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., PhDr. Tomáš Alman, PhD., Mgr. Viktória Kráľová, PhD., prof. JUDr. Ladislav Orosz, CSc., PhDr. Jana Volochová, PhD.	
Date of last modification: 31.01.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP2- d/14	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 1. Participation in individual consultations for the bachelor thesis with the supervisor. 2. Individual study and work. 3. On an ongoing basis, the student submits and, if necessary, revises the following documents according to the instructions: - updated structure of the bachelor thesis, - elaborated chapter on goals, methods and methodology, - an updated list of literature relevant to the topic, drawn up in accordance with ISO 690: 2012, - processing the results of the bachelor's thesis, - elaboration of at least 60% of the content of the bachelor thesis. The bachelor thesis is the result of the student's own work. It must not show elements of academic fraud and must meet the criteria of good research practice defined in the Rector's Decision no. 21/2021, which lays down the rules for assessing plagiarism at Pavel Jozef Šafárik University in Košice and its components. Fulfillment of criteria is verified mainly in the process of creating the thesis and in the process of defense of the thesis. Non-compliance with these rules is a reason for initiating disciplinary proceedings.	
Learning outcomes: The bachelor's thesis demonstrates the capability to process theory and terminology in the field of study, acquisition of knowledge, skills and competences in accordance with the declared profile of the graduate of the study program, as well as the ability to apply them creatively in solving selected field problems. The bachelor thesis may have elements of compilation. The student demonstrates the ability of independent professional work in terms of content, formal and ethical. Further details on the bachelor thesis are determined by Directive no. 1/2011 on the basic requirements of final theses and the Study Regulations of UPJŠ in Košice for the 1st, 2nd and joint 1st and 2nd degree and the Dean's instruction no. 4/2021 on the basic requirements of final theses, their publication and availability and verification of originality.	
Brief outline of the course: 1. Structure of bachelor thesis. 2. Problem definition. Formulation of the main goal and partial goals of the thesis.	

3. Sources of information .
4. Methods and methodology.
5. Citation according to ISO 690: 2012.
6. Plagiarism. Protocol on originality verification.
7. Formal arrangement of the thesis.
8. Presentation of the results.
9. Criteria for evaluation of the thesis.
10. Preparation of the thesis defence.
11. Individual consultations with the supervisor on the content of the thesis.
12. Individual consultations with the supervisor on the content of the thesis.
Individual consultations with the supervisor take place throughout the semester within the consultation hours.

Recommended literature:

1. Pokyn dekana č. 4/2021 o základných náležitostiach záverečných prác, ich zverejnení a sprístupnení po dobu ich uchovávaní a kontrole originality platný pre Univerzitu Pavla Jozefa Šafárika v Košiciach, Fakultu verejnej správy.
2. STN ISO 690: 2012 Informácie a dokumentácia. Návod na tvorbu bibliografických odkazov na informačné pramene a ich citovanie. Bratislava: Slovenský ústav technickej normalizácie, 2012.
3. MŠ SR: Metodické usmernenie č. 56/2011 o náležitostiach záverečných prác, ich bibliografickej registrácii, uchovávaní a sprístupňovaní [online] [cit. 27.9.2021]. Dostupné na internete: <http://cms.crzp.sk/metodicke-usmernenia.aspx>
4. KATUŠČÁK, Dušan, 2008. Ako písať záverečné a kvalifikačné práce. 5.vyd. Nitra: Enigma. ISBN 9788089132454.
5. MEŠKO, Dušan et al., 2004. Akademická príručka. Martin: Osveta. 316 s. ISBN 80-8063-150-6.
6. KUCIANOVÁ, Anna, 2015. Citovanie dokumentov podľa STN ISO 690:2012 [online] [cit. 27.9.2021]. Dostupné na internete: <https://www.upjs.sk/public/media/13133/ezp-Kucianovacitovanie-2015.pdf>
7. MATUŠOVIČOVÁ, Eva, 2015. Citovanie a odkazovanie podľa normy ISO 690: 2012 [online]. UK UPJŠ v Košiciach [cit. 27.9.2021]. Dostupné na internete: https://www.upjs.sk/public/media/2731/citovanie_2015.pdf

Course language:

Slovak

Notes:

Course assessment

Total number of assessed students: 41

abs	neabs
92.68	7.32

Provides: prof. Ing. Viktória Bobáková, CSc., doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihalíková, PhD., univerzitný docent, Ing. Eva Výrostová, PhD., univerzitný docent, Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD., PhDr. Lucia Rožová, PhD., PhDr. Milan Douša, PhD.

Date of last modification: 01.02.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ BaPvEÚ/21		Course name: Banking and Insurance in the EU countries			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 27					
A	B	C	D	E	FX
22.22	3.7	18.52	40.74	14.81	0.0
Provides: PhDr. Lucia Rožová, PhD.					
Date of last modification: 11.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/CIR-d/17	Course name: Communication in International Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for finishing the subject: to work out the presentation and seminar work on the stated subject. The presentation is given by the student alone, the exact topic is given in the first seminar. The formal aspect and contents of the seminar work are evaluated(originality, clear presentation, methodology and citations as well as the used literature and its relevance are taken into account). The seminar work must be written on 5 pages, type of letter 12, line 1,5. The length of presentation is limited to 15-20 minutes. The term of the seminar work has to be 7 days after the presentation.	
Learning outcomes: General introduction to International Relations and International Policy with the aim to provide introductory characterization of the discipline as well as to improve language competences of students in order to motivate them to communicate fluently in English concerning the mentioned subject. The aim is interdisciplinary connection between the specific subject and language competences and skills.	
Brief outline of the course: 1. Characteristics of basic concepts 2. Characteristics of international relations and international politics as scientific disciplines 3. World political system and the role of the nation state 4. Sovereignty in international politics 5. Actors of international politics 6. Power balance and the basics of geopolitics 7. International Relations Theories - realism, liberalism 8. International Relations Theories - idealism, constructivism 9. International Relations Theories -Feminist theories and gender equality 10. Conflict of civilizations and its consequences for the International Politics 11. The "Conflict, crisis, war! concept in International Politics 12. Globalization and International Politics 13. Current issues of international politics research	
Recommended literature: Drahomíra Ondrová: International Relations, Matej Bel University, Banská Bystrica, 2005 Cynthia Weber: International Relations Theory, New York: Routledge, 2005 Robert Jackson, Georg Sorensen: Introduction to International Relations, Oxford: University Press 2003, ISBN 0-19-926058-3	
Course language: Advanced competences and abilities in English language.	

Notes:					
Course assessment					
Total number of assessed students: 9					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Drahomíra Ondrová, CSc.					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/CP-d/19		Course name: Comparative Politics - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 22.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/KPSVŠ- d/18	Course name: Comparison of Political Systems of Selected States
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Midterm exam (25 points) and elaboration and presentation of seminar paper (10 points), news (5 points) Final exam (60 points)	
Learning outcomes: After the course the student has theoretical knowledge about applying the comparative method in political science. Student is able to compare modern political systems in selected countries and is aware to synthesize theoretical knowledge from political science or law and apply them to actual social and political situation.	
Brief outline of the course: 1. Comparative politics 2. Fundamental issues of comparative studies 3. United Kingdom of Great Britain and Northern Ireland 4. French Republic 5. Federal Republic of Germany 6. Swiss Confederation 7. Kingdom of Sweden 8. Italy 9. Spain 10. Portugal 11. Scandinavian countries 12. Benelux countries 13. Benelux countries	
Recommended literature: HAY, C. - MENON, A. 2007. European Politics. New York: Oxford University Press. O'NEIL, P. H. 2017. Essentials of Comparative Politics. New York: W. W. Norton. COLOMER, J.P. 2008. Comparative European Politics. London: Taylor and Francis Ltd.	
Course language:	

English					
Notes:					
Course assessment					
Total number of assessed students: 99					
A	B	C	D	E	FX
30.3	16.16	19.19	22.22	12.12	0.0
Provides: Mgr. Veronika Džatková, PhD., PhDr. Ondrej Mital', PhD.					
Date of last modification: 24.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ USTEU-d/11		Course name: Constitutional Law of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 361					
A	B	C	D	E	FX
15.51	13.57	23.55	19.67	20.22	7.48
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., PhDr. Tomáš Alman, PhD.					
Date of last modification: 21.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ KaDOEÚ-d/20	Course name: Control and Supervisory Bodies in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, students will pass two tests, where it will be necessary to achieve the required number of points (maximum 10 points, minimum 6 points). Active participation of students in seminars and facultative presentation of the presentation (maximum 20 points). Oral examination (60 points - 60% of the total score) is part of the total evaluation.	
Learning outcomes: After completing the subject, students acquire the necessary knowledge of control and supervisory bodies. In addition to the analysis of conditions in selected states of the European Union and in the European Union itself, the course will also include general information on basic institutes (control, supervision, Prosecutor's Office, Ombudsman, etc.). The subject is conceptually, logically and temporally linked to Theory of State and Law, Constitutional Law of the European Union and concurrently to the Administrative System of the EU, where students obtain background information. The course extends the range of information from practice.	
Brief outline of the course: Theoretical basis of control, classification of control, institute of supervision, functions of control and supervision. Historical-theoretical bases of prosecution, conceptual definition of prosecutor's office, models of prosecutor's office, position of prosecutor's office in the system of law protection bodies, constitutional-legal position of prosecutor's office in the Slovak Republic and selected EU countries. Historical-theoretical background of the Ombudsman', basic concepts and classification, the Ombudsman, the position of the Ombudsman in the system of law protection bodies and the constitutional-legal position of the Ombudsman in the Slovak Republic and selected EU countries. Other control and supervisory bodies. European Ombudsman. European Public Prosecutor 's Office.	
Recommended literature: Obligatory literature: 1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2. 2. PALÚŠ, I. a kol., 2016. Ústavné právo Slovenskej republiky. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 464 s. ISBN 978-80-8152-442-4. 3. OROSZ, L. a V. JIRÁSKOVÁ, 2007. Ústavné právo porovnávacie. Košice: Univerzita P. J. Šafárika v Košiciach. 284 s. ISBN 978-80-7097-690-60.	

Subsidiary literature: 4.HOFFMANN, M., 2010. Prokuratúra SR - orgán ochrany práva. 1. vyd. Bratislava: EUROKÓDEX. 128 s. ISBN 978-80-89447-30-5. 5.SIMAN, M. a M. SLAŠŤAN, M., 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. 1232. ISBN 978-80-8940612-8.					
Course language: Slovak					
Notes: Contact: tomas.alman@upjs.sk Consultation time : Monday 09:50 - 11:20					
Course assessment Total number of assessed students: 43					
A	B	C	D	E	FX
34.88	25.58	16.28	9.3	13.95	0.0
Provides: PhDr. Tomáš Alman, PhD.					
Date of last modification: 13.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/RPaPSK/21	Course name: Decision-making Processes and Principles of Administrative Proceedings
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 21	
abs	neabs
100.0	0.0
Provides: doc. JUDr. Peter Molitoris, PhD., Mgr. Patrik Fajak	
Date of last modification: 04.10.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 39					
A	B	C	D	E	FX
48.72	30.77	7.69	7.69	5.13	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 29					
A	B	C	D	E	FX
24.14	20.69	31.03	17.24	6.9	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 34					
A	B	C	D	E	FX
35.29	23.53	20.59	8.82	8.82	2.94
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OBH-EBP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 14					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 54					
A	B	C	D	E	FX
25.93	29.63	25.93	12.96	5.56	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ EGvoVS-EVS/18	Course name: E-government
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: assignments Final assessment: exam	
Learning outcomes: The course deals with basic aspects of informatization process in public administration. It stresses the importance of information availability for the public, facilitating communication between the public and public administration, promoting citizens' participation in governance as well as increasing the transparency of public administration through a more effective application of information communication technologies.	
Brief outline of the course: 1. Informačno-komunikačné technológie v súčasnosti a ich význam pre jednotlivcov a ekonomiky štátov 2. Modernizácia a informatizácia verejnej správy 3. E-government - hlavné charakteristiky, definície, ciele, výhody, nevýhody 4. E-government v Slovenskej republike – stratégie a legislatíva 5. E-government územnej samosprávy v Slovenskej republike 6. Smart city a aplikácie IKT v riadení obcí a miest - teoretické východiská 7. Smart city a aplikácie IKT v riadení obcí a miest – praktické aplikácie 8. E-government z pohľadu medzinárodných rebríčkov 9. E-government vo vybraných štátoch západnej Európy 10. E-government vo vybraných štátoch strednej a východnej Európy 11. Open Data, transparentnosť a E-government 12. Efektívnosť a E-government 13. Faktory zlyhávania E-governmentu a bezpečnosť E-governmentu	
Recommended literature: 1. Informatisation. Úrad podpredsedu vlády SR pre investície a informatizáciu. Available at: http://www.informatizacia.sk 2. European Commission. Digital economy & society in the EU, 2017 edition, Available at: http://ec.europa.eu/eurostat/cache/infographs/ict/images/pdf/pdf-digital-eurostat-2017.pdf	

3. European Commission. Digital Single Market. Available at: https://ec.europa.eu/commission/priorities/digital-single-market_en
4. eGovernment Benchmark. Available at: <https://ec.europa.eu/digital-single-market/en/news/new-study-egovernment-services-europe-improving-cross-border-availability-services>
5. eGovernment Benchmark by countries. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48586
6. eGovernment Benchmark Report. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48587
7. United Nations eGovernment Survey. Available at: <https://publicadministration.un.org/egovkb/en-us/reports/un-e-government-survey-2016>
8. Materials distributed during the semester.

Course language:
english

Notes:

Course assessment

Total number of assessed students: 68

A	B	C	D	E	FX
33.82	29.41	22.06	13.24	1.47	0.0

Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.

Date of last modification: 02.11.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/HG- EVSb/21	Course name: Economic Geography
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: Ing. Lenka Pčolinská, PhD.	
Date of last modification: 07.11.2021	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/EP-d/14	Course name: Economic Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Policy” offers fundamental knowledge regarding the EU problematic, with the emphasis on the theory and practice of the economic policy. Economic policy is the basis of creating the economic-political conception as a starting point for the economic policy’s practical realization. The aim of the course is also to analyze the economic phenomena and situations in the external economic environment within the EU, which the practical economic policy has to deal with.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Economic policy introduction • Market economy and market failures • Economic and political system • Fiscal (budgetary) policy • Monetary policy • Trade policy • Stabilization policy • Competition policy • Structural policy • Economic policy conceptions Economic policy development	

Recommended literature: Bibliography: David Andolfatto, 2005. Macroeconomic Theory and Policy, Simon Fraser University European Union http://europa.eu/index_en.htm European Commission http://ec.europa.eu/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 7					
A	B	C	D	E	FX
42.86	42.86	14.29	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Ondrej Mital', PhD.					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/HPEU- d/14		Course name: Economic Policy of the European Union			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 273					
A	B	C	D	E	FX
19.05	14.29	23.81	17.22	24.54	1.1
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD., PhDr. Ondrej Mitaľ, PhD.					
Date of last modification: 13.01.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ET-d/18	Course name: Economic Theories - pre zahr. študenotv
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Theories” focuses on the fundamentals of economic history development and basic economic problems, market mechanisms, elements of demand and supply, the role of consumers, companies and the position of state, other microeconomic regularities and contexts, macroeconomic regularities and of different specific macroeconomic relationships. The aim of the course is to provide basic and fundamental information about the microeconomic and macroeconomic knowledge, when applying them onto concrete examples.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Basics problems of economics. History of development theories • Market and market mechanism. • Elements of demand and supply. Elasticity. • Consumer Behavior. Choice and Utility theory. Equilibrium condition of consumer. • Production theory and production factors pricing. Revenue of firm. • Behavior of firm in perfect competition. • Behavior of firm in imperfect competition • Macroeconomics results and their measurement • Aggregate supply and demand • Money and money market 	

<ul style="list-style-type: none"> • Inflation and unemployment • Business cycle • Consumption, savings, investments. Multiplier model 					
Recommended literature: Bibliography: Samuelson – Nordhaus : Economics Eurostat, Statistical databases, http://ec.europa.eu/eurostat					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD., PhDr. Ondrej Mital', PhD.					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVS-d/17	Course name: Economics of Public Sector
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written test (max. 40 and min. 21 points). 4. Self-study of recommended literature Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: The aim of the course is to acquaint students with the basic issues and problems of public sector economics and public administration and to create a theoretical basis for the study of other related disciplines, especially public finance. The student will be able to identify differences between private and public sector, private and public goods and services, understand theories of public choice, decision-making in the public sector, identify the process, factors of Pareto efficiency and causes of inefficiency of public administration, and the like.	
Brief outline of the course: 1. Introduction to the study of public sector economics. 2. Structure of the national economy. 3. Non-profit sector and non-profit private sector. 4. The mixed economy and the causes of the existence of the public sector. Public sector. 5. Economic characteristics of public goods and externalities. Provision of public goods. 6. Public choice - the way of decision-making in the public sector. 7. Efficiency as an economic category. Approaches to efficiency management in the public sector. 8. The economy of public administration in the context of the objectives and challenges of the European Union. 9. Selected issues of public administration and public sector in the European Union and Slovakia.	

10. Scenarios and economic incentives for Europe's future after 2025.
11. Classification and specifications of public services from the perspective of the European Union and the Slovak Republic (Public Services, Classification of the Functions of Government).
12. Economy, financing and policy of the European Union within selected sectors of public administration (transport, education, science and research, health care, environment).
13. Public sector innovation in the European Union.

Recommended literature:

1. Čepelová, A., Lachytová, L. and L. Pčolinská. 2019. Public sector economics. Košice: TYPOPRESS - Tiskarna s.r.o., ISBN 978-80-8129-110-4
2. Čepelová, A., 2013. Economics of Public Sector. Košice: UPJS Kosice, FVS. ISBN 978-80-8152-004-4.
3. Cibáková, V. et al., 2012. Economics of the public sector. Bratislava: IURA Edition.

Recommended:

1. Vorlíček, J. 2008. Introduction to public sector economics. Prague: University of Economics, Prague. ISBN 978-80-245-1419-2.
2. https://ec.europa.eu/commission/sites/beta-political/files/biela_kniha_o_buducnosti_europy_sk.pdf

Course language:

slovak language

Notes:

"Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and dean's guidelines. on the organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022. "

Course assessment

Total number of assessed students: 168

A	B	C	D	E	FX
22.02	27.38	20.24	16.67	10.12	3.57

Provides: doc. Ing. Anna Čepelová, PhD., PhDr. Lucia Rožová, PhD., PhDr. Milan Douša, PhD.

Date of last modification: 16.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/EL-d/18	Course name: Environmental Law - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1. Attendance at lessons in accordance with the study rules and instructions of the teacher. 2. Activity at the seminar. 3. Successfully written test. Conditions for the final evaluation: 1. Final written or oral exam. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of interim and final evaluation.	
Learning outcomes: Upon successful completion of this course, students will acquire basic knowledge, especially about the subject, meaning and purpose of the legal regulation of protection and creation of the environment in the conditions of the Slovak Republic. They will get acquainted with the constitutional basis of environmental protection, as well as with the basic legal institutes in the field of environmental care, with the preconditions and conditions for providing information on the environment.	
Brief outline of the course:	
Recommended literature:	
Course language: English, Slovak	
Notes: Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.	

Course assessment					
Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 18.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/ERST-d/21	Course name: Erasmus+ Fellowship
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Proven participation in an Erasmus+ mobility placement of at least 8 weeks.	
Learning outcomes: Practical experience of working in a foreign environment during an Erasmus+ mobility placement in a foreign organisation.	
Brief outline of the course: Compliance with the obligations prescribed and agreed under the Erasmus+ Learning Agreement for Traineeships concluded between the student, the sending institution and the receiving institution. Successful completion of the Erasmus+ mobility in accordance with the procedures and guidelines in force at UPJŠ in Košice is a valid demonstration of fulfilment of the obligations and a prerequisite for the award of the ECTS.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides:	
Date of last modification: 23.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ ESPR-d/11		Course name: European Administrative Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 259					
A	B	C	D	E	FX
20.08	16.22	22.78	20.85	19.69	0.39
Provides: doc. JUDr. Martin Vernarský, PhD., Mgr. Viktória Kráľová, PhD.					
Date of last modification: 15.02.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ EPP-d/11	Course name: European Labor Law
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Successful completion of 1 exam / test, participation in seminars (according to attendance list), ad hoc seminar assignments and oral exam.	
Learning outcomes: The aim of the course European Labor Law is to provide students with an overview of the normative regulation of selected labor law institutes in the field of European labor law in the form of a synthesizing view. Students will gain information about the free movement of workers, anti-discrimination law, employment, atypical forms of employment, etc. The aim is to deepen the orientation in the system of European labor law and to provide an overview of the case law of the Court of Justice of the EU.	
Brief outline of the course: 1. European labor law - concept and subject. Development of EU labor law 2. Free movement of workers in the EU 3. European Union anti - discrimination law 4. The principle of equal treatment 5. Employment (dependent work, characters) 6. Employment (shorter working time, definite period) 7. Atypical labour relationships. 8. Legislation of working conditions of employees 9. Working time legislation. 10. Temporary Secondment of employees. 11. Social protection of special categories of employees. 12. Agency employment	
Recommended literature: 1. BLANPAIN, R.: European Labour Law, Alphen aan den Rijn : Kluwer law international, 2014	
Course language: english language	
Notes:	

Course assessment					
Total number of assessed students: 213					
A	B	C	D	E	FX
40.85	15.96	16.43	11.27	15.02	0.47
Provides: doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Andrea Košíková					
Date of last modification: 07.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESP-d/18	Course name: European Social Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 2 mid-term tests (max. 40 points), presentation (max. 10 points) Final assessment: written exam. max. 100 points, min. 51 points.	
Learning outcomes: At the end of the course students should be able to understand social policy both in theoretical and practical level. To identify selected social events, basic principles, functions, tools of social policy, their genesis and creation in the current and historical context. Understand the types and models of welfare state and its subsystems.	
Brief outline of the course: <ol style="list-style-type: none"> 1. definition of social policy, 2. the basic principles and objectives of social policy, 3. types and models of social policy, 4. social policy functions and instruments, 5. the role of the state in the SP; 6. welfare state, 7. history of social policy, 8. human social rights - social policy areas, 9. HP and SP relationship; concept of social market economy, 10. education policy, 11. employment policy 12. family policy, 13. health policy 	
Recommended literature: COLOMBO, T. – COWEN, H. – KNYSPEL, M. – POOLE, H. (2008): Introducing Social Policy, Pearson Longman. ISBN 978-1-4058-5848-9 BOCHEL, H. – BOCHEL, C. – PAGE, R. – SYKES, R. (2009): Social Policy, Themes, Issues and Debates. Pearson Longman. ISBN 1-4058-5836-6	
Course language:	
Notes:	

The mid-term exam, midterm test and presentation on a given topic are not conditional on obtaining a minimum number of points. However, it is necessary to achieve min. 30 points. In case the student does not get the necessary min. The number of points (30) required to advance
Page: 2

to the exam is entitled to 1 corrective exam. In this revision, it must reach min. 30 points (out of 50). If the student fails to meet these conditions, he / she cannot proceed to the examination (X is evaluated). If a student fulfills the conditions for passing the exam (min. 30 and max 50 points during the semester), they are added to the number of points obtained in the written exam, which consists of a test of 50 questions, each of 1 point / total. -50 points. Here it is necessary to achieve at least 21 points (21 + 30 - minimum number of points for the exam and semester = 51 points) which is an "E" rating). Presentation in pwp is always on a specified topic given at the beginning of the semester with a schedule of presentation at the first or second seminar. 2 students participate (depending on the number of students in the seminar group and the decision of the training teacher). The originality of processing (formal and content), clarity, brevity, accuracy, visibility-resolution, interestingness are evaluated. It is also important to select the relevant processing sources, which must be at least 5. Duration of at least 10, maximum 15 minutes. the student submits one presentation carrier marked with the names of the students who are the authors. The student is obliged to attend seminar exercises prepared in terms of syllabuses. If it is not ready, it can be scored with a minus point as well, if it is ready, it will be scored with plus points, which are added to the total for the semester. Students are required to participate 100% in seminars. For each absence in seminars the teacher determines substitute written performance. Up to 3 absences can be replaced. Addition: the teacher assesses, based on the severity of the absence, whether he / she determines the written performance or justifies the student's absence without written performance.

Course assessment

Total number of assessed students: 74

A	B	C	D	E	FX
14.86	6.76	12.16	29.73	31.08	5.41

Provides: doc. PhDr. Richard Geffert, Ph.D.

Date of last modification: 16.05.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/EI/15		Course name: European Integration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 179					
A	B	C	D	E	FX
27.37	18.99	22.91	16.2	13.41	1.12
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/FÚaV VS/18	Course name: Financial Accounting and Reporting the Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Test and credit test - student can get together max. 40 points. To pass the exam the student needs to achieve at least 21 points for the semester. (test max. 20 points, homework max. 20 points). Written exam. Student can get max. 60, min. 31 points. Grading Scale (in %): 91 – 100 = A (excellent) , 81 – 90 = B (very good), 71 – 80=C (good), 61 – 70=D (satisfactory), 52 – 60=E (sufficient), 51 and less = FX (failed)	
Learning outcomes: The student will understand the basic principles of accounting, reporting and auditing of financial statements in public administration organizations taking into account international accounting standards. The student will be able to implement accounting records in selected accounting cases.	
Brief outline of the course: Financial accounting. Legislation in accounting. International accounting standards for the public sector and their application in the Slovak accounting system. Documentation in accounting. Assets, liabilities, classification, accounting. Costs, revenues and profit or loss. Financial Statements - Individual, Consolidated. The main components of the financial statements - balance sheet, profit and loss statement. Control and audit in accounting. International Auditing Standards and their Application in the Slovak Republic. Financial statements as part of financial reporting. Process of Disclosure of Financial Statements.	
Recommended literature: 1. Herve Stolowy, Michel J. Lebas, Yuan Ding: Financial accounting and reporting a global perspective. Fourth Edition, ISBN 978-1-4080-6662-1 2. Belverd E.Needles, Marian Powers, Susan V. Crosson: Financial and Managerial Accounting. International Edition, ISBN 978-1-133-95900-7 3. Management accounting (official terminology), Bratislava: Iura Edition, ISBN 80-89047-59-9	
Course language:	
Notes:	

Course assessment					
Total number of assessed students: 151					
A	B	C	D	E	FX
5.3	12.58	21.19	33.77	25.83	1.32
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 17.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/FINEU-st/15		Course name: Financing of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
0.0	0.0	0.0	60.0	40.0	0.0
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EP-d/17		Course name: Human Rights and their Protection			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 138					
A	B	C	D	E	FX
34.78	23.19	24.64	14.49	2.9	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., PhDr. Jana Volochová, PhD.					
Date of last modification: 07.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/IPE-d/16		Course name: Integration Processes in Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Continuous assessment: exam, assignments Final assessment: oral exam					
Learning outcomes: Within the course the most important contexts of European integration will be analysed. The course focuses on students in order to discuss the current problems of society and economy with regards to and in the context of European integration process.					
Brief outline of the course: 1. Globalization. Integration.; 2. Theory of integration processes; 3. Liberalism, Protections, Levels of integration.; 4. History of integration in Europe and in the EU.; 5. Cultural integration in Europe.; 6. Advantages and disadvantages of integration.; 7. World economic crisis.; 8. Origin and solution of international production and monetary crisis.; 9. Labour market and unemployment in the EU.; 10. European economic policy.; 11. Relations between socio-political and economic-political objectives of the economic policy.; 12. Problems of Eastern EU enlargement.					
Recommended literature: PERLITZ, M. (2000): Internationales Management, Stuttgart, 2000. TAFNER, (2004): Grundlagen europäischer Wirtschaft, Wien, 2004					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 14.02.2020					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ INCO-d/18	Course name: Intercultural Communication - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Slef Analysis: Family History (10 points) Cultural Immersion Project (30 points) Final Exam (60 points)	
Learning outcomes: By the end of the course students should be able to: 1. Understand key concepts, major theories, models, and principles of intercultural communication. 2. Recognize how their own culture affects communication and apply the principles of intercultural communication in a relevant context, with an emphasis on workplace. 3. Acquire knowledge, skills, and attitudes that increase intercultural competence.	
Brief outline of the course: 1. Culture, communication and intercultural communication 2. Barriers to intercultural communication 3. Language and intercultural communication 4. Non-verbal communication and culture 5. Dimensions of culture I. 6. Dimensions of culture II. 7. Cultural influences on context: The workplace 8. Multicultural tems in the workplace 9. Intercultural conflicts 10. Intercultural relations 11. Migration and acculturation 12. Cultural diversity and the city 13. Intercultural communication competence	
Recommended literature: 1. MARTIN, J. N., NAKAYAMA, T. K. (2022 or earlier edition, e.g. 2010). Intercultural Communication in Context (8th ed.). New York: McGraw Hill. 2. SAMOVAR, L. A., PORTER, R. E., McDANIEL, E. R. (2010). Communication Between Cultures. 7th Ed. Belmont, CA: Wadsworth/Thomson Learning.	

3. JANDT, F. E. (2013). An Introduction to Intercultural Communication. Identities in a Global Community. 7th Ed. Sage.
4. HOFSTEDE, G. (2011). Dimensionalizing Cultures: The Hofstede Model in Context. Online Readings in Psychology and Culture, Unit 2. <https://doi.org/10.9707/2307-0919.1014>
5. Business Culture (2014). Passport to Trade. Available at: <http://businessculture.org/business-culture/>

Course language:

Notes:

Education will be carried out by distance or full-time method in accordance with the Rector's order specifying the implementation of teaching and the implementation of work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice in winter semester of the 2021/2022 academic year, and the Dean's guideline on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the winter semester 2021/2022.

Course assessment

Total number of assessed students: 9

A	B	C	D	E	FX
55.56	33.33	11.11	0.0	0.0	0.0

Provides: doc. Mgr. Iveta Jeleňová, PhD., Mgr. Ing. Ingrid Madárová, PhD.

Date of last modification: 05.11.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/IECR- d/15	Course name: International Economic Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Avaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsufficient/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “International Economic Relations” is focused on the analysis of regularities and contexts of international economic integration, by concretization of specifics in European conditions. The attention is paid onto the characteristics of the economic integration related to globalization tendencies, realization of four economic freedoms, the role of international organizations orienting on current and actual tendencies of international economic relation’s development.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • World economy • World economy components • World economy development, globalization, global crisis in the world • International movement of goods. International trade theories • World trade system • Liberalization and protectionism • International movement of services • International movement of labor • International movement of capital 	

<ul style="list-style-type: none"> • Transnational corporations • World financial system • Monetary system. Balance of payments International organizations					
Recommended literature: Bibliography: United Nations http://www.un.org/en/aboutun/index.shtml International Monetary Fund http://www.imf.org/external/about/overview.htm Organization for Economic Cooperation and Development http://www.oecd.org/pages/0,3417,en_36734052_36734103_1_1_1_1_1,00.html World Trade Organization http://www.wto.org/english/thewto_e/thewto_e.htm World Bank http://www.worldbank.org/ European Commission, EU Single Market http://ec.europa.eu/internal_market/top_layer/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 10					
A	B	C	D	E	FX
60.0	40.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ MBaEVS/21	Course name: International Security and European Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation: introductory word (max. 10 points), activity at seminars (10 points) presentation of seminar project (max. 40 points), continuous written exam (max. 40 points) Final evaluation: If the sum of points for the interim evaluation is not sufficient , in such a case, the student receives the possibility of a substitute performance determined by the teacher	
Learning outcomes: After completing the course, the student has knowledge of the theoretical aspects of the study of international security and security policy in the V4 region and the wider European region. The student understands the basic way of looking at security in security and political science, and knows the content of various aspects of security. The graduate of the course understands what security factors affect the functioning of European public administration. Understands the processes of strategic security policy-making at the national, subregional and regional levels and is able to apply this knowledge in the context of the functioning of European public administration. Within the scope of this course, the student is intended not only to acquire theoretical knowledge, but also to be able to apply them and through them to identify, analyze and evaluate security phenomena in the context of European public administration.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Forming the security agenda, forms of research and development 2. Security and its basic theoretical definition 3. Conceptual interpretation - security risk, security threat, security environment, etc. 4. Strategic studies and security studies 5. Sectoral security in a global security environment 6. Security strategies, concepts and doctrines shaping global security policy 7. Security strategies, concepts and doctrines shaping security policy in the Eastern Partnership region 8. Security policy of international organizations - UN, OSCE 9. Security policy of international organizations - NATO, EU 10. International military and non-military security operations 11. Crisis management at the international level 	

12. Security issues, challenges and risks of European public administration

13. Perspectives and limits of security policy in the European context

Recommended literature:

UŠIAK, J. 2020. Bezpečnostná politika Slovenskej republiky a vybrané bezpečnostné dokumenty. Banská Bystrica: Belianum. ISBN 978-80-557-1795-1. 266s.
LASICOVÁ, J., UŠIAK, J. 2012. Bezpečnosť ako kategória. Bratislava: Slovenská akadémia vied. ISBN 978-80-224-1284-1. 263s
JURČÁK, V. a kol. 2020. Teoretické prístupy k skúmaniu bezpečnosti. Ostrava: KEY Publishing, s.r.o.. ISBN 978-80-7418-358-4. 134s. KULAŠIK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s. Bezpečnosť -Nový rámec pre analýzu. Brno: Centrum strategických studií.2005. ISBN 80-903333-6-2. 267 s.
DANICS, Š. 2017. Extremismus, radikalizmus, populizmus a euroskepticismus. Bratislava: Univerzita J. Amosa Komenského. 2017. ISBN 9788074521225
UŠIAK, Jaroslav. Security and strategic culture of the Visegrad group countries. Rec. Pavel Nečas, Jana Lasicová. 1. vyd. Banská Bystrica, Slovensko : Univerzita Mateja Bela, 2013. 200 s. ISBN 978- 80-557-0515-6. KULAŠIK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s.

Course language:

slovak, english

Notes:

Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.

Course assessment

Total number of assessed students: 18

A	B	C	D	E	FX
0.0	22.22	38.89	27.78	11.11	0.0

Provides: Mgr. Katarína Miňová, PhD.

Date of last modification: 27.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/IT-d/18		Course name: International Trade - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 07.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ IK-EVS/21		Course name: Interpersonal Communication			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4., 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 33					
A	B	C	D	E	FX
36.36	30.3	15.15	15.15	3.03	0.0
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA, PhDr. Eliška Zásadová, PhD.					
Date of last modification: 16.05.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚINF/ UIB2/18	Course name: Introduction to information security
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The condition for passing the course is: 1. Exercise tasks (20% of the total number of points), 2. Homeworks (30% of the total number of points), 3. Written final theoretical exam (25% of the total number of points), 4. Written final practical exam (25% of the total number of points).	
Learning outcomes: The result of the education is an understanding of the basic concepts of information security from a technical, legal and procedural point of view.	
Brief outline of the course: 1. Introduction to information security and information security model, 2. Information security management, 3. Risk and risk management, 4. Legal, normative and ethical aspects of information security, 5. Continuity management of activities, processes and security incidents handling, 6. Introduction to cryptology, 7. Access control, 8. Physical and environmental security, 9. Human resources security and social engineering, 10. End point security and malicious code, 11. Computer network security, 12. Application security, 13. Final exam.	
Recommended literature: 1. MARTIN, Andrew, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. CyBOK: The Cyber Security Body of Knowledge. The National Cyber Security Centre, 2021, 2. ANDRESS, Jason, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Foundations of Information Security: A Straightforward Introduction. 1. No Starch Press, 2019. ISBN 978-1718500044, 3. PELTIER, Thomas, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Information Security Fundamentals. 2. Boca Raton: Auerbach Publications, 2013. ISBN 978-1138436893.	
Course language: Slovak or English	
Notes:	

Course assessment					
Total number of assessed students: 52					
A	B	C	D	E	FX
1.92	23.08	25.0	19.23	19.23	11.54
Provides: doc. RNDr. JUDr. Pavol Sokol, PhD., MSc. Terézia Mézešová					
Date of last modification: 04.01.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/KKVI-d/21	Course name: Kompetentnosti kapacít verejných inštitúcií
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation & activities Student can gain max. 100 points during the semester. Participation in lectures / seminars and the level of activity in case studies work assigned by a teacher are evaluated (participation in lectures - max. 40 points, activity during seminars - max. 60 points). The course is successfully completed if student obtains min. 51 points (participation in lectures - min. 20 points, activity during lectures - min. 31 points).	
Learning outcomes: - building leadership capacity in public sector; - development and management of a skilled, engaged and credible public workforce; - developing knowledge on opportunities for participation and cooperation with public administration organizations to support standards of good governance; - promoting high standards of integrity and personal responsibility, which can increase the effectiveness of the mechanisms used to deal with corruption and other forms of antisocial behavior.	
Brief outline of the course: 1. Good governance and current public administration. 2. Participation, engagement, e-participation. 3. Youth participation. 4. Representation of interests, fair elections. 5. Legality in public administration. 6. Liability. 7. Integrity of ethical conduct. 8. Human rights. 9. Open access to information. 10. Transparency and openness. 11. Professional competencies. 12. Sustainable development. 13. Sound financial management.	
Recommended literature: Required:	

1. Mitaľ, O., Rovenská, D., Župová, E. a kol. 2022. Manuál dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0083-7.
2. Mitaľ, O., Rovenská, D., Župová, E. a kol. 2022. Príklady dobrej praxe dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0082-0.

Recommended:

1. Council of Europe 12 Principles of Good Governance, 2022.

Dostupné na: [https://www.coe.int/en/web/good-governance/12-principles#{%225565951%22:\[7\]}](https://www.coe.int/en/web/good-governance/12-principles#{%225565951%22:[7]})

2. OECD Recommendation on Public Integrity, 2022.

Dostupné na: <https://www.oecd.org/gov/ethics/recommendation-public-integrity/> <https://www.oecd.org/gov/ethics/integrity-recommendation-SVK.pdf>

Course language:

slovak, english, ukrainian

Notes:

Course assessment

Total number of assessed students: 23

abs	neabs
91.3	8.7

Provides: PhDr. Lucia Rožová, PhD., Ing. Eva Výrostová, PhD., univerzitný docent, Mgr. Denisa Rovenská, PhD., PhDr. Eliška Zásadová, PhD., Mgr. Veronika Džatková, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mitaľ, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. PhDr. Rastislav Král, PhD., PhDr. Jana Volochová, PhD.

Date of last modification: 18.02.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ MDvEÚ-d/16	Course name: Local Democracy in EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, all students are required to pass 2 tests, of which each student can obtain a maximum of 20 points. The students' active participation in seminars will be taken into account during the evaluation (20 points). The final evaluation of the subject is connected with an oral exam (60% of the total evaluation). Students are obliged to attend seminars.	
Learning outcomes: Students will get information about the theoretical background of local self-government, representative and direct democracy. In the alternative, to acquaint students with the application of the institutes in selected countries of the European Union.	
Brief outline of the course: General characteristics of representative and direct democracy, organization of local government, including ways of establishing its bodies in selected EU countries - for example Czech Republic, Hungary, Poland, Federal Republic of Germany, Sweden and France. Forms and ways of applying direct democracy in the above mentioned countries in comparison with conditions in the Slovak Republic.	
Recommended literature: Obligatory: 1. Palúš, I.: Miestna správa vo vybraných štátoch EÚ, UPJŠ, Košice, 2002. 2. Orosz, L. – Jirásková, V.: Ústavné právo porovnávacie (Základy ústavného práva Českej republiky, Poľskej republiky, Maďarskej republiky), UPJŠ, Košice, 2007 – vybrané časti. Subsidiary: 3. Palúš, I. a kol.: Štátne právo Slovenskej republiky, UPJŠ, Košice, 2016. 4. Cibulka, Ľ. a kol.: Ústavné právo SR, UK, Bratislava, 2013. 5. Orosz, L. a kol.: Volebné právo, UPJŠ, Košice, 2015.	
Course language: Slovak	
Notes: Contact: tomas.alman@upjs.sk	

Consultation time: Monday 09:50 – 11:20 jana.volochova@student.upjs.sk Consultation time: Thursday 09:50 – 11:20 10:00 – 11:00					
Course assessment Total number of assessed students: 184					
A	B	C	D	E	FX
34.78	20.11	28.8	9.78	5.43	1.09
Provides: PhDr. Tomáš Alman, PhD., PhDr. Jana Volochová, PhD.					
Date of last modification: 21.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAK-d/14	Course name: Macroeconomy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 2 written reviews, seminar activity, oral examination	
Learning outcomes: Learning outcomes During the continuous and final evaluation, the student will demonstrate adequate mastery of the content standard of the course, which is defined by the required and recommended literature, and will demonstrate mastery of the performance standard. The graduate of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations at the level of the latest knowledge of world economic science. The student will learn the terminology and understand the connections between individual macroeconomic categories. The student will master the factors influencing the macroeconomic balance and determinants of economic growth. He knows the causes of cyclical development of the economy and the relationship between inflation and unemployment. They will learn the basics of macroeconomics of an open economy and understand the integration processes determined by international monetary relations. He will gain theoretical and methodological prerequisites for the study of related applied economic disciplines, which are important for acquiring the knowledge needed to know the functioning of public administration in European countries.	
Brief outline of the course: Course contents: Lectures 1. Basic starting points and assumptions of economic functioning, macroeconomic goals, 2. Macroeconomic subjects and macroeconomic cycle. 3. Macroeconomic balance. Aggregate demand, aggregate supply. 4. Consumption, savings, investments. 5. Economic growth. 6. Cyclical development of the economy. 7. Money and the money market. 8. Inflation, causes and consequences. 9. Unemployment in the current economy.	

10. Macroeconomic role of the state and its main goals.
11. Macroeconomics of open economy.
12. Internationalization of economic relations.
13. International monetary relations.

Recommended literature:

compulsory literature

1. BOBÁKOVÁ, V. 2017. Makroekonómia. Košice: UPJŠ. ISBN 978-80-8152-565-0.
2. LISÝ, J. a kol. 2007. Ekonómia v novej ekonomike. Bratislava: IURA EDITION. ISBN 978-80-8078-164-4.

. recommended literature

1. LISÝ, J. a kol. 2016. Ekonómia. Praha: Wolters Kluwer. ISBN 978-80-7552-275-7.
4. SAMUELSON, P.A. – NORDHAUS, N. D. 2013. Ekonomie. Praha: Svoboda. ISBN 978-80-205-0629-0.
5. JUREČKA, V. a kol. 2010. Makroekonomie. Praha: GRADA. ISBN 978-80-247-3258-9.
6. MANKIW, N.G. 2000. Zásady ekonomie: Praha: GRADA, ISBN 978-80-7169-891-3.
7. SCHILLER, B.R. 2004. Makroekonomie. Brno: Computer Press. ISBN 80-251-0169-X.
8. CIHELKOVÁ, E. a kol. 2014. Světová ekonomika- nové jevy a perspektivy. 3. přepracované a doplněné vydání. Praha: C.H. BECK. ISBN 978-80-7400-502-2.

Course language:

English language

Notes:

no notes

Course assessment

Total number of assessed students: 325

A	B	C	D	E	FX
12.0	14.46	16.31	12.0	34.46	10.77

Provides: prof. Ing. Viktória Bobáková, CSc., PhDr. Lucia Rožová, PhD.

Date of last modification: 12.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MANT-EVS-d/20		Course name: Management Theories			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Darina Koreňová, PhD.					
Date of last modification: 14.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MANVS- d/14	Course name: Management in Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: - Exam (max. 30 points). - Activity during the seminar (max. 10 points). Minimum points from the previous conditions is 21 points. Conditions for the final evaluation: - Oral exam (max. 60 points, min. 31 points). Conditions for successful completion of the course: - For the semester and the exam it is possible to obtain 100 points from the subject, the minimum number of points for passing the subject is 52. Common evaluation: 100-91 points : A; 90-81 points : B; 80-71 points : C; 70-61 points : D; 60-52 points : E; 51-0 points : FX - Students are required attendance at seminars. For each non-attendance at the seminars, the teacher will designate a substitute written work. A maximum of 3 absences can be substituted. (The teacher assesses the significance of the reason for not attending the seminar. He / she will determine the written work or justify the student's absence without written work.)	
Learning outcomes: The aim of the course is to teach students how to use basic management tools in the process of management and decision making. To acquaint students with theoretical and practical specifics of management of EU public administration organizations. Developing digital competences.	
Brief outline of the course: The subject content includes the following topics: 1. explain what management and specificities of public administration are in SR and EU, 2. define, describe and apply basic management functions, 3. define, explain change management in public administration organizations, 4. identify how to introduce changes in organizations in SR and EU, 5. to minimize resistance to change and to use effective procedures in the management of PA organizations,	

6. plan and organize public administration activities,
7. control public administration activities,
8. correctly select control tools for situation assessment, impact analysis, problem-solving and change management within PA,
9. define and apply criteria for selecting and evaluating efficiency in the management of PA,
10. apply the principles of procedural management in public administration organizations,
11. describe the process management models to be implemented in the management of the PA in SR and EU.
12. explain SWOT, PEST analysis,
13. explain BSC and 7 S analysis.

Recommended literature:

1. HITTMÁR, Štefan, 2006. Manažment. 1. vyd. Žilina: Edis, 301 s. ISBN 80-8070-558-5.
2. TEJ, Juraj, 2000. Ekonomika a manažment verejnej správy. Prešov: FHPV PU. 221 s. ISBN 80-88885-68-X.
3. Veber, Jaromír a kol. 2011. Management, základy, prosperita, globalizácia. Praha: Management Press. ISBN 80-7261-029-5.
4. Bodemann, M., 2018. Management in Public Administration: Developments and Challenges in Adaption of Management Practices Increasing Public Value. Springer. p. 248. ISBN 9783658226879
5. Jan-Erik Lane, 2006. Public Administration & Public Management: The Principal-Agent Perspective. Routledge. P. 304. ISBN 9781134199952.
6. Vigoda-Gadot, E. & A. Cohen, 2004. Citizenship and Management in Public Administration: Integrating Behavioral Theories and Managerial Thinking. Edward Elgar Publishing. p. 317. ISBN 9781781957721.

Course language:

Slovak and English (language)

Notes:

Course assessment

Total number of assessed students: 187

A	B	C	D	E	FX
29.95	30.48	19.79	9.09	10.7	0.0

Provides: PhDr. Darina Koreňová, PhD.

Date of last modification: 14.02.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: ÚINF/ MIS2/18		Course name: Management of information systems			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 3 Per study period: 14 / 42 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 34					
A	B	C	D	E	FX
20.59	14.71	26.47	17.65	8.82	11.76
Provides: prof. RNDr. Gabriel Semanišin, PhD., RNDr. Richard Staňa					
Date of last modification: 23.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAE-d/14	Course name: Managerial Economics
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous evaluation: 1. written review - max. 15 points, 2. written review - max. 25 points, minimum number of points - 21 points. Final evaluation: exam - max. 60 points, minimum number of points 31. For the final evaluation (sum of continuous evaluation and examination): A - 91 - 100 points, B - 81 - 90 points, C - 71 - 80 points, D - 61 - 70 points, E - 52 - 60 points. Credits will not be awarded to a student who has not scored at least 52 points in the final evaluation.	
Learning outcomes: The aim of the course is to summarize the theoretical knowledge explaining the basic business phenomena, processes and problems that are common to all enterprises in the European Union regardless of their specificity resulting from the sector, legal form, etc. as well as outline territorial specifics of business economy in selected European Union countries.	
Brief outline of the course: Attention is paid to the characteristics of a business as an EU business. The content of the course is focused mainly on the enterprise - typology of enterprises in the Slovak Republic and its comparison with selected EU countries, the position and characteristics of multinational enterprises, business transformation process and their internationalization, characterization and mutual relationship company. Attention is also paid to the value processes of the company - especially the costs, revenues and profit of the company as well as selected indicators evaluating the financial performance of the company.	
Recommended literature: 1. EARL, P E. 2005. Business economics: a contemporary approach. Maidenhead [u.a. McGraw-Hill Education. 2005. ISBN 0-07-710392. 2. KASSAY, S. 2010. Enterprise and Entrepreneurship (Volume one) - Entrepreneurial Environment. Bratislava: VEDA. ISBN 9788022411387. 3. KASSAY, S. 2011. Enterprise and Entrepreneurship (Volume two) - Economics and finance. Bratislava: VEDA. ISBN 978802241144	
Course language: english language	

Notes:					
Course assessment					
Total number of assessed students: 166					
A	B	C	D	E	FX
6.02	11.45	24.1	27.11	27.71	3.61
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 15.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ OaČVS-d/18	Course name: Organization and Public Administration Activities
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Students are required to attend 100% of the seminars. For each absence from the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. The teacher will assess, based on the seriousness of the reason for non-participation, whether the written performance will be determined or justified by the student's non-participation without the written performance. Active participation in seminars. 2x written examination (max. 2x20 points, min. 2x11 points). Oral exam (max. 60 points, min. 30 points).	
Learning outcomes: Graduates of the course will acquire the necessary theoretical knowledge about the organization and various forms of public administration, which in their summary represent an essential framework of administrative regulation of public administration at European and national level.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Public administration and its subsystems. Organizational and functional concept of public administration 2. Entities and executors of public administration. Addressees of public administration. 3. Organization of public administration - legal basis and principles 4. Organization of government and central state administration 5. Local state administration and its organization 6. Self-government as a subsystem of public administration in the organizational concept 7. Functions and methods of public administration 8. Forms of public administration activities - characteristics 9. Normative forms of public administration activities 10. Forms of public administration in the field of management. Internal regulations in public administration 11. Individual legal-application forms of public administration activities 12. Other forms of public administration activities (social-organizational measures and material-technical operations in public administration, actual acts) 13. Employees in public administration 	

Recommended literature:**Mandatory:**

1. VRABKO, M. et al. : Administrative substantive law. General part. Bratislava: C. H. Beck, 2012 or
2. CEPEK, B. et al. : Substantive Administrative Law. General part. Bratislava: Wolters Kluwer SR s.r.o., 2018

Recommended:

3. MACHAJOVÁ, J. et al. : General Administrative Law, 7th updated edition. Bratislava: Eurocode, 2014
4. KOŠIČIAROVÁ, S. : Substantive Administrative Law, General Part. Pilsen: ed. Ales Cenek, 2015

Course language:**Notes:**

Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.

Course assessment

Total number of assessed students: 103

A	B	C	D	E	FX
38.83	23.3	15.53	9.71	12.62	0.0

Provides: JUDr. Róbert Gyuri, PhD.

Date of last modification: 17.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ ORGBE-d/18		Course name: Organizational Behavior - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
0.0	100.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.					
Date of last modification: 08.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EORG-d/11	Course name: Organizational Behaviour
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral work. 2 Mid-Term Exams. Final exam. Student can gain 60 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The student will be acquainted with the issue of organizational behavior and its fundamental topics from the perspective of the individual, group and organization. He/she will gain knowledge of individual (eg. personality, motivation), group (eg. leadership, group processes) and systematical aspects of organizational behavior (eg. organizational culture). He/she will be able to grasp the acquired theoretical knowledge and transform it into the practical area of professional life.	
Brief outline of the course: 1. Organizational behavior 2. Personality 3. Social cognition and perception 4. Communication 5. Social behavior 6. Emotions and motivation 7. Groups and teams 8. Group process 9. Leadership 10. Conflicts and negative work events 11. Power and organizational politics 12. Organizational culture 13. Organizational change and development	
Recommended literature: 1. Kravčáková, G. et al. 2015. Organizačné správanie. Košice: UPJŠ. 2. Robbins, S. P., & Judge, T. A. 2013. Organizational Behavior. New Jersey: Pearson Education. 3. Rudy, J., Luptáková, S., Sulíková, R., & Vargic, B. 2001. Organizačné správanie. Bratislava: Univerzita Komenského.	
Course language: slovak	
Notes:	

Course assessment					
Total number of assessed students: 261					
A	B	C	D	E	FX
17.62	20.69	20.31	19.16	16.48	5.75
Provides: doc. Mgr. Gabriela Kravčáková, PhD., Mgr. Denisa Rovenská, PhD.					
Date of last modification: 01.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PDCS- d/17	Course name: Political Dimension of Civic Society - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations, presentation of homework on a weekly basis (max. 40 points), presentation of seminar work (max. 60 points). Grading scale: Excellent – 100 – 91 A, Very good – 90 – 81 B, Good – 80 – 71 C, Satisfactory – 70 – 61 D, Sufficient – 60 – 51 E, Unsatisfactory - Failed – 50 -less FX.	
Learning outcomes: The student is able to analyse the phenomenon of civil society which presents distinguished interest in the current study of political systems. Student is able to define various concepts and models of civil society from the political science point of view; roles of active citizenship and political participation in the process of public policy making and roles of social capital in political system.	
Brief outline of the course: 1.Introduction to the Political dimension of civil society. 2.Democracy and democratic political systems. 3. Non-democratic political systems. 4.Philosophical concept of civil society. 5.Historical concept of civil society. 6.The role of civil society in the representative democracy. 7.Models of participation. 8. Civic activism. 9.Political participation. 10.Limits and perspectives of political participation. 11.E-participation. 12.Social capital by R. Putnam. 13.Civil society in the Europe and the weakness of civil society in post-communist countries.	
Recommended literature: 1. Dahl, R., Democracy and Its Critics, 1989. 2. Deth, J., Maloney, W., New Participatory Dimensions in Civil Society, 2012. 3. Edwards, M., The Oxford Handbook of Civil Society, 2013. 4. Putnam,R., Bowling Alone: The Collapse and Revival of American Community, 2000. 5. Sartori, G., Democratic Theory, 1965. 6. Tocqueville, A., Democracy in America, 2000.	
Course language: English	
Notes:	

Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.

Course assessment

Total number of assessed students: 6

A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0

Provides: Mgr. Veronika Džatková, PhD.

Date of last modification: 04.11.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PF/18	Course name: Political Philosophy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: midterm exam (30 points), seminar paper (10 points), final exam (60 points)	
Learning outcomes: After completing the course, the student has knowledge about the basic overview and orientation in the most important philosophical and theoretical concepts in the historical perspective of the various stages of development of philosophy from ancient times to the present. The student is able to define the main area of interest of selected directions and can also identify basic philosophical problems in order to critically assess them. Within this course, the student is able to synthesize the acquired theoretical knowledge which is then competent to use on practical examples.	
Brief outline of the course: 1. Introduction to the study of philosophy. 2. Socrates. 3. Plato. 4. Aristotle. 5. Thomas Aquinas and St. Augustine. 6. Thomas Aquinas and St. Augustine. 7. Niccolo Machiavelli. 8. J. J. Rousseau. 9. Thomas Hobbes. 10. John Locke. 11. Ch. Montesquieu. 12. I. Kant. 13. G.W.F. Hegel.	
Recommended literature: Bailey, A. (2008): The Broadway Anthology of Social and Political Thought - Volume 1: From Plato to Nietzsche. New York: Broadway Press, 2008. ISBN 978-1551117423.	
Course language: English language	
Notes: Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.	

Course assessment					
Total number of assessed students: 182					
A	B	C	D	E	FX
34.62	15.93	15.38	18.13	14.84	1.1
Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD.					
Date of last modification: 22.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/POL- d/18	Course name: Politology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: midterm exam (25 points) seminar paper (10 points) news (5 points) final exam (60 points)	
Learning outcomes: After the course the student has knowledge about the definition of political science from historical, theoretical and ideological point of view. The student also acquires basic information about fundamental political concepts, methodological approaches and main objects of political science. The framework of this subject is possible to synthesize with subjects focused on law, economics or philosophy. After the successful completion of the course, the student is aware about the current social and political situation in the state and he or she is able to discuss about current political issues.	
Brief outline of the course: 1. Basic Elements of Political Science. 2. Political Ideologies - liberalism, conservatism, socialism. 3. Political Ideologies -nationalism, fascism, environmentalism, feminism. 4. Political System and its Subsystems. 5. Political System - D. Easton. 6. Democratic and Non-Democratic Forms of Government. 7. State. 8. Political Parties and Interest Groups. 9. Party Systems. 10. Elections and Election Systems. 11. Modern Political Theories - theory of political communication, rational choice theory, 12. Modern Political Theories - theory of political coalitions. 13. Civil society and political participation.	
Recommended literature: 1. BALL, T., DAGGER, R. (2016): Political Ideologies and the Democratic Ideal, Routledge, 2016. ISBN 9781138650015. 2. HERRON, E.S. (2018): The Oxford Handbook of Electoral Systems, 2018. Oxford University Press, ISBN 978-0190258658. 3. HEYWOOD, A. (2019): Politics, Red Globe Press, 2019. ISBN 978-1352005455. 4. HEYWOOD, A. (2012): Political Ideologies, Palgrave, 2012. ISBN 9780230367258. 5. ROSKIN, M.G. (2012): Political Science an Introduction, Pearson, 2012. ISBN 9780205006274. 6. SOSNICK, S.H. (2016): Which Election System is Best? A Comprehensive Comparison of World Wide Election Systems, Create	

Space Independent Publishing Platform, 2016. ISBN 978-1533309181. 7. WARE, A. (1995): Political Parties and Party Systems, Oxford University Press, 1995. ISBN 978-0198780779.

Course language:

English language

Notes:

Course assessment

Total number of assessed students: 178

A	B	C	D	E	FX
8.99	14.61	28.65	30.34	15.17	2.25

Provides: Mgr. Veronika Džatková, PhD.

Date of last modification: 16.02.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/OS-d/21	Course name: Practice
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I.	
Prerequisites:	
Conditions for course completion: Proven completion of a traineeship in a public administration organisation of at least 8 weeks at a rate of 3 hours per week, i.e. a total of at least 24 hours.	
Learning outcomes: Application of theoretical knowledge into practical implementation in the conditions of a specific organization public administration.	
Brief outline of the course: Professional internship in institutions of state administration, local self-government, including legal entities established or established by a municipality, a higher territorial unit or a public corporation in the Slovak Republic. Internship in similar institutions under the first sentence abroad.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 26	
abs	neabs
92.31	7.69
Provides: Ing. Zuzana Hrabovská, PhD.	
Date of last modification: 24.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ PRZR EVS/21	Course name: Presentation Skills
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 21	
abs	neabs
76.19	23.81
Provides: PhDr. Eliška Zásadová, PhD.	
Date of last modification: 18.02.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EPRM- d/14	Course name: Project Management
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Elaboration and successful defense of the project (max. 40 points and min. 21 points number of points). Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: To teach students how to plan a project and work on schedule in project implementation, to teach them to specify the project accurately and to deal with specific situations arising from the project solution. At the end of the course students will be able to: explain what the project is and the principles of project management, describe the phases of project management, define the project and its objectives, plan the project, organize project work and project team, correctly select control tools to assess the situation, analyze the consequences, solve problems and manage change within the project, describe organizational models of project management, define and apply criteria for selecting and evaluating the effectiveness of projects.	
Brief outline of the course: 1. Project management and project - basic concepts. 2. Who uses and needs project management and when. 3. Five phases of project management. Project definition and types of projects in economic practice. 4. Project planning procedure and risks. 5. Project organization, project hierarchy and project team. 6. The course and phases of project control. 7. Project evaluation criteria.	

8. Completion of the project and administrative processing of the project. 9. Organizational models of project management. 10. Use of computer technology in project management. 11. European Structural Fund and project creation. 12. Bilateral projects and their use in practice. 13. Final summary of knowledge.					
Recommended literature: NĚMEC, V.: Projektový management, Grada Publishing, Praha, 2010 MAJTAN, M.: Projektový manažment –Nové trendy v manažmente, Vydavateľstvo Ekonóm, 2002 ISBN 80-225-1553-1 SABOL, T. - MACEJ, P.: Projektový manažment, Technická univerzita Košice, 2001, ISBN-80-7099-775-3					
Course language: slovak language					
Notes: "Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and dean's guidelines. on the organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022. "					
Course assessment Total number of assessed students: 111					
A	B	C	D	E	FX
36.94	32.43	18.92	6.31	5.41	0.0
Provides: doc. Ing. Anna Čepelová, PhD.					
Date of last modification: 17.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PAE- d/20	Course name: Public Administration Ethics - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations and the elaboration and presentation of seminar work. Oral examination	
Learning outcomes: The course “Public administration ethics” pays attention to the managing of ethical challenges in the sphere of public administration. Regarding the serving of public interest the aim of the course is to familiarize students with current discourse on the implementation of ethical principles, ethical standards and ethical virtues in public administration. The course examines tensions connected with the implications of ethical principles, such as transparency, openness, ethical integrity, responsibility, accountability, etc. It also discusses actual ethical dilemmas, such as avoiding conflict of interest, corruption, receiving of gifts and other hospitalities, ethical leadership, professionalism, etc. Besides, the contemporary state of knowledge will be discussed in the wider perspective of democratic societies. Students who successfully complete the course will be able to critically evaluate the implications of different approaches and to assess ethical dilemmas in public administration practice.	
Brief outline of the course:	
Recommended literature: SINGER, P., 2016. Ethics in the Real World: 82 Brief Essays on Things That Matter. Princeton: Princeton University Press. ISBN 978-0-691-17247-7. TÄNNSJ#, T., 2013. Understanding Ethics. Edingurgh: Edinburgh University Press. ISBN 978-0-7468-8225-6. COOPER, L. T. (eds.). 2001. Handbook of Administrative Ethics. New York: CRC Press, 1-37. ISBN 0-8247-0405-3.	
Course language: english	
Notes:	

Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Ondrej Mital', PhD.					
Date of last modification: 10.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/TVS- d/19		Course name: Public Administration Theory			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 177					
A	B	C	D	E	FX
16.95	13.56	15.25	17.51	29.94	6.78
Provides: PhDr. Ondrej Mital', PhD., doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 20.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PAPP- d/20	Course name: Public Administration and Public Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations and the elaboration and presentation of seminar work. Oral examination	
Learning outcomes: The course “Public administration and public policy” offers an introduction to the study of public administration and public policy in the context of contemporary democratic state governed by the rule of law. The aim of the course is to familiarize students with current discourse on the theory and practice of public administration, public policy and related topics, such as qualities and ideals of public administration and public policy, transparency, governance and participation of the public. Besides, mentioned issues will be discussed in the context of public interest, which needs to be perceived as crucial quality of both academic disciplines. Students who successfully complete the course will be able to critically evaluate problematic issues and to assess challenges in public administration practice.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Introduction to the theory of public administration 2. Introduction to the theory of public policy 3. Models of public administration 4. Public interest as crucial quality of public administration and public policy 5. Transparency, governance, participation and information technologies - limits and perspectives 	
Recommended literature: ROSENBLOOM, D. H, KRAVCHUK R. S. and CLERKIN, R. M. 2015. Public administration: understanding management, politics, and law in the public sector. New York: McGraw-Hill International Edition. ISBN 9781259010842. BOHNE, E., GRAHAM, J. D., RAADSCHELDERS, J. C. and LEHRKE, J. P. (eds.). 2014. Public administration and the modern state: assessing trends and impact. Basingstoke: Palgrave Macmillan, 2014. ISBN 9781137437488.	
Course language:	

english					
Notes:					
Course assessment					
Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Ondrej Mital', PhD.					
Date of last modification: 10.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/PFIN-d/18	Course name: Public Finance - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Participation in prescribed consultation (5 times during the semester), individual studying. Class participation and homework (40%), written exam (60%) Excellent 100-91 A Very good 90-81 B Good 80-71 C Sufficient 60 -51 D Unsatisfactory/Unsufficient/Failed - 50-0 FX	
Learning outcomes: The aim of this course is to provide an introduction to the theory of public finance and practical knowledge of European union public finance. By the end of the course students will be able to describe and explain public sector interventions, public finance and their functions, government expenditures and revenues; they will have fundamental knowledge of taxation, deficit and debt. The emphasis is also placed on practical knowledge about European union budget, its revenues and expenditures, budgetary principles and multiannual financial framework. The students will be informed consumers of public finance data from several sources, such as Eurostat, Ministry of Finance as well as EU budget data.	
Brief outline of the course: 1. Introduction to public finance. The role and size of the public sector. Measuring the size of the public sector. 2. Economic rationale for government interventions – market failures. 3. Allocation function of public finance: public goods, externalities and other microeconomic failures. 4. Redistribution function of public finance. Labour and income inequality. Lorenz curve and Gini as a measurement of income inequality. Social protection and health expenditures. 5. Stabilization function of public finance. Fiscal policy – objectives, tools, types. 6. Government budgeting – types of budgets, budget functions, the budget cycle. 7. Public expenditures. COFOG. 8. Public revenues – sources of government revenue. 9. Tax theory.	

10. Deficit financing. Public debt management. 11. Multiannual financial framework. 12. EU budget – revenues and expenditures.					
Recommended literature: Required reading: 1. GRUBER, J. 2019. Public Finance and Public Policy. 6th ed. New York: Worth Publishers. 2. HYMAN, D.N. 2021. Public Finance: A Contemporary Application of Theory to Policy. 12th ed. Mason, Ohio: Thompson South-Western. — Recommended reading: 1. European Union Public Finance. 2014. [online] 5th edition. Luxembourg: Office for Official Publications of the European Communities. Available at: https://publications.europa.eu/en/publication-detail/-/publication/8bc08dd0-f1ed-4f45-bab4-75ac2a63d048 2. EUROPEAN COMMISSION, 2021. EU Budget. Available at: https://ec.europa.eu/info/strategy/eu-budget_en					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
60.0	0.0	40.0	0.0	0.0	0.0
Provides: Ing. Eva Výrostová, PhD., univerzitný docent					
Date of last modification: 17.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VFEU- d/14	Course name: Public Finance in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 1. Participation in teaching activities in accordance with the study regulations. 2. Active participation in seminars and participation in at least 5 lectures is required (5 points per activity). 3. written exam (20 points) 4. Elaboration of tasks related to the course topics, which are processed in pairs (for a total of 15 points) Students have to received at least 21 points. - Conditions for the final evaluation: Final written exam (max. 60 points) - Conditions for successful completion of the course: 1. Participation in teaching activities in accordance with the study regulations and according to the instructions of the teacher. 2. Fulfillment the conditions of the mid-term and final evaluations in the overall expression at at least 52%. (Obtaining at least 52 points out of 100 points). Detailed conditions are updated annually on the electronic board of the course in AiS2.	
Learning outcomes: By completing the course, students will have knowledge of: <ul style="list-style-type: none"> - public finances and their functions, - fiscal policy and its specificities within the EU and coordination of budgetary policies in the EU, - the budget system, - public budget, public revenue and expenditure, - short-term and long-term fiscal imbalances and ways to cover the deficit and reduce public debt, - the Multiannual financial framework and the structure of the EU budget and the budgetary process, - EU fiscal rules and the European Semester. By completing the course, students will acquire the following skills: <ul style="list-style-type: none"> - know how to assess the redistributive function of public finances, - calculate fiscal multipliers, 	

- compare the public finances of EU countries in terms of the structure of public expenditure, the tax burden, the general government balance and public debt,
- work with Eurostat data and other sources,
- to be familiar with the EU budget and EU financial operations outside the EU budget, including new instruments such as NextGenerationEU and SURE,
- be familiar with EU legislation, in particular on budgetary rules and the Multiannual financial framework.

By completing the course, students will acquire the following competencies:

- identify the problem and the causes of the phenomenon (e.g. increase in public spending, increase in indebtedness of member states, but also of the European Union),
- be familiar with the sources of revenue and the structure of expenditure in the EU budget,
- orientation in the EU financial system and its components,

Brief outline of the course:

1. Introduction to public finance.
2. The stabilization function of public finances. Fiscal policy. Specifics of fiscal policy implemented in the monetary union.
3. Budgetary policy and budget system.
4. Public revenue and expenditures in EU countries.
5. EU financial system. Multiannual financial framework.
6. EU budget revenue. Own resources.
7. EU budget expenditure.
8. Budgetary procedure for the EU budget.
9. EU financial operations outside the general EU budget. NextGenerationEU.
10. Short-term and long-term fiscal imbalances in EU countries.
11. Coordination of fiscal policies in EMU. Stability and growth pack.
12. European fiscal rules and their reform in response to the debt crisis.
13. European semester. National fiscal rules and supervision of them.

Recommended literature:

Mandatory:

1. BOBÁKOVÁ, Viktória a Eva VÝROSTOVÁ, 2013. Verejné financie I [Public finance I]. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8.

Recommended:

1. EUROPEAN COMMISSION, 2014. European Union Public Finance, 5th edition. Belgium. Dostupné z: <https://op.europa.eu/en/publication-detail/-/publication/8bc08dd0-f1ed-4f45-bab4-75ac2a63d048>
2. KÖNIG, Peter a kol., 2009. Rozpočet a politiky Evropské unie, Příležitost pro změnu [The budget and policies of the European Union]. 2. vydání, Nakladatelství C.H.BECK.
3. SIVÁK, R., 2019. Financie [Finance]. 2. vydanie, Wolters Kluwer.
4. EUROPEAN COMMISSION, 2021. Budget [online]. Dostupné z: http://ec.europa.eu/budget/index_en.cfm
5. EUROPEAN COMMISSION, 2021. EU programmes and funds financed from the EU budget and NextGenerationEU [online]. Dostupné z: https://ec.europa.eu/info/funding-tenders/find-funding/eu-funding-programmes_en
6. EUROPEAN COMMISSION, 2021. Recovery plan for Europe. [online]. Dostupné na: <https://www.consilium.europa.eu/sk/policies/eu-recovery-plan/>
7. Rozpočet Európskej únie [online]. Dostupné na: <https://eur-lex.europa.eu/budget/www/index-sk.htm>

8. EUROPEAN STABILITY MECHANISM, 2021. [online]. Dostupné na: <https://www.esm.europa.eu/>
9. Nariadenie rady (EÚ, Euratom) 2020/2093 zo 17. decembra 2020, ktorým sa stanovuje viacročný finančný rámec na roky 2021 – 2027 [online]. Dostupné z <https://eur-lex.europa.eu/legal-content/SK/TXT/PDF/?uri=CELEX:32020R2093&from=EN>
10. Nariadenie Európskeho parlamentu a Rady (EÚ, Euratom) 2018/1046 z 18. júla 2018 o rozpočtových pravidlách, ktoré sa vzťahujú na všeobecný rozpočet Únie [online]. Dostupné z: <https://eur-lex.europa.eu/legal-content/SK/TXT/?uri=celex:32018R1046>

Course language:

Slovak

Notes:

Course assessment

Total number of assessed students: 187

A	B	C	D	E	FX
18.18	16.04	15.51	20.86	29.41	0.0

Provides: Ing. Eva Výrostová, PhD., univerzitný docent

Date of last modification: 15.10.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ ETVPVS-st/15		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 14					
A	B	C	D	E	FX
14.29	35.71	21.43	0.0	21.43	7.14
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ KaKMSV-d/20	Course name: Quantitative and Qualitative Methods of Social Research
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 1 Per study period: 14 / 14 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 5	
abs	neabs
100.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD., Mgr. Denisa Rovenská, PhD.	
Date of last modification: 21.09.2020	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ SOCPOL-d/18		Course name: Social Policy - pre zahr. študentov			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 22.10.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/SPSYZS-d/18	Course name: Social Psychology - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral work and its presentation. Final written exam. Student can gain 60 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: This course offers an introduction to the concepts, theories and methodologies used in the study of key areas of the discipline. The course offers a brief introduction to classic and contemporary social psychology. Student can expand the knowledge from topics such as social interaction, the Self, attitudes, persuasion, group behavior, personal attraction, etc. After the completing the course successfully, student should be able to identify and explain key concepts, theories and methodological approaches used in social psychology, apply social psychological theories to key issues covered in the course, assess the validity and relevance of different approaches to the study of social psychological phenomena.	
Brief outline of the course: Introduction to social psychology. History of social psychology. The Self. Self-concept, Self-awareness. Self-esteem. Self-image. Social interaction. Social perception. Communication. Social behavior. Social attitude. Persuasion. Methodology in social psychology.	
Recommended literature: Brant, L., Tindenburg, T. 2007. Social psychology. Washington: American Psychological Association. Kruglanski, A. W., Stroebe, W. 2012. Handbook of the History of Social Psychology. Hove, East Sussex, United Kingdom: Psychology Press. Stangor, C., Tarry, H., Jhangiani, R. 2014. Principles of Social Psychology – 1st International Edition. Victoria, B.C.: BCcampus.	

Course language: english					
Notes: Education will be carried out by online or face-to-face learning in accordance with the valid orders of the Rector to implement teaching and work activities at UPJS in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJS in Košice for the academic year 2021/2022 and dean's guidelines on the organization and conditions of the pedagogical process at the Faculty of Public Administration UPJS in Košice during the academic year 2021/2022 (valid for fall semester).					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Denisa Rovenská, PhD.					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESOC/12	Course name: Sociology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: CONTINUOUS LETTER The maximum number of points is 15, the minimum is not specified. DISCUSSION FROM SCIENTIFIC STUDIES # The teacher selects a study (scientific article) in the field of sociology, which he / she will provide to the students one week in advance. Students read and study the study. The content of the seminars is a discussion of selected issues and reflection of students. SCOPE OF COMPULSORY PARTICIPATION IN TEACHING The student is obliged to complete the teaching in full. A minimum of 21 points is required to be admitted to the exam. Conditions for the final evaluation: The test will be performed in writing via LMS. He can get a maximum of 60 points from the exam, but he must get a minimum of 31 points. The points obtained from the exercise and from the exam are then added up. To obtain the rating A, it is necessary to achieve at least 91 points, B - 81 points, C - 71 points, D - 61 points and E at least 52 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of interim and final evaluation	
Learning outcomes: Students know the basic elements of the social structure of society, their mutual determination, as well as the diversity of opinions on the causal context of specific social phenomena and processes. At the same time, they will become familiar with the bases on which social life is built, with the mechanisms of creating individual forms of social life, with the processes of social mobility and the role of social standards, social control and the various forms and types of social institutions in the regulatory and management processes of social life. This creates a prerequisite for understanding the functions of public administration in society. At the same time to understand the importance of science-based knowledge of social phenomena for public administration practice.	
Brief outline of the course:	

<p>Subject and structure of sociology as a scientific discipline. Prerequisites for the emergence of sociology as a scientific discipline. Founders of sociology. Sociological concept of A. Comte. Naturalistic and materialistic conception of social science in the work of H. Spencer, K. Marx and F. Engels. The most important sociological paradigms of the late 19th and first decades of the 20th century. The most important sociological concepts of the second half of the 20th century and the beginning of the 21st century. Sociology today. Society and social life. Fundamentals of social life and sociological concept of culture. Social structure as a basic form of social life. Forms of social life. Social groups, social groupings. Social processes and social movement. Socialization, social standards. Methodology of sociological research.</p>																	
<p>Recommended literature: GIDDENS, Anthony and Phillip W. SUTTON, 2013. Sociology. 7th Edition. John Wiley & Sons. ISBN: 978-0-74-56529-3. SCOTT, John and Gordon MARSHALL, 2009. Oxford dictionary of Sociology. Oxford University Press. ISBN: 978-0-19-953300-8. ADORNO, Theodor, 2000. Introduction to Sociology. Stanford University Press. ISBN: 0-8047-4683-</p>																	
<p>Course language: english</p>																	
<p>Notes:</p>																	
<p>Course assessment Total number of assessed students: 358</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>11.17</td><td>17.04</td><td>17.88</td><td>26.82</td><td>19.27</td><td>7.82</td></tr> </tbody> </table>						A	B	C	D	E	FX	11.17	17.04	17.88	26.82	19.27	7.82
A	B	C	D	E	FX												
11.17	17.04	17.88	26.82	19.27	7.82												
<p>Provides: PhDr. Eliška Zásadová, PhD.</p>																	
<p>Date of last modification: 26.10.2021</p>																	
<p>Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka</p>																	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVa/11	Course name: Sports Activities I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 1.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: Min. 80% of active participation in classes.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, aikido, basketball, badminton, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, body-building, indoor football, S-M systems, step aerobics, table tennis, tennis, volleyball and chess. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitness. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature: BENCE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027.	

KRESTA, J. 2009. Futsal. Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345.
 LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902.
 SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.
 STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 14548

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
86.46	0.07	0.0	0.0	0.0	0.05	8.41	5.02

Provides: Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., MPH, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., MUDr. Peter Dombrovský

Date of last modification: 29.03.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVb/11	Course name: Sports Activities II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 2.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: active participation in classes - min. 80%.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, aikido, basketball, badminton, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, body-building, indoor football, S-M systems, step aerobics, table tennis, tennis, volleyball and chess. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitness. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature: BENEC, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Trénink hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345.	

LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902.
 SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.
 STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 13211

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
84.35	0.51	0.02	0.0	0.0	0.05	10.78	4.29

Provides: Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., MPH, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., MUDr. Peter Dombrovský

Date of last modification: 29.03.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVc/11	Course name: Sports Activities III.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 3., 5.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, aikido, basketball, badminton, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, body-building, indoor football, S-M systems, step aerobics, table tennis, tennis, volleyball and chess. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitness. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature: BENCE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345.	

LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902.
 SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.
 STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 8879

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
88.62	0.07	0.01	0.0	0.0	0.02	4.25	7.03

Provides: Mgr. Marcel Čurgali, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., MPH, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., MUDr. Peter Dombrovský

Date of last modification: 29.03.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVd/11	Course name: Sports Activities IV.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 4., 6.	
Course level: I., I.II., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Within the optional subject, the Institute of Physical Education and Sports of Pavol Jozef Šafárik University provides for students the following sports activities: aerobics, aikido, basketball, badminton, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, body-building, indoor football, S-M systems, step aerobics, table tennis, tennis, volleyball and chess. In the first two semesters of the first level of education students will master basic characteristics and particularities of individual sports, motor skills, game activities, they will improve level of their physical condition, coordination abilities, physical performance, and motor performance fitness. Last but not least, the important role of sports activities is to eliminate swimming illiteracy and by means of a special program of medical physical education to influence and mitigate unfitness. In addition to these sports, the Institute offers for those who are interested winter and summer physical education trainings with an attractive program and organises various competitions, either at the premises of the faculty or University or competitions with national or international participation.	
Recommended literature: BENCE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345.	

LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902.
 SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.
 STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 5628

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
82.66	0.28	0.04	0.0	0.0	0.0	8.05	8.97

Provides: Mgr. Marcel Čurgali, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Zuzana Küchelová, PhD., doc. PaedDr. Ivan Uher, PhD., MPH, prof. RNDr. Stanislav Vokál, DrSc., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., MUDr. Peter Dombrovský

Date of last modification: 29.03.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ TSP-d/11	Course name: State and Law Theory
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Students are required to attend 100% of the seminars. For each absence from the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. The teacher will assess, based on the seriousness of the reason for non-participation, whether the written performance will be determined or justified by the student's non-participation without the written performance. Active participation in seminars. 2x written examination (max. 2x20 points, min. 2x11 points). Oral exam (max. 60 points, min. 30 points).	
Learning outcomes: The theory of state and law aims to create a set of basic knowledge and understanding of law, the most important legal institutes and the state in the most general form so as to create a solid theoretical basis for further study within the study program. The theory of state and law thus fulfills an irreplaceable propaedeutic - systematic function in relation to other legal subjects.	
Brief outline of the course: <ol style="list-style-type: none"> 1. State 2. State organization and state mechanism 3. Form of the state (horizontal and vertical structure of the state) 4. Democracy and its forms. 5. State and citizen 6. Law and system of law 7. Legal culture and its types. World legal systems 8. Sources of law 9. Legal norms 10. Legal relations 11. Implementation and application of law 12. Interpretation of law 13. Legal liability 	
Recommended literature: Mandatory:	

1. Palúš, I. - Hencovská, M. : Theory of State and Law for the Study Program "European Public Administration", UPJŠ, Košice, 2015

Recommended:

1. Bröstl, A. et al. : Theory of Law. Pilsen, Ales Cenek, 2013

2. Knapp, V. : Theory of Law, C. H. Beck, Prague, 1995

Course language:

Notes:

Education will be carried out by distance or full-time method in accordance with the valid orders of the Rector to implement teaching and work activities at UPJŠ in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJŠ in Košice for the academic year 2021/2022 and the Dean's guidelines on organization and conditions of the pedagogical process at the Faculty of Public Administration UPJŠ in Košice in the academic year 2021/2022.

Course assessment

Total number of assessed students: 411

A	B	C	D	E	FX
13.14	15.82	14.36	14.84	31.63	10.22

Provides: JUDr. Róbert Gyuri, PhD., Mgr. Patrik Fajak, Mgr. Viktória Kráľová, PhD.

Date of last modification: 05.01.2022

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ STATZS-d/18	Course name: Statistics - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Final Grades will be comprised of the following components: Students are evaluated based on their homework assignments / problem sets (count towards 40 % of final grade). The homework assignments will be available periodically via e-learning portal LMS UPJŠ. Final (written) exam: 60 % of the final grade.	
Learning outcomes: Students who successfully complete this course will have made significant personal advances in the ability to: <ol style="list-style-type: none"> 1. Use basic numeric and visualization tools to describe data. 2. Use statistical inference to answer policy relevant research questions. 3. Become an informed consumer of statistical information. 4. Use statistical computing software to conduct statistical analysis of data. 	
Brief outline of the course: <ol style="list-style-type: none"> 1. Statistics and public administration. Types of variables 2. Organizing and graphing data 3. Measures of central tendency 4. Measures of position, variability, and the shape of a distribution 5. Uncertainty in data 6. The normal distribution 7. Estimation of the mean and proportion 8. Correlation 9. Regression analysis 10. Introduction to hypothesis testing 11. The most frequently used tests in the social sciences 12. Chi-square analysis 13. Official statistics 	
Recommended literature: <ol style="list-style-type: none"> 1. SULLIVAN, M.: Statistics: Informed decisions using data (5th ed.). Pearson, 2018. 2. AGRESTI, A. – FRANKLIN, Ch. – KLINGENBERG, B. – POSNER, M.: Statistics: The art and science of learning from data (4th ed.). Pearson, 2018. 	

3. BRASE, Ch. H. – BRASE, C. P.: Understandable statistics: Concepts and methods (10th ed.). Cengage Learning, 2012.
4. NISHISHIBA, M. – JONES, M. – KRANER, M: Research methods and statistics for public and nonprofit administrators: A practical guide. SAGE, 2014.
5. MEIER, K. J. – BRUDNEY, J. L. – BOTHE, J.: Applied statistics for public and nonprofit administration (8th ed.). Cengage Learning, 2012.

Course language:

English

Notes:

Course assessment

Total number of assessed students: 4

A	B	C	D	E	FX
0.0	25.0	75.0	0.0	0.0	0.0

Provides: doc. Mgr. Iveta Jeleňová, PhD.

Date of last modification: 05.11.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TL-d/18		Course name: Tax Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course:					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 02.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ RPK/18	Course name: The Development of Professional Competencies
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Final exam. Student can gain 60 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The course is conducted as an experiential learning with an emphasis on personal involvement of students. Student will be familiar with the competencies through which he/she can interact effectively in a dynamic work environment. Passing the course opens up opportunities to develop professional competencies, e.g. make a good decision, set smart goal, work in team, learn how to manage time or how to cope with stress.	
Brief outline of the course: 1. Professional competencies. 2. Personality. 3. Emotional intelligence. 4. Motivation. 5. Leadership. 6. Decision-making. 7. Feedback. 8. Teamwork. 9. Conflicts. 10. Assertivity. 11. Stress management. 12. Time management. 13. Intercultural competency.	
Recommended literature: 1. Kechagias, K. 2011. Teaching and assessing soft skills. Thessaloniki: 1st Second Chance School of Thessaloniki. 2. Kolařík, M. 2011. Interakční psychologický výcvik. Praha: Grada. 3. Rovenská, D. 2019. Rozvoj profesionálnych kompetentností. Košice: UPJŠ. 4. True, M. 2011. InternQube: Professional Skills for the Workplace. Pennsylvania: Intruition, LLC. 5. Walsh, R. 2008. Time management: Proven techniques for making every minute count. Massachusetts: Adams Media.	
Course language: slovak	

Notes:

Education will be carried out by online or face-to-face learning in accordance with the valid orders of the Rector to implement teaching and work activities at UPJS in Košice, which determine the organization and conditions of the pedagogical process and operation at UPJS in Košice for the academic year 2021/2022 and dean's guidelines on the organization and conditions of the pedagogical process at the Faculty of Public Administration UPJS in Košice during the academic year 2021/2022.

Course assessment

Total number of assessed students: 216

A	B	C	D	E	FX
9.26	28.7	22.22	16.67	11.57	11.57

Provides: Mgr. Denisa Rovenská, PhD.

Date of last modification: 05.11.2021

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ETVP- d/14	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attendance at lectures and seminars, activity at seminars, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Legality and legitimacy of public policy 13. Transparency of public policy. Corruption and clientelism. Lobbying. 14. Sectoral policies.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/)	

The%20Public%20Policy%20Theory%20Primer.pdf) POTUČEK, M. and co.: Public Policy in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Verejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Verejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Verejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Verejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT, K. – BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 241

A	B	C	D	E	FX
10.79	19.09	24.07	20.75	19.5	5.81

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.

Date of last modification: 24.01.2020

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka