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COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSI/11	Course name: 1. English Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 615	
abs	neabs
92.68	7.32
Provides: Mgr. Viktória Mária Slovenská, Mgr. Lenka Klimčáková, Mgr. Ivana Kupková, PhD.	
Date of last modification: 11.09.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSII/11	Course name: 1. English Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% and final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Basic features and characteristics of public administration (history, political background). Language and terminology of public administration. Presentations (formal academic presentations in English, structure of presentations). Case studies. Selected grammatical phenomena: prepositions, linking forms, nonfinite verb forms, irregular plural of nouns, irregular verbs. Language functions necessary for professional communication: defining, classifying, etc	
Recommended literature: Dabraľat, Oľga – Žonovová, Alla. English for Public Administration. Bieloruská štátna pedagogická univerzita, Kancelária prezidenta republiky Bieloruska: 2008. bbclearning.com ted.com/ Ted Talks linguahouse.com ellii.com Michael Vince – Macmillan English Grammar in Context Stuart Redman - Cambridge English Vocabulary in Use Pre intermediate, Cambridge University Press 1997	

Murphy R.: English Grammar in Use. CUP, 2006.					
Course language: English language B2 level (CEFR).					
Notes:					
Course assessment Total number of assessed students: 502					
A	B	C	D	E	FX
31.47	21.51	21.12	13.55	8.37	3.98
Provides: Mgr. Viktória Mária Slovenská, Mgr. Lenka Klimčáková, Mgr. Ivana Kupková, PhD., Mgr. Elena Valanská					
Date of last modification: 06.02.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIII/12	Course name: 1. English Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course: European Union. Key dates and principal treaties. Multilingualism in the EU. Membership in the EU. EU member states. EU institutions. European Commission and the Council of the EU.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 372	
abs	neabs
97.85	2.15
Provides: Mgr. Lenka Klimčáková, Mgr. Viktória Mária Slovenská	
Date of last modification: 11.09.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: CJP/1AJEVSIII/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the presentation. Final exam = written test. Final assessment: continuous evaluation = 50% (60% test, 40% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutions of the EU. European Council and the Council of the EU/Council of Europe. Voting system in the Council of the EU. European Parliament. European Ombudsman. Financing the EU, budget of the EU. European Court of Auditors.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001.	

Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997. Oxford Dictionary of Law. Oxford: OUP, 1997. Odborné časopisy. Brieger, N.: Professional English. Law. 2003.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 350					
A	B	C	D	E	FX
35.43	18.0	20.29	12.86	12.57	0.86
Provides: Mgr. Barbara Mitříková, Mgr. Viktória Mária Slovenská					
Date of last modification: 12.02.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSJ1/11	Course name: 1. German Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 26	
abs	neabs
92.31	7.69
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 13.08.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ2/11	Course name: 1. German Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: KGER/EVSNJ1/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Deiseroth, Dieter – Wolf, Heinz-Ulrich: Arbeitsheft Politik Wirtschaft Sozialkunde: Arbeitsheft 7-10: mit eingelegtem Lösungsheft. Verlag: Schrödel Verlag GmbH. 2011. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, kanpp und klar! Kohl Verlag. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 24					
A	B	C	D	E	FX
45.83	8.33	20.83	4.17	16.67	4.17
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 13.08.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ3/12	Course name: 1. German Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: KGER/EVSNJ2/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 19	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 13.08.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/EVSNJ4/12	Course name: 1. German Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: KGER/EVSNJ3/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Kaňa, Antonín: Velký česko-německý slovník pro veřejnou správu. Vydavatelství: Linde, 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 19					
A	B	C	D	E	FX
42.11	10.53	26.32	15.79	0.0	5.26
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 13.08.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/2NJEVSI/22	Course name: 2. Foreign Language for European Public Administration I. - German language
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: project with presentation, final paper, control of homework throughout semester, written and oral assignments during seminars, active participation in seminars	
Learning outcomes: - obtaining a basic overview of the political functioning of the Federal Republic of Germany - knowledge of basic political and public law terminology - ability to understand the text in written and oral communication from the given field - knowledge of grammatical phenomena and their correct identification in the text and correct communicative use; sensitization to subject-specific language features	
Brief outline of the course: - Germany as a state - national symbols (anthem, flag, national emblem) - Constitution - content of the German constitution, influences on the creation of the constitution, "Eternity clause" - immutable constitutional core constitutions - Fundamental rights - human rights, civil rights, life in a country with and without guaranteed fundamental rights, limits of fundamental rights - Germany as a federal state - federated states, differences at federation and state level, municipality (institutions); roles of federation, federated states and municipalities - Grammar: substantive declension, articles, possessive pronouns, conjugation, separable/inseparable prefixes, reflexive verbs, modal verbs, structure of subordinate clause, conjunctions, demonstrative pronouns	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Dreyer, Hilke – Schmitt, Richard: Lehr- und Übungsbuch der deutschen Grammatik. Max Heuber Verlag, 2007. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, knapp und klar! Kohl Verlag. 2. Aufl. 2011 German-Slovak and Slovak-German practical dictionary ... for everyone. Publisher: Lingea. 2008.	

Course language: German language	
Notes:	
Course assessment Total number of assessed students: 45	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 30.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/2NJEVSII/22	Course name: 2. Foreign Language for European Public Administration II. - German language
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KGER/2NJEVSI/22	
Conditions for course completion: project with presentation, final paper, control of homework throughout semester, written and oral assignments during seminars, active participation in seminars	
Learning outcomes: - obtaining a more comprehensive overview of political and social functioning in the Federal Republic of Germany - active knowledge of relevant professional terminology - strengthening of communication competences - knowledge of grammatical phenomena and their correct identification in the text and correct communicative use; sensitization to subject-specific language features	
Brief outline of the course: - State organization and permanent constitutional bodies (Federal Parliament, Federal Council, Federal Chancellor, Federal President, Federal Constitutional Court), their roles and competences - Germany as a legal state - separation of powers (legislature, executive, jurisprudence), rights and laws - Germany as a welfare state: the welfare state principle in the German constitution, various types of social benefits, a brief history of the German welfare state, social insurance (payments to the insurance company), payroll, aid from public funds (ALG I, ALG II), charitable organizations in Germany - Political parties: roles and responsibilities of parties in Germany, political diversity, basic characteristics of political parties represented in the Federal Parliament - Grammar: adjective declension, numerals, formation of the past perfect /past simple/pluperfect tense, verbs with a prepositional object, subordinate clauses, adjective comparison, “haben” and “sein” with “zu”, prepositions	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Dreyer, Hilke – Schmitt, Richard: Lehr- und Übungsbuch der deutschen Grammatik. Max Heuber Verlag. 2007. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag:	

Deutscher Taschenbuchverlag, 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. German-Slovak and Slovak-German practical dictionary ... for everyone. Publisher: Lingea. 2008.

Course language:

German language

Notes:

Course assessment

Total number of assessed students: 13

A	B	C	D	E	FX
23.08	15.38	30.77	7.69	23.08	0.0

Provides: Mgr. Ulrika Strömplová, PhD.

Date of last modification: 18.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSI/12	Course name: 2. French Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The test administered during the 7. and 14. week shall put the material covered during the lectures and prepared for homework to test. In order to get the grade, the final results of both tests shall exceed 70%. No additional dates are to be set. In case the teacher is in need to reschedule the date of the test, students shall learn about it well in advance via the official website of the department and/or through mail. Students are expected to attend the classes regularly and participate actively. More than two missed attendances will prevent the teacher from giving the student their final grade. The case of not being prepared for class is also considered missed absence. In case the student does not possess their own copy of the material for class, the teacher is entitled to ask the student to leave the classroom. Students must respect the way they were assigned to the groups. In case of any questions, you may contact the teacher at: karin.miklossiova@student.upjs.sk alebo karin.miklossiova@gmail.com Grading: Test n. 1. - 50% Test n. 2. - 50% Together: 100% Scale: A 100-94 %, B 93-89 %, C 88-83 %, D 82-77 %, E 76-70 %, FX 69 % and less	
Learning outcomes: The subject is focused on the development of students' language competences, on strengthening and developing all language skills, especially in French, which is necessary for everyday communication, necessary for successfully managing student stays within international projects (e.g. Erasmus), in administrative French, as well as with regard to future possibilities application of students on the labor market within the euro. institutions, at the beginner to intermediate level of language proficiency (A1 to B2) according to the Common European Framework of Reference for Languages. Emphasis is placed on the active use of a foreign language in everyday life, in an administrative environment and in future professional activities.	
Brief outline of the course: 1. week: introductory class, getting the students acquainted with the organization of the semester and conditions under which the grades may be granted 2. - 6. week: working with texts, translations, exercises	

7. week: test n. 1
8. - 13. week: working with texts, translations, exercises
14. week: test n. 2

Recommended literature:

Berg, R. – J. 2005. Parlons affaires! : Initiation au français économique et commercial. Heinle.
Bernard, G., Deschodt, J.-P. 2011. Dictionnaire de la politique et de l'administration. Paris: PUF.
Bomati, Y. et al. 2008. L'administration en bons termes - 1000 mots pour comprendre et utiliser le langage administratif. Paris: Vuibert.
Cornu, G. 2007. Vocabulaire juridique. Quadrige.
Černá, L., Kulhajová, B. 2009. Le Français juridique. Leges.
Delamarre, M., Gristi, E. 2004. Comprendre l'administration - Organisation, fonctionnement, modernisation. Paris: DF.
Delwit, P. et al. 1999. A quoi sert le Parlement européen ? Bruxelles: Complexe.
ENA. 2013. La responsabilité administrative : comparaison internationale. Ecole nationale d'administration.
Ferry, J.-M. 2000. La question de l'Etat européen. Paris: Gallimard.
Grevisse, M. 2009. Le Petit Grevisse. Grammaire française. Bruxelles: De Boeck Duculot.
Guinchard, S., Debard, T. 2010. Lexique des termes juridiques : Edition 2011. Dalloz.
Ignasse, G., Lenoir, H. 1999. Fonction publique et formation continue en Europe. L'Harmattan.
Kidlesová, Z., Priesolová, J. 2007. Francouzština v hospodářství – Le Français dans l'économie. Ekopress.
Kořenský, J., Cvrček, F., Novák, F. 1999. Juristická a lingvistická analýza právních textů. Praha: Academia.
Kozmová, J., Brouland, P. 2013. Obchodní francouzština. Français commercial. Brno: Edika.
Magnet, P. (éd.). 2000. La Constitution de l'Europe. Bruxelles: Editions de l'Université de Bruxelles.
Majone, G. 1996. Les Communautés européennes : un Etat régulateur. Paris: Montchrestien.
Maury, S. 2011. Manuel de GRH dans la fonction publique. Droit et pratiques. La documentation française. CNED.
Penfornis, J. – L. 2006. Le Français du droit. Affaires, Europe, administration, justice, travail, contrats. Clé International.
Penfornis, J. – L. 2004. Vocabulaire progressif du français des affaires. Clé International.
Pravda, M., Pravdová, M. 2006. Francúzština pre samoukov.
Pravdová, M. 2011. Le français pour vous. Praha: Leda.
Rey-Debove, J., Rey, A. 2004. Le Nouveau Petit Robert. Paris: Dictionnaires les Robert.
Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 1 : Le français des relations européennes et internationales. Hachette.
Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 2 : Le français des relations européennes et internationales. Hachette.
Soignet, M. 2003. Le français juridique : Droit, administration, affaires. Hachette International.
Theule, Le, F.-G. 2012 La fonction publique européenne. Ecole nationale d'administration.
Thomas, Y. 1995. Histoire de l'administration. Paris: La Découverte.
Thuillier, Y., Tulard, J. 1994. Histoire de l'administration française. Paris: PUF.
Thysebaert, B. 2000. Le livre blanc du SFIE (Syndicat des fonctionnaires internationaux et européens).
Tichý, L. et al. 2005. Čtyřjazyčný slovník evropského práva. Anglicko – česko – francouzsko – slovenský. Praha: Linde.
Tuláček, J., Bakeš, M., Marková, H. 2000. Česko-Anglicko-Německo-Francouzský slovníček právních pojmů, 2. vydání. Praha: Linde Praha, a.s.

Vos, E. European Administrative Reform and Agencies. In: European University Institute Working Paper, Florence, RSC n° 2000/51.	
Course language: French: A2 - B2	
Notes:	
Course assessment Total number of assessed students: 287	
abs	neabs
94.08	5.92
Provides: Mgr. Karin Semaník Miklóssiová, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSII/15	Course name: 2. French Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KAaA/2FJEVSI/12	
Conditions for course completion: The test administered during the 7. and 14. week shall put the material covered during the lectures and prepared for homework to test. In order to get the grade, the final results of both tests shall exceed 70%. No additional dates are to be set. In case the teacher is in need to reschedule the date of the test, students shall learn about it well in advance via the official website of the department and/or through mail. Students are expected to attend the classes regularly and participate actively. More than two missed attendances will prevent the teacher from giving the student their final grade. The case of not being prepared for class is also considered missed absence. In case the student does not possess their own copy of the material for class, the teacher is entitled to ask the student to leave the classroom. Students must respect the way they were assigned to the groups. In case of any questions, you may contact the teacher at: karin.miklossiova@upjs.sk or karin.miklossiova@gmail.com Grading: Test n. 1. - 50% Test n. 2. - 50% Together: 100% Scale: A 100-94 %, B 93-89 %, C 88-83 %, D 82-77 %, E 76-70 %, FX 69 % and less	
Learning outcomes: The subject is focused on the development of students' language competences, on strengthening and developing all language skills, especially in French, which is necessary for everyday communication, necessary for successfully managing student stays within international projects (e.g. Erasmus), in administrative French, as well as with regard to future possibilities application of students on the labor market within the euro. institutions, at the beginner to intermediate level of language proficiency (A1 to B2) according to the Common European Framework of Reference for Languages. Emphasis is placed on the active use of a foreign language in everyday life, in an administrative environment and in future professional activities.	
Brief outline of the course: 1. week: introductory class, getting the students acquainted with the organization of the semester and conditions under which the grades may be granted 2. - 6. week: working with texts, translations, exercises 7. week: test n. 1 8. - 13. week: working with texts, translations, exercises 14. week: test n. 2	
Recommended literature: Berg, R. – J. 2005. Parlons affaires! : Initiation au français économique et commercial. Heinle. Bernard, G., Deschodt, J.-P. 2011. Dictionnaire de la politique et de l'administration. Paris: PUF.	

Bomati, Y. et al. 2008. L'administration en bons termes - 1000 mots pour comprendre et utiliser le langage administratif. Paris: Vuibert. Cornu, G. 2007. Vocabulaire juridique. Quadrige. Černá, L., Kulhajová, B. 2009. Le Français juridique. Leges. Delamarre, M., Gristi, E. 2004. Comprendre l'administration - Organisation, fonctionnement, modernisation. Paris: DF. Delwit, P. et. al. 1999. A quoi sert le Parlement européen ? Bruxelles: Complexe. ENA. 2013. La responsabilité administrative : comparaison internationale. Ecole nationale d'administration. Ferry, J.-M. 2000. La question de l'Etat européen. Paris: Gallimard. Grevisse, M. 2009. Le Petit Grevisse. Grammaire française. Bruxelles: De Boeck Ducleot. Guinchard, S., Debar, T. 2010. Lexique des termes juridiques : Edition 2011. Dalloz. Ignasse, G., Lenoir, H. 1999. Fonction publique et formation continue en Europe. L'Harmattan. Kidlesová, Z., Priesolová, J. 2007. Francouzština v hospodářství – Le Français dans l'économie. Ekopress. Kořenský, J., Cvrček, F., Novák, F. 1999. Juristická a lingvistická analýza právních textů. Praha: Academia. Kozmová, J., Brouland, P. 2013. Obchodní francouzština. Français commercial. Brno: Edika. Magonette, P. (éd.). 2000. La Constitution de l'Europe. Bruxelles: Editions de l'Université de Bruxelles. Majone, G. 1996. Les Communautés européennes : un Etat régulateur. Paris: Montchrestien. Maury, S. 2011. Manuel de GRH dans la fonction publique. Droit et pratiques. La documentation française. CNED. Penfornis, J. – L. 2006. Le Français du droit. Affaires, Europe, administration, justice, travail, contrats. Clé International. Penfornis, J. – L. 2004. Vocabulaire progressif du français des affaires. Clé International. Pravda, M., Pravdová, M. 2006. Francúzština pre samoukov. Pravdová, M. 2011. Le français pour vous. Praha: Leda. Rey-Debove, J., Rey, A. 2004. Le Nouveau Petit Robert. Paris: Dictionnaires les Robert. Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 1 : Le français des relations européennes et internationales. Hachette. Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 2 : Le français des relations européennes et internationales. Hachette. Soignet, M. 2003. Le français juridique : Droit, administration, affaires. Hachette International. Theule, Le, F.-G. 2012 La fonction publique européenne. Ecole nationale d'administration. Thomas, Y. 1995. Histoire de l'administration. Paris: La Découverte. Thuillier, Y., Tulard, J. 1994. Histoire de l'administration française. Paris: PUF. Thysebaert, B. 2000. Le livre blanc du SFIE (Syndicat des fonctionnaires internationaux et européens). Tichý, Ľ. et al. 2005. Čtyřjazyčný slovník evropského práva. Anglicko – česko – francouzsko – slovenský. Praha: Linde. Tuláček, J., Bakeš, M., Marková, H. 2000. Česko-Anglicko-Německo-Francouzský slovníček právních pojmů, 2. vydání. Praha: Linde Praha, a.s. Vos, E. European Administrative Reform and Agencies. In: European University Institute Working Paper, Florence, RSC n° 2000/51.

Course language:

French: A2 - B2

Notes:

Course assessment

Total number of assessed students: 208

A	B	C	D	E	FX
26.92	26.44	21.63	11.54	12.98	0.48

Provides: Mgr. Karin Semaník Miklóssiová, PhD.

Date of last modification: 14.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ADJUS-d/22	Course name: Administrative Justice - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written tests. 4. Seminar work (in agreement with the teacher) in writing. Conditions for the final evaluation: Final written exam. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 80%.	
Learning outcomes: To teach students to understand the basic institutes of the Administrative Justice in the theoretical as well as practical level. The course focuses on Slovak system of Administrative Justice and also on systems of Administrative Justice in several member states of EU. Students learn to understand the law and carry out their own analysis. The aim of the course is full understanding of basic institutes of Slovak and European Administrative Justice. Teaching focuses on the role of the Administrative Justice in providing legal protection, on basic concepts, entities and authorities of Administrative Justice and various european concepts of Administrative Justice.	
Brief outline of the course: 1. consultation: Administrative Justice and its Principles 2. consultation: Various systems of Administrative Justice in selected European Countries. 3. consultation: Administrative Justice in Slovak republic. 4. Administrative Justice and fair trial.	
Recommended literature: Kinchin, N.: Administrative Justice in the UN. Cheltenham. Edward Elgar Publishing. 2018. Zrvandian, A.: Casebook on European fair trial standards in administrative justice. Strasbourg. Council of Europe Publishing. 2016	

Course language: English					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Peter Molitoris, PhD.					
Date of last modification: 17.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ADSYS-d/22	Course name: Administrative System EU - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Continuous assessment: 2x written test (max. 20 points), presentation (max. 20 points). Final evaluation: oral exam (max. 60 points). During the final evaluation, the interim evaluation is also taken into account, the grade is awarded according to the classic evaluation scale. 100% participation in seminars is required from students. For each non-participation in the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. Based on the seriousness of the reason for non-participation, the teacher will assess whether he will determine written compliance or excuse the student's non-participation without written compliance.	
Learning outcomes: The aim of the subject " Administrative System EU" is to acquaint students with the institutional system of the European Union as a set of bodies and their interrelationships through which the European Union fulfills the tasks entrusted to it by the Member States. Students will acquire basic but qualified knowledge of the institutional framework of the European Union, its structure, historical determinants of origin and development, the way of creation, competences and mutual relations.	
Brief outline of the course: 1. Institutional system of the European Union. The content: - Development and basic characterisation of the institutional system - Seat of Authorities and Institutions - Authorities, Agencies and Offices of the European Union 2. Institutional framework of the European Union- European Council The content: - Development, characteristics, composition, functioning and organisation, competences, relationship with other institutions and bodies of the European Union. 3. Institutional framework of the European Union - Council of the European Union The content: - Development, characteristics, composition, functioning and organisation, competences, relationship with other institutions and bodies of the European Union, - Preparatory bodies of the Council, General Secretariat of the Council, - Participation in the legislative process. 4. The institutional framework of the European Union - European Parliament The content: - Development, characteristics, composition, Members and political groups, functioning and organisation, - Competences, relationship with other institutions and bodies of the European Union, relationship with national parliaments of the Member States. 5. The institutional framework of the European Union - European Commission The content: - Development, characteristics,	

composition, functioning and organisation, competences, relationship with other institutions and bodies of the European Union. 6. Topic: Institutional framework of the European Union - Court of Justice The content: - Development, characteristics, composition, functioning and organisation, competences. 7. The institutional framework of the European Union - Court of Auditors The content: - Development, characteristics, composition, functioning and organisation, competences. 8. Institutional framework of the European Union - European Central Bank The content: - Development, characteristics, composition, functioning and organisation, powers. 9. Institutional framework of the European Union - Institutions of the European Union - Economic and Social Committee The content: - Development, characteristics, composition, functioning and organisation, powers. 10. Institutional framework of the European Union - Bodies of the European Union - Committee of the Regions The content: - Development, characteristics, composition, functioning and organisation, powers. 11. EU Financial Institutions Content: - European Investment Bank and European Investment Fund - a concept, a structure, powers. 12. Inter-institutional bodies and specific institutions The content: - EU Publications Office /structure, publication system/ - concept, structure, - European Personnel Selection Office, European School of Public Administration - concept, structure, competences, - Concept, structure, competences of selected specific institutions. 13. European Ombudsman Content: - development, characteristics, functioning, powers.

Recommended literature:

1. HODSON, D. and J. PETERSON: The Institutions of the European Union - The New European Union Series. Fourth edition. Oxford: Oxford University Press, 2017.
2. CRAIG, P. and G. DE BURCA: EU Law: Text, Cases and Materials. Sixth edition. Oxford: Oxford University Press, 2015.
3. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2.

Course language:

English

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: PhDr. Jana Volochová, PhD., Mgr. Viktória Adamov Kráľová, PhD.

Date of last modification: 15.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ASYS EÚ-d/22	Course name: Administrative System of the EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: 2x written test (max. 20 points), presentation (max. 20 points). Final evaluation: oral exam (max. 60 points). During the final evaluation, the interim evaluation is also taken into account, the grade is awarded according to the classic evaluation scale. 100% participation in seminars is required from students. For each non-participation in the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. Based on the seriousness of the reason for non-participation, the teacher will assess whether he will determine written compliance or excuse the student's non-participation without written compliance.	
Learning outcomes: The aim of teaching the subject "Administrative System of the EU" is to acquaint students with the institutional system of the European Union as a summary of the authorities and their mutual relations through which the European Union fulfills the tasks assigned to it by the Member States. Students will acquire basic but qualified knowledge of the institutional framework of the European Union, its structure, historical determinants of creation and development, the way of creation, competences and mutual relations.	
Brief outline of the course: <ol style="list-style-type: none"> 1.The European Union's administrative system 2.The European Economic and Social Committee 3.The European Committee of the Regions 4.The European Investment Bank and the European Investment Fund 5.The European Ombudsman 6.The European Public Prosecutor's Office 7.European External Action Service 8.The European Data Protection Supervisor and the European Data Protection Board 9.European School of Public Administration, European Personnel Selection Office 10.Publications Office of the European Union, Computer Emergency Response Team 11.Decentralised agencies 12.Common Foreign and Security Policy agencies 13.Executive Agencies, Euratom Agencies and Bodies 	

Recommended literature:

Obligatory literature:

1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2.

Other literature:

2. KARAS, V. a A. KRÁLIK, 2012. Právo Európskej únie. 1. vyd. Praha: C. H. Beck. 526 s. ISBN 978-80-7179-287-1.

3. MAZÁK, J. a M. JÁNOŠÍKOVÁ, 2009. Základy práva Európskej únie : Ústavný systém a súdna ochrana. 1. vyd. Bratislava: IURA EDITION s.r.o. 740 s. ISBN 978-80-8078-289-4.

4. SIMAN, M a M. SLAŠŤAN, 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. ISBN 978-80-969554-3-5.

5. TICHÝ, L. a kol., 2014. Evropské právo. 5. vyd. Praha: C. H. Beck. 800 s. ISBN 978-80-7400-546-6.

6. CHRENŠŤ, J. a A. NESVADBA, 2020. Právo Európskej únie. Bratislava: Akadémia Policajného zboru v Bratislave. 338 s. ISBN: 978-80-8054-868-1.

Course language:

Slovak

Notes:**Course assessment**

Total number of assessed students: 106

A	B	C	D	E	FX
34.91	18.87	12.26	22.64	8.49	2.83

Provides: Mgr. Viktória Adamov Kráľová, PhD., Mgr. Patrik Fajak, PhD.

Date of last modification: 17.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AIREU-st/15		Course name: Administrative and Institutional Framework of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 195					
A	B	C	D	E	FX
36.41	21.03	18.97	12.82	9.74	1.03
Provides:					
Date of last modification: 25.05.2019					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ASP- EVS-d/22		Course name: Applied Social Policy			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 12.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP1-d/22	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 14	
abs	neabs
71.43	28.57
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Zásadová, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, Mgr. Vitalii Horovenko, Mgr. Gizela Brutovská, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP1- d/22	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: <ol style="list-style-type: none"> 1. Active participation in 9 joint consultations for the bachelor thesis and individual consultations for the thesis with the supervisor. 2. Individual study. 3. On an ongoing basis, the student submits and, if necessary, revises the following documents according to the instructions: <ul style="list-style-type: none"> - the main goal and the sub-goals of the bachelor thesis, - description of methods and methodology, - structure of the thesis, - list of literature relevant to the topic in accordance with ISO 690: 2012, - formulation of the benefits of the thesis, - literature review. <p>The bachelor thesis is the result of the student's own work. It must not show elements of academic fraud and must meet the criteria of good research practice defined in the Rector's Decision no. 21/2021, which lays down the rules for assessing plagiarism at Pavel Jozef Šafárik University in Košice and its components. Fulfillment of criteria is verified mainly in the process of creating the thesis and in the process of defense of the thesis. Non-compliance with these rules is a reason for initiating disciplinary proceedings.</p>	
Learning outcomes: <p>The bachelor's thesis demonstrates the capability to process theory and terminology in the field of study, acquisition of knowledge, skills and competences in accordance with the declared profile of the graduate of the study program, as well as the ability to apply them creatively in solving selected field problems. The bachelor thesis may have elements of compilation. The student demonstrates the ability of independent professional work in terms of content, formal and ethical. Further details on the bachelor thesis are determined by Directive no. 1/2011 on the basic requirements of final theses and the Study Regulations of UPJŠ in Košice for the 1st, 2nd and joint 1st and 2nd degree and the Dean's instruction no. 4/2021 on the basic requirements of final theses, their publication and availability and verification of originality.</p>	
Brief outline of the course:	

1. Bachelor thesis, its importance.
 2. Bachelor thesis structure and requisites.
 3. Problem definition. Formulation of the main goal and partial goals of the thesis.
 4. Sources of information for the thesis. Working with databases.
 5. Methods and methodology.
 6. Quote and paraphrase, Citation and list of bibliographic references.
 7. Citation according to ISO 690: 2012. Protocol on originality verification.
 8. Formal arrangement of the bachelor thesis.
 9. Preparation and the defense of the bachelor thesis.
 10. Individual consultation with the supervisor on the content of the thesis.
 11. Individual consultation with the supervisor on the content of the thesis.
 12. Individual consultation with the supervisor on the content of the thesis.
- Individual consultations with the supervisor take place throughout the semester and within the consultation hours.

Recommended literature:

Required:

1. Pokyn dekana č. 4/2021 o základných náležitostiach záverečných prác, ich zverejnení a sprístupnení po dobu ich uchovávania a kontrole originality platný pre Univerzitu Pavla Jozefa Šafárika v Košiciach, Fakultu verejnej správy.
2. STN ISO 690: 2012 Informácie a dokumentácia. Návod na tvorbu bibliografických odkazov na informačné pramene a ich citovanie. Bratislava: Slovenský ústav technickej normalizácie, 2012.
3. MŠ SR: Metodické usmernenie č. 56/2011 o náležitostiach záverečných prác, ich bibliografickej registrácii, uchovávaní a sprístupňovaní [online]. Dostupné na internete: <http://cms.crzp.sk/metodicke-usmernenia.aspx>

Recommended:

4. KATUŠČÁK, Dušan, 2008. Ako písať záverečné a kvalifikačné práce. 5.vyd. Nitra: Enigma. ISBN 9788089132454.
5. MEŠKO, Dušan et al., 2004. Akademická príručka. Martin: Osveta. 316 s. ISBN 80-8063-150-6.
6. KUCIANOVÁ, Anna, 2019. Citovanie dokumentov podľa STN ISO 690:2012 [online]. Available at: <https://www.pulib.sk/web/data/pulib/subory/stranka/ezp-citovanie-kucianova-2019.pdf>
7. MATUŠOVIČOVÁ, Eva, 2015. Citovanie a odkazovanie podľa normy ISO 690: 2012 [online]. UK UPJŠ v Košiciach. Available at: https://www.upjs.sk/public/media/2731/citovanie_2015.pdf
8. KUCIANOVÁ, Anna a Peter HALKO, 2013. Najpodstatnejšie zmeny v norme STN ISO 690: 2012 pri citovaní podľa harvardského systému [online] Available at: <http://www.pulib.sk/web/data/pulib/subory/stranka/ezp-ISO690.pdf>
9. GRMAN, Ján., 2016. Ako čítať a interpretovať Protokol o kontrole originality [online]. Available at: https://www.upjs.sk/public/media/13133/manual_protokol_antiplag_v20.pdf

Course language:

Slovak

Notes:

Course assessment	
Total number of assessed students: 18	
abs	neabs
77.78	22.22
Provides: doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., univerzitný docent, Ing. Eva Výrostová, PhD., univerzitný docent, Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD., PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD.	
Date of last modification: 17.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP1-d/22	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 30	
abs	neabs
93.33	6.67
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., Mgr. Viktória Adamov Kráľová, PhD., Mgr. Patrik Fajak, PhD., PhDr. Jana Volochová, PhD., prof. Dr. Ivan Halász, Ph.D., Mgr. PhDr. Rastislav Král, PhD., Mgr. Viktória Ferková, Mgr. Frederika Fogašová	
Date of last modification: 16.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP1-d/22	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 22	
abs	neabs
90.91	9.09
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Veronika Džatková, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mitaľ, PhD., Mgr. Jozef Andrejčák, PhD., Ing. Kristína Guzyová, PhD.	
Date of last modification: 12.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESBP2-d/22	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 14	
abs	neabs
71.43	28.57
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Zásadová, PhD., Mgr. Vitalii Horovenko, Mgr. Gizela Brutovská, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ESBP2-d/22	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 31	
abs	neabs
83.87	16.13
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., JUDr. Martina Kantorová, PhD., Mgr. Viktória Adamov Kráľová, PhD., PhDr. Jana Volochová, PhD., Mgr. Patrik Fajak, PhD., Mgr. PhDr. Rastislav Král, PhD., Mgr. Viktória Ferková, Mgr. Frederika Fogašová, prof. Dr. Ivan Halász, Ph.D.	
Date of last modification: 16.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESBP2- d/22	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 22	
abs	neabs
86.36	13.64
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., PhDr. Ondrej Mital', PhD., Mgr. Jozef Andrejčák, PhD., Mgr. Veronika Džatková, PhD., Ing. Kristína Guzyová, PhD., Mgr. Katarína Miňová, PhD.	
Date of last modification: 12.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ESBP2- d/22	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion: 1. Participation in individual consultations for the bachelor thesis with the supervisor. 2. Individual study and work. 3. On an ongoing basis, the student submits and, if necessary, revises the following documents according to the instructions: - updated structure of the bachelor thesis, - elaborated chapter on goals, methods and methodology, - an updated list of literature relevant to the topic, drawn up in accordance with ISO 690: 2012, - processing the results of the bachelor's thesis, - elaboration of at least 60% of the content of the bachelor thesis. The bachelor thesis is the result of the student's own work. It must not show elements of academic fraud and must meet the criteria of good research practice defined in the Rector's Decision no. 21/2021, which lays down the rules for assessing plagiarism at Pavel Jozef Šafárik University in Košice and its components. Fulfillment of criteria is verified mainly in the process of creating the thesis and in the process of defense of the thesis. Non-compliance with these rules is a reason for initiating disciplinary proceedings.	
Learning outcomes: The bachelor's thesis demonstrates the capability to process theory and terminology in the field of study, acquisition of knowledge, skills and competences in accordance with the declared profile of the graduate of the study program, as well as the ability to apply them creatively in solving selected field problems. The bachelor thesis may have elements of compilation. The student demonstrates the ability of independent professional work in terms of content, formal and ethical. Further details on the bachelor thesis are determined by Directive no. 1/2011 on the basic requirements of final theses and the Study Regulations of UPJŠ in Košice for the 1st, 2nd and joint 1st and 2nd degree and the Dean's instruction no. 4/2021 on the basic requirements of final theses, their publication and availability and verification of originality.	
Brief outline of the course: 1. Structure of bachelor thesis. 2. Problem definition. Formulation of the main goal and partial goals of the thesis.	

3. Sources of information . 4. Methods and methodology. 5. Citation according to ISO 690: 2012. 6. Plagiarism. Protocol on originality verification. 7. Formal arrangement of the thesis. 8. Presentation of the results. 9. Criteria for evaluation of the thesis. 10. Preparation of the thesis defence. 11. Individual consultation with the supervisor on the content of the thesis. 12. Individual consultation with the supervisor on the content of the thesis. 13. Individual consultation with the supervisor on the content of the thesis. Individual consultation with the supervisor on the content of the thesis take place throughout the whole semester within consultation hours.	
Recommended literature: 1. Pokyn dekana č. 4/2021 o základných náležitostiach záverečných prác, ich zverejnení a sprístupnení po dobu ich uchovávaní a kontrole originality platný pre Univerzitu Pavla Jozefa Šafárika v Košiciach, Fakultu verejnej správy. 2. STN ISO 690: 2012 Informácie a dokumentácia. Návod na tvorbu bibliografických odkazov na informačné pramene a ich citovanie. Bratislava: Slovenský ústav technickej normalizácie, 2012. 3. MŠ SR: Metodické usmernenie č. 56/2011 o náležitostiach záverečných prác, ich bibliografickej registrácii, uchovávaní a sprístupňovaní [online]. Available at: http://cms.crzp.sk/metodicke-usmernenia.aspx 4. KATUŠČÁK, Dušan, 2008. Ako písať záverečné a kvalifikačné práce. 5.vyd. Nitra: Enigma. ISBN 9788089132454. 5. MEŠKO, Dušan et al., 2004. Akademická príručka. Martin: Osveta. 316 s. ISBN 80-8063-150-6. 6. KUCIANOVÁ, Anna, 2019. Citovanie dokumentov podľa STN ISO 690:2012 [online]. Available at: https://www.pulib.sk/web/data/pulib/subory/stranka/ezp-citovanie-kucianova-2019.pdf 7. MATUŠOVIČOVÁ, Eva, 2015. Citovanie a odkazovanie podľa normy ISO 690: 2012 [online]. UK UPJŠ v Košiciach. Available at: https://www.upjs.sk/public/media/2731/citovanie_2015.pdf	
Course language: Slovak	
Notes:	
Course assessment Total number of assessed students: 21	
abs	neabs
76.19	23.81
Provides: doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., univerzitný docent, Ing. Eva Výrostová, PhD., univerzitný docent, Ing. Zuzana Hrabovská, PhD., Ing. Lenka Pčolinská, PhD., PhDr. Darina Koreňová, PhD., PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD.	
Date of last modification: 17.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/ BaPvEÚ/22	Course name: Banking and Insurance in the EU countries
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1. Participation in teaching in accordance with the study rules and instructions of the teacher. 2. Activity during the seminar - maximum 5 points, without minimum. 3. Continuous control of studies - 1. test maximum 10 points, 2. test maximum 15 points, both of them without minimum. 4. Power point presentation at the seminar + submission via LMS - maximum 10 points, without minimum. (Topic have to be related to banking and insurance; the choice of topic is for the student to decide with the subsequent approval of the teacher). 5. Self-study of the recommended literature. A maximum of 40 points can be achieved for the continuous assessment, the minimum required for credit and admission to the exam is 21 points. Final evaluation: Written exam - maximum 60 points, minimum 31 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher. 2. Mastering the conditions of the continuous and final evaluation in an overall expression of at least 52 points. A total of 100 points can be obtained per semester with exam and during the semester, the minimum number of points for passing the subject is 52. Final assessment scale: 100 - 91 A; 90 - 81 B; 80 - 71 C; 70 - 61 D; 60 - 52 E; 51 - 0 FX.	
Learning outcomes: The aim of the subject is to increase students' literacy. The subject is focused on banking and insurance as part of the national economy, it defines the legislative framework of these industries. Students will have the opportunity to familiarize themselves with the organization of the banking system in Slovakia, with the position of the National Bank of Slovakia, the Central European Bank, as well as other banks in the market system. On concrete examples, they will learn to use payment instruments, they will have the opportunity to familiarize themselves with the basic steps and documentation when concluding credit agreements. The goal of the course is also to make students	

understand how the single insurance market works, so that they can learn to navigate insurance products and industries.

Brief outline of the course:

1. Financial system: The role of the financial system, financial markets and financial instruments, participants on financial markets, regulation of financial markets.
2. Management of monetary circulation and issuance of banknotes and coins. Monetary policy.
3. Historical development of banks. Organization of the banking system in Slovakia. Position and functions of the central bank. NBS in the Eurosystem.
4. The essence of the existence of the CB and its function of the ECB - its bodies and tasks. The Eurosystem and its tasks. National Bank of Slovakia - its goals, tasks, position.
5. Division and functions of commercial banks in Slovakia. The division of commercial banks, their position and tasks. Business principles of commercial banks. Structure of products of commercial banks. Cashless payment system and its instruments.
6. Banking risks and their management. Banking operations.
7. Electronic banking and private banking.
8. Insurance as part of the national economy. Insurance market. Legislative foundations of the insurance industry. Development of the insurance industry in Slovakia.
9. Slovak insurance industry and the EU. Basic categories of insurance. Insurance participants. Insurance functions.
10. New trends in the Slovak insurance industry. Characteristics of life and non-life insurance. Contractual and statutory insurance. Liability insurance.
11. Collateral and its meaning.
12. Bancassurance - causes and reasons for its creation. Specific bancassurance products.
13. Final summary of the discussed issues.

Recommended literature:

Recommended literature:

Mandatory:

TKÁČOVÁ, D.: Finančné trhy a bankovníctvo. Praha: Wolters Kluwer, 2017

ČUNDERLÍK, L.: Právo finančného trhu. Bratislava: Wolters Kluwer, 2017

HORBULÁK, Z.: Finančné dejiny Európy: história peňažníctva, bankovníctva a zdanenia. Bratislava: Wolters Kluwer, 2015

Recommended:

SIVÁK, R.: Financie. 2. preprac. a rozšir. vyd. Praha: Wolters Kluwer, 2019

ČERNOHORSKÝ, J.: Finance: od teorie k realitě. Praha: Grada Publishing, 2020

Current legislative regulations

Course language:

Notes:

Course assessment

Total number of assessed students: 69

A	B	C	D	E	FX
15.94	11.59	20.29	21.74	28.99	1.45

Provides: PhDr. Jana Džuňová, PhD., PhDr. Milan Douša, PhD.

Date of last modification: 14.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/CIR-d/22	Course name: Communication in International Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for finishing the subject: to work out the presentation and seminar work on the stated subject. The presentation is given by the student alone, the exact topic is given in the first seminar. The formal aspect and contents of the seminar work are evaluated(originality, clear presentation, methodology and citations as well as the used literature and its relevance are taken into account). The seminar work must be written on 5 pages, type of letter 12, line 1,5. The length of presentation is limited to 15-20 minutes. The term of the seminar work has to be 7 days after the presentation.	
Learning outcomes: General introduction to International Relations and International Policy with the aim to provide introductory characterization of the discipline as well as to improve language competences of students in order to motivate them to communicate fluently in English concerning the mentioned subject. The aim is interdisciplinary connection between the specific subject and language competences and skills.	
Brief outline of the course: 1. Characteristics of basic concepts 2. Characteristics of international relations and international politics as scientific disciplines 3. World political system and the role of the nation state 4. Sovereignty in international politics 5. Actors of international politics 6. Power balance and the basics of geopolitics 7. International Relations Theories - realism, liberalism 8. International Relations Theories - idealism, constructivism 9. International Relations Theories -Feminist theories and gender equality 10. Conflict of civilizations and its consequences for the International Politics 11. The "Conflict, crisis, war! concept in International Politics 12. Globalization and International Politics 13. Current issues of international politics research	
Recommended literature: Drahomíra Ondrová: International Relations, Matej Bel University, Banská Bystrica, 2005 Cynthia Weber: International Relations Theory, New York: Rutledge, 2005 Robert Jackson, Georg Sorensen: Introduction to International Relations, Oxford: University Press 2003, ISBN 0-19-926058-3	
Course language: Advanced competences and abilities in English language.	

Notes:					
Course assessment					
Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Drahomíra Ondrová, CSc.					
Date of last modification: 03.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/CP-d/22	Course name: Comparative Politics - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: For the students admission to examination is necessary to participate in agreed consultations and to present original review to scientific paper (contributions publish in scientific journal, scientific conference) pointed on organizational behavior. In the case that student will be not prepare the review, he will be not permitted to oral examination. The final evaluation will consist of an oral exam. Grading scale: A, B, C, D, E, FX.	
Learning outcomes: The aim of the course is to provide students with an overview of basic political systems in politically developed countries of the world. The course focuses on a basic comparative view of the political institutions of the classical forms of government and on their functioning in the postmodern political system. It focuses on questions of the power of decision-making mechanisms in model political systems of the world in comparison mainly with the Slovak Republic.	
Brief outline of the course: 1. The Political System of the USA The Political System of Great Britain 2. The Political System of Germany The Political System of Sweeden 3. The Political System of Switzerland The Political System of France 4. The Political System of the Slovak Republic	
Recommended literature: Kenneth Newton, 2009, Foundations of Comparative Politics Democracies of the Modern World, Cambridge University Press. https://www.vlada.gov.sk/ https://www.nrsr.sk/web/ https://www.senate.gov/ https://www.house.gov/ https://www.whitehouse.gov/ https://www.parliament.uk/	

https://www.bundestag.de/ https://www.bundesrat.de/ http://www.riksdagen.se/ and other official websites of the selected states					
Course language: English language					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 22.08.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/KPSVŠ- d/22		Course name: Comparison of Political Systems of Selected States			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Midterm exam (20 points) and elaboration and presentation of seminar paper (10 points), news (10 points) Final exam (60 points)					
Learning outcomes: After the course the student has theoretical knowledge about applying the comparative method in political science. Student is able to compare modern political systems in selected countries and is aware to synthesize theoretical knowledge from political science or law and apply them to actual social and political situation.					
Brief outline of the course: 1. Comparative politics 2. Fundamental issues of comparative studies 3.-4. Political System of United Kingdom of Great Britain and Northern Ireland 5. Political System of France 6. Political System of Germany 7. Political System of Swiss Confederation 8. Political System of Italy 9. Political System of Spain 10. Political System of Portugal 11. Political Systems of Scandinavian Countries 12.-13. Political Systems of Benelux Countries					
Recommended literature: COLOMER, J.M. 2008. Comparative European Politics. London: Taylor and Francis Ltd. HAY, C. - MENON, A. 2007. European Politics. New York: Oxford University Press. O'NEIL, P. H. 2017. Essentials of Comparative Politics. New York: W. W. Norton.					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 81					
A	B	C	D	E	FX
3.7	14.81	17.28	25.93	34.57	3.7

Provides: Mgr. Veronika Džatková, PhD.
Date of last modification: 10.09.2024
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/KKVI-d/22	Course name: Competencies of Capacities in Public Institutions
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation & activities Student can gain max. 100 points during the semester. Participation in lectures / seminars and the level of activity in case studies work assigned by a teacher are evaluated (participation in lectures - max. 40 points, activity during seminars - max. 60 points). The course is successfully completed if student obtains min. 51 points (participation in lectures - min. 20 points, activity during lectures - min. 31 points).	
Learning outcomes: - building leadership capacity in public sector; - development and management of a skilled, engaged and credible public workforce; - developing knowledge on opportunities for participation and cooperation with public administration organizations to support standards of good governance; - promoting high standards of integrity and personal responsibility, which can increase the effectiveness of the mechanisms used to deal with corruption and other forms of antisocial behavior	
Brief outline of the course: 1. Good governance and current public administration. 2. Participation, engagement, e-participation. 3. Youth participation. 4. Representation of interests, fair elections. 5. Legality in public administration. 6. Liability. 7. Integrity of ethical conduct. 8. Human rights. 9. Open access to information. 10. Transparency and openness. 11. Professional competencies. 12. Sustainable development. 13. Sound financial management.	
Recommended literature: Required:	

Page: 2

1. Mital', O., Rovenská, D., Župová, E. a kol. 2022. Manuál dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0083-7.

2. Mital', O., Rovenská, D., Župová, E. a kol. 2022. Príklady dobrej praxe dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0082-0.

Recommended:

1. Council of Europe 12 Principles of Good Governance, 2022.

Dostupné na: [https://www.coe.int/en/web/good-governance/12-principles#{%2225565951%22: \[7\]}](https://www.coe.int/en/web/good-governance/12-principles#{%2225565951%22: [7]})

2. OECD Recommendation on Public Integrity, 2022.

Dostupné na: <https://www.oecd.org/gov/ethics/recommendation-public-integrity/> <https://www.oecd.org/gov/ethics/integrity-recommendation-SVK.pdf>

Course language:

slovak, english, ukrainian

Notes:

Course assessment

Total number of assessed students: 41

abs	neabs
95.12	4.88

Provides: Mgr. Veronika Džatková, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mital', PhD., PhDr. Eliška Zásadová, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., Mgr. PhDr. Rastislav Král, PhD., PhDr. Jana Volochová, PhD., Ing. Eva Výrostová, PhD., univerzitný docent, JUDr. Martina Kantorová, PhD.

Date of last modification: 20.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ USTEU-d/22		Course name: Constitutional Law of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 167					
A	B	C	D	E	FX
11.38	16.17	27.54	19.76	22.75	2.4
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. Viktória Ferková, PhDr. Jana Volochová, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ KaDOEÚ-d/22	Course name: Control and Supervisory Bodies in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course ends with a graded assessment. The graded assessment is obtained based on the sum of the points for the activity in the seminar exercises and two written tests. 1. Active participation in seminar exercises - max. 20 points. 2. Two written tests - max. 80 points (max. 40 points from one test). It is necessary to obtain 91-100 points for the final grade A, 81-90 points for grade B, 71-80 points for grade C, 61-70 points for grade D and 52-60 points for grade E. Credits will not be granted to a student who did not obtain at least 52 points in the final assessment. At the same time, the student is required to participate in seminar exercises. For each non-participation, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. Based on the seriousness of the reason for non-participation, the instructor will assess whether to grant substitute performance or excuse non-participation without substitute performance. Detailed conditions for successful completion of the subject are updated annually on the subject's electronic bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: After completing the subject, students acquire the necessary knowledge of control and supervisory bodies. In addition to the analysis of conditions in selected states of the European Union and in the European Union itself, the course will also include general information on basic institutes (control, supervision, Prosecutor's Office, Ombudsman, etc.). The subject is conceptually, logically and temporally linked to Theory of State and Law, Constitutional Law of the European Union and concurrently to the Administrative System of the EU, where students obtain background information. The course extends the range of information from practice.	
Brief outline of the course: 1. Topic: Control Content: Theoretical basis of control, classification of control 2. Topic: Control and supervision Content: Institute of supervision, functions of control and supervision 3. Topic: Historical-theoretical starting points of the prosecutor's office	

<p>Content: a short theoretical and historical excursion</p> <p>4. Topic: Prosecutor's Office as a law enforcement body</p> <p>Contents: conceptual definition of the prosecutor's office, models of the prosecutor's office</p> <p>5. Topic: The position of the prosecutor's office in the system of separation of powers</p> <p>Content: the position of the prosecutor's office in the system of law enforcement bodies</p> <p>6. Topic: Prosecutor's Office of the Slovak Republic</p> <p>Contents: constitutional position of the prosecutor's office in the Slovak Republic</p> <p>7. Topic: Prosecutor's office in selected EU states</p> <p>Content: constitutional position of the prosecutor's office in the selected state</p> <p>8. Topic: Prosecutor's office in selected EU states</p> <p>Content: constitutional position of the prosecutor's office in the selected state</p> <p>9. Topic: Prosecutor's office in selected EU states</p> <p>Content: constitutional position of the prosecutor's office in the selected state</p> <p>10. Topic: Public defender of rights (ombudsman)</p> <p>Contents: historical and theoretical basis of the function of ombudsman, basic concepts</p> <p>11. Topic: Public defender of rights (ombudsman)</p> <p>Contents: classification, functions of the ombudsman, position of the ombudsman in the system of law enforcement bodies</p> <p>12. Topic: Public defender of rights (ombudsman) in EU states</p> <p>Content: the constitutional position of the ombudsman in the Slovak Republic and selected EU states</p> <p>13. Topic: Other control and supervisory authorities</p> <p>Content: other control and supervisory authorities. European Ombudsman. European Public Prosecutor's Office.</p>																	
<p>Recommended literature:</p> <p>Obligatory literature:</p> <p>1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2.</p> <p>2. PALÚŠ, I. a kol., 2016. Ústavné právo Slovenskej republiky. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 464 s. ISBN 978-80-8152-442-4.</p> <p>3. OROSZ, L. a V. JIRÁSKOVÁ, 2007. Ústavné právo porovnávacie. Košice: Univerzita P. J. Šafárika v Košiciach. 284 s. ISBN 978-80-7097-690-60.</p> <p>Subsidiary literature:</p> <p>4. HOFFMANN, M., 2010. Prokuratúra SR - orgán ochrany práva. 1. vyd. Bratislava: EUROKÓDEX. 128 s. ISBN 978-80-89447-30-5.</p> <p>5. SIMAN, M. a M. SLAŠŤAN, M., 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. 1232. ISBN 978-80-8940612-8.</p>																	
<p>Course language:</p> <p>Slovak</p>																	
<p>Notes:</p>																	
<p>Course assessment</p> <p>Total number of assessed students: 35</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>20.0</td><td>20.0</td><td>20.0</td><td>11.43</td><td>25.71</td><td>2.86</td></tr> </tbody> </table>						A	B	C	D	E	FX	20.0	20.0	20.0	11.43	25.71	2.86
A	B	C	D	E	FX												
20.0	20.0	20.0	11.43	25.71	2.86												
<p>Provides: Mgr. Viktória Adamov Kráľová, PhD.</p>																	
<p>Date of last modification: 22.03.2024</p>																	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/RPaPSK/22	Course name: Decision-making Processes and Principles of Administrative Proceedings
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 72	
abs	neabs
88.89	11.11
Provides: doc. JUDr. Peter Molitoris, PhD., Mgr. Patrik Fajak, PhD.	
Date of last modification: 23.09.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/OBH-EBP/22		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 15					
Recommended semester/trimester of the course:					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 18					
A	B	C	D	E	FX
38.89	16.67	16.67	16.67	11.11	0.0
Provides:					
Date of last modification: 24.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OBH-EBP/22		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 15					
Recommended semester/trimester of the course:					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 23					
A	B	C	D	E	FX
39.13	17.39	34.78	8.7	0.0	0.0
Provides:					
Date of last modification: 24.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ OBH-EBP/22	Course name: Defence of Bachelor Thesis
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 15	
Recommended semester/trimester of the course:	
Course level: I.	
Prerequisites:	
Conditions for course completion: Obtaining the required number of credits in the prescribed composition of the curriculum. The bachelor thesis is the result of the student's own work. It must not exhibit the elements of academic fraud and must meet the criteria of good research practice defined in Rector's Decision No. 21/2021 laying down the rules for assessing plagiarism at the Pavol Jozef Šafárik University in Košice and its units. The fulfilment of the criteria is verified mainly in the process of training and in the process of thesis defence. Failure to comply with them is grounds for initiating disciplinary proceedings.	
Learning outcomes: Verification of the acquired competences of the student in accordance with the graduate profile. Through the bachelor thesis the student will demonstrate mastery of the basics of theory and professional terminology of the field of study, acquisition of knowledge, skills and competences in accordance with the declared profile of the graduate of the study programme, as well as the ability to apply them in a creative way in solving a selected problem of the field of study. The bachelor thesis may have elements of compilation. The student will demonstrate the ability to work independently in terms of content, form and ethics. Further details of the Bachelor's thesis are determined by Directive No. 1 /2011 on the basic requisites of the final thesis and the Study Rules of Procedure at Pavol Jozef Šafárik University in Košice for the 1st, the 2nd and the Conjoint 1st and 2nd Levels of Study.	
Brief outline of the course: 1. Presentation of the results of the bachelor thesis before the examination committee. 2. Answering the questions of the supervisor and opponents of the bachelor thesis. 3. Answering questions related to the topic of the bachelor thesis in the discussion.	
Recommended literature: The recommended literature is determined individually in accordance with the topic of the bachelor thesis.	
Course language: Slovak, or, with the consent of the Dean of the Faculty, a language other than the state (Slovak) language. In the case of foreign language processing, the thesis must contain a Slovak summary (resume) in the scope of usually 10% of the thesis scope.	

Notes:					
Course assessment					
Total number of assessed students: 10					
A	B	C	D	E	FX
30.0	10.0	0.0	30.0	20.0	10.0
Provides:					
Date of last modification: 23.08.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/OBH-EBP/22		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 15					
Recommended semester/trimester of the course:					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 15					
A	B	C	D	E	FX
6.67	26.67	33.33	13.33	20.0	0.0
Provides:					
Date of last modification: 24.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ EGvoVS-EVS/22	Course name: E-government
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: presentation, individual assignment Final assessment: Exam	
Learning outcomes: The course deals with basic aspects of informatization process in public administration. It stresses the importance of information availability for the public, facilitating communication between the public and public administration, promoting citizens' participation in governance as well as increasing the transparency of public administration through a more effective application of information communication technologies.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Information and communication technologies today and their importance for individuals and national economies 2. Modernisation and computerisation of public administration 3. E-government - main characteristics, definitions, objectives, advantages, disadvantages 4. E-government in the Slovak Republic – strategies and legislation 5. E-government of territorial self-government in the Slovak Republic 6. Smart city and the application of ICT in the municipal management – theoretical backgrounds 7. Smart city and the application of ICT in the municipal management – practical applications 8. E-government from the international ranking's point of view 9. E-government in selected Western European countries 10. E-government in selected Central and Eastern European countries 11. Open Data, Transparency and E-government 12. Efficiency and E-government 13. Factors of E-government failure and E-government security 	
Recommended literature: <ol style="list-style-type: none"> 1. Informatisation. Úrad podpredsedu vlády SR pre investície a informatizáciu. Available at: http://www.informatizacia.sk 2. European Commission. Digital economy & society in the EU, 2017 edition, Available at: http://ec.europa.eu/eurostat/cache/infographs/ict/images/pdf/pdf-digital-eurostat-2017.pdf 	

3. European Commission. Digital Single Market. Available at: https://ec.europa.eu/commission/priorities/digital-single-market_en
4. eGovernment Benchmark. Available at: <https://ec.europa.eu/digital-single-market/en/news/new-study-egovernment-services-europe-improving-cross-border-availability-services>
5. eGovernment Benchmark by countries. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48586
6. eGovernment Benchmark Report. Available at: http://ec.europa.eu/newsroom/dae/document.cfm?doc_id=48587
7. United Nations eGovernment Survey. Available at: <https://publicadministration.un.org/egovkb/en-us/reports/un-e-government-survey-2016>
8. Materials distributed during the semester.

Course language:
english

Notes:

Course assessment

Total number of assessed students: 42

A	B	C	D	E	FX
28.57	23.81	19.05	14.29	14.29	0.0

Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.

Date of last modification: 19.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/EP-d/22	Course name: Economic Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Policy” offers fundamental knowledge regarding the EU problematic, with the emphasis on the theory and practice of the economic policy. Economic policy is the basis of creating the economic-political conception as a starting point for the economic policy’s practical realization. The aim of the course is also to analyze the economic phenomena and situations in the external economic environment within the EU, which the practical economic policy has to deal with.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Economic policy introduction • Market economy and market failures • Economic and political system • Fiscal (budgetary) policy • Monetary policy • Trade policy • Stabilization policy • Competition policy • Structural policy • Economic policy conceptions Economic policy development	

Recommended literature: Bibliography: David Andolfatto, 2005. Macroeconomic Theory and Policy, Simon Fraser University European Union http://europa.eu/index_en.htm European Commission http://ec.europa.eu/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Ondrej Mital', PhD.					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/HPEU- d/22	Course name: Economic Policy of the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: A) exam 1 (maximum of 10 points), B) exam 2 (maximum of 30 points, minimum 16), C) assignment (maximum of 10 points). The student is required to get a minimum of 26 points from the continuous assessment. If the student doesn't fulfil the minimum amount of points, he has the possibility to repeat the written exam. Final assessment: oral exam (maximum of 50 points). In order to successfully pass the course, the student needs to get a minimum of 52 points from the total of 100 points (Continuous assessment + Final assessment).	
Learning outcomes: The aim of the course is to provide basic knowledge of the European Union problematic with the emphasis on the theory and practice of economic policy. Economic policy is the basis for the creation of an economic policy concept as a precondition for the implementation of practical economic policy. The aim of the course is also to analyse economic phenomena and situations in the external economic environment within the European Union, which the practical economic policy has to deal with.	
Brief outline of the course: 1. Introduction to economic policy 2. Market economy and market mechanism failures. Goals and instruments of the economic policy, common EU policies. 3. Fiscal policy - importance and goals. 4. Fiscal policy - tools and mechanisms. 5. Monetary policy. 6. European monetary system. European monetary union. Economic policy concepts. 7. Foreign trade policy. Common trade policy. Single EU market. 8. Distribution policy. Pension policy. 9. Economic policy concepts. 10. Stabilization policy 11. Antimonopoly policy. 12. Competitiveness policy. Structural policy. Energetic policy. 13. Development of economic policy in the Slovak Republic.	

Recommended literature:

Obligatory::

1. RUČINSKÁ, S., FEČKO, M. a O. MITAL'. 2022. Hospodárska politika: Koncepcie a vybrané politiky. Košice: ŠafárikPress, 272 s. ISBN 978-80-574-0150-6.
2. LUKÁČIK, J. a kol. 2013. Hospodárska politika: Teória a prax. Bratislava: Sprint, 313 s. ISBN 978-80-89393-86-2.

Recommended::

1. RUČINSKÁ, S. 2010. Hospodárska politika – ciele a nástroje. Košice: Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 154 s. ISBN 978-80-7097-856-6.
2. RUČINSKÁ, S. 2010. Vybrané nástroje hospodárskej politiky. Košice: Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 130 s. ISBN 978-80-7097-857-3.
3. GREGOVÁ, E. 2015. Hospodárska politika v teórii a praxi. Žilina: EDIS, 292 s. ISBN 978-80-554-1100-2.

Course language:

English

Notes:**Course assessment**

Total number of assessed students: 164

A	B	C	D	E	FX
19.51	13.41	24.39	11.59	28.66	2.44

Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, Ing. Michaela Lukačínová, PhDr. Ondrej Mital', PhD.

Date of last modification: 19.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ET-d/22	Course name: Economic Theories - pre zahr. študenotv
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Evaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. Oral examination SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “Economic Theories” focuses on the fundamentals of economic history development and basic economic problems, market mechanisms, elements of demand and supply, the role of consumers, companies and the position of state, other microeconomic regularities and contexts, macroeconomic regularities and of different specific macroeconomic relationships. The aim of the course is to provide basic and fundamental information about the microeconomic and macroeconomic knowledge, when applying them onto concrete examples.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • Basics problems of economics. History of development theories • Market and market mechanism. • Elements of demand and supply. Elasticity. • Consumer Behavior. Choice and Utility theory. Equilibrium condition of consumer. • Production theory and production factors pricing. Revenue of firm. • Behavior of firm in perfect competition. • Behavior of firm in imperfect competition • Macroeconomics results and their measurement • Aggregate supply and demand • Money and money market 	

<ul style="list-style-type: none"> • Inflation and unemployment • Business cycle • Consumption, savings, investments. Multiplier model 					
Recommended literature: Bibliography: Samuelson – Nordhaus : Economics Eurostat, Statistical databases, http://ec.europa.eu/eurostat					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 15.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVS-d/22	Course name: Economics of Public Sector
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation (max. 40 and min. 21 points): 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written test I. a II.. 4. Self-study of recommended literature Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: The aim of the course is to acquaint students with the basic issues and problems of public sector economics and public administration and to create a theoretical basis for the study of other related disciplines, especially public finance. The student will be able to identify differences between private and public sector, private and public goods and services, understand theories of public choice, decision-making in the public sector, identify the process, factors of Pareto efficiency and causes of inefficiency of public administration, and the like.	
Brief outline of the course: 1. Introduction to the study of public sector economics. 2. The structure of the national economy. 3. Non - profit sector and non - profit private sector. 4. Mixed economy and reasons for the existence of the public sector. 5. Public sector and public private sector. 6. Economic characteristics of public goods and externalities. Securing public goods. 7. Alternative methods of providing public services. 8. Public choice - the way of decision-making in the public sector. 9. Efficiency as an economic category. Pareto efficiency. 10. Financing of public administration and public sector. 11. Public sector management. Economics of public administration - basic problems of management. 12. Foundations, civic associations - their origin, activity and demise. 13. Economics and financing of budgetary and contributory organizations.	
Recommended literature: 1. Čepelová, A., Lachytová, L. and L. Pčolinská. 2019. Public sector economics. Košice: TYPOPRESS - Tiskarna s.r.o., ISBN 978-80-8129-110-4 2. Čepelová, A., 2013. Economics of Public Sector. Košice: UPJS Kosice, FVS. ISBN 978-80-8152-004-4.	

3. Cibáková, V. et al., 2012. Economics of the public sector. Bratislava: IURA Edition. Recommended: 1. Vorlíček, J. 2008. Introduction to public sector economics. Prague: University of Economics, Prague. ISBN 978-80-245-1419-2. 2. https://ec.europa.eu/commission/sites/beta-political/files/biela_kniha_o_buducnosti_europy_sk.pdf					
Course language: slovak language					
Notes:					
Course assessment Total number of assessed students: 112					
A	B	C	D	E	FX
14.29	20.54	21.43	25.89	16.07	1.79
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ EL-d/22	Course name: Environmental Law - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1. Attendance at lessons in accordance with the study rules and instructions of the teacher. 2. Activity at the seminar. 3. Successfully written test. Conditions for the final evaluation: 1. Final written or oral exam. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of interim and final evaluation.	
Learning outcomes: Upon successful completion of this course, students will acquire basic knowledge, especially about the subject, meaning and purpose of the legal regulation of protection and creation of the environment in the conditions of the Slovak Republic. They will get acquainted with the constitutional basis of environmental protection, as well as with the basic legal institutes in the field of environmental care, with the preconditions and conditions for providing information on the environment.	
Brief outline of the course: 1.) Basic causes and needs of environmental protection, basic terminology 2.) Environmental law - concept, subject, system, relation to other legal branches 3.) Sources of environmental law and basic principles of environmental law 4.) Constitutional regulation of environmental care 5.) Institutional provision of environmental care I - state administration 6.) Institutional provision of environmental care II - territorial self-government 7.) Legal status of subjects of environmental law 8.) Right to information about the environment 9.) Responsibility in environmental protection 10.) Environmental damage 11.) Environmental policy and environmental law of the European Union 12.) Voluntary instruments of environmental policy in Slovakia 13.) Protection of the Earth's ozone layer	
Recommended literature:	
Course language: Slovak, English	
Notes:	

Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 04.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/ERST-d/21	Course name: Erasmus+ Fellowship
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Proven participation in an Erasmus+ mobility placement of at least 8 weeks.	
Learning outcomes: Practical experience of working in a foreign environment during an Erasmus+ mobility placement in a foreign organisation.	
Brief outline of the course: Compliance with the obligations prescribed and agreed under the Erasmus+ Learning Agreement for Traineeships concluded between the student, the sending institution and the receiving institution. Successful completion of the Erasmus+ mobility in accordance with the procedures and guidelines in force at UPJŠ in Košice is a valid demonstration of fulfilment of the obligations and a prerequisite for the award of the ECTS.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides:	
Date of last modification: 23.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ ESPR-d/22		Course name: European Administrative Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 109					
A	B	C	D	E	FX
13.76	16.51	18.35	11.93	26.61	12.84
Provides: doc. JUDr. Martin Vernarský, PhD., Mgr. Patrik Fajak, PhD.					
Date of last modification: 09.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ EPP-d/22	Course name: European Labor Law
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Successful completion of 1 exam / test, participation in seminars (according to attendance list), ad hoc seminar assignments and oral exam.	
Learning outcomes: The aim of the course European Labor Law is to provide students with an overview of the normative regulation of selected labor law institutes in the field of European labor law in the form of a synthesizing view. Students will gain information about the free movement of workers, anti-discrimination law, employment, atypical forms of employment, etc. The aim is to deepen the orientation in the system of European labor law and to provide an overview of the case law of the Court of Justice of the EU.	
Brief outline of the course: 1. European labor law - concept and subject. Development of EU labor law 2. Free movement of workers in the EU 3. European Union anti - discrimination law 4. The principle of equal treatment 5. Employment (dependent work, characters) 6. Employment (shorter working time, definite period) 7. Atypical labour relationships. 8. Legislation of working conditions of employees 9. Working time legislation. 10. Temporary Secondment of employees. 11. Social protection of special categories of employees + work life balance 12. Agency employment	
Recommended literature: 1. BLANPAIN, R.: European Labour Law, Alphen aan den Rijn : Kluwer law international, 2014	
Course language: -	
Notes:	

Course assessment					
Total number of assessed students: 71					
A	B	C	D	E	FX
42.25	19.72	12.68	9.86	14.08	1.41
Provides: doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Viktória Adamov Kráľová, PhD.					
Date of last modification: 15.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ESP-d/22	Course name: European Social Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The condition for granting the credit / continuous assessment / is the elaboration of a presentation on a specified topic from the partial part of social policy (each student individually). Topics are entered in the 1st week of the semester in person (who does not get the topic in person for objective reasons) will agree on the topic online with the teacher. In the 2 week of the semester, it is necessary for each student to know what topic they need to work on. The date of the presentation is determined in 1 no later than in the 2 week of the semester. The originality of the processing (formal and content), clarity, brevity, accuracy, materiality, (orientation in the issue) visibility-resolution, interest are evaluated. It is also important to select the relevant sources of processing, which must be at least 10. At the beginning of the semester, students are introduced to what the relevant resources are. Duration at least 15 minutes. The student submits a presentation and a paper (enough for e-mail) marked with the name of the student who is the author. Range of at least 15 slides. The sources are listed on each slide, as well as in the bibliography (according to the standard, which is listed on the faculty website in accordance with the dean's instructions for writing final theses). The instructor can award the student plus points, but also minus points, for the activity at the seminar, if the student is not ready for the lesson according to the schedule of duties for individual seminar exercises in syllabi. In the event that the teaching takes place online, students present according to the date agreed in 1 week online to MS teams within the seminar, the presentations are then sent to the e-mail richard.geffert@upjs.sk. In this case, it is necessary to provide a verbal description, a paper, a commentary on each part of the presentation, up to 10 standard pages, for the presentation in PWP. Students are informed about all the requisites of the presentation and the report on it, formal, but above all content, at 1 meeting, they may write any questions to the appropriate e-mail, always from the official student account at UPJŠ. The student is required to attend seminars prepared in accordance with the syllabus. If he is not ready he can be evaluated by a minus point, as well, if he is prepared, he will be evaluated by plus points, which are added to the total summary for the semester. Students are required to attend seminars 100%. For each absence from the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. Addendum: the teacher will assess,	

based on the seriousness of the reason for non-participation, whether he will determine the written performance or justify the student's non-participation without the written performance.

Final rating:

Presentation + paper - continuously, assigned week - max. 50 points.

written exam - max. 50 points

Rating :

A: 91-100

B: 81-90

C: 71-80

D: 61 - 70

E: 51-60

FX: under 51

Learning outcomes:

At the end of the course students should be able to understand social policy both in theoretical and practical level. To identify selected social events, basic principles, functions, tools of social policy, their genesis and creation in the current and historical context. Understand the types and models of welfare state and its subsystems.

Brief outline of the course:

1. definition of the term social policy
2. basic principles and goals of social policy
3. types and models of social policy
4. functions and tools of social policy
5. welfare state
6. human social rights
7. areas of social policy
8. the relationship between HP and SP; concept of social market economy
9. educational policy
10. employment policy
11. family policy
12. health policy
13. model of social policy of the Slovak Republic in the context of EU membership

Recommended literature:

Mandatory:

GEFFERT, R. (2021): Social Policy Yesterday and Today. ŠafárikPress. Košice.

Recommended:

GEFFERT, R. (2009): Social Policy. UPJŠ. Košice.

GEFFERT, R. (2014): Social policy and its axiological orientals, FF UPJŠ, KE

KREBS, V. et al. (2005): Social Policy III. edition, ASPI, Prague. ISBN 80-7357-050-5 (or II or IV edition of the book)

POTŮČEK, M. (1995): Social Policy, ELEPHANT, Prague. ISB N 80-85850-01-X

Current website of the Ministry of Labor and Social Affairs of the Slovak Republic: <http://www.employment.gov.sk/>

Current ÚPSVaR website: <http://www.upsvar.sk/>

Current pages of the Statistical Office of the Slovak Republic: <http://www.statistics.sk/>

Current EUROSTAT website: <http://ec.europa.eu/eurostat/>

Relevant print and electronic resources, current social, political and economic developments.

Course language:

Notes: ...					
Course assessment Total number of assessed students: 64					
A	B	C	D	E	FX
21.88	18.75	29.69	15.63	12.5	1.56
Provides: Ing. Kristína Guzyová, PhD.					
Date of last modification: 01.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/EI/15		Course name: European Integration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 221					
A	B	C	D	E	FX
26.7	18.1	22.62	16.29	14.93	1.36
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/FÚaV VS/22	Course name: Financial Accounting and Reporting the Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Test and credit test - student can get together max. 40 points. To pass the exam the student needs to achieve at least 21 points for the semester. (test max. 20 points, homework max. 12 points, activity max. 8 points). Written exam. Student can get max. 60 points. Grading Scale (in %): 91 – 100 = A (excellent) , 81 – 90 = B (very good), 71 – 80=C (good), 61 – 70=D (satisfactory), 52 – 60=E (sufficient), 51 and less = FX (failed)	
Learning outcomes: The student will understand the basic principles of accounting, reporting and auditing of financial statements in public administration organizations taking into account international accounting standards. The student will be able to implement accounting records in selected accounting cases.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Financial accounting. 2. Accounting information system. 3. Legislation in accounting. 4. International accounting standards for the public sector and their application in the Slovak accounting system. 5. Documentation in accounting. 6. Assets, liabilities, classification, accounting. 7. Costs, revenues and profit or loss. 8. Specifics of financial accounting in the Public Administration. 9. Financial Statements - Individual, Consolidated. 10. The main components of the financial statements - balance sheet, profit and loss statement. 11. Process of Disclosure of Financial Statements. 12. Control and audit in accounting. 13. Financial statements as part of financial reporting. 	
Recommended literature: Povinná:	

1. MIHALIKOVÁ, E.: Účtovníctvo rozpočtových organizácií (E-publikácia). Košice, UPJŠ v Košiciach, 2023, ISBN 978-80-574-0224-4. Dostupné online:
<https://unibook.upjs.sk/sk/verejna-sprava/1859-uctovnictvo-rozpocetovych-organizacii>
2. KRAFTOVÁ, I., GUZYOVÁ, K.: Vybrané kapitoly z účtovníctva v kontexte s IAS/IFRS. Košice: ES UPJŠ, 2005, ISBN 80-7097-596-X.
 Odporúčaná:
3. KRAFTOVÁ, I. SUCHÁNEK, D.: Finanční účetnictví s akcentem na IFRS. Pardubice: Univerzita Pardubice, 2012, ISBN 978-80-7395-552-6.
4. ŠTANGOVÁ, N., VÍGHOVÁ, A.: Finančné účtovníctvo v kontexte finančného auditu v MSP a samospráve. Bratislava: VŠ ekonómie a manažmentu VS v Bratislave, 2017, ISBN 978-80-89654-36-9.
5. MADĚRA, F.: Audit a audítorstvo. Bratislava: Ekonómia, 2014, ISBN 978-80-8168-147-9

Course language:

Notes:

Course assessment

Total number of assessed students: 102

A	B	C	D	E	FX
8.82	8.82	27.45	26.47	15.69	12.75

Provides: Ing. Eva Mihaliková, PhD., univerzitný docent

Date of last modification: 11.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/FINEU-st/15		Course name: Financing of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 7					
A	B	C	D	E	FX
14.29	0.0	0.0	42.86	42.86	0.0
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EP-d/22		Course name: Human Rights and their Protection			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 140					
A	B	C	D	E	FX
26.43	27.86	23.57	13.57	7.86	0.71
Provides: PhDr. Jana Volochová, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/IPE-d/22		Course name: Integration Processes in Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Continuous assessment: exam, assignments Final assessment: oral exam					
Learning outcomes: Within the course the most important contexts of European integration will be analysed. The course focuses on students in order to discuss the current problems of society and economy with regards to and in the context of European integration process.					
Brief outline of the course: 1. Globalization. Integration.; 2. Theory of integration processes; 3. Liberalism, Protections, Levels of integration.; 4. History of integration in Europe and in the EU.; 5. Cultural integration in Europe.; 6. Advantages and disadvantages of integration.; 7. World economic crisis.; 8. Origin and solution of international production and monetary crisis.; 9. Labour market and unemployment in the EU.; 10. European economic policy.; 11. Relations between socio-political and economic-political objectives of the economic policy.; 12. Problems of Eastern EU enlargement.					
Recommended literature: PERLITZ, M. (2000): Internationales Management, Stuttgart, 2000. TAFNER, (2004): Grundlagen europäischer Wirtschaft, Wien, 2004					
Course language:					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 19.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ INCO-d/22	Course name: Intercultural Communication - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Slef Analysis: Family History (10 points) Cultural Immersion Project (30 points) Final Exam (60 points)	
Learning outcomes: By the end of the course students should be able to: 1. Understand key concepts, major theories, models, and principles of intercultural communication. 2. Recognize how their own culture affects communication and apply the principles of intercultural communication in a relevant context, with an emphasis on workplace. 3. Acquire knowledge, skills, and attitudes that increase intercultural competence.	
Brief outline of the course: 1. Culture, communication and intercultural communication 2. Barriers to intercultural communication 3. Language and intercultural communication 4. Non-verbal communication and culture 5. Dimensions of culture I. 6. Dimensions of culture II. 7. Cultural influences on context: The workplace 8. Multicultural tems in the workplace 9. Intercultural conflicts 10. Intercultural relations 11. Migration and acculturation 12. Cultural diversity and the city 13. Intercultural communication competence	
Recommended literature: 1. MARTIN, J. N., NAKAYAMA, T. K. (2022 or earlier edition, e.g. 2010). Intercultural Communication in Context (8th ed.). New York: McGraw Hill. 2. SAMOVAR, L. A., PORTER, R. E., McDANIEL, E. R. (2010). Communication Between Cultures. 7th Ed. Belmont, CA: Wadsworth/Thomson Learning.	

3. JANDT, F. E. (2013). An Introduction to Intercultural Communication. Identities in a Global Community. 7th Ed. Sage.
4. HOFSTEDE, G. (2011). Dimensionalizing Cultures: The Hofstede Model in Context. Online Readings in Psychology and Culture, Unit 2. <https://doi.org/10.9707/2307-0919.1014>
5. Business Culture (2014). Passport to Trade. Available at: <http://businessculture.org/business-culture/>

Course language:

English

Notes:

Course assessment

Total number of assessed students: 0

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. Mgr. Iveta Jeleňová, PhD.

Date of last modification: 14.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/IECR- d/22	Course name: International Economic Relations - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Avaluation: Individual discussion 1 hour/week, elaboration and presentation of seminar work. SK Košice 02 <ul style="list-style-type: none"> • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsufficient/Failed – 5,0 FX 	
Learning outcomes: Aims: The course “International Economic Relations” is focused on the analysis of regularities and contexts of international economic integration, by concretization of specifics in European conditions. The attention is paid onto the characteristics of the economic integration related to globalization tendencies, realization of four economic freedoms, the role of international organizations orienting on current and actual tendencies of international economic relation’s development.	
Brief outline of the course: Content: <ul style="list-style-type: none"> • World economy • World economy components • World economy development, globalization, global crisis in the world • International movement of goods. International trade theories • World trade system • Liberalization and protectionism • International movement of services • International movement of labor • International movement of capital 	

<ul style="list-style-type: none"> • Transnational corporations • World financial system • Monetary system. Balance of payments International organizations					
Recommended literature: Bibliography: United Nations http://www.un.org/en/aboutun/index.shtml International Monetary Fund http://www.imf.org/external/about/overview.htm Organization for Economic Cooperation and Development http://www.oecd.org/pages/0,3417,en_36734052_36734103_1_1_1_1_1,00.html World Trade Organization http://www.wto.org/english/thewto_e/thewto_e.htm World Bank http://www.worldbank.org/ European Commission, EU Single Market http://ec.europa.eu/internal_market/top_layer/index_en.htm					
Course language:					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 03.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ MBaEVS/22	Course name: International Security and European Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Last week's events - introductory word (5b) 2. Activity of the individual student at seminars during semester - (10b) 3. Seminar project in written form on a given topic with a presentation at a seminar (min. 21b, max. 40b) 4. Test exam during the semester (min. 23b, max. 45b) Final evaluation: If the sum of points for the continuous evaluation is not sufficient, the student in this case is given the opportunity to substitute performance, which will be determined by the teacher.	
Learning outcomes: After completing the course, the student has knowledge of the theoretical aspects of the study of international security and security policy in the V4 region and the wider European region. The student understands the basic way of looking at security in security and political science, and knows the content of various aspects of security. The graduate of the course understands what security factors affect the functioning of European public administration. Understands the processes of strategic security policy-making at national, sub-regional and regional levels and is able to apply this knowledge in the context of the functioning of European public administration. The aim of the course is that the student not only acquires theoretical knowledge, but also be able to apply them and through them to identify, analyze and evaluate security phenomena in the context of European public administration.	
Brief outline of the course: 1. Forming the security agenda - history, forms of research and development 2. Security and its current theoretical definition 3. Basic terminology - security risk, security threat, security environment, security actors, etc. 4. Security schools, concepts, approaches - security and strategic studies, peace studies, critical studies, humanitarian studies 5. Security schools, concepts, approaches - sectoral security, inclusive and exclusive security, soft and hard security 6. Security culture, strategic thinking	

7. Security strategies, concepts and doctrines shaping world security policy today
8. International security cooperation - UN, OSCE
9. International security cooperation - NATO, EU
10. International conflicts and international military operations
11. Crisis management at the international level - international non-military operations
12. Security issues, challenges and risks of European public administration
13. Closing and summarizing the content of the subject

Recommended literature:

1. BUZAN, B. 2003. Bezpečnosť - Nový rámec pre analýzu. Brno: Centrum strategických štúdií. 2005. ISBN 80-903333-6-2. 267 s.
2. BUZAN, B., HANSEN, L. The Evolution of International Security Studies. Cambridge University Press, New York, 2009.
3. BUZAN, B., WAEVER, O., WILDE J. Security: A New Framework For Analysis. Lynne Rienner Publishers, London, 1998.
4. COLLINS, A. Contemporary Security Studies. Oxford University Press. 2018. ISBN 9780198804109
5. GOLDSTEIN, A. Deterrence and security in the 21st century : China, Britain, France, and the enduring legacy of the nuclear revolution. Stanford University Press, 2000. 356 s. ISBN 0804746869.
6. KULAŠÍK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s.
7. LASICOVÁ, J. 2006. Bezpečnosť. Bezpečnostná agenda súčasnosti. FPVMV UMB Banská Bystrica, 2006. ISBN 80-8083-352-4.
8. LASICOVÁ, J., UŠIAK, J. 2012. Bezpečnosť ako kategória. Bratislava: Slovenská akadémia vied. ISBN 978-80-224-1284-1. 263s
9. UŠIAK, Jaroslav. Security and strategic culture of the Visegrad group countries. Rec. Pavel Nečas, Jana Lasicová. 1. vyd. Banská Bystrica, Slovensko : Univerzita Mateja Bela, 2013. ISBN 978- 80-557-0515
10. KLUČKA, J. Medzinárodné právo verejné. 2008. ISBN 978-80-8078-219-1
11. NEČAS, P.- UŠIAK, J. 2010. Nový prístup k bezpečnosti štátu na začiatku 21. storočia : vedecká monografia. Rec. Vladimír Sedlák, Vojtech Jurčák, Jana Lasicová. 1. vyd. Liptovský Mikuláš : Akadémia ozbrojených síl generála Milana Rastislava Štefánika v Liptovskom Mikuláši, 2010. 167 s. ISBN 978-801-8040-401-7.
12. VALUCH, J., RIŠOVÁ, M., SEMAN, R. Právo medzinárodných organizácií. Praha: C.H.Beck. 2011. ISBN 978-80-7400-368-4.
13. Additionally, students will be assigned specific readings (scientific articles or book chapters) for seminars. All reading material will be made available for the students beforehand to allow them time to prepare accordingly.

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 76

A	B	C	D	E	FX
9.21	31.58	17.11	17.11	25.0	0.0

Provides: Mgr. Katarína Miňová, PhD.

Date of last modification: 22.09.2024
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/IT-d/22	Course name: International Trade - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Exam prerequisites: Student has to write an written exam within the continuous evaluation. During the term student needs to work on the semester work aimed on the foreign trade of the chosen country. Student will gain 20 points for being on the all seminars with active presence and 20 for the term work and its presentation. Together he/she will gain 40 points, minimum it is 21 points to get for the exam. If a student does not get the minimum points from the continuous evaluation (21 points), it is possible to write a written exam in the 13th week of the semester. Exam: The student can obtain max. 60, min. 31 points. In total, the student can earn 100 points from the subject. Tolerated Absence: 100% attendance at seminars is required!	
Learning outcomes: The student will become familiar with the basic concepts of international economic relations and their operations, obtain information about the size and structure of international trade, financial flows and other activities that characterize the interdependence and dependence of countries and territories around the world. In the context of globalization and internationalization trends the course provides an overview of the international organizations and after completing the course, student will be able to define and explain the principles and instruments of international trade.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Basic terms, international division of labor, foreign trade. 2. The world economy and global trade in the 21st century 3. International economic organizations and their role in international trade 4. The basic rules of international trade 5. Preparation of foreign trade operations 6. International payment system and its tools. Subjects of international trade. Their position and function 7. Selected business operations in international trade. 8. International trade finance and risk in international trade 9. Unconventional sources of international financing. 10. Commercial operations EU countries and customs control in the EU. 11. Logistics in international trade 	

12. International financial institutions and their relationship with the public administration entities, forms of trade					
Recommended literature: Literature ** Mandates: 1. JANČÍKOVÁ, E. 2013. International trade finance. Bratislava: Sprint. 2. KALÍNSKÁ, E. International trade in the 21st century. Prague: Grada Publishing, 3. LIPKOVÁ, L. et al. 2011. International Economic Relations. Bratislava: Sprint. 2011. ISBN 978-80-89393-37-4 4. MACHKOVÁ, H. et al. 2010. International trade operations. Prague: Grada. ISBN 978-80-247-3237-4 5. SVATOŠ, M. et al. 2009. Foreign trade – theory and practice. Prague: Grada. ISBN 978-80-247-2708-0 Recommended: 1. EPPING, R. 2004. A guide to the global economy. Prague: Portal. ISBN 80-7178-825-2					
Course language: English language					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 13.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ IK-EVS/22		Course name: Interpersonal Communication			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4., 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 39					
A	B	C	D	E	FX
7.69	25.64	20.51	20.51	25.64	0.0
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 19.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚINF/ UIB2/18	Course name: Introduction to information security
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The condition for passing the course is: 1. Exercise tasks (20% of the total number of points), 2. Homeworks (30% of the total number of points), 3. Written final theoretical exam (25% of the total number of points), 4. Written final practical exam (25% of the total number of points).	
Learning outcomes: The result of the education is an understanding of the basic concepts of information security from a technical, legal and procedural point of view.	
Brief outline of the course: 1. Introduction to information security and information security model, 2. Information security management, 3. Risk and risk management, 4. Legal, normative and ethical aspects of information security, 5. Continuity management of activities, processes and security incidents handling, 6. Introduction to cryptology, 7. Access control, 8. Physical and environmental security, 9. Human resources security and social engineering, 10. End point security and malicious code, 11. Computer network security, 12. Application security, 13. Final exam.	
Recommended literature: 1. MARTIN, Andrew, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. CyBOK: The Cyber Security Body of Knowledge. The National Cyber Security Centre, 2021, 2. ANDRESS, Jason, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Foundations of Information Security: A Straightforward Introduction. 1. No Starch Press, 2019. ISBN 978-1718500044, 3. PELTIER, Thomas, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Information Security Fundamentals. 2. Boca Raton: Auerbach Publications, 2013. ISBN 978-1138436893.	
Course language: Slovak or English	
Notes:	

Course assessment					
Total number of assessed students: 78					
A	B	C	D	E	FX
3.85	26.92	28.21	16.67	15.38	8.97
Provides: doc. RNDr. JUDr. Pavol Sokol, PhD. et PhD.					
Date of last modification: 04.01.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ MDvEÚ-d/22	Course name: Local Democracy in EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous assessment: 2x written test (max. 40 points). Final assessment: oral exam (max. 60 points). During the final evaluation, the interim evaluation is also taken into account, the grade is awarded according to the classic evaluation scale. 100% participation in seminars is required from students. For each non-participation in the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. Based on the seriousness of the reason for non-participation, the teacher will assess whether he will determine written compliance or excuse the student's non-participation without written compliance.	
Learning outcomes: Students will get information about the theoretical background of local self-government, representative and direct democracy. In the alternative, to acquaint students with the application of the institutes in selected countries of the European Union.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Theoretical principles of local self-government, European charter of local self-government 2. Significance and functions of elections in a democratic state, right to vote 3. Electoral systems, principles and forms of direct democracy 4. Local democracy in the Slovak Republic I. 5. Local democracy in the Slovak Republic II. 6. Local democracy in the Czech Republic 7. Local democracy in Hungary 8. Local democracy in the Republic of Poland 9. Local democracy in the Federal Republic of Germany 10. Local democracy in Austria 11. Local democracy in Sweden 12. Local democracy in France 13. Local democracy in Spain 	
Recommended literature: Obligatory: 1. Palúš, I.: Miestna správa vo vybraných štátoch EÚ, UPJŠ, Košice, 2002.	

2.Orosz, L. – Jirásková, V.: Ústavné právo porovnávacie (Základy ústavného práva Českej republiky, Poľskej republiky, Maďarskej republiky), UPJŠ, Košice, 2007 – vybrané časti. Subsidiary: 3.Palúš, I. a kol.: Štátne právo Slovenskej republiky, UPJŠ, Košice, 2016. 4.Cibulka, Ľ. a kol.: Ústavné právo SR, UK, Bratislava, 2013. 5.Orosz, L. a kol.: Volebné právo, UPJŠ, Košice, 2015.					
Course language: Slovak					
Notes:					
Course assessment Total number of assessed students: 103					
A	B	C	D	E	FX
31.07	32.04	12.62	16.5	6.8	0.97
Provides: Mgr. Viktória Adamov Kráľová, PhD.					
Date of last modification: 17.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAK-d/22	Course name: Macroeconomy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation of the subject: <ol style="list-style-type: none"> 1. Participation in teaching in accordance with the study regulations and teacher's instructions 2. The activity shall be seminarised. 3 Rolling written tests. 4. Self-study of the recommended literature. Final assessment conditions: written examination. The required number of points is determined by the rating scale. Conditions for successful completion of the course: <ol style="list-style-type: none"> 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher. 2. Mastering the conditions of interim and final evaluation in total terms at the level of at least 52%. 	
Learning outcomes: Learning outcomes During the continuous and final evaluation, the student will demonstrate adequate mastery of the content standard of the course, which is defined by the required and recommended literature, and will demonstrate mastery of the performance standard. The graduate of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations at the level of the latest knowledge of world economic science. The student will learn the terminology and understand the connections between individual macroeconomic categories. The student will master the factors influencing the macroeconomic balance and determinants of economic growth. He knows the causes of cyclical development of the economy and the relationship between inflation and unemployment. They will learn the basics of macroeconomics of an open economy and understand the integration processes determined by international monetary relations. He will gain theoretical and methodological prerequisites for the study of related applied economic disciplines, which are important for acquiring the knowledge needed to know the functioning of public administration in European countries.	
Brief outline of the course: Course contents: <ol style="list-style-type: none"> 1. Basic starting points and assumptions of economic functioning, macroeconomic goals, 	

2. Macroeconomic subjects and macroeconomic cycle.
3. Macroeconomic balance. Aggregate demand, aggregate supply.
4. Consumption, savings, investments.
5. Economic growth.
6. Cyclical development of the economy.
7. Money and the money market.
8. Inflation, causes and consequences.
9. Unemployment in the current economy.
10. Macroeconomic role of the state and its main goals.
11. Macroeconomics of open economy.
12. Internationalization of economic relations.
13. International monetary relations.

Recommended literature:

compulsory literature

1. BOBÁKOVÁ, V. 2017. Makroekonómia. Košice: UPJŠ. ISBN 978-80-8152-565-0.
2. LISÝ, J. a kol. 2007. Ekonómia v novej ekonomike. Bratislava: IURA EDITION. ISBN 978-80-8078-164-4.

. recommended literature

1. LISÝ, J. a kol. 2016. Ekonómia. Praha: Wolters Kluwer. ISBN 978-80-7552-275-7.
4. SAMUELSON, P.A. – NORDHAUS, N. D. 2013. Ekonomie. Praha: Svoboda .ISBN 978-80-205-0629-0.
5. JUREČKA, V. a kol. 2010. Makroekonomie. Praha: GRADA. ISBN 978-80-247-3258-9.
6. MANKIW, N.G. 2000. Zásady ekonomie: Praha: GRADA, ISBN 978-80-7169-891-3.
7. SCHILLER, B.R. 2004. Makroekonomie. Brno: Computer Press. ISBN 80-251-0169-X.
8. CIHELKOVÁ, E. a kol. 2014. Světová ekonomika- nové jevy a perspektivy. 3. přepracované a doplněné vydání. Praha: C.H. BECK. ISBN 978-80-7400-502-2.

Course language:

slovak language

Notes:

no notes

Course assessment

Total number of assessed students: 145

A	B	C	D	E	FX
13.1	14.48	17.93	11.03	39.31	4.14

Provides: PhDr. Milan Douša, PhD., doc. Ing. Anna Čepelová, PhD.

Date of last modification: 14.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MANT-EVS-d/22		Course name: Management Theories			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 16					
A	B	C	D	E	FX
6.25	18.75	18.75	18.75	18.75	18.75
Provides: PhDr. Milan Douša, PhD.					
Date of last modification: 13.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MANVS- d/22	Course name: Management in Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar (max. 10 points). 3. Continuous written test (max. 30 points). 4. Self-study of recommended literature. The minimum number of points from the previous conditions is 21 points. Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression.	
Learning outcomes: The aim of the course is to teach students how to use basic management tools in the process of management and decision making. To acquaint students with theoretical and practical specifics of management of EU public administration organizations. Developing digital competences.	
Brief outline of the course: The subject content includes the following topics: 1. explain what management is, clarify its development, 2. bring closer the specifics of management in the environment of public administration in Slovakia and the EU, 3. define the manager's profile and management styles, 4. define, describe and apply basic management functions, 5. define, explain change management in public administration organizations in Slovakia and the EU, 6. identify how to introduce changes in organizations in SR and EU, 7. to minimize resistance to change and to use effective procedures in the management of PA organizations, 8. plan and organize public administration activities,	

9. control public administration activities,
10. correctly select control tools for situation assessment, impact analysis, problem-solving and change management within PA,
11. define and apply criteria for selecting and evaluating efficiency in the management of PA at the national and transnational level,
12. explain SWOT, PEST analysis,
13. explain BSC and 7 S analysis.

Recommended literature:

1. HITTMÁR, Štefan, 2006. Manažment. 1. vyd. Žilina: Edis, 301 s. ISBN 80-8070-558-5.
2. TEJ, Juraj, 2000. Ekonomika a manažment verejnej správy. Prešov: FHPV PU. 221 s. ISBN 80-88885-68-X.
3. Veber, Jaromír a kol. 2011. Management, základy, prosperita, globalizácia. Praha: Management Press. ISBN 80-7261-029-5.
4. Bodemann, M., 2018. Management in Public Administration: Developments and Challenges in Adaption of Management Practices Increasing Public Value. Springer. p. 248. ISBN 9783658226879
5. Jan-Erik Lane, 2006. Public Administration & Public Management: The Principal-Agent Perspective. Routledge. P. 304. ISBN 9781134199952.
6. Vigoda-Gadot, E. & A. Cohen, 2004. Citizenship and Management in Public Administration: Integrating Behavioral Theories and Managerial Thinking. Edward Elgar Publishing. p. 317. ISBN 9781781957721.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 73

A	B	C	D	E	FX
9.59	15.07	35.62	24.66	15.07	0.0

Provides: doc. Ing. Anna Čepelová, PhD., PhDr. Milan Douša, PhD.

Date of last modification: 11.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: ÚINF/ MIS2/18		Course name: Management of information systems			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 3 Per study period: 14 / 42 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 56					
A	B	C	D	E	FX
14.29	14.29	33.93	14.29	10.71	12.5
Provides: prof. RNDr. Gabriel Semanišin, PhD., RNDr. Richard Staňa, RNDr. Viliam Kačala, PhD.					
Date of last modification: 23.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAE-d/22	Course name: Managerial Economics
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous evaluation: 1. written review - max. 15 points, 2. written review - max. 25 points, minimum number of points - 21 points. Final evaluation: exam - max. 60 points, minimum number of points 31. For the final evaluation (sum of continuous evaluation and examination): A - 91 - 100 points, B - 81 - 90 points, C - 71 - 80 points, D - 61 - 70 points, E - 52 - 60 points. Credits will not be awarded to a student who has not scored at least 52 points in the final evaluation.	
Learning outcomes: The aim of the course is to summarize the theoretical knowledge explaining the basic business phenomena, processes and problems that are common to all enterprises in the European Union regardless of their specificity resulting from the sector, legal form, etc. as well as outline territorial specifics of business economy in selected European Union countries.	
Brief outline of the course: Attention is paid to the characteristics of a business as an EU business. The content of the course is focused mainly on the enterprise - typology of enterprises in the Slovak Republic and its comparison with selected EU countries, the position and characteristics of multinational enterprises, business transformation process and their internationalization, characterization and mutual relationship company. Attention is also paid to the value processes of the company - especially the costs, revenues and profit of the company as well as selected indicators evaluating the financial performance of the company.	
Recommended literature: 1. EARL, P E. 2005. Business economics: a contemporary approach. Maidenhead [u.a. McGraw-Hill Education. 2005. ISBN 0-07-710392. 2. KASSAY, S. 2010. Enterprise and Entrepreneurship (Volume one) - Entrepreneurial Environment. Bratislava: VEDA. ISBN 9788022411387. 3. KASSAY, S. 2011. Enterprise and Entrepreneurship (Volume two) - Economics and finance. Bratislava: VEDA. ISBN 978802241144	
Course language: english language	

Notes:					
Course assessment					
Total number of assessed students: 63					
A	B	C	D	E	FX
1.59	12.7	14.29	28.57	34.92	7.94
Provides: doc. Ing. Ladislav Suhányi, PhD., MBA					
Date of last modification: 23.03.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/MCW-EVS-d/22		Course name: Micro credential window			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..					
Course level: I., II.					
Prerequisites:					
Conditions for course completion: The student consults in advance with the study department of the faculty and the person responsible for the study programme of the relevant study program about his / her intention to complete the course at a foreign university. On the basis of the student's application for recognition of the course and recognition of credits at the study department of the faculty after completing the course and submitting a credible proof of completion in accordance with Art. 9, point 6 of the study regulation Pavol Jozer Šafárik University in Košice.					
Learning outcomes: Knowledge acquired in the environment of a foreign educational institution is beneficial for further education of the student. This way of education provides students with opportunities to expand even more their valuable experience, contacts and, last but not least, a new perspective for further research and employment of the student in the European labor market.					
Brief outline of the course:					
Recommended literature:					
Course language: english language/german language/french language					
Notes: Based on consultation with the study department and the person responsible for the study programme of the study program, the student can obtain 2-6 credits (according to the type, scope, difficulty and relevance of the course), while the final evaluation is carried out on a scale set by the person responsible for the study programme .					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

Date of last modification: 16.05.2022
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ OaČVS-d/22	Course name: Organization and Public Administration Activities
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Students are required to attend 100% of the seminars. For each absence from the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. The teacher will assess, based on the seriousness of the reason for non-participation, whether the written performance will be determined or justified by the student's non-participation without the written performance. Active participation in seminars. 2x written examination (max. 2x20 points, min. 2x11 points). Oral exam (max. 60 points, min. 30 points).	
Learning outcomes: Graduates of the course will acquire the necessary theoretical knowledge about the organization and various forms of public administration, which in their summary represent an essential framework of administrative regulation of public administration at European and national level.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Public administration and its subsystems. Organizational and functional conception of public administration 2. Public administration entities and executors. Addressees of public administration. 3. Organization of public administration - legal basis and principles 4. Organization of government and central state administration 5. Local government and its organization 6. Self-government as a subsystem of public administration in organizational concept 7. Functions and methods of public administration 8. Forms of public administration - characteristics 9. Standard forms of public administration activity 10. Forms of public administration in the area of management activities. Internal regulations in public administration 11. Individual legal-application forms of public administration activities 12. Other forms of public administration activities (socio-organizational measures and material technical operations in public administration, factual acts) 13. Employees in public administration 	

Recommended literature:

Povinná:

1. SEMAN, T. a kol.: Správne právo hmotné - všeobecná časť. 1. vydanie. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach, 2020

Odporúčaná:

2. KOŠIČIAROVÁ, S.: Správne právo hmotné, Všeobecná časť. 2. vyd., Plzeň: Aleš Čeněk, 2017

3. VRABKO, M. a kol.: Správne právo hmotné . Všeobecná časť. 2. vyd. Bratislava: C. H. Beck, 2018

4. MACHAJOVÁ, J. a kol.: Všeobecné správne právo, 7. aktualizované vydanie. Bratislava: Eurokódex, 2014

5. CEPEK, B. a kol.: Správne právo hmotné. Všeobecná časť. Bratislava: Wolters Kluwer SR s.r.o., 2018

Course language:**Notes:****Course assessment**

Total number of assessed students: 119

A	B	C	D	E	FX
35.29	20.17	10.08	14.29	20.17	0.0

Provides: JUDr. Róbert Gyuri, PhD.**Date of last modification:** 15.09.2023**Approved:** doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ORGBE-d/22	Course name: Organizational Behavior - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: Semestral works. Student can achieve max. 40 points. Minimum 21. Conditions for the final evaluation: Written test. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of continuous and final assessments	
Learning outcomes: The student will be acquainted with the issue of organizational behavior and its fundamental topics from the perspective of the individual, group and organization. He/she will gain knowledge of individual (eg. personality, motivation), group (eg. leadership, group processes) and systematical aspects of organizational behavior (eg. organizational culture). He/she will be able to grasp the acquired theoretical knowledge and transform it into the practical area of professional life.	
Brief outline of the course: 1. Organizational behavior 2. Personality 3. Social cognition and perception 4. Communication 5. Social behavior 6. Emotions and motivation 7. Groups and teams 8. Group process 9. Leadership 10. Conflicts and negative work events 11. Power and organizational politics 12. Organizational	

culture					
13. Organizational change and development					
Recommended literature: 1. Black, S., Gardner, D. G., Pierce, J. L., & Steers, R. 2019. Organizational Behavior. Montreal: Pressbooks. 2. Robbins, S. P., & Judge, T. A. 2013. Organizational Behavior. New Jersey: Pearson Education. 3. Smith, P., Farmer, M., Yellowley, W. 2012. Organizational Behaviour. Londýn: Routledge.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.					
Date of last modification: 14.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EORG-d/22	Course name: Organizational Behaviour
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral work. Two Mid-Term Exams. Final exam. Student can gain 60 points during the semester. In-class participation, activity and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The student will be acquainted with the issue of organizational behavior and its fundamental topics from the perspective of the individual, group and organization. He/she will gain knowledge of individual (eg. personality, motivation), group (eg. leadership, group processes) and systematical aspects of organizational behavior (eg. organizational culture). He/she will be able to grasp the acquired theoretical knowledge and transform it into the practical area of professional life in the context of european area of public administration.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Organizational behavior 2. Personality 3. Social cognition and perception 4. Communication 5. Social behavior 6. Emotions and motivation 7. Groups and teams 8. Group process 9. Leadership 10. Conflicts and negative work events 11. Power and organizational politics 12. Organizational culture 13. Organizational change and development 	
Recommended literature:	

1. Black, S., Gardner, D. G., Pierce, J. L., & Steers, R. 2019. Organizational Behavior. Montreal: Pressbooks. 2. Kravčáková, G. et al. 2015. Organizačné správanie. Košice: UPJŠ. 3. Robbins, S. P., & Judge, T. A. 2013. Organizational Behavior. New Jersey: Pearson Education. 4. Rudy, J., Luptáková, S., Sulíková, R., & Vargic, B. 2001. Organizačné správanie. Bratislava: Univerzita Komenského.					
Course language: slovak					
Notes:					
Course assessment Total number of assessed students: 107					
A	B	C	D	E	FX
9.35	15.89	29.91	31.78	12.15	0.93
Provides: doc. Mgr. Gabriela Kravčáková, PhD., Mgr. Vitalii Horovenko, Mgr. Ivana Lehotay Pandová					
Date of last modification: 20.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PDCS- d/22	Course name: Political Dimension of Civic Society - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations, presentation of homework on a weekly basis (max. 40 points), presentation of seminar work (max. 60 points). Grading scale: Excellent – 100 – 91 A, Very good – 90 – 81 B, Good – 80 – 71 C, Satisfactory – 70 – 61 D, Sufficient – 60 – 51 E, Unsatisfactory - Failed – 50 -less FX.	
Learning outcomes: The student is able to analyse the phenomenon of civil society which presents distinguished interest in the current study of political systems. Student is able to define various concepts and models of civil society from the political science point of view; roles of active citizenship and political participation in the process of public policy making and roles of social capital in political system.	
Brief outline of the course: 1.Introduction to the Political dimension of civil society. 2.Democracy and democratic political systems. 3. Non-democratic political systems. 4.Philosophical concept of civil society. 5.Historical concept of civil society. 6.The role of civil society in the representative democracy. 7.Models of participation. 8. Civic activism. 9.Political participation. 10.Limits and perspectives of political participation. 11.E-participation. 12.Social capital by R. Putnam. 13.Civil society in the Europe and the weakness of civil society in post-communist countries.	
Recommended literature: 1. Dahl, R., Democracy and Its Critics, 1989. 2. Deth, J., Maloney, W., New Participatory Dimensions in Civil Society, 2012. 3. Edwards, M., The Oxford Handbook of Civil Society, 2013. 4. Putnam,R., Bowling Alone: The Collapse and Revival of American Community, 2000.	

5. Sartori, G., Democratic Theory, 1965.					
6. Tocqueville, A., Democracy in America, 2000.					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 13.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/POL- d/22	Course name: Politology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: The aim of the course is: To provide students with basic information about political science in its distinction from political practice. The course focuses on clarifying the basic political concepts, as well as the historical development of socio-political thinking in context. It presents the basic political science theories in their application to the global social reality of politically developed countries, especially the so-called of Western civilization, where the focus is the Slovak Republic. The aim of the course is also to explain the points of contact between political science and public administration and the need to master the knowledge for the reality of public administration.	
Brief outline of the course: <ol style="list-style-type: none"> 1. definition of basic concepts of political science (origin, development, subject, methodology) 2. behavioralism 3. theory of political system 4. Structural functionalism 5. theory of polyarchy 6. political ideologies - liberalism, conservatism, socialism and their modifications 7. political entities and their characteristics 8. Governments, poitic systems and regimes 9. democracy, totalitarianism, authoritarianism 10. State and its subsystems 11. Elections and electoral systems 	

12. political culture					
13. human rights					
Recommended literature: Mandatory: ŘÍCHOVÁ, B. (2000): Přehled moderních politologických teorií. Prague: Portal, 2000. ISBN 80-7178-461-3. HEYWOOD, A. (2004): Political Science. EUROLEX BOHEMIA. Prague. (any edition, 2000; 2002; 2004; 2008; 2010 or other, always different paging for the exercises). Recommended: DAVID, R. (2000): Political Science. FIN. Olomouc. HEYWOOD, A. (2003): Political ideologies. An introduction. Palgrave M. NY. PROROK, V. - LISA, A. (2003): Political Science. Aleš Čeněk. Good water. ŘÍCHOVÁ, B. (2007): Introduction to Contemporary Political Science. PORTAL. Prague.					
Course language: English language					
Notes:					
Course assessment Total number of assessed students: 182					
A	B	C	D	E	FX
5.49	13.74	16.48	36.81	25.27	2.2
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 23.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/OS-d/21	Course name: Practice
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I.	
Prerequisites:	
Conditions for course completion: Proven completion of a traineeship in a public administration organisation of at least 8 weeks at a rate of 3 hours per week, i.e. a total of at least 24 hours.	
Learning outcomes: Application of theoretical knowledge into practical implementation in the conditions of a specific organization public administration.	
Brief outline of the course: Professional internship in institutions of state administration, local self-government, including legal entities established or established by a municipality, a higher territorial unit or a public corporation in the Slovak Republic. Internship in similar institutions under the first sentence abroad.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 30	
abs	neabs
93.33	6.67
Provides: JUDr. Martina Kantorová, PhD.	
Date of last modification: 24.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ PRZR EVS/22	Course name: Presentation Skills
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 76	
abs	neabs
93.42	6.58
Provides: Mgr. Gizela Brutovská, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EPRM- d/22	Course name: Project Management
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher (max. 10 points). 2. Activity at the seminar (max. 10 points). 3. Preparation, submission and defense of the project (max. 80 and min. 40 points). Conditions for the final evaluation: KH max. 100 points min 51 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: Teach students project planning and work procedures according to the plan when implementing the project, teach them to specify the project and solve specific situations arising from the project solution. After completing the study of the subject, the student will be able to: explain what a project is and the principles of project management, describe the phases of project management, define the project and its objectives,- plan the project, organise project work and project team, correctly select the control tools for assessing the situation, analysing the consequences, resolving problems and managing change within the project, describe the organisational models of project management, define and use criteria for selecting and evaluating the effectiveness of projects.	
Brief outline of the course: 1. Introduction to project management and project creation. Who uses project management and when. 2. Five phases of project management. 3. Project definition and basic types of projects. 4. Project and project documentation. 5. Phases and risks in the project planning process. 6. Project organization, hierarchy in project management and project team.	

7. Control process and project evaluation criteria. 8. Project completion and project administration. 9. Organizational models of project management. 10. Use of computer technology in the preparation process. 11. Implementation and evaluation of projects and project work. 12. European Structural Funds and project management. 13. Summary and consultation on the issue of Project Management.					
Recommended literature: 1. NĚMEC, V.: Projektový management, Grada Publishing, Praha, 2010 2. MAJTAN, M.: Projektový manažment –Nové trendy v manažmente, Vydavateľstvo Ekonóm, 2002 ISBN 80-225-1553-1 3. SABOL, T. - MACEJ, P.: Projektový manažment, Technická univerzita Košice, 2001, ISBN-80-7099-775-3 4. https://www.grada.sk/projektovy-management-v-praxi-8863/					
Course language: slovak language					
Notes: -					
Course assessment Total number of assessed students: 52					
A	B	C	D	E	FX
53.85	23.08	9.62	0.0	13.46	0.0
Provides: doc. Ing. Anna Čepelová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PAE- d/22	Course name: Public Administration Ethics - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations and the elaboration and presentation of seminar work. Oral examination	
Learning outcomes: The course “Public administration ethics” pays attention to the managing of ethical challenges in the sphere of public administration. Regarding the serving of public interest the aim of the course is to familiarize students with current discourse on the implementation of ethical principles, ethical standards and ethical virtues in public administration. The course examines tensions connected with the implications of ethical principles, such as transparency, openness, ethical integrity, responsibility, accountability, etc. It also discusses actual ethical dilemmas, such as avoiding conflict of interest, corruption, receiving of gifts and other hospitalities, ethical leadership, professionalism, etc. Besides, the contemporary state of knowledge will be discussed in the wider perspective of democratic societies. Students who successfully complete the course will be able to critically evaluate the implications of different approaches and to assess ethical dilemmas in public administration practice.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Introduction to ethical theories 2. Public administration ethics 3. Ethical principles, ethical standards and ethical virtues 4. Ethical infrastructure 5. Ethical decision-making process 6. Individual and organizational ethics 7. Limits and perspectives of ethics in public administration 	
Recommended literature: SINGER, P., 2016. Ethics in the Real World: 82 Brief Essays on Things That Matter. Princeton: Princeton University Press. ISBN 978-0-691-17247-7. TÄNNSJ#, T., 2013. Understanding Ethics. Edingurgh: Edinburgh University Press. ISBN 978-0-7468-8225-6. COOPER, L. T. (eds.). 2001. Handbook of Administrative Ethics. New York: CRC Press, 1-37.	

ISBN 0-8247-0405-3.					
Course language: english					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Ondrej Mital', PhD.					
Date of last modification: 14.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/TVS- d/22		Course name: Public Administration Theory			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 178					
A	B	C	D	E	FX
2.81	7.87	23.6	37.64	22.47	5.62
Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Jozef Andrejčák, PhD., Ing. Kristína Guzyová, PhD.					
Date of last modification: 28.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PAPP- d/22	Course name: Public Administration and Public Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Regular consultations and the elaboration and presentation of seminar work. Oral examination	
Learning outcomes: The course “ Public administration and public policy” offers an introduction to the study of public administration and public policy in the context of contemporary democratic state governed by the rule of law. The aim of the course is to familiarize students with current discourse on the theory and practice of public administration, public policy and related topics, such as qualities and ideals of public administration and public policy, transparency, governance and participation of the public. Besides, mentioned issues will be discussed in the context of public interest, which needs to be perceived as crucial quality of both academic disciplines. Students who successfully complete the course will be able to critically evaluate problematic issues and to assess challenges in public administration practice.	
Brief outline of the course: 1. Introduction to the theory of public administration 2. Introduction to the theory of public policy 3. Models of public administration 4. Public interest as crucial quality of public administration and public policy 5 Transparency, governance, participation and information technologies - limits and perspectives	
Recommended literature: ROSENBLOOM, D. H, KRAVCHUK R. S. and CLERKIN, R. M. 2015. Public administration: understanding management, politics, and law in the public sector. New York: McGraw-Hill International Edition. ISBN 9781259010842. BOHNE, E., GRAHAM, J. D., RAADSCHELDERS, J. C. and LEHRKE, J. P. (eds.). 2014. Public administration and the modern state: assessing trends and impact. Basingstoke: Palgrave Macmillan, 2014. ISBN 9781137437488.	

Course language:					
Notes:					
Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Ondrej Mital', PhD.					
Date of last modification: 14.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/PFIN-d/22	Course name: Public Finance - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Participation in prescribed consultation (5 times during the semester), individual studying. Class participation and homework (40%), written exam (60%) Excellent 100-91 A Very good 90-81 B Good 80-71 C Sufficient 60 -51 D Unsatisfactory/Unsufficient/Failed - 50-0 FX	
Learning outcomes: The aim of this course is to provide an introduction to the theory of public finance and practical knowledge of European union public finance. By the end of the course students will be able to describe and explain public sector interventions, public finance and their functions, government expenditures and revenues; they will have fundamental knowledge of taxation, deficit and debt. The emphasis is also placed on practical knowledge about European union budget, its revenues and expenditures, budgetary principles and Multiannual financial framework. The students will be informed consumers of public finance data from several sources, such as Eurostat, Ministry of Finance as well as EU budget data.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Introduction to public finance. The role and size of the public sector. Measuring the size of the public sector. 2. Economic rationale for government interventions – market failures. 3. Allocation function of public finance: public goods, externalities and other microeconomic failures. 4. Redistribution function of public finance. Labour and income inequality. Lorenz curve and Gini as a measurement of income inequality. Social protection and health expenditures. 5. Stabilization function of public finance. Fiscal policy – objectives, tools, types. 6. Government budgeting – types of budgets, budget functions, the budget cycle. 7. Public expenditures. COFOG. 8. Public revenues – sources of government revenue. 9. Tax theory. 	

10. Deficit financing. Public debt management. 11. Multiannual financial framework. 12. EU budget – revenues and expenditures.					
Recommended literature: Required reading: 1. GRUBER, J. 2019. Public Finance and Public Policy. 6th ed. New York: Worth Publishers. 2. HYMAN, D.N. 2021. Public Finance: A Contemporary Application of Theory to Policy. 12th ed. Mason, Ohio: Thompson South-Western. — Recommended reading: 1. European Union Public Finance. 2014. [online] 5th edition. Luxembourg: Office for Official Publications of the European Communities. Available at: https://publications.europa.eu/en/publication-detail/-/publication/8bc08dd0-f1ed-4f45-bab4-75ac2a63d048 2. EUROPEAN COMMISSION, 2021. EU Budget. Available at: https://ec.europa.eu/info/strategy/eu-budget_en					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Eva Výrostová, PhD., univerzitný docent					
Date of last modification: 16.09.2023					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VFEU- d/22	Course name: Public Finance in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation (max. 40 points): 1. Participation in teaching activities in accordance with the study regulations and according to the instructions of the teacher. 2. Activity (7 points). 3. Written exam (18 points) 4. Assignment (15 points) Students have to received at least 21 points. - Conditions for the final evaluation: Final written exam (max. 60 points) - Conditions for successful completion of the course: 1. Participation in teaching activities in accordance with the study regulations and according to the instructions of the teacher. 2. Fulfillment the conditions of midterm and final evaluations in the overall expression at at least 52%. (Obtaining at least 52 points out of 100 points). Final grading scale: 91 - 100 = A (excellent), 81 - 90 = B (very good), 71 - 80 = C (good), 61 - 70 = D (satisfactory), 52 - 60 = E (sufficient), 51 and less = FX (insufficient). Detailed conditions are updated annually at LMS UPJŠ.	
Learning outcomes: By completing the course, students will have knowledge of: - public finances and their functions, public budget, - short-term and long-term fiscal imbalances and ways to cover the deficit and reduce public debt, - the Multiannual financial framework and the structure of the EU budget and the budgetary process, - EU fiscal rules and the European Semester. By completing the course, students will acquire the following skills: - ability to compare the public finances of EU countries in terms of the structure of public expenditure, the tax burden, the general government balance and public debt, - use Eurostat data and other sources of public finance data,	

- to be familiar with the EU budget,
- be familiar with EU legislation, in particular on budgetary rules and the Multiannual financial framework.

By completing the course, students will acquire the following competencies:

- identify the problem and the causes of the phenomenon (e.g. increase in public spending, increase in indebtedness of member states, but also of the European Union),
- be familiar with the sources of revenue and the structure of expenditure in the EU budget.

Brief outline of the course:

1. Public sector and its financing needs.
2. Public finances. Functions of public finances.
3. Fiscal policy. Budgetary policy.
4. Budget system. Public budget.
5. Short-term and long-term fiscal imbalances.
6. EU financial system. EU budget.
7. Budgetary procedure for the EU budget.
8. EU budget revenue. Own resources.
9. EU budget expenditure. Multiannual financial framework.
10. EU financial operations outside the general EU budget. Next Generation EU.
11. Coordination of fiscal policies in EMU. Stability and growth pack.
12. European fiscal rules. European semester.
13. Budgets of the EU countries.

Recommended literature:

Compulsory:

1. BOBÁKOVÁ, V. and E. VÝROSTOVÁ, 2013. Verejné financie I. [Public finance I]. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8.

Recommended:

2. PISÁR, P., LAPINOVÁ, E., 2019. Financie EÚ. Belanium. ISBN 9788055716077.
3. KÖNIG, Peter a kol., 2009. Rozpočet a politiky Evropské unie, Příležitost pro změnu. 2. vydání, Nakladatelství C.H.BECK.
4. SIVÁK, R., 2019. Financie. 2. vydanie, Wolters Kluwer.
5. MEDVEĎ, Jozef a Juraj NEMEC et al., 2011. Verejné financie. Bratislava: Sprint dva. ISBN 978-80-89393-46-6.
6. LAZORÍKOVÁ, E., A. POPOVIČ a A. VARTAŠOVÁ (eds.), 2022. Stav a perspektívy verejných financií v EÚ. Recenzovaný zborník vedeckých prác. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-574-0145-2 (e-publikácia). [online]. Dostupné z: <https://unibook.upjs.sk/img/cms/2022/pravf/stav-a-perspektivy-verejnych-financii.pdf>
7. EUROPEAN COMMISSION, EU budget [online]. Dostupné z: https://ec.europa.eu/info/strategy/eu-budget_en
8. EUROPEAN STABILITY MECHANISM. Dostupné z: <https://www.esm.europa.eu/>
9. EUROPEAN COMMISSION, Dostupné z: https://economy-finance.ec.europa.eu/index_en

Course language:

Slovak

Notes:

Course assessment					
Total number of assessed students: 70					
A	B	C	D	E	FX
14.29	14.29	18.57	18.57	31.43	2.86
Provides: Ing. Eva Výrostová, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ ETVPVS-st/15		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 19					
A	B	C	D	E	FX
15.79	31.58	26.32	5.26	15.79	5.26
Provides:					
Date of last modification: 03.05.2015					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ KaKMSV-d/22	Course name: Quantitative and Qualitative Methods of Social Research
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 1 Per study period: 14 / 14 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Throughout the semester, students will independently complete two short assignments worth a total of 15 points and an analysis of selected social research worth 20 points. The final written exam is worth 25 points. To successfully complete the course, students must obtain a minimum of 31 points, including at least 10 points for the analysis of the selected social research and at least 15 points for the final written exam.	
Learning outcomes: Students will acquire knowledge of the fundamental principles of research methods in the social sciences, applicable as decision-making tools in the evaluation and creation of data-driven public policies. Upon completion of the course, students should be able to design and conduct research - formulate objectives, research questions, select an appropriate research design and data collection method, select a research sample, interpret results, and present them. Students who successfully complete the course will be able to adequately assess the potential of social research for the needs of public policy and public administration and communicate the results to citizens and other stakeholders.	
Brief outline of the course:	
Recommended literature: 1. YANG, K., MILLER G. J. (2008). Handbook of Research Methods in Public Administration. 2nd Ed. Taylor & Francis Group. 2. VAN THIEL S. (2022). Research Methods in Public Administration and Public Management: An Introduction. (2nd ed.). Routledge. 3. BROWN, M., HALE, K. (2014). Applied research methods in public and nonprofit organizations. John Wiley & Sons. 4. JOHNSON, G. (2010). Research Methods for Public Administrators. M. E. Sharpe. 5. GILBERT, N. (2013). Researching social life. London: SAGE.	
Course language:	
Notes:	

Course assessment	
Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.	
Date of last modification: 15.09.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/2AJEVS/22	Course name: Second Foreign Language for European Public Administration I. - English
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course:	
Recommended literature:	
Course language: English language B2 level (CEFR).	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: Mgr. Viktória Mária Slovenská	
Date of last modification: 04.04.2022	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/2AJEVSII/22	Course name: Second Foreign Language for European Public Administration II. - English
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: CJP/2AJEVSII/22	
Conditions for course completion: Active participation in class and completed home assignments. Students are allowed to miss 2 classes at the most (2x90 min.). Continuous assessment: 2 credit tests (presumably in weeks 6 and 13) with one retake in the final week of the semester and an academic presentation in English related to the study programme European public administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of both credit tests and academic presentation. Final assessment: continuous evaluation = 50%, final exam (written test) = 50%. Final assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Innovation and innovative processes Decision making Conflict resolution Personality types and work Teamwork and individual work Volunteering and public administration Grammar: prepositions, linking forms, nonfinite verb forms, word order, conditional clauses, modal verbs, passive voice Language functions necessary for professional communication: argumentation, defining, classifying, cause/result, expressing opinion, similarity/difference etc.	
Recommended literature:	
Course language:	
Notes:	

Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Viktória Mária Slovenská					
Date of last modification: 04.04.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ SOCPOL-d/22	Course name: Social Policy - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: - Essay on an agreed topic from the field of social policy (eg unemployment, youth unemployment, unemployment in the EU, welfare state in the EU, Model of social policy in your country, health services in your country... etc.) - 10 standard pages, - number of sources: at least 15 sources must be relevant (books, textbooks, scientific journals, papers, peer-reviewed resources - discussion on a given topic - and 2 questions on the basic issues of social policy	
Learning outcomes: Social policy is concerned with real world issues such as poverty, social exclusion and global population change. It draws on theories and expertise from sociology, politics and economics to examine and address societal issues such as individual wellbeing, social justice and social welfare. The main aim of the course is to present social policy as a synthesis of theory and practice. The course is aimed at identifying specific social events as unemployment, poverty, old age, ... and considering the possibilities of their solution in the target area, region or state. Attention is also focused on the basic principles, functions, tools of social policy, its types and models.	
Brief outline of the course: 1. basic concepts and their characteristics Social policy and other scientific disciplines 2. Social policy as a science for practice participants in social policy (subjects and objects) 3. Values of Western civilization and social policy (axiological system) types and models of social policy 4. basic principles of social policy basic functions of social policy welfare state social events - unemployment, illness, poverty, disability, maternity, parenthood	
Recommended literature:	

<p>COLOMBO, T. – COWEN, H. – KNYSPEL, M. – POOLE, H. (2008): Introducing Social Policy, Pearson Longman. ISBN 978-1-4058-5848-9</p> <p>BOCHEL, H. – BOCHEL, C. – PAGE, R. – SYKES, R. (2009): Social Policy, Themes, Issues and Debates. Pearson Longman. ISBN 1-4058-5836-6</p> <p>Social policy in the European Union: state of play 2017, https://www.etui.org/Publications2/Books/Social-policy-in-the-European-Union-state-of-play-2017</p> <p>Social policy in the European Union: state of play 2016, https://www.etui.org/Publications2/Books/Social-policy-in-the-European-Union-state-of-play-2016</p>					
<p>Course language: English language</p>					
<p>Notes:</p>					
<p>Course assessment Total number of assessed students: 0</p>					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
<p>Provides: doc. PhDr. Richard Geffert, Ph.D.</p>					
<p>Date of last modification: 24.08.2022</p>					
<p>Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka</p>					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ SPSY_EVS-d/22	Course name: Social Psychology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Course assignments and evaluation: the total score from which the classification is derived assumes active participation in the seminars, the mid-term test (15 points), the group project (25 points) and its presentation (10 points). The total number of points required is a minimum of 25 points. Assignments and evaluation details are updated annually in the LMS UPJŠ e-learning portal. Final test - 50 points. Grading: A = 91 - 100 points, B = 81 – 90 points, C = 71 – 80 points, D = 61 – 70 points, E = 51 – 60 points, FX = 0 – 50 points.	
Learning outcomes: After successfully completing the course, students will: <ol style="list-style-type: none"> 1. be familiar with research and theory describing how individuals understand themselves, their beliefs and attitudes, their own behavior, and the behavior of other people; 2. understand the basic terms and concepts in social psychology; 3. They will be able to identify the different ways in which people influence or try to influence someone and identify factors that increase or decrease the success of influence; 4. They will be able to apply psychological concepts, theories, and research findings to solve problems in everyday life and in society. 	
Brief outline of the course: <ol style="list-style-type: none"> 1. Introduction to social psychology 2. Social cognition - How we think about the social world 3. Social perception - How we come to understand other people 4. Attitudes and attitude change 5. Social influence – How others influence us 6. Social conflicts 7. Prosocial behavior – Why do people help? 8. Aggression – Why do we hurt other people? 9. Prejudices – Causes, consequences, and cures 10. Social psychology in action 	
Recommended literature:	

1. Aronson, E., Wilson, T. D., Akert, R. M. (2017). Sociálna psychológia. Inštitút psychoterapie a socioterapie. 2. Myers, D. (2016). Sociální psychologie. Edika. 3. Výrost, J., Slaměník, I. Sollárová E. (Eds.). (2019). Sociální psychologie: teorie, metody, aplikace. Praha: Grada.					
Course language: Slovak and Czech language					
Notes:					
Course assessment Total number of assessed students: 71					
A	B	C	D	E	FX
4.23	19.72	16.9	26.76	32.39	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/SPSYZS-d/22	Course name: Social Psychology - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral work and its presentation. Final written exam. Student can gain 60 points during the semester. In-class participation and sum of points gained during the semester will be evaluated in the term of possibility to be admitted to the final examination (student needs to earn at least 31 points). Student can earn max. 40 points during final exam, he/she needs at least 21 points. The final grade consists of points from final examination and from points gained during semester. Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: This course offers an introduction to the concepts, theories and methodologies used in the study of key areas of the discipline. The course offers a brief introduction to classic and contemporary social psychology. Student can expand the knowledge from topics such as social interaction, the Self, attitudes, persuasion, group behavior, personal attraction, etc. After the completing the course successfully, student should be able to identify and explain key concepts, theories and methodological approaches used in social psychology, apply social psychological theories to key issues covered in the course, assess the validity and relevance of different approaches to the study of social psychological phenomena.	
Brief outline of the course: Introduction to social psychology. History of social psychology. The Self. Self-concept, Self-awareness. Self-esteem. Self-image. Social interaction. Social perception. Communication. Social behavior. Social attitude. Persuasion. Methodology in social psychology.	
Recommended literature: Brant, L., Tindenburg, T. 2007. Social psychology. Washington: American Psychological Association. Kruglanski, A. W., Stroebe, W. 2012. Handbook of the History of Social Psychology. Hove, East Sussex, United Kingdom: Psychology Press. Stangor, C., Tarry, H., Jhangiani, R. 2014. Principles of Social Psychology – 1st International Edition. Victoria, B.C.: BCcampus.	
Course language:	

english					
Notes:					
Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESOC/22	Course name: Sociology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: CONTINUOUS LETTER The maximum number of points is 30, the minimum is not specified. DISCUSSION FROM SCIENTIFIC STUDIES # The teacher selects a study (scientific article) in the field of sociology, which he / she will provide to the students one week in advance. Students read and study the study. The content of the seminars is a discussion of selected issues and reflection of students ((a maximum of 10 points can be obtained by a student). SCOPE OF COMPULSORY PARTICIPATION IN TEACHING The student is obliged to complete the teaching in full. A minimum of 21 points is required to be admitted to the exam. Conditions for the final evaluation: The test will be performed in writing via LMS. He can get a maximum of 60 points from the exam, but he must get a minimum of 31 points. The points obtained from the exercise and from the exam are then added up. To obtain the rating A, it is necessary to achieve at least 91 points, B - 81 points, C - 71 points, D - 61 points and E at least 52 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of interim and final evaluation	
Learning outcomes: Students know the basic elements of the social structure of society, their mutual determination, as well as the diversity of opinions on the causal context of specific social phenomena and processes. At the same time, they will become familiar with the bases on which social life is built, with the mechanisms of creating individual forms of social life, with the processes of social mobility and the role of social standards, social control and the various forms and types of social institutions in the regulatory and management processes of social life. This creates a prerequisite for understanding the functions of public administration in society. At the same time to understand the importance of science-based knowledge of social phenomena for public administration practice. The graduate of the course can define and explain basic sociological concepts in his own words, understands	

the basic theoretical approaches in sociology (conflictualism, consensualism, constructivism...), remembers the most important authors of the history and present of sociological thought, can assign individual authors to sociological schools, directions and paradigms, can apply the acquired knowledge to the field of public administration and use it in the study of social phenomena on a theoretical and applied level, understands the difference between micro and macrosociological aspects of social phenomena.

Brief outline of the course:

Subject and structure of sociology as a scientific discipline. Prerequisites for the emergence of sociology as a scientific discipline. Founders of sociology. Sociological concept of A. Comte. Naturalistic and materialistic conception of social science in the work of H. Spencer, K. Marx, F. Engels and V. Pareto. The most important sociological paradigms of the late 19th and first decades of the 20th century. The most important sociological concepts of the second half of the 20th century and the beginning of the 21st century. Sociology today. Society and social life. Fundamentals of social life and sociological concept of culture. Social structure as a basic form of social life. Forms of social life. Social groups, social groupings. Social processes and social movement. Socialization, social standards. Use of sociological research results in public administration.

Recommended literature:

GIDDENS, Anthony and Phillip W. SUTTON, 2013. Sociology. 7th Edition. John Wiley & Sons.
SCOTT, John and Gordon MARSHALL, 2009. Oxford dictionary of Sociology. Oxford University Press.
ADORNO, Theodor, 2000. Introduction to Sociology. Stanford University Press.
GIDDENS, A. – TURNER, J. H. (eds.), 2005: Social Theory Today. Cambridge: Polity Press.
INGLIS, D. – THORPE, CH., 2019: An Invitation to Social Theory. Cambridge: Polity Press.

Course language:

english

Notes:

Course assessment

Total number of assessed students: 182

A	B	C	D	E	FX
8.79	12.64	23.63	28.02	26.37	0.55

Provides: PhDr. Eliška Zásadová, PhD.

Date of last modification: 20.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVa/11	Course name: Sports Activities I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 1.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Min. 80% of active participation in classes.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENEC, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 15203

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
86.07	0.07	0.0	0.0	0.0	0.05	8.67	5.15

Provides: Mgr. Patrik Berta, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., Mgr. Marcel Čurgali, Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVb/11	Course name: Sports Activities II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 2.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: active participation in classes - min. 80%.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENEC, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 13788

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
83.84	0.49	0.01	0.0	0.0	0.04	11.18	4.43

Provides: Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Marcel Čurgali, Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVc/11	Course name: Sports Activities III.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 3., 5.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENCE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 9104

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
88.38	0.07	0.01	0.0	0.0	0.02	4.46	7.06

Provides: Mgr. Marcel Čurgali, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVd/11	Course name: Sports Activities IV.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 4., 6.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENCE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:
 Slovak language

Notes:

Course assessment

Total number of assessed students: 5839

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
82.51	0.27	0.03	0.0	0.0	0.0	8.25	8.92

Provides: Mgr. Marcel Čurgali, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Tomková, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ TSP-d/22	Course name: State and Law Theory
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Students are required to attend 100% of the seminars. For each absence from the seminars, the teacher will determine a substitute written performance. A maximum of 3 absences can be replaced. The teacher will assess, based on the seriousness of the reason for non-participation, whether the written performance will be determined or justified by the student's non-participation without the written performance. Active participation in seminars. 2x written examination (max. 2x20 points, min. 2x11 points). Oral exam (max. 60 points, min. 30 points).	
Learning outcomes: The theory of state and law aims to create a set of basic knowledge and understanding of law, the most important legal institutes and the state in the most general form so as to create a solid theoretical basis for further study within the study program. The theory of state and law thus fulfills an irreplaceable propaedeutic - systematic function in relation to other legal subjects.	
Brief outline of the course: <ol style="list-style-type: none"> 1. State 2. State organization and state mechanism 3. Form of the state (horizontal and vertical structure of the state) 4. Democracy and its forms. 5. State and citizen 6. Law and system of law 7. Legal culture and its types. World legal systems 8. Sources of law 9. Legal norms 10. Legal relations 11. Implementation and application of law 12. Interpretation of law 13. Legal liability 	
Recommended literature: Mandatory:	

1. Palúš, I. - Hencovská, M. : Theory of State and Law for the Study Program "European Public Administration", UPJŠ, Košice, 2015

Recommended:

1. Bröstl, A. et al. : Theory of Law. Pilsen, Ales Cenek, 2013

2. Orosz, L.: Základy štátovedy. FVS UPJS, Košice, 2021.

Course language:

Notes:

Course assessment

Total number of assessed students: 180

A	B	C	D	E	FX
16.11	19.44	11.67	20.56	31.11	1.11

Provides: Mgr. Frederika Fogašová, prof. Dr. Ivan Halász, Ph.D., Mgr. Viktória Ferková

Date of last modification: 15.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ STATZS-d/22	Course name: Statistics - pre zahr. študentov
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Final Grades will be comprised of the following components: Students are evaluated based on their homework assignments / problem sets (count towards 40 % of final grade). The homework assignments will be available periodically via e-learning portal LMS UPJŠ. Final (written) exam: 60 % of the final grade.	
Learning outcomes: Students who successfully complete this course will have made significant personal advances in the ability to: <ol style="list-style-type: none"> 1. Use basic numeric and visualization tools to describe data. 2. Use statistical inference to answer policy relevant research questions. 3. Become an informed consumer of statistical information. 4. Use statistical computing software to conduct statistical analysis of data. 	
Brief outline of the course: <ol style="list-style-type: none"> 1. Statistics and public administration. Types of variables 2. Organizing and graphing data 3. Measures of central tendency 4. Measures of position, variability, and the shape of a distribution 5. Uncertainty in data 6. The normal distribution 7. Estimation of the mean and proportion 8. Correlation 9. Regression analysis 10. Introduction to hypothesis testing 11. The most frequently used tests in the social sciences 12. Chi-square analysis 13. Official statistics 	
Recommended literature: <ol style="list-style-type: none"> 1. SULLIVAN, M.: Statistics: Informed decisions using data (5th ed.). Pearson, 2018. 	

2. AGRESTI, A. – FRANKLIN, Ch. – KLINGENBERG, B. – POSNER, M.: Statistics: The art and science of learning from data (4th ed.). Pearson, 2018.
3. BRASE, Ch. H. – BRASE, C. P.: Understandable statistics: Concepts and methods (10th ed.). Cengage Learning, 2012.
4. NISHISHIBA, M. – JONES, M. – KRANER, M: Research methods and statistics for public and nonprofit administrators: A practical guide. SAGE, 2014.
5. MEIER, K. J. – BRUDNEY, J. L. – BOTHE, J.: Applied statistics for public and nonprofit administration (8th ed.). Cengage Learning, 2012.

Course language:

English

Notes:

Course assessment

Total number of assessed students: 1

A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. Mgr. Iveta Jeleňová, PhD.

Date of last modification: 14.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ TL-d/22	Course name: Tax Law
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course:	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Active participation in consultations Seminar paper • Excellent – 10 – 9,1 A • Very good – 9,0 – 8,1 B • Good – 8,0 – 7,1 C • Satisfactory – 7,0 – 6,1 D • Sufficient – 6,0 – 5,1 E • Unsatisfactory / Unsuccessful/Failed – 5,0 FX	
Learning outcomes: To teach students to understand the basic institutes of the Tax Law in the theoretical as well as practical level. The course focuses on Slovak system of Tax Law and also on systems of Tax Law in several member states of EU. Students learn to understand the law and carry out their own analysis. The aim of the course is full understanding of basic institutes of Slovak and European Taxation. Teaching focuses on the role of the Tax Law in providing legal protection, as well as financial needs of the public budgets.	
Brief outline of the course: <ol style="list-style-type: none"> 1. The concept of tax 2. Tax and the rule of law 3. Tax Law and its fundamental legal institutes 4. Indirect taxes – general characteristics 5. Value added tax 6. Individual consumer taxes 7. Insurance tax 8. Direct taxes - general characteristics 9. Income tax 10. Corporate tax 11. Local taxes 12. System of the state and the local fees 13. Tax proceeding 	
Recommended literature: Terra, B. J. M. – Wattel, P. J.: European Tax Law, the 6th edition, Kluwer Law International, Hague, 2012	
Course language:	

English language					
Notes:					
Course assessment					
Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	0.0	100.0	0.0	0.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 24.08.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ RPK/22	Course name: The Development of Professional Competencies
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral Tasks. Semestral Examination. Student can gain 100 points during the semester (Semestral examination - max. 40 points, activity and semestral tasks - max. 60 points). The final grade consists of points gained during semester (semestral examination, semestral tasks and activity during seminars - at least 52 points). Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The course is conducted as an experiential learning with an emphasis on personal involvement of students. Student will be familiar with the competencies through which he/she can interact effectively in a dynamic work environment. Passing the course opens up opportunities to develop professional competencies, e.g. make a good decision, set smart goal, work in team, learn how to manage time or how to cope with stress.	
Brief outline of the course: 1. Professional competencies. 2. Personality. 3. Emotional intelligence. 4. Motivation. 5. Decision-making. 6. Verbal and non-verbal communication. 7. Feedback. 8. Teamwork. 9. Conflicts. 10. Assertivity. 11. Stress management. 12. Time management. 13. Procrastination.	
Recommended literature: 1. Kechagias, K. 2011. Teaching and assessing soft skills. Thessaloniki: 1st Second Chance School of Thessaloniki. 2. Kolařík, M. 2011. Interakční psychologický výcvik. Praha: Grada. 3. Rovenská, D. 2019. Rozvoj profesionálnych kompetentností. Košice: UPJŠ. 4. True, M. 2011. InternQube: Professional Skills for the Workplace. Pennsylvania: Intruition, LLC. 5. Walsh, R. 2008. Time management: Proven techniques for making every minute count. Massachusetts: Adams Media.	
Course language: slovak	
Notes:	

Course assessment					
Total number of assessed students: 191					
A	B	C	D	E	FX
24.61	31.41	29.84	9.95	3.14	1.05
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA, Mgr. Vitalii Horovenko, Mgr. Ivana Lehotay Pandová					
Date of last modification: 13.09.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ETVP- d/22	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attendance at lectures and seminars, activity at seminars, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Legality and legitimacy of public policy 13. Transparency of public policy. Corruption and clientelism. Lobbying. 14. Sectoral policies.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/)	

The%20Public%20Policy%20Theory%20Primer.pdf) POTŮČEK, M. and co.: Public Policy in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Verejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Verejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Verejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Verejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT, K. – BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 174

A	B	C	D	E	FX
1.15	4.02	11.49	43.1	34.48	5.75

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Veronika Džatková, PhD.

Date of last modification: 28.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka