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COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ZUC-e/22		Course name: Accounting Essentials			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
0.0	16.67	16.67	33.33	33.33	0.0
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 13.02.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/UVS-e/22		Course name: Accounting in Public Administration			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 57					
A	B	C	D	E	FX
7.02	5.26	15.79	42.11	15.79	14.04
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ SPH-st/15		Course name: Administrative Law			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 225					
A	B	C	D	E	FX
12.89	18.67	22.22	16.89	27.56	1.78
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SPH1-e/22		Course name: Administrative Law I.			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 58					
A	B	C	D	E	FX
5.17	5.17	17.24	18.97	34.48	18.97
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 02.11.2021					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SPH2-e/22		Course name: Administrative Law II.			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites: KVPD/SPH1-d/22					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 46					
A	B	C	D	E	FX
21.74	8.7	10.87	15.22	39.13	4.35
Provides: JUDr. Róbert Gyuri, PhD.					
Date of last modification: 15.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VSASP-e/22		Course name: Applied Social Policy			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	100.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 12.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ SBP-e/22	Course name: Bachelor Thesis Seminar
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 13	
abs	neabs
100.0	0.0
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Vladimíra Žofčínová, PhD., JUDr. Martina Kantorová, PhD., Mgr. PhDr. Rastislav Král, PhD., Mgr. Patrik Fajak, PhD., Mgr. Viktória Adamov Kráľová, PhD., PhDr. Jana Volochová, PhD.	
Date of last modification: 16.09.2023	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/SBP-e/22	Course name: Bachelor Thesis Seminar
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 7	
abs	neabs
100.0	0.0
Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., doc. PhDr. Drahomíra Ondrová, CSc., PhDr. Miroslav Fečko, PhD., doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Ondrej Mitaľ, PhD., doc. PhDr. Richard Geffert, Ph.D., Mgr. Katarína Miňová, PhD., Mgr. Veronika Džatková, PhD., Mgr. Jozef Andrejčák, PhD., Ing. Kristína Guzyová, PhD., Ing. Michaela Lukačínová	
Date of last modification: 12.09.2023	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ SBP-e/22	Course name: Bachelor Thesis Seminar
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 5	
abs	neabs
100.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., doc. Mgr. Iveta Jeleňová, PhD., PhDr. Eliška Zásadová, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, Mgr. Gizela Brutovská, PhD.	
Date of last modification: 03.02.2022	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/SBP-e/22	Course name: Bachelor Thesis Seminar
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion: <ol style="list-style-type: none"> 1. Active participation on individual consultations for the thesis with the supervisor. 2. Individual study. 3. On an ongoing basis, the student submits and, if necessary, revises the following documents according to the instructions: <ul style="list-style-type: none"> - the main goal and the sub-goals of the bachelor thesis, - description of methods and methodology, - structure of the thesis, - list of literature relevant to the topic in accordance with ISO 690: 2012, - formulation of the benefits of the thesis, - literature review. <p>The bachelor thesis is the result of the student's own work. It must not show elements of academic fraud and must meet the criteria of good research practice defined in the Rector's Decision no. 21/2021, which lays down the rules for assessing plagiarism at Pavel Jozef Šafárik University in Košice and its components. Fulfillment of criteria is verified mainly in the process of creating the thesis and in the process of defense of the thesis. Non-compliance with these rules is a reason for initiating disciplinary proceedings.</p>	
Learning outcomes: <p>The bachelor's thesis demonstrates the capability to process theory and terminology in the field of study, acquisition of knowledge, skills and competences in accordance with the declared profile of the graduate of the study program, as well as the ability to apply them creatively in solving selected field problems. The bachelor thesis may have elements of compilation. The student demonstrates the ability of independent professional work in terms of content, formal and ethical. Further details on the bachelor thesis are determined by Directive no. 1/2011 on the basic requirements of final theses and the Study Regulations of UPJŠ in Košice for the 1st, 2nd and joint 1st and 2nd degree and the Dean's instruction no. 4/2021 on the basic requirements of final theses, their publication and availability and verification of originality.</p>	
Brief outline of the course:	

<p>1. consultation: Bachelor thesis, its importance. Bachelor thesis structure and requisites. Problem definition. Formulation of the main goal and partial goals of the thesis. Sources of information for the thesis. Working with databases. Methods and methodology.</p> <p>2. consultation: Quote and paraphrase, Citation and list of bibliographic references. Citation according to ISO 690: 2012. Protocol on originality verification. Formalities of the bachelor thesis. Preparation and the defense of the bachelor thesis.</p> <p>Individual consultations with the supervisor on the content of the thesis.</p>					
<p>Recommended literature:</p> <p>Required:</p> <p>1. Pokyn dekana č. 4/2021 o základných náležitostiach záverečných prác, ich zverejnení a sprístupnení po dobu ich uchovávaní a kontrole originality platný pre Univerzitu Pavla Jozefa Šafárika v Košiciach, Fakultu verejnej správy.</p> <p>2. STN ISO 690: 2012 Informácie a dokumentácia. Návod na tvorbu bibliografických odkazov na informačné pramene a ich citovanie. Bratislava: Slovenský ústav technickej normalizácie, 2012.</p> <p>3. MŠ SR: Metodické usmernenie č. 56/2011 o náležitostiach záverečných prác, ich bibliografickej registrácii, uchovávaní a sprístupňovaní [online]. Available at: http://cms.crzp.sk/metodicke-usmernenia.aspx</p> <p>Recommended:</p> <p>4. KATUŠČÁK, Dušan, 2008. Ako písať záverečné a kvalifikačné práce. 5.vyd. Nitra: Enigma. ISBN 9788089132454.</p> <p>5. MEŠKO, Dušan et al., 2004. Akademická príručka. Martin: Osveta. 316 s. ISBN 80-8063-150-6.</p> <p>6. KUCIANOVÁ, Anna, 2019. Citovanie dokumentov podľa STN ISO 690:2012 [online]. Available at: https://www.pulib.sk/web/data/pulib/subory/stranka/ezp-citovanie-kucianova-2019.pdf</p> <p>7. MATUŠOVIČOVÁ, Eva, 2015. Citovanie a odkazovanie podľa normy ISO 690: 2012 [online]. UK UPJŠ v Košiciach. Available at: https://www.upjs.sk/public/media/2731/citovanie_2015.pdf</p> <p>8. KUCIANOVÁ, Anna a Peter HALKO, 2013. Najpodstatnejšie zmeny v norme STN ISO 690: 2012 pri citovaní podľa harvardského systému [online]. Available at: http://www.pulib.sk/web/data/pulib/subory/stranka/ezp-ISO690.pdf</p> <p>9. GRMAN, Ján., 2016. Ako čítať a interpretovať Protokol o kontrole originality [online]. Available at: https://www.upjs.sk/public/media/13133/manual_protokol_antiplag_v20.pdf</p>					
<p>Course language:</p> <p>Slovak</p>					
<p>Notes:</p>					
<p>Course assessment</p> <p>Total number of assessed students: 9</p> <table> <tr> <th>abs</th><th>neabs</th></tr> <tr> <td>66.67</td><td>33.33</td></tr> </table>		abs	neabs	66.67	33.33
abs	neabs				
66.67	33.33				
<p>Provides: doc. Ing. Anna Čepelová, PhD., Ing. Eva Mihaliková, PhD., univerzitný docent, Ing. Zuzana Hrabovská, PhD., PhDr. Darina Koreňová, PhD., Ing. Eva Výrostová, PhD., univerzitný docent, Ing. Lenka Pčolinská, PhD., PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD.</p>					
<p>Date of last modification: 17.09.2023</p>					

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/BaP-e/22	Course name: Banking and Insurance
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1.Participation in teaching in accordance with the study rules and instructions of the teacher. 2.Continuous control of studies - maximum 20 points, without minimum. 3. Preparation and submission of a semestral work (via LMS) - maximum 20 points, without minimum. (Ttopic have to be related to banking and insurance; the choice of topic is for the student to decide with the subsequent approval of the teacher). A maximum of 40 points can be achieved for the continuous assessment and semestral work, the minimum required for credit and admission to the exam is 21 points. Final evaluation: Written exam - maximum 60 points, minimum 31 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher. 2. Mastering the conditions of the continuous and final evaluation in an overall expression of at least 52 points. A total of 100 points can be obtained per semester with exam and during the semester, the minimum number of points for passing the subject is 52. Final assessment scale: 100 - 91 A; 90 - 81 B; 80 - 71 C; 70 - 61 D; 60 -52 E; 51 - 0 FX.	
Learning outcomes: The aim of the subject is to increase students' financial literacy. The subject is focused on banking and insurance as part of the national economy, it defines the legislative framework of these industries. Students will have the opportunity to familiarize themselves with the organization of the banking system in Slovakia, with the position of the National Bank of Slovakia, the Central European Bank, as well as other banks in the market system. Using specific examples, they will learn to use payment instruments, they will have the opportunity to familiarize themselves with the basic steps and documentation for concluding credit agreements. The aim of the course is also to make students understand how the single insurance market works, to learn how to navigate insurance products and industries.	
Brief outline of the course:	

1. Financial system: The role of the financial system, financial markets and financial instruments, participants on financial markets, regulation of financial markets.
2. Management of monetary circulation and issuance of banknotes and coins. Monetary policy.
3. Historical development of banks. Organization of the banking system in Slovakia. Position and functions of the central bank. NBS in the Eurosystem.
4. The essence of the existence of the CB and its function of the ECB - its bodies and tasks. The Eurosystem and its tasks. National Bank of Slovakia - its goals, tasks, position.
5. Division and functions of commercial banks in Slovakia. The division of commercial banks, their position and tasks. Business principles of commercial banks. Structure of products of commercial banks. Cashless payment system and its instruments.
6. Banking risks and their management. Banking operations.
7. Electronic banking and private banking.
8. Insurance as part of the national economy. Insurance market. Legislative foundations of the insurance industry. Development of the insurance industry in Slovakia.
9. Slovak insurance industry and the EU. Basic categories of insurance. Insurance participants. Insurance functions.
10. New trends in the Slovak insurance industry. Characteristics of life and non-life insurance. Contractual and statutory insurance. Liability insurance.
11. Collateral and its meaning.
12. Bancassurance - causes and reasons for its creation. Specific bancassurance products.
13. Final summary of the discussed issues.

Recommended literature:

Mandatory:

TKÁČOVÁ, D.: Finančné trhy a bankovníctvo. Praha: Wolters Kluwer, 2017

ČUNDERLÍK, Ľ.: Právo finančného trhu. Bratislava: Wolters Kluwer, 2017

HORBULÁK, Z.: Finančné dejiny Európy: história peňažníctva, bankovníctva a zdanenia. Bratislava: Wolters Kluwer, 2015

Recommended:

SIVÁK, R.: Financie. 2. preprac. a rozšir. vyd. Praha: Wolters Kluwer, 2019

ČERNOHORSKÝ, J.: Finance: od teorie k realitě. Praha: Grada Publishing, 2020

Current legislative regulations

Course language:

Notes:

Course assessment

Total number of assessed students: 74

A	B	C	D	E	FX
17.57	20.27	27.03	18.92	13.51	2.7

Provides: PhDr. Milan Douša, PhD.

Date of last modification: 14.09.2023

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OSvMS-e/22		Course name: Branch Sociology in Modern Society			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 30					
A	B	C	D	E	FX
60.0	30.0	6.67	3.33	0.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.					
Date of last modification: 14.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ KO-e/22		Course name: Communication in Organization			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
25.0	50.0	0.0	0.0	25.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD.					
Date of last modification: 15.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/KOMPP-e/22		Course name: Comparative Politology			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 60					
A	B	C	D	E	FX
0.0	20.0	28.33	28.33	21.67	1.67
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 13.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ UPSR-e/22		Course name: Constitutional Law of SR			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 65					
A	B	C	D	E	FX
9.23	7.69	21.54	24.62	36.92	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., prof. Dr. Ivan Halász, Ph.D., JUDr. Martina Kantorová, PhD., PhDr. Jana Volochová, PhD.					
Date of last modification: 16.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ UPSR-st/15		Course name: Constitutional Law of Slovak Republic			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 443					
A	B	C	D	E	FX
14.22	20.09	23.25	21.67	19.86	0.9
Provides:					
Date of last modification: 05.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ KvOS-e/22	Course name: Control in Municipal Self-government
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 7	
abs	neabs
100.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.	
Date of last modification: 06.09.2024	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/OBH-BP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 13					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 192					
A	B	C	D	E	FX
21.88	25.0	21.35	13.54	18.23	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OBH-BP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 13					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 100					
A	B	C	D	E	FX
23.0	20.0	20.0	10.0	26.0	1.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OBH-BP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 13					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 244					
A	B	C	D	E	FX
8.61	17.21	27.87	22.54	23.36	0.41
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/OBH-BP/15		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 13					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 176					
A	B	C	D	E	FX
27.84	19.32	24.43	14.77	13.64	0.0
Provides:					
Date of last modification: 02.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VET- e/22		Course name: Economic Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 112					
A	B	C	D	E	FX
19.64	11.61	16.96	24.11	21.43	6.25
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.					
Date of last modification: 19.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SZ-e/22		Course name: Employment Administration			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
0.0	33.33	0.0	33.33	33.33	0.0
Provides: doc. JUDr. Vladimíra Žofčinová, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/ FVSAJVS1e/13	Course name: English Language of Public Administration 1
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in scheduled consultations and completed home assignments. Students will take 1 credit test (during the last scheduled session in winter semester). In order to pass the course, student needs to score at least 65% in his/her credit test and present a presentation. Assessment scale: A 93-100 %, B 86-92 %, C 79-85 %, D 72-78 %, E 65-71 %, FX 64 % and less.	
Learning outcomes: The development of students' language skills - reading, writing, listening, speaking, improvement of their linguistic competence - students acquire knowledge of selected phonological, lexical and syntactic aspects, development of pragmatic competence - students can effectively use the language for a given purpose, with focus on Academic English and English for specific/professional purposes - Public Administration, level B1..	
Brief outline of the course: Basic features and characteristics of public administration (history, political background). Language and terminology of public administration. Business communication (telephone communication, past tense, starting and ending a conversation). Making suggestions and recommendations (modal verbs, compounds). Presentations (formal academic presentations in English, structure of presentations). Case studies. Grammar: irregular plural of nouns, irregular verbs, modal verbs, passive voice. Language functions necessary for professional communication: defining, classifying, cause/result, expressing opinion, similarity/difference etc.	
Recommended literature: Cotton, D., Falvey, D., Kent, S. Market Leader, Pre-intermediate, 3rd edition. Pearson Education Limited: 2012 Vince, Michael. Macmillan English Grammar in Context. Macmillan: 2008 bbc.learningenglish.com ted.com/talks LinguaHouse materials	

Course language: English language, B1 level (CEFR).	
Notes:	
Course assessment Total number of assessed students: 302	
abs	neabs
93.05	6.95
Provides: Mgr. Viktória Mária Slovenská, Mgr. Lenka Klimčáková, Mgr. Ivana Kupková, PhD.	
Date of last modification: 11.09.2024	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/ FVSAJVS2e/13	Course name: English Language of Public Administration 2
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students will take 1 credit test (presumably during the last scheduled session in winter semester/ with one retake and an exam test (during the exam period). Students will submit one project as part of continuous assessment. In order to be admitted to the final exam, a student has to score at least 65 % average from the credit test and project Exam = written test The exam test results represent 50% of the final grade for the course, continuous assessment results represent the other 50% of the final grade. The final grade for the course will be calculated as follows: A 93-100% , B 86-92% , C 79-85% , D 72-78% , E 65-71% , FX 64% and less.	
Learning outcomes: The development of students' language skills - reading, writing, listening, speaking, improvement of their linguistic competence - students acquire knowledge of selected phonological, lexical and syntactic aspects, development of pragmatic competence - students can effectively use the language for a given purpose, with focus on Academic English and English for specific/professional purposes - Public Administration, level B1.	
Brief outline of the course: Introduction to Public Administration. Business and entrepreneurship. Ethics in public administration. Management and its forms and functions. Human resources. Organization and management of human resources. Grammar: prepositions, linking forms, nonfinite verb forms. Language functions necessary for professional communication: argumentation, cause/result, expressing opinion, etc.	
Recommended literature: Michael Vince – Macmillan English Grammar in Context	

McCarthy, M. -O'Dell, F. : English vocabulary in Use. Upper-intermediate. Cambridge, CUP. 2001.
 Appleby, C., R.: Modern Business Administration,.Pearson Education, 1994.
 Bennett, T.: Human Resource Management. Financial Times Prentice Hall, 1998.
 Pritchard, J.: Guide to the Law. Penguin, 2004.
 ted.com/ Ted Talks

Course language:

English language at B1 level (CEFR).

Notes:

Course assessment

Total number of assessed students: 239

A	B	C	D	E	FX
24.27	31.8	18.41	15.06	8.37	2.09

Provides: Mgr. Viktória Mária Slovenská, Mgr. Lenka Klimčáková, Mgr. Ivana Kupková, PhD.

Date of last modification: 06.02.2024

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ PŽP-e/22		Course name: Environmental Law			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 34					
A	B	C	D	E	FX
17.65	11.76	29.41	5.88	17.65	17.65
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 06.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/FGEU- e/22	Course name: Finance and Grants of the EU
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 8.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation (max. 25b): 1. Participation in teaching in accordance with the study regulations, absence must be replaced by an activity in lms.upjs.sk. Activity during consultations and LMS- 5 points. 2. Two papers - one on direct EU grants and one on shared management (10 points and 10 points) The condition is to obtain at least 15 points. Conditions for the final evaluation: Final written exam (max. 75 b) The points obtained from interim evaluation are added to the final written exam results. Final rating scale: 91 - 100 = A (excellent), 81 - 90 = B (very good), 71 - 80 = C (good), 61 - 70 = D (satisfactory), 52 - 60 = E (sufficient), 51 and less = FX (insufficient). Detailed conditions are updated annually at LMS UPJŠ.	
Learning outcomes: By completing the course, students will acquire the following knowledge: <ul style="list-style-type: none"> - know the types of funding from the EU budget, - have knowledge of direct grants and shared management grants, - have a basic knowledge of repayable sources of EU funding, - be able to distinguish between grants and financial instruments and describe how they work, - describe the revenue of the EU budget, - understand the financing of cohesion policy, the common agricultural policy, the EU's internal and external policies, - know the competencies of bodies within shared management in the conditions of the Slovak Republic. By completing the course, students will acquire the following skills: <ul style="list-style-type: none"> - search for and use the information needed to submit projects, - orientate in the possibilities of financing projects from non-repayable and repayable EU sources, - communicate professionally, use technical terms correctly. 	

<p>By completing the course, students will acquire the following competencies:</p> <ul style="list-style-type: none"> - identify a suitable source of funding for the project, - be familiar with EU legislation on the Multiannual financial framework, programs and funds of the 2021-2027 programming period, - the ability to independently analyze problems in the field of sources of funding from the EU level. 					
<p>Brief outline of the course:</p> <p>1. consultation: EU finances and grants, basic characteristics. EU financial system. Repayable sources of EU funding. NextGenerationEU. EU budget - revenue. Multiannual financial framework (MFF). Programs managed by the European Commission under heading 1-2 MFF 2021-2027.</p> <p>2. consultation: Financing of EU Cohesion policy, programming of support, actors. European Structural and Investment Funds. Financing of natural resources and the environment. Common agricultural policy. EU budget expenditure on migration, border management and security. EU budget expenditure on foreign policy. Administrative expenditure.</p>					
<p>Recommended literature:</p> <p>Required:</p> <p>1. BOBÁKOVÁ, Viktória a Eva VÝROSTOVÁ, 2013. Verejné financie I. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8.</p> <p>2. KÖNIG, Peter a kol., 2009. Rozpočet a politiky Evropské unie, Příležitost pro změnu. 2. vyd. Praha: C.H.BECK. ISBN 978-80-7400-011-9.</p> <p>Recommended:</p> <p>1. PISÁR, P. a E. ĽAPINOVÁ, 2019. Financie Európskej únie. UMB: Belanium.</p> <p>2. EUROPEAN COMMISSION. Budget [online]. Available from: http://ec.europa.eu/budget/index_en.cfm</p> <p>3. COUNCIL REGULATION (EU, Euratom) 2020/2093 of 17 December 2020 laying down the multiannual financial framework for the years 2021 to 2027 [online]. Available from: https://eur-lex.europa.eu/legal-content/SK/TXT/PDF/?uri=CELEX:32020R2093&from=EN</p> <p>4. EUROPEAN COMMISSION. Headings: spending categories [online]. Available from: https://ec.europa.eu/info/strategy/eu-budget/long-term-eu-budget/2021-2027/spending/headings_en</p> <p>5. European structural and investment funds [online]. Available from: https://ec.europa.eu/info/funding-tenders/funding-opportunities/funding-programmes/overview-funding-programmes/european-structural-and-investment-funds_sk</p> <p>6. Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union as amended. Available from: https://eur-lex.europa.eu/legal-content/SK/TXT/PDF/?uri=CELEX:32018R1046&from=SK</p> <p>7. Legislative regulations regarding individual EU programs and funds within the 2021-2027 program period.</p>					
<p>Course language:</p> <p>Slovak</p>					
<p>Notes:</p>					
<p>Course assessment</p> <p>Total number of assessed students: 53</p>					
A	B	C	D	E	FX
5.66	13.21	22.64	35.85	20.75	1.89

Provides: Ing. Eva Výrostová, PhD., univerzitný docent
Date of last modification: 17.09.2023
Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ NJVS1e/13	Course name: German Language in Public Administration 1
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Student develops and consolidates his language competencies, is able to communicate in written and oral form at the level of advanced language knowledge and skills, which it applies in the field of study – Public administration. Student presents the results of his seminar work.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008.	
Course language: german	
Notes:	
Course assessment Total number of assessed students: 48	
abs	neabs
83.33	16.67
Provides: Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 18.09.2024	

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/NJVS2e/13		Course name: German Language in Public Administration 2			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Active participation in class and completed homework assignments. Control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.					
Learning outcomes: Student develops and consolidates his language competencies, is able to communicate in written and oral form at the level of advanced language knowledge and skills, which it applies in the field of study – Public administration. Student presents the results of his seminar work.					
Brief outline of the course:					
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Deiseroth, Dieter – Wolf, Heinz-Ulrich: Arbeitsheft Politik Wirtschaft Sozialkunde: Arbeitsheft 7-10: mit eingelegtem Lösungsheft. Verlag: Schrödel Verlag GmbH. 2011. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, kanpp und klar! Kohl Verlag. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.					
Course language: german					
Notes:					
Course assessment Total number of assessed students: 35					
A	B	C	D	E	FX
37.14	11.43	17.14	5.71	14.29	14.29

Provides: Mgr. Alexandra Popovičová, PhD.
Date of last modification: 13.08.2024
Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ IZVS-e/22	Course name: Information Resources in Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 1	
abs	neabs
100.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ISVS-st/20		Course name: Information Scheme in Public Administration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 61					
A	B	C	D	E	FX
13.11	34.43	21.31	14.75	13.11	3.28
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/TP-e/22		Course name: Law Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 105					
A	B	C	D	E	FX
6.67	8.57	21.9	29.52	22.86	10.48
Provides: JUDr. Martina Kantorová, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ME-e/22		Course name: Managerial Economics			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 100					
A	B	C	D	E	FX
3.0	7.0	18.0	16.0	50.0	6.0
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 14.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MFA-e/22		Course name: Managerial and Financial Analyses			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
0.0	0.0	100.0	0.0	0.0	0.0
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MNO-e/22	Course name: Marketing of Non-profit Organizations
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: During the semester, students work on term papers, which they submit and present continuously throughout the semester. They upload a Word text document and PowerPoint presentation by uploading it to the Moodle LMS. For term papers and their presentation, they have the opportunity to receive 40 points. To advance to the exam, the student needs to achieve at least 21 points from the interim assessment. Exam: Students will write a test from the curriculum. The student can get max. 60, min. 31 points from the exam. To them are added points from the credit. In total, a student can score 100 points in the subject.	
Learning outcomes: The aim of the course is to provide students with up-to-date knowledge of non-profit marketing. The selection of marketing areas of non-profit organizations focuses on the topics of the basics of marketing, social marketing, non-profit sector, marketing environment of non-profit organizations, specifics of the marketing process in non-profit organizations, marketing mix, public relations and fundraising. After completing the course, the student will understand the importance and significance of marketing, not only as a tool for promoting the organization, but as a tool that the organization uses when communicating with the environment in which it is located, with the target groups it is targeting. The elaboration of a term paper focused on the analysis of the selected non-profit organization in terms of its marketing will allow the student to evaluate the selected organization, think autonomously creatively and flexibly and have responsibility in presenting the acquired knowledge.	
Brief outline of the course: 1. Basics of marketing. 2. Marketing in non-profit organizations. 3. Organization of the non-profit sector. 4. Marketing environment of non-profit organizations. 5. Marketing mix of non-commercial products. 6. Marketing Information System. 7. The specifics of the marketing process in non-profit organizations. 8. Public relations - communication with the public in the non-profit space. 9. Fundraising – fundraising, communicating with donors. 10. Marketing audit and control. 11. Social marketing. 12. Volunteering. 13. The specifics of marketing in individual fields of activity of non-profit organizations.	
Recommended literature:	

Mandatory 1. BAČUVČÍK, R.. 2011. Nonprofit Marketing. Zlín : VeRBuM. ISBN 978-80-87500-01-9 2. TAJTÁKOVÁ, M. – NOVÁ, J. – BEDŘICH, L. 2016. Marketing of non-profit organizations, sports and culture. Prešov : Wolters Kluwer. ISBN 978-80-81684-07-4 Recommended 1. HANNAGAN, I.E. Marketing for the nonprofit sector. Management Press. ISBN 80-85943-07-7 2. KOTLER, PH. - TRIAS DE BES F. 2005. Innovative marketing. Prague : Grada. ISBN 80-247-0921-X 3. SVIDROŇOVÁ, M. 2010. The essence of non-profit marketing – new trends. In: Scientia Iuventa. Banská Bystrica: Faculty of Economics, Matej Bel University. Available at: https://www.researchgate.net/publication/254022251_Podstata_marketingu_neziskovych_organizacii_-_nove_trendy

Course language:

slovak

Notes:

Course assessment

Total number of assessed students: 34

A	B	C	D	E	FX
5.88	35.29	35.29	17.65	5.88	0.0

Provides: Ing. Lenka Pčolinská, PhD.

Date of last modification: 13.09.2023

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ MV-e/22	Course name: Methods of Research
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 1	
abs	neabs
100.0	0.0
Provides:	
Date of last modification: 15.10.2021	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/OV-e/22	Course name: Organization of Elections in the Slovak Republic
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course ends with a graded assessment. The classified assessment is obtained based on the number of points from the written test that the student takes during the semester (max. 100 points). It is necessary to obtain 91-100 points for the final grade A, 81-90 points for grade B, 71-80 points for grade C, 61-70 points for grade D and 52-60 points for grade E. Credits will not be granted to a student who did not obtain at least 52 points in the final assessment. At the same time, 100% participation in consultations is required from the student. Detailed conditions for successful completion of the subject are updated annually on the subject's electronic bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: Familiarize students with electoral law, functions of elections, electoral systems, organization of elections (parliamentary, presidential, municipal) through the characteristics of individual stages of the electoral process in the conditions of the Slovak Republic.	
Brief outline of the course: Meaning and functions of elections in a democratic state - methods of appointment to public positions, functions of elections, types of elections. Electoral law - general characteristics of electoral law, sources of electoral law, principles of electoral law, active and passive electoral law, obstacles to electoral law. Electoral systems – majority electoral system, proportional representation electoral system, combined electoral system (general characteristics). Organization of elections in the Slovak Republic - announcement of elections, constituencies and electoral districts, voter registration. Electoral commissions - creation, composition, forms of activity, scope. Nomination and registration of candidates - conditions, candidate lists, registration process. Election campaign - legal regulation, content, forms. Organization of the election day - voting, ascertaining the results of voting, assessment (validity) of ballots. Allocation of mandates - legal regulation, procedure at the level of presidential, parliamentary and municipal elections. New elections, by-elections, appointment of substitutes - legal regulation and practice. Judicial protection of elections and the right to vote - proceedings in matters of voter lists, proceedings in matters of registration of candidate lists (candidates). Proceedings in grand cases before the Constitutional Court of the	

Slovak Republic - legal regulation and practice. Comparison of the presented issue with legal regulation in V4 countries.					
Recommended literature: Mandatory: 1. Palúš, I. a kol., 2016. Ústavné právo Slovenskej republiky. Košice: UPJŠ. 2. Domin, M. 2021. Volebné právo a volebné systémy. Bratislava: Wolters Kluwer. 3. Orosz, L. a kol., 2015. Volebné právo. Košice: UPJŠ, Košice. Recommended: 4. Domin, M., 2018. Zákon č. 180/2014 Z. z. o podmienkach výkonu volebného práva. Komentár. Bratislava: Wolters Kluwer. 5. Cibulka, L. a kol., 2013. Ústavné právo SR. Bratislava: UK. 6. Pavlíček, V. a kol., 2014. Ústavní právo a státovéda. Praha: Leges. 7. Dančišin, V., 2013. Metódy prerozdelenia mandátov v pomernom volebnom systéme. Prešov: FF Prešovskej univerzity. 8. Spáč, P., 2010. Priama a zastupiteľská demokracia na Slovensku. Brno: CDK.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 85					
A	B	C	D	E	FX
49.41	15.29	16.47	4.71	8.24	5.88
Provides: Mgr. Viktória Adamov Kráľová, PhD.					
Date of last modification: 22.03.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OS-e/22		Course name: Organizational Behaviour			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 84					
A	B	C	D	E	FX
2.38	20.24	26.19	38.1	13.1	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/PPaOA-e/22		Course name: Political Participation and Civic Engagement			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 30					
A	B	C	D	E	FX
10.0	20.0	10.0	33.33	13.33	13.33
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 13.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PV-e/22	Course name: Political Sciences
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: After completing the course, the student has knowledge related to the definition of political science within its historical, theoretical and ideological background. The student is familiar with basic political science concepts, individual methodological approaches to the study of political science and is able to outline the main areas of interest in political science. Within this course, the student can synthesize and apply the acquired theoretical knowledge from subjects focused on law, economics, philosophy, which is then competent to use on practical examples from the current socio-political situation and in communication on political science topics.	
Brief outline of the course: 1. definition of basic concepts of political science (origin, development, subject, methodology) behavioralism theory of political system Structural functionalism theory of polyarchy political ideologies - liberalism, conservatism, socialism and their modifications 2. political entities and their characteristics Governments, poetic systems and regimes democracy, totalitarianism, authoritarianism State and its subsystems Elections and electoral systems political culture	

human rights					
Recommended literature:					
Course language:					
Notes:					
Course assessment					
Total number of assessed students: 106					
A	B	C	D	E	FX
5.66	21.7	26.42	26.42	14.15	5.66
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 23.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ STV-e/22	Course name: Politics
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 100	
abs	neabs
91.0	9.0
Provides: prof. Dr. Ivan Halász, Ph.D.	
Date of last modification: 09.03.2022	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ PRZR-e/22	Course name: Presentation Skills
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 29	
abs	neabs
96.55	3.45
Provides: Mgr. Gizela Brutovská, PhD.	
Date of last modification: 14.09.2023	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ PSYCH-e/22		Course name: Psychology			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
33.33	0.0	0.0	33.33	33.33	0.0
Provides:					
Date of last modification: 15.10.2021					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VSTVS-e/22		Course name: Public Administration Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 98					
A	B	C	D	E	FX
3.06	15.31	38.78	33.67	9.18	0.0
Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.					
Date of last modification: 28.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVSVS-e/22	Course name: Public Administration and Public Sector Economy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation (max. 40 a min. 21 points): 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written test. 4. Self-study of recommended literature Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: The aim of the course is to acquaint students with the basic issues and problems of public sector economics and public administration and to create a theoretical basis for the study of other related disciplines, especially public finance. The student will be able to identify differences between private and public sector, private and public goods and services, understand theories of public choice, decision-making in the public sector, identify the process, factors of Pareto efficiency and causes of inefficiency of public administration, and the like.	
Brief outline of the course: 1st consultation: Introduction to the study of public sector economics. The structure of the national economy. Non - profit sector and non - profit private sector. Mixed economy and reasons for the existence of the public sector. Public sector and public private sector. Economic characteristics of public goods and externalities. Securing public goods. Alternative methods of providing public services. 2nd consultation: Public choice - the way of decision-making in the public sector. Efficiency as an economic category. Pareto efficiency. Financing of public administration and public sector. Public sector management. Economics of public administration - basic problems of management.	

Foundations, civic associations - their origin, activity and demise. Economics and financing of budgetary and contributory organizations.					
Recommended literature:					
Course language: slovak language					
Notes: -					
Course assessment Total number of assessed students: 86					
A	B	C	D	E	FX
2.33	3.49	16.28	37.21	39.53	1.16
Provides: doc. Ing. Anna Čepelová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/EVSVS-st/15		Course name: Public Administration and Public Sector Economy			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 507					
A	B	C	D	E	FX
18.54	20.12	21.89	15.19	23.47	0.79
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ VSaSOS-e/22		Course name: Public Administration and Social Services			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 38					
A	B	C	D	E	FX
2.63	2.63	13.16	26.32	52.63	2.63
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 13.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VF1-e/22	Course name: Public Finance I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation: 1. Participation in classes in accordance with the study schedule and teacher's instructions. 2. Written exam 18 points. 3. Assignments 15 points. 4. Activity 7 points. The minimum number of points for the interim evaluation is 21 b. _ Conditions for the final evaluation: Final written exam (max. 60 b) _ The points obtained from interim evaluation are added to the final written exam results. Final rating scale: 91-100 = A (excellent), 81-90 = B (very good), 71-80 = C (good), 61 – 70 = D (satisfactory), 52 – 60 = E (sufficient), 51 and less = FX (insufficient). In order to pass the course, it is necessary to obtain a minimum of 52 b. Detailed conditions are updated annually at LMS UPJŠ.	
Learning outcomes: The graduate of the course will acquire basic theoretical knowledge in the field of public finance, can define and explain public finance and its functions, public budget, public expenditure and income, taxes, tax theories, and fiscal policy. The student will acquire knowledge about the practice of public finances in the Slovak Republic, focused on the budget system in the Slovak Republic, especially the state budget of the Slovak Republic, state special purpose funds, the EU budget, and the tax system in the Slovak Republic. The student understands the determinants of the budget deficit and public debt, the causes of fiscal imbalance and its consequences, and the exogenous and endogenous factors affecting public debt. The student understands the management of public debt and the functioning of the state treasury. The student can develop an analysis of public projects, compare the development of public finances, and evaluate indicators of the budget deficit and public debt.	
Brief outline of the course: 1st consultation: Public sector and its financing needs. Public finances. Functions of public finances. Fiscal policy. Budgetary policy. Budget system and public budgets. State budget and state funds. 2nd consultation: Public expenditure. Analysis of the efficiency of public spending. Public revenue. Tax system in Slovakia. 3rd consultation: Short-term fiscal imbalance. Long-term fiscal imbalance. Public debt management. Budget of the European Union.	
Recommended literature: Required:	

1. BOBÁKOVÁ, Viktória a Eva VÝROSTOVÁ, 2013. Verejné financie I. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8. 2. MEDVEĎ, Jozef a Juraj NEMEC et al., 2011. Verejné financie. Bratislava: Sprint dva. ISBN 978-80-89393-46-6. Recommended:: 3. SIVÁK, Rudolf a kol., 2007. Verejné financie. Bratislava: IURA Edition. ISBN 978-80-8078-094- 4. HAMERNÍKOVÁ, Bojka a Alena MAAYTOVÁ a kol., 2010. Veřejné finance. Praha: Wolters Kluwer. 978-80-7357-497-0. 5. MEDVEĎ, Jozef a Juraj NEMEC a kol., 2007. Základy verejných financií. Bratislava: Sprint. ISBN 978-80- 89085-81-2. 6. DVOŘÁK, Pavel, 2008. Veřejné finance, fiskální nerovnováha a finanční krize. Praha: C. H. BECK. ISBN 978-80-7400-075-1. 7. OCHRANA, František, Jan PAVEL a Leoš VÍTEK a kol., 2010. Veřejný sektor a veřejné finance. Praha: Grada Publishing. ISBN 978-80-247-3228-2. 8. GRUBER, J. 2013. Public finance and public policy. 4th ed. New York: Worth Publishers. 9. Daňové zákony, Zákon o štátnom rozpočte, Zákony o štátnych účelových fondoch, Zákon o rozpočtových pravidlách verejnej správy, Zákon o štátnej pokladnici.					
Course language: Slovak					
Notes:					
Course assessment Total number of assessed students: 79					
A	B	C	D	E	FX
5.06	7.59	18.99	25.32	36.71	6.33
Provides: Ing. Eva Výrostová, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VF2-e/22	Course name: Public Finance II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 7.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1. Participation in teaching in accordance with the study rules and instructions of the teacher. 2. Continuous control of studies - maximum 40 points, minimum 21. Students are required to attend seminars, no absences are tolerated. (Based on the seriousness of the reason for non-participation, the teacher will assess whether he will determine written compliance, or excuse the student's non-participation without written compliance). Final evaluation: Verbal exam - maximum 60 points, minimum 31 points. Conditions for successful completion of the course: A total of 100 points can be obtained per semester with exam and during the semester, the minimum number of points for passing the subject is 52. Final assessment scale: 100 - 91 A; 90 - 81 B; 80- 71 C; 70 - 61 D; 60 -52 E; 51 - 0 FX.	
Learning outcomes: The aim of the subject is to provide students with comprehensive knowledge about authority, responsibility and competences in the creation and use of public finances. By completing this subject, students will acquire practical knowledge about financing, income and expenses of local government and financing of selected branches of the public sector. The intention is also to develop the student's digital competences.	
Brief outline of the course: 1st consultation: Fiscal federalism. Territorial self-government as part of public administration. The budget of the local government. 2nd consultation: Budgetary income, expenditure and financial operations of the territorial self-government. 3rd consultation: Financing of selected sectors of the public sector - healthcare, education, public transport, culture, physical education, sports, housing.	
Recommended literature: Mandatory: 1. KOREŇOVÁ, Darina, 2022. Vybrané kapitoly z verejných financií II. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach, Vydavateľstvo ŠafárikPress. ISBN 978-80-574-0104-9.	

2. Actual legislative rules related to public budgeting. Recommended: 3. VEVERKOVÁ, Ingrid, 2014. Zákon o rozpočtových pravidlách územnej samosprávy: komentár. Bratislava: Wolters Kluwer. ISBN 978-80-8168-032-8. 4. PEKOVÁ, Jitka, Jaroslav PILNÝ a Marek JETMAR, 2005. Verejná správa a finance veřejného sektoru. Praha: ASPI. ISBN 80-7357-052-1. 5. PROVAZNÍKOVÁ, Romana, 2007. Financování měst, obcí a regionu. Praha: Grada Publishing. ISBN 978-80-247-2097-5. 6. REKTOŘÍK, Jaroslav a kol., 2007. Ekonomika a řízení odvětví veřejného sektoru. Praha: Ekopress. ISBN 978-80-86929-29-3.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 40					
A	B	C	D	E	FX
30.0	10.0	7.5	7.5	37.5	7.5
Provides: PhDr. Jana Džuňová, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/TVPVS-st/21		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 206					
A	B	C	D	E	FX
16.02	14.56	16.02	24.27	25.73	3.4
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ PPvoVS-e/22	Course name: Public Prosecution Competences in Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course ends with a graded assessment. The classified assessment is obtained based on the number of points from the written test that the student takes during the semester (max. 100 points). It is necessary to obtain 91-100 points for the final grade A, 81-90 points for grade B, 71-80 points for grade C, 61-70 points for grade D and 52-60 points for grade E. Credits will not be granted to a student who did not obtain at least 52 points in the final assessment. At the same time, 100% participation in consultations is required from the student. Detailed conditions for successful completion of the subject are updated annually on the subject's electronic bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: After completing the course, students will acquire the necessary knowledge of the scope of the prosecutor's office in the field of public administration under the conditions of the Slovak Republic. Conceptually, logically and temporally, the subject follows the Constitutional Law of the Slovak Republic and the State, where students obtained basic information about the Institute of the Prosecutor's Office. The subject expands the scope of information also from application practice or conditions in neighboring countries (common and different features).	
Brief outline of the course: The position of the prosecutor's office in the system of law enforcement bodies, conceptual definition of the prosecutor's office, systems of the prosecutor's office, historical starting points of the prosecutor's office in the Slovak Republic, the current constitutional position of the prosecutor's office in the Slovak Republic, organizational structure of the prosecutor's office, principles of the organization of the prosecutor's office, criminal supervision of the prosecutor's office of the Slovak Republic, non-criminal supervision of the prosecutor's office of the Slovak Republic, selected international and European standards of the organization and functioning of the prosecutor's office with an emphasis on the non-criminal extrajudicial area, the scope of the prosecutor's powers in supervising the observance of legality by public administration bodies, methods of prosecutor's supervision of public administration bodies, legal means of prosecutor's supervision in public administration, prosecutor's office and administrative justice, general characteristics of the position	

of the prosecutor's office in selected countries of the European Union, comparison of the presented issues.					
Recommended literature: Mandatory: 1. PALÚŠ, I. a kol.: Ústavné právo Slovenskej republiky. Košice: UPJŠ, 2016. 2. PALÚŠ, I.: Štátoveda (všeobecná časť ústavného práva) vysokoškolské učebné texty. Košice: UPJŠ, 2016. 3. HOFFMANN, M.: Prokuratúra SR - orgán ochrany práva. 1. vyd. Bratislava: EUROKÓDEX, 2010. Odporúčaná: 4. DRGONEC, J.: Ústava Slovenskej republiky: komentár. 3. vyd. Šamorín: Heuréka, 2012.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 29					
A	B	C	D	E	FX
44.83	13.79	10.34	24.14	3.45	3.45
Provides: Mgr. Viktória Adamov Kráľová, PhD.					
Date of last modification: 22.03.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/BPaVS-e/22	Course name: Security Policy and Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The score consists of the following components: -seminar work on a pre-assigned topic with submission to the teacher in electronic form (10 points) -continuous written exam (min. 21 points and max. 40 points). -final oral exam (min. 26 points and max. 50)	
Learning outcomes: After completing the course, the student has knowledge of the theoretical aspects of security research and security policy in the context of public administration. The student understands the basic way of looking at security in security and political science, and knows the content of various aspects of security. The graduate of the course is able to understand how security as a category and its individual sectors are related to the functioning of public administration from a theoretical point of view. However, the intention is that the student not only acquires theoretical knowledge, but also be able to apply them and use them to identify, analyze and evaluate individual aspects of security policy in the Slovak Republic.	
Brief outline of the course: 3 consultations: 1. Forming a security agenda, forms of research and development Security and its basic theoretical definition Conceptual interpretation - security risk, security threat, securitization, etc. Strategic studies and security studies Sectoral security in Slovakia (Copenhagen School) 2. Historical development of security in Slovakia - war history Security policy of the Slovak Republic - concept and documents Security system - structure and definition SR as a member of international security organizations - UN, OSCE Slovakia as a member of international security organizations - NATO, EU	

3. Defense policy of the Slovak Republic Crisis management in public administration and strategic thinking Perspectives and limits of security policy in public administration					
Recommended literature: Obligatory: UŠIAK, J. 2020. Bezpečnostná politika Slovenskej republiky a vybrané bezpečnostné dokumenty. Banská Bystrica: Belianum. ISBN 978-80-557-1795-1. 266s. LASICOVÁ, J., UŠIAK, J. 2012. Bezpečnosť ako kategória. Bratislava: Slovenská akadémia vied. ISBN 978-80-224-1284-1. 263s JURČÁK, V. a kol. 2020. Teoretické prístupy k skúmaniu bezpečnosti. Ostrava: KEY Publishing, s.r.o.. ISBN 978-80-7418-358-4. 134s. KULAŠÍK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s. MAREŠ, M., REKTOŘÍK, J., ŠELEŠOVKÝ, J. a kol. 2013. Krizový management: Případové bezpečnostní studie. Praha: Ekopress. ISBN 978-80-86929-92-7. 237s. Recommended: BUZAN, B. a kol. 2005. Bezpečnosť - Nový rámec pre analýzu. Brno: Centrum strategických studií. 2005. ISBN 80-903333-6-2. 267 s. DANICS, Š. 2017. Extremismus, radikalizmus, populizmus a euroskepticismus. Bratislava: Univerzita J. Amosa Komenského. 2017. ISBN 9788074521225 WAIŠOVÁ, Š. 2005. Bezpečnosť – vývoj a proměny konceptu. Plzeň: Aleš Čeněk. ISBN 80-86898-21-0. 159 s.					
Course language: Slovak					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
0.0	0.0	66.67	0.0	33.33	0.0
Provides: Mgr. Katarína Miňová, PhD.					
Date of last modification: 22.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/SP-e/22	Course name: Social Policy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: After completing the course, the student has knowledge of defining social policy within its historical, theoretical and ideological background. Special attention is paid to social policy as a scientific discipline and at the same time, as well as practical activities. The student is familiar with the processes of functioning of educational, family, health policy and employment policy in the conditions of the Slovak Republic. Within this course, the student is able to synthesize and apply the acquired theoretical knowledge from subjects focused on political science, law and economics, which is then competent to use on practical examples from the current socio-political situation.	
Brief outline of the course: 1. definition of the term social policy basic principles and goals of social policy types and models of social policy functions and tools of social policy welfare state human social rights 2. areas of social policy the relationship between HP and SP; concept of social market economy educational policy employment policy family policy health policy	

model of social policy of the Slovak Republic in the context of EU membership					
Recommended literature:					
Course language:					
Notes:					
Course assessment					
Total number of assessed students: 73					
A	B	C	D	E	FX
0.0	9.59	21.92	27.4	36.99	4.11
Provides: doc. PhDr. Richard Geffert, Ph.D., Ing. Kristína Guzyová, PhD.					
Date of last modification: 23.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/SPSY-e/22		Course name: Social Psychology			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification: 14.09.2023					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ PRSZ-e/22		Course name: Social Security Law			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 8.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 61					
A	B	C	D	E	FX
13.11	18.03	24.59	18.03	22.95	3.28
Provides: doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 12.11.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ SOC-e/22	Course name: Sociology
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous Assessment Criteria: Written assignment: Maximum points: 40. Student must attend all classes. To be admitted to the final exam, a minimum of 21 points must be obtained. Final Assessment Criteria: The exam will be written. The maximum number of points that can be obtained from the exam is 60. A minimum of 31 points must be obtained from the exam. Points obtained from the assignment and the exam will be added together. To obtain a grade of A, a minimum of 91 points must be achieved, B - 81 points, C - 71 points, D - 61 points, and E - a minimum of 52 points. Conditions for Successful Completion of the Course: 1. Attendance at classes in accordance with the study regulations and the instructions of the teacher. 2. Fulfillment of the conditions of continuous and final assessment.	
Learning outcomes: Students will become familiar with the elementary elements of the social structure of society, their mutual determination, and the diversity of views on the causal relationships of specific social phenomena and processes. At the same time, they will become acquainted with the foundations on which social life is built, the mechanisms of creating individual forms of social life, the processes of social mobility, and the roles of social norms, social control, and individual forms and types of social institutions in the regulatory and control processes of social life. This creates the premise for understanding the functions of public administration in society and, at the same time, for understanding the importance of scientifically grounded knowledge about social phenomena for the practice of public administration. The graduate of the subject will be able to define and explain in their own words the basic sociological concepts, understands the basic theoretical approaches in sociology (conflictualism, consensualism, constructivism...), remembers the most important authors in the history and present of sociological thought, can assign individual authors to sociological schools, directions, and paradigms, can apply the acquired knowledge to the area of	

public administration and use it in the study of social phenomena at the theoretical and applied level, understands the difference between micro and macro-sociological aspects of social phenomena.					
Brief outline of the course:					
Recommended literature: GIDDENS, Anthony and Phillip W. SUTTON, 2013. Sociology. 7th Edition. John Wiley & Sons. SCOTT, John and Gordon MARSHALL, 2009. Oxford dictionary of Sociology. Oxford University Press. ADORNO, Theodor, 2000. Introduction to Sociology. Stanford University Press. GIDDENS, A. – TURNER, J. H. (eds.), 2005: Social Theory Today. Cambridge: Polity Press. INGLIS, D. – THORPE, CH., 2019: An Invitation to Social Theory. Cambridge: Polity Press. Journal of Sociology - https://journals.sagepub.com/home/jos					
Course language:					
Notes:					
Course assessment Total number of assessed students: 100					
A	B	C	D	E	FX
11.0	27.0	30.0	15.0	17.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ SVS-st/15		Course name: Sociology in Public Administration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 7., 8..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 87					
A	B	C	D	E	FX
13.79	14.94	21.84	24.14	21.84	3.45
Provides:					
Date of last modification: 04.02.2022					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/STAT-e/22		Course name: Statistics			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 93					
A	B	C	D	E	FX
3.23	10.75	15.05	36.56	30.11	4.3
Provides: doc. RNDr. Daniel Klein, PhD.					
Date of last modification: 01.11.2021					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/TM-e/22		Course name: Teritorial Marketing			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 5					
A	B	C	D	E	FX
0.0	0.0	20.0	40.0	40.0	0.0
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/TSB-e/22		Course name: Theories of Administration and Bureucracy			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 69					
A	B	C	D	E	FX
14.49	21.74	26.09	28.99	8.7	0.0
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 19.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/TVP-e/22	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 8.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation in consultations. substitute performance, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Transparency of public policy. Corruption and clientelism. Lobbying.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/The%20Public%20Policy%20Theory%20Primer.pdf) POTŮČEK, M. and co.: Public Policy	

in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Veřejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Veřejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Veřejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Veřejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT, K. – BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 39

A	B	C	D	E	FX
5.13	5.13	28.21	28.21	25.64	7.69

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.

Date of last modification: 28.09.2024

Approved: doc. JUDr. Martin Vernarský, PhD.