

CONTENT

1. Accounting Essentials.....	3
2. Accounting in Public Administration.....	4
3. Administrative Law.....	5
4. Administrative Law I.....	6
5. Administrative Law II.....	7
6. Applied Social Policy.....	8
7. Bachelor Thesis Seminar.....	9
8. Banking and Insurance.....	11
9. Bezpečnostné hrozby a riziká vo svetovej politike.....	12
10. Branch Sociology in Modern Society.....	13
11. Communication in Organization.....	14
12. Comparative Politology.....	15
13. Constitutional Law of SR.....	16
14. Constitutional Law of Slovak Republic.....	17
15. Control in Municipal Self-government.....	18
16. Defence of Bachelor Thesis.....	19
17. E-government.....	20
18. Economic Theory.....	21
19. Employment Administration.....	22
20. English Language of Public Administration 1.....	23
21. English Language of Public Administration 2.....	25
22. Environmental Law.....	27
23. German Language in Public Administration 1.....	28
24. German Language in Public Administration 2.....	30
25. History of Public administration in Central Europe.....	32
26. Information Scheme in Public Administration.....	33
27. Information Sources and Systems in Public Administration.....	34
28. Investment Decision-Making of Local Governments.....	37
29. Law Theory.....	38
30. Managerial Economics.....	39
31. Managerial and Financial Analyses.....	40
32. Marketing of Non-profit Organizations.....	41
33. Organization of Elections in the Slovak Republic.....	42
34. Organizational Behaviour.....	43
35. Political Participation and Civic Engagement.....	44
36. Political Sciences.....	45
37. Politics.....	47
38. Practice.....	48
39. Presentation Skills.....	49
40. Public Administration Theory.....	50
41. Public Administration and Public Sector Economy.....	51
42. Public Administration and Public Sector Economy.....	53
43. Public Administration and Social Services.....	54
44. Public Finance I.....	55
45. Public Finance II.....	57
46. Public Policy and Public Administration Theories.....	59
47. Research Methods for Public Administration.....	60
48. Rodová rovnosť a Gender mainstreaming pre verejnú správu.....	62

49. Security Policy and Public Administration.....	63
50. Social Policy.....	65
51. Social Psychology.....	67
52. Social Security Law.....	69
53. Sociology.....	70
54. Sociology in Public Administration.....	72
55. Sustainable Urban Development.....	73
56. Territorial Marketing.....	75
57. Theories of Administration and Bureaucracy.....	76
58. Theory and Practice of Territorial Self-Government.....	77
59. Theory of Public Policy.....	78

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ZUC-e/24		Course name: Accounting Essentials			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 30					
A	B	C	D	E	FX
30.0	20.0	26.67	13.33	3.33	6.67
Provides: PhDr. Jana Džuňová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/UVS-e/22		Course name: Accounting in Public Administration			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 89					
A	B	C	D	E	FX
8.99	5.62	17.98	34.83	22.47	10.11
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ SPH-st/15		Course name: Administrative Law			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 225					
A	B	C	D	E	FX
12.89	18.67	22.22	16.89	27.56	1.78
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SPH1-e/24		Course name: Administrative Law I.			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 34					
A	B	C	D	E	FX
0.0	2.94	23.53	8.82	35.29	29.41
Provides: doc. JUDr. Martin Vernarský, PhD.					
Date of last modification: 09.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SPH2-e/24		Course name: Administrative Law II.			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 26					
A	B	C	D	E	FX
11.54	11.54	11.54	15.38	50.0	0.0
Provides: doc. JUDr. Peter Molitoris, PhD., JUDr. Róbert Gyuri, PhD.					
Date of last modification: 23.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VSASP-e/25		Course name: Applied Social Policy			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification:					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/SBP-e/24	Course name: Bachelor Thesis Seminar
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 59	
abs	neabs
96.61	3.39
Provides: doc. Ing. Anna Čepelová, PhD., PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD., Ing. Zuzana Hrabovská, PhD., PhDr. Darina Koreňová, PhD., univerzitná docentka, Ing. Eva Mihalíková, PhD., univerzitný docent, Ing. Lenka Pčolinská, PhD., doc. Ing. Ladislav Suhányi, PhD., MBA, Mgr. Gizela Brutovská, PhD., doc. Mgr. Iveta Jeleňová, PhD., doc. Mgr. Gabriela Kravčáková, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, PhDr. Eliška Zásadová, PhD., Mgr. Jozef Andrejčák, PhD., Mgr. Veronika Džatková, PhD., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Ing. Kristína Guzyová, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mital', PhD., doc. PhDr. Drahomíra Ondrová, CSc., doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, Mgr. Viktória Adamov Kráľová, PhD., PhDr. Peter Derevjaník, PhD., JUDr. Róbert Gyuri, PhD., prof. Dr. Ivan Halász, Ph.D., doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. PhDr. Rastislav Král, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Martin Vernarský, PhD., PhDr. Jana Volochová, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Tomáš Štuller, Mgr. Richard Vejo, Mgr. Kristína Demčáková Mihaľová, Mgr. Vitalii Horovenko, Mgr. Ivana Lehotay Pandová, Mgr. Lenka Jakubócová, Mgr. Michaela Krajčírová, Ing. Michaela Lukačínová, Mgr. Viktória Ferková, Mgr. Frederika Fogašová, Mgr. Natália Melegová, Mgr. Vadym Prymachuk	
Date of last modification: 05.04.2024	

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/BaP-e/24		Course name: Banking and Insurance			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Milan Douša, PhD.					
Date of last modification: 07.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/BHaRvoSP-e/24		Course name: Bezpečnostné hrozby a riziká vo svetovej politike			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 07.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OSvMS-e/24		Course name: Branch Sociology in Modern Society			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 4					
A	B	C	D	E	FX
0.0	25.0	50.0	25.0	0.0	0.0
Provides: Mgr. Gizela Brutovská, PhD., PhDr. Eliška Zásadová, PhD.					
Date of last modification: 05.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ KO-e/24		Course name: Communication in Organization			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 6					
A	B	C	D	E	FX
0.0	16.67	33.33	50.0	0.0	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/KOMPP-e/24		Course name: Comparative Politology			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 2					
A	B	C	D	E	FX
0.0	50.0	50.0	0.0	0.0	0.0
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 10.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ UPSR-e/24		Course name: Constitutional Law of SR			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 31					
A	B	C	D	E	FX
9.68	0.0	19.35	29.03	32.26	9.68
Provides: prof. Dr. Ivan Halász, Ph.D., doc. JUDr. Mgr. Michal Jesenko, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ UPSR-st/15		Course name: Constitutional Law of Slovak Republic			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 443					
A	B	C	D	E	FX
14.22	20.09	23.25	21.67	19.86	0.9
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ KvOS-e/22	Course name: Control in Municipal Self-government
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 7	
abs	neabs
100.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.	
Date of last modification: 06.09.2024	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: Dek. FVS/OBH BP VS/24		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 13					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 03.05.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/EGV- VS-e/24		Course name: E-government			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.					
Date of last modification: 19.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VET- e/22		Course name: Economic Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 140					
A	B	C	D	E	FX
19.29	10.71	17.86	25.0	21.43	5.71
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Miroslav Fečko, PhD.					
Date of last modification: 19.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/SZ-e/25		Course name: Employment Administration			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Vladimíra Žofčinová, PhD.					
Date of last modification:					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/ FVSAJVS1e/13	Course name: English Language of Public Administration 1
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in scheduled consultations and completed home assignments. Students will take 1 credit test (during the last scheduled session in winter semester). In order to pass the course, student needs to score at least 65% in his/her credit test and present a presentation. Assessment scale: A 93-100 %, B 86-92 %, C 79-85 %, D 72-78 %, E 65-71 %, FX 64 % and less.	
Learning outcomes: The development of students' language skills - reading, writing, listening, speaking, improvement of their linguistic competence - students acquire knowledge of selected phonological, lexical and syntactic aspects, development of pragmatic competence - students can effectively use the language for a given purpose, with focus on Academic English and English for specific/professional purposes - Public Administration, level B1..	
Brief outline of the course: Basic features and characteristics of public administration (history, political background). Language and terminology of public administration. Business communication (telephone communication, past tense, starting and ending a conversation). Making suggestions and recommendations (modal verbs, compounds). Presentations (formal academic presentations in English, structure of presentations). Case studies. Grammar: irregular plural of nouns, irregular verbs, modal verbs, passive voice. Language functions necessary for professional communication: defining, classifying, cause/result, expressing opinion, similarity/difference etc.	
Recommended literature: Cotton, D., Falvey, D., Kent, S. Market Leader, Pre-intermediate, 3rd edition. Pearson Education Limited: 2012 Vince, Michael. Macmillan English Grammar in Context. Macmillan: 2008 bbc.learningenglish.com ted.com/talks LinguaHouse materials	

Course language: English language, B1 level (CEFR).	
Notes:	
Course assessment Total number of assessed students: 334	
abs	neabs
92.81	7.19
Provides: Mgr. Viktória Mária Slovenská, Mgr. Ivana Kupková, PhD.	
Date of last modification: 11.09.2024	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/ FVSAJVS2e/13	Course name: English Language of Public Administration 2
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students will take 1 credit test (presumably during the last scheduled session in winter semester/ with one retake and an exam test (during the exam period). Students will submit one project as part of continuous assessment. In order to be admitted to the final exam, a student has to score at least 65 % average from the credit test and project Exam = written test The exam test results represent 50% of the final grade for the course, continuous assessment results represent the other 50% of the final grade. The final grade for the course will be calculated as follows: A 93-100% , B 86-92% , C 79-85% , D 72-78% , E 65-71% , FX 64% and less.	
Learning outcomes: The development of students' language skills - reading, writing, listening, speaking, improvement of their linguistic competence - students acquire knowledge of selected phonological, lexical and syntactic aspects, development of pragmatic competence - students can effectively use the language for a given purpose, with focus on Academic English and English for specific/professional purposes - Public Administration, level B1.	
Brief outline of the course: Introduction to Public Administration. Business and entrepreneurship. Ethics in public administration. Management and its forms and functions. Human resources. Organization and management of human resources. Grammar: prepositions, linking forms, nonfinite verb forms. Language functions necessary for professional communication: argumentation, cause/result, expressing opinion, etc.	
Recommended literature: Michael Vince – Macmillan English Grammar in Context	

McCarthy, M. -O'Dell, F. : English vocabulary in Use. Upper-intermediate. Cambridge, CUP. 2001.
 Appleby, C., R.: Modern Business Administration,.Pearson Education, 1994.
 Bennett, T.: Human Resource Management. Financial Times Prentice Hall, 1998.
 Pritchard, J.: Guide to the Law. Penguin, 2004.
 ted.com/ Ted Talks

Course language:

English language at B1 level (CEFR).

Notes:

Course assessment

Total number of assessed students: 258

A	B	C	D	E	FX
25.58	32.17	17.05	15.12	8.14	1.94

Provides: Mgr. Viktória Mária Slovenská, Mgr. Ivana Kupková, PhD.

Date of last modification: 08.02.2025

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ PŽP-e/25		Course name: Environmental Law			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification:					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/NJVS1e/13	Course name: German Language in Public Administration 1
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Student develops and consolidates his language competencies, is able to communicate in written and oral form at the level of advanced language knowledge and skills, which it applies in the field of study – Public administration. Student presents the results of his seminar work.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008.	
Course language: german	
Notes:	
Course assessment Total number of assessed students: 48	
abs	neabs
83.33	16.67
Provides: Mgr. Alexandra Popovičová, PhD.	
Date of last modification: 18.09.2024	

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KGER/ NJVS2e/13		Course name: German Language in Public Administration 2			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 6s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Active participation in class and completed homework assignments. Control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.					
Learning outcomes: Student develops and consolidates his language competencies, is able to communicate in written and oral form at the level of advanced language knowledge and skills, which it applies in the field of study – Public administration. Student presents the results of his seminar work.					
Brief outline of the course:					
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Deiseroth, Dieter – Wolf, Heinz-Ulrich: Arbeitsheft Politik Wirtschaft Sozialkunde: Arbeitsheft 7-10: mit eingelegtem Lösungsheft. Verlag: Schrödel Verlag GmbH. 2011. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, kanpp und klar! Kohl Verlag. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.					
Course language: german					
Notes:					
Course assessment Total number of assessed students: 35					
A	B	C	D	E	FX
37.14	11.43	17.14	5.71	14.29	14.29

Provides: Mgr. Ulrika Strömplová, PhD.
Date of last modification: 13.08.2024
Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/DEJVSvSE-e/24		Course name: History of Public administration in Central Europe			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: prof. Dr. Ivan Halász, Ph.D.					
Date of last modification: 07.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ISVS-st/20		Course name: Information Scheme in Public Administration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 61					
A	B	C	D	E	FX
13.11	34.43	21.31	14.75	13.11	3.28
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ IZaSvVS-e/24	Course name: Information Sources and Systems in Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is concluded with a graded assessment. The graded assessment is obtained based on the sum of points for the specified conditions of the graded assessment: Attendance at classes and active participation in discussions and activities. A seminar paper focused on practical exercises in interpreting and analyzing statistical information on a chosen topic. Maximum point value: 20. Minimum point value: 11. A case study on ethical dilemmas in handling information on a chosen topic. Maximum point value: 20. Minimum point value: 11. A seminar paper focused on the use of international information sources on a chosen topic. Maximum point value: 20. Minimum point value: 11. A final assessment in the form of a written test at the end of the semester. Maximum point value: 40. Minimum point value: 20. To achieve a final grade of A, it is necessary to obtain 91-100 points, for grade B 81-90 points, for grade C 71-80 points, for grade D 61-70 points, and for grade E 52-60 points. Credits will not be awarded to a student who does not obtain at least 52 points in the final assessment. Detailed conditions for successful completion of the course are updated annually in the repository for digital support materials (LMS Moodle UPJŠ) or on the electronic bulletin board of the course in AiS2.	
Learning outcomes: In today's world where information is becoming an increasingly important commodity, it is crucial for public administration students to develop knowledge, skills, and competencies in the area of information sources. These competencies will enable them to work effectively in public administration and contribute to the informedness and transparency of public life. By completing this course, students will learn and understand various types of information sources relevant to public administration (official and unofficial). They will be able to identify and select appropriate information sources for a given topic or area of interest. They will be familiar with the principles of information systems and databases. They will understand the significance of open data and its use in public administration. They will acquire knowledge of the ethical aspects of working with information. Students will be able to navigate the information environment and effectively search for information in various information sources to support decision-making processes in public administration. They	

will be able to work with information and process it into a comprehensible form for interested parties. They will be able to use information technology to work with information and will be able to work with it ethically.

The course develops critical thinking and analytical skills in assessing the relevance and reliability of information sources. Students will learn to communicate effectively using information sources to convey ideas, policies, and strategies to various stakeholders.

Brief outline of the course:

Consultation:

Introduction to Information Sources in Public Administration: Emphasizing the crucial role of information and information sources in the effective functioning of public administration, characterizing the information environment in public administration (quantity, diversity, dynamics).

Official Information Sources I: Legislation (websites of relevant public authorities), strategic documents (strategic plans, concepts, and programs defining the goals and priorities of public administration in various areas).

Official Information Sources II: Statistics (statistics on various aspects of society and the economy are an important tool for monitoring and evaluating the performance of public administration, available on the websites of statistical offices – ŠÚ SR, INFOSTAT, Eurostat) and open data (portals of publicly available data from public institutions).

Research Information Sources: Data sources from research agencies (overview of research agencies), Eurobarometer, and social data archives (Slovak archive, CESSDA - Council of European Social Science Data Archives, EDAN - East European Archives Network).

Databases of research literature and scientific journals (Scopus, Web of Science, Academia.edu, ResearchGate, etc.), practical exercises in searching for and reviewing professional literature.

Unofficial information sources – media, social media, and non-profit organizations.

Characteristics of quality information sources: relevance to the given topic or area of interest, reliability (credibility of the source), timeliness (up-to-dateness of information), accessibility (ease of access, understandable form).

Information literacy and critical thinking: The importance of information literacy skills in public administration. Strategies for evaluating information in terms of credibility and reliability.

Information ethics and privacy protection: Understanding the ethical aspects of using and disseminating information. Protection of personal data and sensitive information. Objectivity and impartiality in presenting information. Combating disinformation and manipulation of information.

Basic computer skills for public administration: Basic operations in productivity software (word processing, spreadsheets, presentations). Practical exercises with common office applications – Word, Google Docs, Excel, Google Sheets, PowerPoint, Google Slides.

Introduction to email and communication tools: The importance of email communication in public administration. Basic email etiquette and best practices. Introduction to communication tools such as Skype, MS Teams, Webex, or other video conferencing platforms.

Social media and citizen engagement: The importance of social media for communicating with citizens. Strategies for effectively utilizing social media platforms in public administration. Case studies and examples of successful engagement of public authorities on social networks.

New trends in information systems for public administration: Examining new technologies such as artificial intelligence, blockchain, and the Internet of Things. Potential applications and implications for public administration. Discussion of future directions and opportunities in this area.

International information sources for public administration: public policy (UN, OECD, World Bank), public administration (International Institute of Administrative Sciences (IIAS), Organization of Local and Regional Governments (UCLG), Center for Innovation in Government (CIG), E-government - OECD Digital Government Observatory, Global e-Government Knowledge Exchange (GeGov)).

Recommended literature:

1. HOMBURG, V. 2008. Understanding e-government: Information systems in public administration. Routledge (Taylor & Francis Group). Dostupné na: <https://doi.org/10.4324/9780203885642>
2. LAUDON Kenneth C. a Jane P. LAUDON. 2021. Management Information Systems: Managing the Digital Firm. New York: Paerson.
3. CASTILLA, R., PACHECO, A., FRANCO, J. 2023. Digital government: Mobile applications and their impact on access to public information. SoftwareX, 22, 101382.

Course language:**Notes:****Course assessment**

Total number of assessed students: 2

A	B	C	D	E	FX
50.0	50.0	0.0	0.0	0.0	0.0

Provides: Mgr. Gizela Brutovská, PhD.

Date of last modification: 15.09.2024

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/IRÚS-e/24		Course name: Investment Decision-Making of Local Governments			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Ladislav Suhányi, PhD., MBA					
Date of last modification: 14.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/TP-e/22		Course name: Law Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 140					
A	B	C	D	E	FX
5.71	9.29	20.0	27.14	27.86	10.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD.					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ME-e/22		Course name: Managerial Economics			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 114					
A	B	C	D	E	FX
4.39	9.65	21.93	14.91	43.86	5.26
Provides: doc. Ing. Ladislav Suhányi, PhD., MBA					
Date of last modification: 14.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MFA-e/25		Course name: Managerial and Financial Analyses			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MNO-e/24		Course name: Marketing of Non-profit Organizations			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 39					
A	B	C	D	E	FX
2.56	33.33	38.46	10.26	0.0	15.38
Provides: Ing. Lenka Pčolinská, PhD.					
Date of last modification: 07.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/OV-e/24		Course name: Organization of Elections in the Slovak Republic			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 30					
A	B	C	D	E	FX
0.0	13.33	30.0	40.0	16.67	0.0
Provides: PhDr. Peter Derevjaník, PhD.					
Date of last modification: 05.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ OS-e/22		Course name: Organizational Behaviour			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 101					
A	B	C	D	E	FX
2.97	20.79	27.72	35.64	11.88	0.99
Provides: doc. Mgr. Gabriela Kravčáková, PhD., PhDr. Eliška Zásadová, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/PPaOA-e/24		Course name: Political Participation and Civic Engagement			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 35					
A	B	C	D	E	FX
8.57	11.43	17.14	28.57	22.86	11.43
Provides: Mgr. Veronika Džatková, PhD.					
Date of last modification: 10.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/PV-e/22	Course name: Political Sciences
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: After completing the course, the student has knowledge related to the definition of political science within its historical, theoretical and ideological background. The student is familiar with basic political science concepts, individual methodological approaches to the study of political science and is able to outline the main areas of interest in political science. Within this course, the student can synthesize and apply the acquired theoretical knowledge from subjects focused on law, economics, philosophy, which is then competent to use on practical examples from the current socio-political situation and in communication on political science topics.	
Brief outline of the course: 1. definition of basic concepts of political science (origin, development, subject, methodology) behavioralism theory of political system Structural functionalism theory of polyarchy political ideologies - liberalism, conservatism, socialism and their modifications 2. political entities and their characteristics Governments, poetic systems and regimes democracy, totalitarianism, authoritarianism State and its subsystems Elections and electoral systems political culture	

human rights					
Recommended literature:					
Course language:					
Notes:					
Course assessment					
Total number of assessed students: 135					
A	B	C	D	E	FX
5.19	21.48	31.11	25.19	12.59	4.44
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 23.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ STV-e/24		Course name: Politics			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 4					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 7					
A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0
Provides: prof. Dr. Ivan Halász, Ph.D.					
Date of last modification: 05.04.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/OS-e/25	Course name: Practice
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides:	
Date of last modification:	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ PRZR-e/24	Course name: Presentation Skills
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 27	
abs	neabs
100.0	0.0
Provides: PhDr. Eliška Zásadová, PhD.	
Date of last modification: 26.09.2024	
Approved: doc. JUDr. Martin Vernarský, PhD.	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/VSTVS-e/22		Course name: Public Administration Theory			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 124					
A	B	C	D	E	FX
2.42	12.1	36.29	36.29	12.9	0.0
Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.					
Date of last modification: 28.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVSVS-e/22	Course name: Public Administration and Public Sector Economy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation (max. 40 a min. 21 points): 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written test. 4. Self-study of recommended literature Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: The aim of the course is to acquaint students with the basic issues and problems of public sector economics and public administration and to create a theoretical basis for the study of other related disciplines, especially public finance. The student will be able to identify differences between private and public sector, private and public goods and services, understand theories of public choice, decision-making in the public sector, identify the process, factors of Pareto efficiency and causes of inefficiency of public administration, and the like.	
Brief outline of the course: 1st consultation: Introduction to the study of public sector economics. The structure of the national economy. Non - profit sector and non - profit private sector. Mixed economy and reasons for the existence of the public sector. Public sector and public private sector. Economic characteristics of public goods and externalities. Securing public goods. Alternative methods of providing public services. 2nd consultation: Public choice - the way of decision-making in the public sector. Efficiency as an economic category. Pareto efficiency. Financing of public administration and public sector. Public sector management. Economics of public administration - basic problems of management.	

Foundations, civic associations - their origin, activity and demise. Economics and financing of budgetary and contributory organizations.					
Recommended literature:					
Course language: slovak language					
Notes: -					
Course assessment Total number of assessed students: 112					
A	B	C	D	E	FX
2.68	4.46	18.75	33.93	37.5	2.68
Provides: doc. Ing. Anna Čepelová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/EVSVS-st/15		Course name: Public Administration and Public Sector Economy			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 507					
A	B	C	D	E	FX
18.54	20.12	21.89	15.19	23.47	0.79
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ VSaSOS-e/24		Course name: Public Administration and Social Services			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 30					
A	B	C	D	E	FX
3.33	6.67	43.33	30.0	16.67	0.0
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 13.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VF1-e/22	Course name: Public Finance I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation: 1. Participation in classes in accordance with the study schedule and teacher's instructions. 2. Written exam 18 points. 3. Assignments 15 points. 4. Activity 7 points. The minimum number of points for the interim evaluation is 21 b. _ Conditions for the final evaluation: Final written exam (max. 60 b) _ The points obtained from interim evaluation are added to the final written exam results. Final rating scale: 91-100 = A (excellent), 81-90 = B (very good), 71-80 = C (good), 61 – 70 = D (satisfactory), 52 – 60 = E (sufficient), 51 and less = FX (insufficient). In order to pass the course, it is necessary to obtain a minimum of 52 b. Detailed conditions are updated annually at LMS UPJŠ.	
Learning outcomes: The graduate of the course will acquire basic theoretical knowledge in the field of public finance, can define and explain public finance and its functions, public budget, public expenditure and income, taxes, tax theories, and fiscal policy. The student will acquire knowledge about the practice of public finances in the Slovak Republic, focused on the budget system in the Slovak Republic, especially the state budget of the Slovak Republic, state special purpose funds, the EU budget, and the tax system in the Slovak Republic. The student understands the determinants of the budget deficit and public debt, the causes of fiscal imbalance and its consequences, and the exogenous and endogenous factors affecting public debt. The student understands the management of public debt and the functioning of the state treasury. The student can develop an analysis of public projects, compare the development of public finances, and evaluate indicators of the budget deficit and public debt.	
Brief outline of the course: 1st consultation: Public sector and its financing needs. Public finances. Functions of public finances. Fiscal policy. Budgetary policy. Budget system and public budgets. State budget and state funds. 2nd consultation: Public expenditure. Analysis of the efficiency of public spending. Public revenue. Tax system in Slovakia. 3rd consultation: Short-term fiscal imbalance. Long-term fiscal imbalance. Public debt management. Budget of the European Union.	
Recommended literature: Required:	

1. BOBÁKOVÁ, Viktória a Eva VÝROSTOVÁ, 2013. Verejné financie I. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8. 2. MEDVEĎ, Jozef a Juraj NEMEC et al., 2011. Verejné financie. Bratislava: Sprint dva. ISBN 978-80-89393-46-6. Recommended:. 3. SIVÁK, Rudolf a kol., 2007. Verejné financie. Bratislava: IURA Edition. ISBN 978-80-8078-094- 4. HAMERNÍKOVÁ, Bojka a Alena MAAYTOVÁ a kol., 2010. Veřejné finance. Praha: Wolters Kluwer. 978-80-7357-497-0. 5. MEDVEĎ, Jozef a Juraj NEMEC a kol., 2007. Základy verejných financií. Bratislava: Sprint. ISBN 978-80- 89085-81-2. 6. DVOŘÁK, Pavel, 2008. Veřejné finance, fiskální nerovnováha a finanční krize. Praha: C. H. BECK. ISBN 978-80-7400-075-1. 7. OCHRANA, František, Jan PAVEL a Leoš VÍTEK a kol., 2010. Veřejný sektor a veřejné finance. Praha: Grada Publishing. ISBN 978-80-247-3228-2. 8. GRUBER, J. 2013. Public finance and public policy. 4th ed. New York: Worth Publishers. 9. Daňové zákony, Zákon o štátnom rozpočte, Zákony o štátnych účelových fondoch, Zákon o rozpočtových pravidlách verejnej správy, Zákon o štátnej pokladnici.					
Course language: Slovak					
Notes:					
Course assessment Total number of assessed students: 94					
A	B	C	D	E	FX
8.51	9.57	17.02	23.4	31.91	9.57
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VF2-e/22	Course name: Public Finance II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous assessment: 1. Participation in teaching in accordance with the study rules and instructions of the teacher. 2. Continuous control of studies - maximum 40 points, minimum 21. Students are required to attend seminars, no absences are tolerated. (Based on the seriousness of the reason for non-participation, the teacher will assess whether he will determine written compliance, or excuse the student's non-participation without written compliance). Final evaluation: Verbal exam - maximum 60 points, minimum 31 points. Conditions for successful completion of the course: A total of 100 points can be obtained per semester with exam and during the semester, the minimum number of points for passing the subject is 52. Final assessment scale: 100 - 91 A; 90 - 81 B; 80- 71 C; 70 - 61 D; 60 -52 E; 51 - 0 FX.	
Learning outcomes: The aim of the subject is to provide students with comprehensive knowledge about authority, responsibility and competences in the creation and use of public finances. By completing this subject, students will acquire practical knowledge about financing, income and expenses of local government and financing of selected branches of the public sector. The intention is also to develop the student's digital competences.	
Brief outline of the course: 1st consultation: Fiscal federalism. Territorial self-government as part of public administration. The budget of the local government. 2nd consultation: Budgetary income, expenditure and financial operations of the territorial self-government. 3rd consultation: Financing of selected sectors of the public sector - healthcare, education, public transport, culture, physical education, sports, housing.	
Recommended literature: Mandatory: 1. KOREŇOVÁ, Darina, 2022. Vybrané kapitoly z verejných financií II. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach, Vydavateľstvo ŠafárikPress. ISBN 978-80-574-0104-9.	

2. Actual legislative rules related to public budgeting. Recommended: 3. VEVERKOVÁ, Ingrid, 2014. Zákon o rozpočtových pravidlách územnej samosprávy: komentár. Bratislava: Wolters Kluwer. ISBN 978-80-8168-032-8. 4. PEKOVÁ, Jitka, Jaroslav PILNÝ a Marek JETMAR, 2005. Verejná správa a finance veřejného sektoru. Praha: ASPI. ISBN 80-7357-052-1. 5. PROVAZNÍKOVÁ, Romana, 2007. Financování měst, obcí a regionu. Praha: Grada Publishing. ISBN 978-80-247-2097-5. 6. REKTOŘÍK, Jaroslav a kol., 2007. Ekonomika a řízení odvětví veřejného sektoru. Praha: Ekopress. ISBN 978-80-86929-29-3.					
Course language:					
Notes:					
Course assessment Total number of assessed students: 94					
A	B	C	D	E	FX
23.4	24.47	19.15	8.51	20.21	4.26
Provides: PhDr. Darina Koreňová, PhD., univerzitná docentka					
Date of last modification: 11.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: Dek. FVS/TVPVS-st/25		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course:					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification:					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ MVVS-e/24	Course name: Research Methods for Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is concluded with a graded assessment. The graded assessment is obtained based on the sum of points specified by the conditions of the graded assessment: 1. Research project. Development and presentation of an original research project on a selected topic, which will be theoretically anchored in a seminar paper with sources. Maximum points: 60. Minimum points: 31. 2. Knowledge test on the entire subject matter. Maximum points: 40. Minimum points: 21. To obtain a final grade of A, a student must obtain 91-100 points, for a grade of B 81-90 points, for a grade of C 71-80 points, for a grade of D 61-70 points, and for a grade of E 52-60 points. Credits will not be awarded to a student who does not obtain at least 52 points in the final assessment. Detailed conditions for successful completion of the course are updated annually in the repository for digital support materials (LMS Moodle UPJŠ) or on the electronic bulletin board of the subject in AiS2.	
Learning outcomes: Completion of the course will provide students with a comprehensive overview of research methods and tools and prepare them for their practical application in the field of public administration. Students will understand the principles of social research and be able to navigate the research methodology. They will be able to incorporate ethical aspects into research and apply research methods in the practice of public administration (solving real problems and issues of public administration). They will be able to formulate research objectives and hypotheses and select an appropriate methodological strategy. They will be able to design data collection tools and analyze collected primary and secondary data. They will be able to interpret and present research results, formulate conclusions and recommendations. As part of the course, students will learn: to think critically and evaluate information (assess the reliability and validity of data, interpret results in context), to be able to work independently (design and implement research projects), to communicate effectively (present research results in the field of public administration in writing and orally) and to work in a team (collaborate with others on research projects).	
Brief outline of the course: 1. Introduction to Research (Definition and objectives of research in public administration, types of research, significance of social research for public administration)	

2. Ethical Issues in Research (Ethical principles of research, protection of privacy and sensitive information, responsibility towards research participants)
3. Research Design in Public Administration (Qualitative and quantitative research, integrated research approach)
4. Research Design I (Sources of the preparatory phase of the research plan, selection and definition of the research problem in public administration)
5. Research Design II (Formulation of research questions, variables, and hypotheses)
6. Determining the Research Population, Sample, and Pre-test (Target population, sampling strategies)
7. Types of Quantitative Research (Statistical, descriptive, correlational, experimental, ex post facto)
8. Types of Qualitative Research (Case study, ethnographic approach, narrative research)
9. Methods of Collecting Primary Data (Observation, interview, questionnaire)
10. Methods of Collecting Secondary Data and Their Analysis (Content analysis of documents, databases, triangulation, validity, and reliability of data)
11. Research Implementation and Data Analysis (Verbal descriptions, graphs, tables, diagrams, images)
12. Interpretation of Research Results and Discussion (Interpretive and exploratory analysis)
13. Research Conclusions (Publication - thesis, journal article, presentation), evaluation of the research process and results in relation to public administration)
14. Recommendations for Theory and Public Administration Practice

Recommended literature:

1. YANG, K., MILLER G. J. (2008). Handbook of Research Methods in Public Administration. 2nd Ed. Taylor & Francis Group.
2. VAN THIEL S. (2022). Research Methods in Public Administration and Public Management: An Introduction. (2nd ed.). Routledge.
3. BROWN, M., HALE, K. (2014). Applied research methods in public and nonprofit organizations. John Wiley & Sons.
4. JOHNSON, G. (2010). Research Methods for Public Administrators. M. E. Sharpe.
5. GILBERT, Nigel. 2013. Researching social life. London: SAGE.

Course language:

Notes:

Course assessment

Total number of assessed students: 7

A	B	C	D	E	FX
0.0	0.0	0.0	42.86	57.14	0.0

Provides: Mgr. Gizela Brutovská, PhD., doc. Mgr. Gabriela Kravčáková, PhD.

Date of last modification: 15.09.2024

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/RRaGMpreVS-e/25		Course name: Rodová rovnosť a Gender mainstreaming pre verejnú správu			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Mgr. Monika Bosá, PhD.					
Date of last modification: 23.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/BPaVS-e/22	Course name: Security Policy and Public Administration
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The score consists of the following components: -seminar work on a pre-assigned topic with submission to the teacher in electronic form (10 points) -continuous written exam (min. 21 points and max. 40 points). -final oral exam (min. 26 points and max. 50)	
Learning outcomes: After completing the course, the student has knowledge of the theoretical aspects of security research and security policy in the context of public administration. The student understands the basic way of looking at security in security and political science, and knows the content of various aspects of security. The graduate of the course is able to understand how security as a category and its individual sectors are related to the functioning of public administration from a theoretical point of view. However, the intention is that the student not only acquires theoretical knowledge, but also be able to apply them and use them to identify, analyze and evaluate individual aspects of security policy in the Slovak Republic.	
Brief outline of the course: 3 consultations: 1. Forming a security agenda, forms of research and development Security and its basic theoretical definition Conceptual interpretation - security risk, security threat, securitization, etc. Strategic studies and security studies Sectoral security in Slovakia (Copenhagen School) 2. Historical development of security in Slovakia - war history Security policy of the Slovak Republic - concept and documents Security system - structure and definition SR as a member of international security organizations - UN, OSCE Slovakia as a member of international security organizations - NATO, EU	

3. Defense policy of the Slovak Republic Crisis management in public administration and strategic thinking Perspectives and limits of security policy in public administration					
Recommended literature: Obligatory: UŠIAK, J. 2020. Bezpečnostná politika Slovenskej republiky a vybrané bezpečnostné dokumenty. Banská Bystrica: Belianum. ISBN 978-80-557-1795-1. 266s. LASICOVÁ, J., UŠIAK, J. 2012. Bezpečnosť ako kategória. Bratislava: Slovenská akadémia vied. ISBN 978-80-224-1284-1. 263s JURČÁK, V. a kol. 2020. Teoretické prístupy k skúmaniu bezpečnosti. Ostrava: KEY Publishing, s.r.o.. ISBN 978-80-7418-358-4. 134s. KULAŠIK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s. MAREŠ, M., REKTOŘÍK, J., ŠELEŠOVKÝ, J. a kol. 2013. Krizový management: Případové bezpečnostní studie. Praha: Ekopress. ISBN 978-80-86929-92-7. 237s. Recommended: BUZAN, B. a kol. 2005. Bezpečnosť - Nový rámec pre analýzu. Brno: Centrum strategických studií. 2005. ISBN 80-903333-6-2. 267 s. DANICS, Š. 2017. Extremismus, radikalizmus, populizmus a euroskepticismus. Bratislava: Univerzita J. Amosa Komenského. 2017. ISBN 9788074521225 WAIŠOVÁ, Š. 2005. Bezpečnosť – vývoj a proměny konceptu. Plzeň: Aleš Čeněk. ISBN 80-86898-21-0. 159 s.					
Course language: Slovak					
Notes:					
Course assessment Total number of assessed students: 3					
A	B	C	D	E	FX
0.0	0.0	66.67	0.0	33.33	0.0
Provides: Mgr. Katarína Miňová, PhD.					
Date of last modification: 22.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/SP-e/22	Course name: Social Policy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: After completing the course, the student has knowledge of defining social policy within its historical, theoretical and ideological background. Special attention is paid to social policy as a scientific discipline and at the same time, as well as practical activities. The student is familiar with the processes of functioning of educational, family, health policy and employment policy in the conditions of the Slovak Republic. Within this course, the student is able to synthesize and apply the acquired theoretical knowledge from subjects focused on political science, law and economics, which is then competent to use on practical examples from the current socio-political situation.	
Brief outline of the course: 1. definition of the term social policy basic principles and goals of social policy types and models of social policy functions and tools of social policy welfare state human social rights 2. areas of social policy the relationship between HP and SP; concept of social market economy educational policy employment policy family policy health policy	

model of social policy of the Slovak Republic in the context of EU membership					
Recommended literature:					
Course language:					
Notes:					
Course assessment					
Total number of assessed students: 97					
A	B	C	D	E	FX
3.09	11.34	21.65	26.8	34.02	3.09
Provides: doc. PhDr. Richard Geffert, Ph.D.					
Date of last modification: 23.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/SPSY-e/24	Course name: Social Psychology
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course ends with a graded assessment, consisting of a group project and its presentation and a final test: (1.) the group project and its presentation will be assessed together with a maximum of 30 points. (2.) the final test will be assessed with a maximum of 30 points. Successful completion of the course is subject to (1.) attendance in the class according to the UPJŠ Study Regulations; (2.) passing of the requirements of the mid-term and final assessment with an overall percentage of at least 52%. Detailed conditions are updated annually in the LMS UPJŠ e-learning portal.	
Learning outcomes: After successfully completing the course, students will be able to identify and explain the factors that influence an individual's behavior in a social context. Students will be able to apply social psychological concepts and theories to real-world issues and problems, including those related to public administration. The course develops analytical skills (applying critical thinking to evaluate the results of social psychological research), communication and problem-solving skills (applying social psychological principles to analyze and solve social problems and challenges faced by public administrators and to propose evidence-based solutions). The course promotes competences important for success in future careers, specifically ethical awareness, cultural competence, cooperation and teamwork.	
Brief outline of the course:	
Recommended literature: 1. Aronson, E., Wilson, T. D., Akert, R. M. (2017). Sociálna psychológia. Inštitút psychoterapie a socioterapie. 2. Myers, D. (2016). Sociální psychologie. Edika. 3. Výrost, J., Slaměník, I. Sollárová E. (Eds.). (2019). Sociální psychologie: teorie, metody, aplikace. Praha: Grada.	
Course language: Slovak	
Notes:	

Course assessment					
Total number of assessed students: 1					
A	B	C	D	E	FX
0.0	0.0	100.0	0.0	0.0	0.0
Provides: doc. Mgr. Iveta Jeleňová, PhD.					
Date of last modification: 12.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ PRSZ-e/22		Course name: Social Security Law			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present					
Number of ECTS credits: 6					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 87					
A	B	C	D	E	FX
13.79	20.69	29.89	14.94	17.24	3.45
Provides: doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 12.11.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ SOC-e/22	Course name: Sociology
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Continuous Assessment Criteria: Written assignment: Maximum points: 40. Student must attend all classes. To be admitted to the final exam, a minimum of 21 points must be obtained. Final Assessment Criteria: The exam will be written. The maximum number of points that can be obtained from the exam is 60. A minimum of 31 points must be obtained from the exam. Points obtained from the assignment and the exam will be added together. To obtain a grade of A, a minimum of 91 points must be achieved, B - 81 points, C - 71 points, D - 61 points, and E - a minimum of 52 points. Conditions for Successful Completion of the Course: 1. Attendance at classes in accordance with the study regulations and the instructions of the teacher. 2. Fulfillment of the conditions of continuous and final assessment.	
Learning outcomes: Students will become familiar with the elementary elements of the social structure of society, their mutual determination, and the diversity of views on the causal relationships of specific social phenomena and processes. At the same time, they will become acquainted with the foundations on which social life is built, the mechanisms of creating individual forms of social life, the processes of social mobility, and the roles of social norms, social control, and individual forms and types of social institutions in the regulatory and control processes of social life. This creates the premise for understanding the functions of public administration in society and, at the same time, for understanding the importance of scientifically grounded knowledge about social phenomena for the practice of public administration. The graduate of the subject will be able to define and explain in their own words the basic sociological concepts, understands the basic theoretical approaches in sociology (conflictualism, consensualism, constructivism...), remembers the most important authors in the history and present of sociological thought, can assign individual authors to sociological schools, directions, and paradigms, can apply the acquired knowledge to the area of	

public administration and use it in the study of social phenomena at the theoretical and applied level, understands the difference between micro and macro-sociological aspects of social phenomena.					
Brief outline of the course:					
Recommended literature: GIDDENS, Anthony and Phillip W. SUTTON, 2013. Sociology. 7th Edition. John Wiley & Sons. SCOTT, John and Gordon MARSHALL, 2009. Oxford dictionary of Sociology. Oxford University Press. ADORNO, Theodor, 2000. Introduction to Sociology. Stanford University Press. GIDDENS, A. – TURNER, J. H. (eds.), 2005: Social Theory Today. Cambridge: Polity Press. INGLIS, D. – THORPE, CH., 2019: An Invitation to Social Theory. Cambridge: Polity Press. Journal of Sociology - https://journals.sagepub.com/home/jos					
Course language:					
Notes:					
Course assessment Total number of assessed students: 127					
A	B	C	D	E	FX
12.6	27.56	27.56	14.96	17.32	0.0
Provides: doc. Mgr. Gabriela Kravčáková, PhD., Mgr. Gizela Brutovská, PhD.					
Date of last modification: 20.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ SVS-st/15		Course name: Sociology in Public Administration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 87					
A	B	C	D	E	FX
13.79	14.94	21.84	24.14	21.84	3.45
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/URMaO-e/24	Course name: Sustainable Urban Development
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: „Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc.“ The course concludes with a graded assessment (Total: 100 points) 1. Attendance in accordance with the Study Regulations and the instructor's guidelines. 2. Seminar activity (max. 10 points). 3. Continuous Assessment I (max. 20 points) and Continuous Assessment II (max. 30 points). 4. Seminar presentation (in PowerPoint format, max. 40 points, subject to agreement with the instructor). 5. Self-study of recommended literature. To fulfill the continuous assessment requirements, a minimum of 51 points in total is required. Students are expected to prepare for seminars (review lecture materials and prepare discussion points) and participate actively. Assessment Method and Course Completion: Continuous assessment / Graded credit (GC). Detailed conditions for successful course completion are updated annually on the course's electronic notice board in AiS2 or in the digital learning materials repository (LMS Moodle UPJŠ).	
Learning outcomes:	
Brief outline of the course:	
Recommended literature: [1] Slavíková, L. (2012). Ekonomie životního prostředí - teorie a politika. Nakladatelství Alfa. [2] Vávra, J., Lapka, M., Cudlínová, E. (Eds.). (2015). Ekonomika v souvislostech.. Praha: Filozofická fakulta UK v Praze. [3] Tomšík, K. (2016). Evropská integrace a environmentální ekonomika.. Praha: Česká zemědělská univerzita v Praze. [4] Miketa, K. (2017). Smart revoluce. Praha: Mladá Fronta. [5] Veber J. a kol. (2018). Digitalizace ekonomiky a společnosti – výhody, rizika, příležitosti. Management Press. Praha.	

[6] Farr, D. (2012). Sustainable nation: Urban design patterns for the future. John Wiley & Sons.
 [7] Sachs, J. D. (2015). The age of sustainable development. Columbia University Press. <https://doi.org/>
 [8] Wheeler, S.M. and Beatley, T. (eds.) (2023) Sustainable Urban Development Reader. 4th edn. New York: Routledge.
 [9] Farr, D. (2023) Regenerative Urban Development: Climate-Positive Design and Implementation. New York: Routledge.

Course language:

Notes:

Notes:

Student workload distribution:

10% of the workload – lectures, activity

40% of the workload – preparation of the semester assignment

50% of the workload – preparation for the test

Course assessment

Total number of assessed students: 27

A	B	C	D	E	FX
0.0	22.22	29.63	29.63	11.11	7.41

Provides: PhDr. Milan Douša, PhD.

Date of last modification: 03.04.2025

Approved: doc. JUDr. Martin Vernarský, PhD.

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/TM-e/25		Course name: Territorial Marketing			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Ing. Zuzana Hrabovská, PhD.					
Date of last modification: 23.05.2025					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/TSB-e/22		Course name: Theories of Administration and Bureucracy			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 90					
A	B	C	D	E	FX
13.33	23.33	23.33	32.22	6.67	1.11
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 19.09.2024					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TaPÚS-e/25		Course name: Theory and Practice of Territorial Self-Government			
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 9s Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., Mgr. Jozef Andrejčák, PhD.					
Date of last modification:					
Approved: doc. JUDr. Martin Vernarský, PhD.					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/TVP-e/22	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: Per study period: 12s Course method: present	
Number of ECTS credits: 6	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation in consultations. substitute performance, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Transparency of public policy. Corruption and clientelism. Lobbying.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/The%20Public%20Policy%20Theory%20Primer.pdf) POTŮČEK, M. and co.: Public Policy	

in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Veřejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Veřejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Veřejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Záujmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Veřejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT, K.–BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 91

A	B	C	D	E	FX
2.2	5.49	25.27	27.47	36.26	3.3

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD.

Date of last modification: 28.09.2024

Approved: doc. JUDr. Martin Vernarský, PhD.