

CONTENT

1. 1. English Language for European Public Administration I.....	3
2. 1. English Language for European Public Administration II.....	4
3. 1. English Language for European Public Administration III.....	6
4. 1. English Language for European Public Administration IV.....	7
5. 1. German Language for European Public Administration I.....	9
6. 1. German Language for European Public Administration II.....	11
7. 1. German Language for European Public Administration III.....	13
8. 1. German Language for European Public Administration IV.....	15
9. 2. Foreign Language for European Public Administration I. - German language.....	17
10. 2. Foreign Language for European Public Administration II. - German language.....	19
11. 2. French Language for European Public Administration I.....	21
12. 2. French Language for European Public Administration II.....	24
13. Administrative System of the EU.....	26
14. Administrative and Institutional Framework of the EU.....	28
15. Bachelor Thesis Seminar I.....	29
16. Bachelor Thesis Seminar II.....	31
17. Banking and Insurance in the EU countries.....	33
18. Comparison of Political Systems of Selected States.....	34
19. Competencies of Capacities in Public Institutions.....	36
20. Constitutional Law of the EU.....	38
21. Decision-making Processes and Principles of Administrative Proceedings.....	39
22. Defence of Bachelor Thesis.....	40
23. Defence of Bachelor Thesis.....	41
24. Economic Policy of the European Union.....	42
25. Economics of Public Sector.....	44
26. Erasmus+ Fellowship.....	46
27. European Administrative Law.....	47
28. European Labor Law.....	48
29. European Social Policy.....	50
30. European Integration.....	51
31. Financial Accounting and Reporting the Public Administration.....	52
32. Financing of the EU.....	53
33. History of Public administration in Central Europe.....	54
34. Human Rights and their Protection.....	55
35. Integration processes in Europe.....	56
36. International Security and European Public Administration.....	57
37. Interpersonal Communication.....	60
38. Introduction to information security.....	61
39. Local Democracy in EU.....	63
40. Macroeconomy.....	65
41. Management Theories.....	67
42. Management in Public Administration.....	68
43. Management of information systems.....	70
44. Managerial Economics.....	71
45. Medzinárodné vzťahy a hospodárska politika (Internationale Beziehungen und Wirtschaftspolitik).....	73
46. Micro credential window.....	74
47. Organization and Public Administration Activities.....	75

48. Organizational Behaviour.....	76
49. Politiky digitálnej transformácie EÚ.....	78
50. Politology.....	79
51. Practice.....	81
52. Presentation Skills.....	82
53. Project Management.....	83
54. Public Administration Theory.....	84
55. Public Finance in the European Union.....	87
56. Public Policy and Public Administration Theories.....	89
57. Quantitative and Qualitative Methods of Social Research.....	90
58. Rodová rovnosť a Gender mainstreaming pre verejnú správu.....	92
59. Second Foreign Language for European Public Administration I. - English.....	93
60. Second Foreign Language for European Public Administration II. - English.....	95
61. Social Psychology.....	97
62. Sociology.....	98
63. Sports Activities I.....	100
64. Sports Activities II.....	102
65. Sports Activities III.....	104
66. Sports Activities IV.....	106
67. State and Law Theory.....	108
68. Sustainable Urban Development.....	109
69. The Development of Professional Competencies.....	110
70. Theory of Public Policy.....	112
71. Transatlantic and European Security - NATO and the EU.....	114
72. Tímová spolupráca.....	115
73. Youth participation and engagement	117

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVS/11	Course name: 1. English Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 788	
abs	neabs
92.26	7.74
Provides: Mgr. Viktória Mária Slovenská, Mgr. Ivana Kupková, PhD., Mgr. Simona Martončíková	
Date of last modification: 14.09.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSII/11	Course name: 1. English Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the assignment. Final exam = written test. Final assessment: continuous evaluation = 50% and final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Basic features and characteristics of public administration (history, political background). Language and terminology of public administration. Presentations (formal academic presentations in English, structure of presentations). Case studies. Selected grammatical phenomena: prepositions, linking forms, nonfinite verb forms, irregular plural of nouns, irregular verbs. Language functions necessary for professional communication: defining, classifying, etc	
Recommended literature: Dabraľat, Oľga – Žonovová, Alla. English for Public Administration. Bieloruská štátna pedagogická univerzita, Kancelária prezidenta republiky Bieloruska: 2008. bbclearning.com ted.com/ Ted Talks linguahouse.com ellii.com Michael Vince – Macmillan English Grammar in Context Stuart Redman - Cambridge English Vocabulary in Use Pre intermediate, Cambridge University Press 1997	

Murphy R.: English Grammar in Use. CUP, 2006.					
Course language: English language B2 level (CEFR).					
Notes:					
Course assessment Total number of assessed students: 609					
A	B	C	D	E	FX
29.89	22.0	21.18	13.96	8.54	4.43
Provides: Mgr. Viktória Mária Slovenská, Mgr. Ivana Kupková, PhD., Mgr. Simona Martončíková					
Date of last modification: 04.02.2026					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIII/12	Course name: 1. English Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: CJP/1AJEVSII/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes:	
Brief outline of the course: European Union. Key dates and principal treaties. Multilingualism in the EU. Membership in the EU. EU member states. EU institutions. European Commission and the Council of the EU.	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 515	
abs	neabs
97.67	2.33
Provides: Mgr. Viktória Mária Slovenská, Mgr. Ivana Kupková, PhD., Mgr. Simona Martončíková	
Date of last modification: 17.09.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/1AJEVSIV/12	Course name: 1. English Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: CJP/1AJEVSIII/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 1 test (presumably in week 7) with one retake in the final week of the semester and an assignment consisting of a written project and an oral presentation in English related to the study programme Public Administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of the credit test and the presentation. Final exam = written test. Final assessment: continuous evaluation = 50% (60% test, 40% assignment), final exam = 50%. Final assessment scale: A 100 -93%, B 92-86%, C 85-79%, D 78-72%, E 71-65%, FX 64% and less	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence, student obtain knowledge of selected phonological, lexical and syntactic aspects of professional English, development of pragmatic competence, students can effectively use the language for a given purpose, development of presentation skills at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Institutions of the EU. European Council and the Council of the EU/Council of Europe. Voting system in the Council of the EU. European Parliament. European Ombudsman. Financing the EU, budget of the EU. European Court of Auditors.	
Recommended literature: Trebits, A. EU English. Budapest: Klett. 2010. www.europa.eu www.euractiv.sk Chromá, M.: Anglicko – český právnický slovník. Praha: Leda, 1997. Chromá, M.: Česko – anglický právnický slovník. Praha: Leda 2001.	

Le Docte, E.: Štvorjazyčný právnický slovník. Praha: Codex, 1997.
Oxford Dictionary of Law. Oxford: OUP, 1997.
Odborné časopisy.
Brieger, N.: Professional English. Law. 2003.

Course language:

Notes:

Course assessment

Total number of assessed students: 450

A	B	C	D	E	FX
32.0	19.78	21.56	13.56	11.56	1.56

Provides: Mgr. Barbara Mitříková, Mgr. Viktória Mária Slovenská, Mgr. Simona Martončíková,
Mgr. Ivana Kupková, PhD.

Date of last modification: 04.02.2026

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSJ1/11	Course name: 1. German Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 31	
abs	neabs
93.55	6.45
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 13.08.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ2/11	Course name: 1. German Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites: KGER/EVSNJ1/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at A2 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Deiseroth, Dieter – Wolf, Heinz-Ulrich: Arbeitsheft Politik Wirtschaft Sozialkunde: Arbeitsheft 7-10: mit eingelegtem Lösungsheft. Verlag: Schrödel Verlag GmbH. 2011. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, kanpp und klar! Kohl Verlag. 2. Aufl. 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea. 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 29					
A	B	C	D	E	FX
37.93	6.9	27.59	6.9	17.24	3.45
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 13.08.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ3/12	Course name: 1. German Language for European Public Administration III
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites: KGER/EVSNJ2/11	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment	
Total number of assessed students: 22	
abs	neabs
100.0	0.0
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 13.08.2024	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/ EVSNJ4/12	Course name: 1. German Language for European Public Administration IV
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites: KGER/EVSNJ3/12	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.). 2 control tests during the semester, written assignments and academic presentation (PPP). Final grade will be calculated as follows: A 93-100 %, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64 % and less.	
Learning outcomes: Developing language skills of listening comprehension, speaking, reading and writing, increasing students 'language competence (acquisition of selected phonological, lexical and syntactic knowledge), development of students' pragmatic competence (acquisition of the ability to express selected language functions), development of presentation skills, etc. at B1 level with a focus on professional vocabulary for European public administration.	
Brief outline of the course:	
Recommended literature: Deutschland und Europa. Jugend und Europa. Reihe für Gemeinschaftskunde, Geschichte, Deutsch, Geografie, Kunst und Wirtschaft. Hrsg. Landeszentrale für politische Bildung. Ulm, 2009. Europa. Das Wissensmagazin für Jugendliche. Hrsg. Aktion Europa, Bundeszentrale für politische Bildung. Berlin, 2010. Fontaine, Pascal: Europa in 12 Lektionen. Luxemburg: Amt für Veröffentlichungen der Europäischen Union, 2010. Kaňa, Antonín: Velký česko-německý slovník pro veřejnou správu. Vydavatelství: Linde, 2011. Nemecko-slovenský a slovensko-nemecký praktický slovník ... pre každého. Vydavateľstvo: Lingea, 2008. Krenn.W./Puchta,H.: Motive. Kompaktkurs DaF. Kursbuch und Arbeitsbuch. 2015.	
Course language: German	
Notes:	

Course assessment					
Total number of assessed students: 22					
A	B	C	D	E	FX
36.36	13.64	27.27	18.18	0.0	4.55
Provides: Mgr. Ulrika Strömplová, PhD.					
Date of last modification: 13.08.2024					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/2NJEVSI/22	Course name: 2. Foreign Language for European Public Administration I. - German language
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: project with presentation, final paper, control of homework throughout semester, written and oral assignments during seminars, active participation in seminars	
Learning outcomes: - obtaining a basic overview of the political functioning of the Federal Republic of Germany - knowledge of basic political and public law terminology - ability to understand the text in written and oral communication from the given field - knowledge of grammatical phenomena and their correct identification in the text and correct communicative use; sensitization to subject-specific language features	
Brief outline of the course: - Germany as a state - national symbols (anthem, flag, national emblem) - Constitution - content of the German constitution, influences on the creation of the constitution, "Eternity clause" - immutable constitutional core constitutions - Fundamental rights - human rights, civil rights, life in a country with and without guaranteed fundamental rights, limits of fundamental rights - Germany as a federal state - federated states, differences at federation and state level, municipality (institutions); roles of federation, federated states and municipalities - Grammar: substantive declension, articles, possessive pronouns, conjugation, separable/inseparable prefixes, reflexive verbs, modal verbs, structure of subordinate clause, conjunctions, demonstrative pronouns	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Dreyer, Hilke – Schmitt, Richard: Lehr- und Übungsbuch der deutschen Grammatik. Max Heuber Verlag, 2007. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag: Deutscher Taschenbuchverlag. 45. Aufl. 2014. Heitmann, Friedhelm – Schrödel, Tim: Politik – Grundwissen kurz, knapp und klar! Kohl Verlag. 2. Aufl. 2011 German-Slovak and Slovak-German practical dictionary ... for everyone. Publisher: Lingea. 2008.	

Course language: German language	
Notes:	
Course assessment Total number of assessed students: 87	
abs	neabs
97.7	2.3
Provides: Mgr. Ulrika Strömplová, PhD.	
Date of last modification: 30.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KGER/2NJEVSII/22	Course name: 2. Foreign Language for European Public Administration II. - German language
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KGER/2NJEVSI/22	
Conditions for course completion: project with presentation, final paper, control of homework throughout semester, written and oral assignments during seminars, active participation in seminars	
Learning outcomes: - obtaining a more comprehensive overview of political and social functioning in the Federal Republic of Germany - active knowledge of relevant professional terminology - strengthening of communication competences - knowledge of grammatical phenomena and their correct identification in the text and correct communicative use; sensitization to subject-specific language features	
Brief outline of the course: - State organization and permanent constitutional bodies (Federal Parliament, Federal Council, Federal Chancellor, Federal President, Federal Constitutional Court), their roles and competences - Germany as a legal state - separation of powers (legislature, executive, jurisprudence), rights and laws - Germany as a welfare state: the welfare state principle in the German constitution, various types of social benefits, a brief history of the German welfare state, social insurance (payments to the insurance company), payroll, aid from public funds (ALG I, ALG II), charitable organizations in Germany - Political parties: roles and responsibilities of parties in Germany, political diversity, basic characteristics of political parties represented in the Federal Parliament - Grammar: adjective declension, numerals, formation of the past perfect /past simple/pluperfect tense, verbs with a prepositional object, subordinate clauses, adjective comparison, “haben” and “sein” with “zu”, prepositions	
Recommended literature: 30 Stunden Deutschland. 2. Auflage. Stuttgart: Ernst Klett Sprachen, 2005. Dreyer, Hilke – Schmitt, Richard: Lehr- und Übungsbuch der deutschen Grammatik. Max Heuber Verlag. 2007. Grundgesetz GG: Menschenrechtskonvention, Europäischer Gerichtshof, Bundesverfassungsgerichtsgesetz, Parteiengesetz, Untersuchungsausschusgesetz. Verlag:	

Deutscher Taschenbuchverlag. 45. Aufl. 2014. Schmidt, Manfred G.: Das politische System Deutschlands: Institutionen, Willensbildung und Politikfelder. Verlag: C.H. Beck. 2. Aufl. 2011. German-Slovak and Slovak-German practical dictionary ... for everyone. Publisher: Lingea. 2008.

Course language:
German language

Notes:

Course assessment

Total number of assessed students: 35

A	B	C	D	E	FX
31.43	20.0	28.57	8.57	11.43	0.0

Provides: Mgr. Ulrika Strömplová, PhD.

Date of last modification: 18.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSI/12	Course name: 2. French Language for European Public Administration I
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The test administered during the 7. and 14. week shall put the material covered during the lectures and prepared for homework to test. In order to get the grade, the final results of both tests shall exceed 70%. No additional dates are to be set. In case the teacher is in need to reschedule the date of the test, students shall learn about it well in advance via the official website of the department and/or through mail. Students are expected to attend the classes regularly and participate actively. More than two missed attendances will prevent the teacher from giving the student their final grade. The case of not being prepared for class is also considered missed absence. In case the student does not possess their own copy of the material for class, the teacher is entitled to ask the student to leave the classroom. Students must respect the way they were assigned to the groups. In case of any questions, you may contact the teacher at: karin.miklossiova@student.upjs.sk alebo karin.miklossiova@gmail.com Grading: Test n. 1. - 50% Test n. 2. - 50% Together: 100% Scale: A 100-94 %, B 93-89 %, C 88-83 %, D 82-77 %, E 76-70 %, FX 69 % and less	
Learning outcomes: The subject is focused on the development of students' language competences, on strengthening and developing all language skills, especially in French, which is necessary for everyday communication, necessary for successfully managing student stays within international projects (e.g. Erasmus), in administrative French, as well as with regard to future possibilities application of students on the labor market within the euro. institutions, at the beginner to intermediate level of language proficiency (A1 to B2) according to the Common European Framework of Reference for Languages. Emphasis is placed on the active use of a foreign language in everyday life, in an administrative environment and in future professional activities.	
Brief outline of the course: 1. week: introductory class, getting the students acquainted with the organization of the semester and conditions under which the grades may be granted 2. - 6. week: working with texts, translations, exercises	

7. week: test n. 1

8. - 13. week: working with texts, translations, exercises

14. week: test n. 2

Recommended literature:

- Berg, R. – J. 2005. Parlons affaires! : Initiation au français économique et commercial. Heinle.
- Bernard, G., Deschodt, J.-P. 2011. Dictionnaire de la politique et de l'administration. Paris: PUF.
- Bomati, Y. et al. 2008. L'administration en bons termes - 1000 mots pour comprendre et utiliser le langage administratif. Paris: Vuibert.
- Cornu, G. 2007. Vocabulaire juridique. Quadrige.
- Černá, L., Kulhajová, B. 2009. Le Français juridique. Leges.
- Delamarre, M., Gristi, E. 2004. Comprendre l'administration - Organisation, fonctionnement, modernisation. Paris: DF.
- Delwit, P. et al. 1999. A quoi sert le Parlement européen ? Bruxelles: Complexe.
- ENA. 2013. La responsabilité administrative : comparaison internationale. Ecole nationale d'administration.
- Ferry, J.-M. 2000. La question de l'Etat européen. Paris: Gallimard.
- Grevisse, M. 2009. Le Petit Grevisse. Grammaire française. Bruxelles: De Boeck Duculot.
- Guinchard, S., Debard, T. 2010. Lexique des termes juridiques : Edition 2011. Dalloz.
- Ignasse, G., Lenoir, H. 1999. Fonction publique et formation continue en Europe. L'Harmattan.
- Kidlesová, Z., Priesolová, J. 2007. Francouzština v hospodářství – Le Français dans l'économie. Ekopress.
- Kořenský, J., Cvrček, F., Novák, F. 1999. Juristická a lingvistická analýza právních textů. Praha: Academia.
- Kozmová, J., Brouland, P. 2013. Obchodní francouzština. Français commercial. Brno: Edika.
- Magnette, P. (éd.). 2000. La Constitution de l'Europe. Bruxelles: Editions de l'Université de Bruxelles.
- Majone, G. 1996. Les Communautés européennes : un Etat régulateur. Paris: Montchrestien.
- Mauray, S. 2011. Manuel de GRH dans la fonction publique. Droit et pratiques. La documentation française. CNED.
- Penfornis, J. – L. 2006. Le Français du droit. Affaires, Europe, administration, justice, travail, contrats. Clé International.
- Penfornis, J. – L. 2004. Vocabulaire progressif du français des affaires. Clé International.
- Pravda, M., Pravdová, M. 2006. Francúzština pre samoukov.
- Pravdová, M. 2011. Le français pour vous. Praha: Leda.
- Rey-Debove, J., Rey, A. 2004. Le Nouveau Petit Robert. Paris: Dictionnaires les Robert.
- Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 1 : Le français des relations européennes et internationales. Hachette.
- Riehl, L., Soignet, M., Amiot, M.-H. 2008. Objectif diplomatie 2 : Le français des relations européennes et internationales. Hachette.
- Soignet, M. 2003. Le français juridique : Droit, administration, affaires. Hachette International.
- Theule, Le, F.-G. 2012 La fonction publique européenne. Ecole nationale d'administration.
- Thomas, Y. 1995. Histoire de l'administration. Paris: La Découverte.
- Thuillier, Y., Tulard, J. 1994. Histoire de l'administration française. Paris: PUF.
- Thysebaerr, B. 2000. Le livre blanc du SFIE (Syndicat des fonctionnaires internationaux et européens).
- Tichý, L. et al. 2005. Čtyřjazyčný slovník evropského práva. Anglicko – česko – francouzsko – slovenský. Praha: Linde.
- Tuláček, J., Bakeš, M., Marková, H. 2000. Česko-Anglicko-Německo-Francouzský slovníček právních pojmů, 2. vydání. Praha: Linde Praha, a.s.

Vos, E. European Administrative Reform and Agencies. In: European University Institute Working Paper, Florence, RSC n° 2000/51.

Course language:

French: A2 - B2

Notes:

Course assessment

Total number of assessed students: 301

abs	neabs
93.69	6.31

Provides: Bc. Mgr. Karin Semaník Miklóssiová, PhD.

Date of last modification: 14.09.2023

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KAaA/2FJEVSII/15	Course name: 2. French Language for European Public Administration II
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: KAaA/2FJEVSI/12	
Conditions for course completion: Tests in weeks 6 and 12 will assess students' knowledge of the materials covered in class and assigned for home preparation. To receive a final grade, the combined result from both tests must amount to at least 69%. Students are expected to attend classes regularly and actively: more than two absences will prevent the teacher from awarding a final grade. Grading scale: A 100–94% B 93–89% C 88–83% D 82–77% E 76–70% FX 69% and below	
Learning outcomes: Students will consolidate their knowledge at the A1 level of the Common European Framework of Reference for Languages, with emphasis placed on mastering grammar and the relevant vocabulary.	
Brief outline of the course: Week 1–5: Presentation of relevant grammar rules, activities aimed at reaching the target level. Week 6: Midterm assessment in the form of a test. Week 7–11: Presentation of relevant grammar rules, activities aimed at reaching the target level. Week 12: Final test. Week 13–14: Review and consolidation of material, revision, conversation	
Recommended literature: MIQUEL, C. Vite et bien 1 (2009 a nasledujúce vydania). Méthode rapide pour adultes. Paris : CLE International. Pravda, M., PRAVDOVÁ, M. (2006). Francúzština pre samoukov. Bratislava : Slovenské pedagogické nakladateľstvo - Mladé letá, 2006. TARABA, J. (2008). Francúzška gramatika. Bratislava : Slovenské pedagogické nakladateľstvo - Mladé letá, 2008.	
Course language:	

French: A1					
Notes:					
Course assessment					
Total number of assessed students: 224					
A	B	C	D	E	FX
27.23	25.0	20.54	11.16	14.29	1.79
Provides: Mgr. Lucia Gallová, PhD.					
Date of last modification: 23.10.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ ASYS EÚ-d/25	Course name: Administrative System of the EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc. The course ends with a graded assessment. The graded assessment is obtained on the basis of the sum of the points of the specified conditions of the graded assessment: <ol style="list-style-type: none"> 1. Presentation (max. 20 points/min. 11 points) 2. Two written tests (max. 40 points/min. 20 points from one written test) 3. Attendance in the class in accordance with the Study Regulations and the teacher's instructions The final grade of the course will be awarded in accordance with the grading scale: <ul style="list-style-type: none"> A - 91-100 points, B - 81-90 points, C - 71-80 points, D - 61-70 points, E - 51-60 points. Credit will not be awarded to a student who does not obtain at least 51 points in the final assessment. Detailed requirements for successful completion of the course are updated annually on electronic course bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: The aim of the course "The Administrative System of the EU" is to introduce students to the institutional system of the European Union as a set of bodies and their interrelationships through which the European Union carries out the tasks entrusted to it by the Member States. Students will acquire a basic but qualified knowledge of the institutional framework of the European Union, its structure, the historical determinants of its creation and development, its mode of creation, its competences and its interrelationships.	
Brief outline of the course: <ol style="list-style-type: none"> 1. The European Union's administrative system 2. The European Economic and Social Committee 3. The European Committee of the Regions 	

- 4.The European Investment Bank and the European Investment Fund
- 5.The European Ombudsman
- 6.The European Public Prosecutor's Office
- 7.European External Action Service
- 8.The European Data Protection Supervisor and the European Data Protection Board
- 9.European School of Public Administration, European Personnel Selection Office
- 10.Publications Office of the European Union, Computer Emergency Response Team
- 11.Decentralised agencies
- 12.Common Foreign and Security Policy agencies
- 13.Executive Agencies, Euratom Agencies and Bodies

Recommended literature:

1. HODSON, D. and J. PETERSON: The Institutions of the European Union - The New European Union Series. Fourth edition. Oxford: Oxford University Press, 2017.
2. CRAIG, P. and G. DE BURCA: EU Law: Text, Cases and Materials. Sixth edition. Oxford: Oxford University Press, 2015.

Literature in Slovak language:

1. ALMAN, T., 2018. Ústavné právo Európskej únie. 1. vyd. Košice: Univerzita P. J. Šafárika v Košiciach. 136 s. ISBN 978-80-8152-602-2.

Recommended literature:

2. KARAS, V. a A. KRÁLIK, 2012. Právo Európskej únie. 1. vyd. Praha: C. H. Beck. 526 s. ISBN 978-80-7179-287-1.
3. MAZÁK, J. a M. JÁNOŠÍKOVÁ, 2009. Základy práva Európskej únie : Ústavný systém a súdna ochrana. 1. vyd. Bratislava: IURA EDITION s.r.o. 740 s. ISBN 978-80-8078-289-4.
4. SIMAN, M a M. SLAŠŤAN, 2012. Právo Európskej únie. Bratislava: EUROIURIS. 1232 s. ISBN 978-80-969554-3-5.
5. TICHÝ, L. a kol., 2014. Evropské právo. 5. vyd. Praha: C. H. Beck. 800 s. ISBN 978-80-7400-546-6. 6.
6. CHRENŠŤ, J. a A. NESVADBA, 2020. Právo Európskej únie. Bratislava: Akadémia Policajného zboru v Bratislave. 338 s. ISBN: 978-80-8054-868-1.

Course language:

english language

Notes:

Course assessment

Total number of assessed students: 71

A	B	C	D	E	FX
0.0	16.9	32.39	33.8	7.04	9.86

Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., Mgr. Viktória Adamov Kráľová, PhD.

Date of last modification: 22.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/AIREU-st/15		Course name: Administrative and Institutional Framework of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 251					
A	B	C	D	E	FX
34.66	19.52	19.52	14.34	11.16	0.8
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/ESBP1-d/24	Course name: Bachelor Thesis Seminar I.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 150	
abs	neabs
99.33	0.67
Provides: doc. Ing. Anna Čepelová, PhD., univerzitná profesorka, PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD., PhDr. Darina Koreňová, PhD., univerzitná docentka, Ing. Eva Mihaliková, PhD., univerzitný docent, Ing. Lenka Pčolinská, PhD., doc. Ing. Ladislav Suhányi, PhD., MBA, Mgr. Gizela Brutovská, PhD., doc. Mgr. Iveta Jeleňová, PhD., doc. Mgr. Gabriela Kravčáková, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, PhDr. Eliška Zásadová, PhD., Mgr. Jozef Andrejčák, PhD., Mgr. Veronika Džatková, PhD., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Ing. Kristína Guzyová, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mital', PhD., doc. PhDr. Drahomíra Ondrová, CSc., doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, Mgr. Viktória Adamov Kráľová, PhD., PhDr. Peter Derevjaník, PhD., JUDr. Róbert Gyuri, PhD., prof. Dr. Ivan Halász, Ph.D., doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. PhDr. Rastislav Král, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Martin Vernarský, PhD., PhDr. Jana Volochová, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Tomáš Štuller, Mgr. Richard Vejo, Mgr. Kristína Demčaková Mihal'ová, Mgr. Ivana Lehotay Pandová, Mgr. Lenka Jakubócová, Mgr. Michaela Krajčírová, Mgr. Natália Melegová, Mgr. Vadym Pryimachuk, doc. Mgr. Monika Bosá, PhD., Dr.h.c. prof. Ing. Pavel Nečas, PhD., MBA, Ing. Jana Budová, PhD., doc. Ing. Peter Gallo, PhD., Mgr. Monika Hančárová, Mgr. Ivana Horváthová, Mgr. Martina Jacková, Ing. Michaela	

Lukačínová, PhD., Mgr. Adrián Dzubina, Mgr. Patrik Hajdu, Mgr. Silvia Karaffová, Mgr. Vitalii Horovenko, PhD.

Date of last modification: 16.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/ESBP2/24	Course name: Bachelor Thesis Seminar II.
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 0 / 2 Per study period: 0 / 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 6.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 153	
abs	neabs
93.46	6.54
Provides: doc. Ing. Anna Čepelová, PhD., univerzitná profesorka, PhDr. Milan Douša, PhD., PhDr. Jana Džuňová, PhD., PhDr. Darina Koreňová, PhD., univerzitná docentka, Ing. Eva Mihalíková, PhD., univerzitný docent, Ing. Lenka Pčolinská, PhD., doc. Ing. Ladislav Suhányi, PhD., MBA, Mgr. Gizela Brutovská, PhD., doc. Mgr. Iveta Jeleňová, PhD., doc. Mgr. Gabriela Kravčáková, PhD., doc. PhDr. Lenka Lachytová, PhD., MBA, PhDr. Eliška Zásadová, PhD., Mgr. Jozef Andrejčák, PhD., Mgr. Veronika Džatková, PhD., PhDr. Miroslav Fečko, PhD., doc. PhDr. Richard Geffert, Ph.D., Ing. Kristína Guzyová, PhD., doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mital', PhD., doc. PhDr. Drahomíra Ondrová, CSc., doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, Mgr. Viktória Adamov Kráľová, PhD., PhDr. Peter Derevjaník, PhD., JUDr. Róbert Gyuri, PhD., prof. Dr. Ivan Halász, Ph.D., doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. PhDr. Rastislav Král, PhD., doc. JUDr. Peter Molitoris, PhD., doc. JUDr. Martin Vernarský, PhD., PhDr. Jana Volochová, PhD., doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Tomáš Štuller, Mgr. Richard Vejo, Mgr. Kristína Demčáková Mihal'ová, Mgr. Ivana Lehotay Pandová, Mgr. Lenka Jakubócová, Mgr. Michaela Krajčírová, Mgr. Natália Melegová, Mgr. Vadym Pryimachuk, doc. Mgr. Monika Bosá, PhD., Dr.h.c. prof. Ing. Pavel Nečas, PhD., MBA, Ing. Jana Budová, PhD., doc. Ing. Peter Gallo, PhD., Mgr. Monika Hančárová, Mgr. Ivana Horváthová, Mgr. Vitalii Horovenko, PhD., Mgr. Martina	

Jacková, Ing. Michaela Lukačínová, PhD., Mgr. Adrián Dzubina, Mgr. Patrik Hajdu, Mgr. Silvia Karaffová

Date of last modification: 15.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/ BaPvEÚ/25		Course name: Banking and Insurance in the EU countries			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 56					
A	B	C	D	E	FX
26.79	44.64	19.64	5.36	0.0	3.57
Provides: doc. Ing. Peter Gallo, PhD.					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/KPSVŠ- d/22		Course name: Comparison of Political Systems of Selected States			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion: Midterm exam (20 points) and elaboration and presentation of seminar paper (10 points), news (10 points) Final exam (60 points)					
Learning outcomes: After the course the student has theoretical knowledge about applying the comparative method in political science. Student is able to compare modern political systems in selected countries and is aware to synthesize theoretical knowledge from political science or law and apply them to actual social and political situation.					
Brief outline of the course: 1. Comparative politics 2. Fundamental issues of comparative studies 3.-4. Political System of United Kingdom of Great Britain and Northern Ireland 5. Political System of France 6. Political System of Germany 7. Political System of Swiss Confederation 8. Political System of Italy 9. Political System of Spain 10. Political System of Portugal 11. Political Systems of Scandinavian Countries 12.-13. Political Systems of Benelux Countries					
Recommended literature: COLOMER, J.M. 2008. Comparative European Politics. London: Taylor and Francis Ltd. HAY, C. - MENON, A. 2007. European Politics. New York: Oxford University Press. O'NEIL, P. H. 2017. Essentials of Comparative Politics. New York: W. W. Norton.					
Course language: English					
Notes:					
Course assessment Total number of assessed students: 171					
A	B	C	D	E	FX
4.68	13.45	21.05	31.58	27.49	1.75

Provides: Mgr. Veronika Džatková, PhD.
Date of last modification: 12.09.2025
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/KKVI-d/22	Course name: Competencies of Capacities in Public Institutions
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Participation & activities Student can gain max. 100 points during the semester. Participation in lectures / seminars and the level of activity in case studies work assigned by a teacher are evaluated (participation in lectures - max. 40 points, activity during seminars - max. 60 points). The course is successfully completed if student obtains min. 51 points (participation in lectures - min. 20 points, activity during lectures - min. 31 points).	
Learning outcomes: <ul style="list-style-type: none"> - building leadership capacity in public sector; - development and management of a skilled, engaged and credible public workforce; - developing knowledge on opportunities for participation and cooperation with public administration organizations to support standards of good governance; - promoting high standards of integrity and personal responsibility, which can increase the effectiveness of the mechanisms used to deal with corruption and other forms of antisocial behavior 	
Brief outline of the course: <ol style="list-style-type: none"> 1. Good governance and current public administration. 2. Participation, engagement, e-participation. 3. Youth participation. 4. Representation of interests, fair elections. 5. Legality in public administration. 6. Liability. 7. Integrity of ethical conduct. 8. Human rights. 9. Open access to information. 10. Transparency and openness. 11. Professional competencies. 12. Sustainable development. 13. Sound financial management. 	
Recommended literature: Required:	

Page: 2

1. Mitaľ, O., Rovenská, D., Župová, E. a kol. 2022. Manuál dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0083-7.

2. Mitaľ, O., Rovenská, D., Župová, E. a kol. 2022. Príklady dobrej praxe dobrého spravovania pre budúcich expertov verejných inštitúcií. Košice: ŠafárikPress. ISBN 978-80-574-0082-0.

Recommended:

1. Council of Europe 12 Principles of Good Governance, 2022.

Dostupné na: [https://www.coe.int/en/web/good-governance/12-principles#{%2225565951%22:\[7\]}](https://www.coe.int/en/web/good-governance/12-principles#{%2225565951%22:[7]})

2. OECD Recommendation on Public Integrity, 2022.

Dostupné na: <https://www.oecd.org/gov/ethics/recommendation-public-integrity/> <https://www.oecd.org/gov/ethics/integrity-recommendation-SVK.pdf>

Course language:

slovak, english, ukrainian

Notes:

Course assessment

Total number of assessed students: 68

abs	neabs
95.59	4.41

Provides: Mgr. Veronika Džatková, PhD., Mgr. Katarína Miňová, PhD., PhDr. Ondrej Mitaľ, PhD., PhDr. Eliška Zásadová, PhD., doc. JUDr. Mgr. Michal Jesenko, PhD., Mgr. PhDr. Rastislav Král, PhD., PhDr. Jana Volochová, PhD., JUDr. Martina Kantorová, PhD.

Date of last modification: 11.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ USTEU-d/22		Course name: Constitutional Law of the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 236					
A	B	C	D	E	FX
11.44	16.53	23.73	21.19	24.15	2.97
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., JUDr. Martina Kantorová, PhD., Mgr. Vadym Prymachuk, doc. Mgr. Gabriel Eštok, PhD.					
Date of last modification: 16.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ RPaPSK/22	Course name: Decision-making Processes and Principles of Administrative Proceedings
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 183	
abs	neabs
95.08	4.92
Provides: doc. JUDr. Peter Molitoris, PhD., Mgr. Silvia Karaffová	
Date of last modification: 03.11.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: Dek. FVS/OBH EBP/24		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 15					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 67					
A	B	C	D	E	FX
31.34	16.42	19.4	17.91	11.94	2.99
Provides:					
Date of last modification: 04.01.2026					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OBH-EBP/22		Course name: Defence of Bachelor Thesis			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 15					
Recommended semester/trimester of the course:					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 25					
A	B	C	D	E	FX
36.0	16.0	40.0	8.0	0.0	0.0
Provides:					
Date of last modification: 24.02.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/HPEU- d/22	Course name: Economic Policy of the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc.“ Continuous assessment: A) exam 1 10 points (minimum not set), B) exam 2 30 points (minimum not set), C) voluntary assignment 10 points (minimum not set) The minimum number of points that a student must achieve per semester is 26. If a student has not achieved the required number of points during the semester, he/she has the opportunity to repeat exam 2 on a date set by the teacher. Final assessment: oral exam 50 points Completing the conditions of the continuous and final assessment and achieving at least 52 points out of 100 points.	
Learning outcomes: The course aims to provide a basic understanding of EU issues, with an emphasis on the theory and practice of economic policy. Economic policy is the basis for the creation of an economic policy concept as a basis for the implementation of practical economic policy. The aim of the course is also to analyse economic phenomena and situations in the external economic environment within the EU, which practical economic policy must address. By completing the educational process, the student will gain knowledge of the importance, scope, and possibilities of applying tools in the implementation of economic policy in contemporary democratic states, in view of the development of economic and social development. After completing the course, the student can critically view current issues of economic policy practice in the European area and, thanks to the acquired knowledge, formulate their own logical conclusions.	
Brief outline of the course: 1. Introduction to economic policy 2. Market economy and market mechanism failures. Goals and instruments of the economic policy, common EU policies. 3. Fiscal policy - importance and goals.	

4. Fiscal policy - tools and mechanisms.
5. Monetary policy.
6. European monetary system. European monetary union. Economic policy concepts.
7. Foreign trade policy. Common trade policy. Single EU market.
8. Distribution policy. Pension policy.
9. Economic policy concepts.
10. Stabilization policy
11. Antimonopoly policy.
12. Competitiveness policy. Structural policy. Energetic policy.
13. Development of economic policy in the Slovak Republic.

Recommended literature:

Obligatory::

1. RUČINSKÁ, S., FEČKO, M. a O. MITAL'. 2022. Hospodárska politika: Konceptie a vybrané politiky. Košice: ŠafárikPress, 272 s. ISBN 978-80-574-0150-6.
2. LUKÁČIK, J. a kol. 2013. Hospodárska politika: Teória a prax. Bratislava: Sprint, 313 s. ISBN 978-80-89393-86-2.

Recommended::

1. RUČINSKÁ, S. 2010. Hospodárska politika – ciele a nástroje. Košice: Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 154 s. ISBN 978-80-7097-856-6.
2. RUČINSKÁ, S. 2010. Vybrané nástroje hospodárskej politiky. Košice: Fakulta verejnej správy, Katedra verejnej politiky a teórie verejnej správy, 130 s. ISBN 978-80-7097-857-3.
3. GREGOVÁ, E. 2015. Hospodárska politika v teórii a praxi. Žilina: EDIS, 292 s. ISBN 978-80-554-1100-2.

Course language:

English

Notes:

Course assessment

Total number of assessed students: 238

A	B	C	D	E	FX
22.27	14.29	22.69	10.92	27.73	2.1

Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka, PhDr. Ondrej Mital', PhD., Ing. Michaela Lukačínová, PhD.

Date of last modification: 21.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/EVS-d/22	Course name: Economics of Public Sector
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc. Conditions for continuous evaluation (max. 40 and min. 21 points): 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar. 3. Continuous written test I. a II.. 4. Self-study of recommended literature Conditions for the final evaluation: Final exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression at the level of at least 60%.	
Learning outcomes: The aim of the course is to acquaint students with the basic issues and problems of public sector economics and public administration and to create a theoretical basis for the study of other related disciplines, especially public finance. The student will be able to identify differences between private and public sector, private and public goods and services, understand theories of public choice, decision-making in the public sector, identify the process, factors of Pareto efficiency and causes of inefficiency of public administration, and the like.	
Brief outline of the course: 1. Introduction to the study of public sector economics. 2. The structure of the national economy. 3. Non - profit sector and non - profit private sector. 4. Mixed economy and reasons for the existence of the public sector. 5. Public sector and public private sector. 6. Economic characteristics of public goods and externalities. Securing public goods. 7. Alternative methods of providing public services. 8. Public choice - the way of decision-making in the public sector. 9. Efficiency as an economic category. Pareto efficiency. 10. Financing of public administration and public sector. 11. Public sector management. Economics of public administration - basic problems of management. 12. Foundations, civic associations - their origin, activity and demise. 13. Economics and financing of budgetary and contributory organizations.	
Recommended literature:	

1. Čepelová, A., Lachytová, L. and L. Pčolinská. 2019. Public sector economics. Košice: TYPOPRESS - Tiskarna s.r.o., ISBN 978-80-8129-110-4
2. Čepelová, A., 2013. Economics of Public Sector. Košice: UPJS Kosice, FVS. ISBN 978-80-8152-004-4.
3. Cibáková, V. et al., 2012. Economics of the public sector. Bratislava: IURA Edition.

Recommended:

1. Vorlíček, J. 2008. Introduction to public sector economics. Prague: University of Economics, Prague. ISBN 978-80-245-1419-2.
2. https://ec.europa.eu/commission/sites/beta-political/files/biela_kniha_o_buducnosti_europy_sk.pdf

Course language:

English, Slovak

Notes:

Course assessment

Total number of assessed students: 259

A	B	C	D	E	FX
7.72	16.99	27.03	31.27	15.83	1.16

Provides: doc. Ing. Anna Čepelová, PhD., univerzitná profesorka, Ing. Lenka Pčolinská, PhD., doc. Ing. Peter Gallo, PhD.

Date of last modification: 11.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/ERST-d/21	Course name: Erasmus+ Fellowship
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: Proven participation in an Erasmus+ mobility placement of at least 8 weeks.	
Learning outcomes: Practical experience of working in a foreign environment during an Erasmus+ mobility placement in a foreign organisation.	
Brief outline of the course: Compliance with the obligations prescribed and agreed under the Erasmus+ Learning Agreement for Traineeships concluded between the student, the sending institution and the receiving institution. Successful completion of the Erasmus+ mobility in accordance with the procedures and guidelines in force at UPJŠ in Košice is a valid demonstration of fulfilment of the obligations and a prerequisite for the award of the ECTS.	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 1	
abs	neabs
100.0	0.0
Provides:	
Date of last modification: 23.08.2022	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ ESPR-d/22		Course name: European Administrative Law			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 200					
A	B	C	D	E	FX
11.5	14.0	18.5	15.0	27.0	14.0
Provides: doc. JUDr. Martin Vernarský, PhD., JUDr. Róbert Gyuri, PhD., Mgr. PhDr. Rastislav Král, PhD.					
Date of last modification: 23.10.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ EPP-d/22	Course name: European Labor Law
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Successful completion of 1 exam / test, participation in seminars (according to attendance list), ad hoc seminar assignments and oral exam.	
Learning outcomes: The aim of the course European Labor Law is to provide students with an overview of the normative regulation of selected labor law institutes in the field of European labor law in the form of a synthesizing view. Students will gain information about the free movement of workers, anti-discrimination law, employment, atypical forms of employment, etc. The aim is to deepen the orientation in the system of European labor law and to provide an overview of the case law of the Court of Justice of the EU.	
Brief outline of the course: 1. European labor law - concept and subject. Development of EU labor law 2. Free movement of workers in the EU 3. European Union anti - discrimination law 4. The principle of equal treatment 5. Employment (dependent work, characters) 6. Employment (shorter working time, definite period) 7. Atypical labour relationships. 8. Legislation of working conditions of employees 9. Working time legislation. 10. Temporary Secondment of employees. 11. Social protection of special categories of employees + work life balance 12. Agency employment	
Recommended literature: 1. BLANPAIN, R.: European Labour Law, Alphen aan den Rijn : Kluwer law international, 2014	
Course language: -	
Notes:	

Course assessment					
Total number of assessed students: 213					
A	B	C	D	E	FX
36.15	17.84	18.31	11.74	15.49	0.47
Provides: doc. JUDr. Vladimíra Žofčinová, PhD., Mgr. Viktória Adamov Kráľová, PhD.					
Date of last modification: 15.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ESP-d/24		Course name: European Social Policy			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 148					
A	B	C	D	E	FX
35.14	17.57	13.51	16.22	14.86	2.7
Provides: Ing. Kristína Guzyová, PhD.					
Date of last modification: 16.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: Dek. FVS/EI/25		Course name: European Integration			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 22.12.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/FÚaV VS- EVS/25		Course name: Financial Accounting and Reporting the Public Administration			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 75					
A	B	C	D	E	FX
25.33	29.33	8.0	20.0	13.33	4.0
Provides: Ing. Eva Mihaliková, PhD., univerzitný docent, Mgr. Tomáš Štuller					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/FINEU- st/15		Course name: Financing of the EU			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 9					
A	B	C	D	E	FX
22.22	0.0	0.0	44.44	33.33	0.0
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/DEJVS _v SE-EVS-d/24		Course name: History of Public administration in Central Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment					
Total number of assessed students: 55					
A	B	C	D	E	FX
36.36	27.27	23.64	10.91	0.0	1.82
Provides: prof. Dr. Ivan Halász, Ph.D., Mgr. Patrik Hajdu					
Date of last modification: 29.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ EP-d/25		Course name: Human Rights and their Protection			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 1					
A	B	C	D	E	FX
0.0	0.0	0.0	100.0	0.0	0.0
Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., PhDr. Jana Voločová, PhD.					
Date of last modification: 23.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/IPvE- d/25		Course name: Integration processes in Europe			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 3.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 23.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ MBaEVS/22	Course name: International Security and European Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: <ol style="list-style-type: none"> 1. Last week's events - introductory word (5b) 2. Activity of the individual student at seminars during semester - (10b) 3. Seminar project in written form on a given topic with a presentation at a seminar (min. 21b, max. 40b) 4. Test exam during the semester (min. 23b, max. 45b) Final evaluation: If the sum of points for the continuous evaluation is not sufficient, the student in this case is given the opportunity to substitute performance, which will be determined by the teacher.	
Learning outcomes: After completing the course, the student has knowledge of the theoretical aspects of the study of international security and security policy in the V4 region and the wider European region. The student understands the basic way of looking at security in security and political science, and knows the content of various aspects of security. The graduate of the course understands what security factors affect the functioning of European public administration. Understands the processes of strategic security policy-making at national, sub-regional and regional levels and is able to apply this knowledge in the context of the functioning of European public administration. The aim of the course is that the student not only acquires theoretical knowledge, but also be able to apply them and through them to identify, analyze and evaluate security phenomena in the context of European public administration.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Forming the security agenda - history, forms of research and development 2. Security and its current theoretical definition 3. Basic terminology - security risk, security threat, security environment, security actors, etc. 4. Security schools, concepts, approaches - security and strategic studies, peace studies, critical studies, humanitarian studies 5. Security schools, concepts, approaches - sectoral security, inclusive and exclusive security, soft and hard security 6. Security culture, strategic thinking 	

7. Security strategies, concepts and doctrines shaping world security policy today
8. International security cooperation - UN, OSCE
9. International security cooperation - NATO, EU
10. International conflicts and international military operations
11. Crisis management at the international level - international non-military operations
12. Security issues, challenges and risks of European public administration
13. Closing and summarizing the content of the subject

Recommended literature:

1. BUZAN, B. 2003. Bezpečnosť - Nový rámec pre analýzu. Brno: Centrum strategických štúdií. 2005. ISBN 80-903333-6-2. 267 s.
2. BUZAN, B., HANSEN, L. The Evolution of International Security Studies. Cambridge University Press, New York, 2009.
3. BUZAN, B., WAEVER, O., WILDE J. Security: A New Framework For Analysis. Lynne Rienner Publishers, London, 1998.
4. COLLINS, A. Contemporary Security Studies. Oxford University Press. 2018. ISBN 9780198804109
5. GOLDSTEIN, A. Deterrence and security in the 21st century : China, Britain, France, and the enduring legacy of the nuclear revolution. Stanford University Press, 2000. 356 s. ISBN 0804746869.
6. KULAŠÍK, P. a kol. 2002. Slovník bezpečnostných vzťahov. Bratislava: Smaragd pedagogické nakladateľstvo, s. r. o. 2002. ISBN 80-89063-08-X. 270 s.
7. LASICOVÁ, J. 2006. Bezpečnosť. Bezpečnostná agenda súčasnosti. FPVMV UMB Banská Bystrica, 2006. ISBN 80-8083-352-4.
8. LASICOVÁ, J., UŠIAK, J. 2012. Bezpečnosť ako kategória. Bratislava: Slovenská akadémia vied. ISBN 978-80-224-1284-1. 263s
9. UŠIAK, Jaroslav. Security and strategic culture of the Visegrad group countries. Rec. Pavel Nečas, Jana Lasicová. 1. vyd. Banská Bystrica, Slovensko : Univerzita Mateja Bela, 2013. ISBN 978- 80-557-0515
10. KLUČKA, J. Medzinárodné právo verejné. 2008. ISBN 978-80-8078-219-1
11. NEČAS, P.- UŠIAK, J. 2010. Nový prístup k bezpečnosti štátu na začiatku 21. storočia : vedecká monografia. Rec. Vladimír Sedlák, Vojtech Jurčák, Jana Lasicová. 1. vyd. Liptovský Mikuláš : Akadémia ozbrojených síl generála Milana Rastislava Štefánika v Liptovskom Mikuláši, 2010. 167 s. ISBN 978-801-8040-401-7.
12. VALUCH, J., RIŠOVÁ, M., SEMAN, R. Právo medzinárodných organizácií. Praha: C.H.Beck. 2011. ISBN 978-80-7400-368-4.
13. Additionally, students will be assigned specific readings (scientific articles or book chapters) for seminars. All reading material will be made available for the students beforehand to allow them time to prepare accordingly.

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 151

A	B	C	D	E	FX
13.25	33.11	16.56	19.21	17.22	0.66

Provides: Mgr. Katarína Miňová, PhD.

Date of last modification: 22.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ IK-EVS/24		Course name: Interpersonal Communication			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 42					
A	B	C	D	E	FX
0.0	2.38	21.43	42.86	33.33	0.0
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA					
Date of last modification: 10.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚINF/ UIB2/18	Course name: Introduction to information security
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The condition for passing the course is: 1. Exercise tasks (20% of the total number of points), 2. Homeworks (30% of the total number of points), 3. Written final theoretical exam (25% of the total number of points), 4. Written final practical exam (25% of the total number of points).	
Learning outcomes: The result of the education is an understanding of the basic concepts of information security from a technical, legal and procedural point of view.	
Brief outline of the course: 1. Introduction to information security and information security model, 2. Information security management, 3. Risk and risk management, 4. Legal, normative and ethical aspects of information security, 5. Continuity management of activities, processes and security incidents handling, 6. Introduction to cryptology, 7. Access control, 8. Physical and environmental security, 9. Human resources security and social engineering, 10. End point security and malicious code, 11. Computer network security, 12. Application security, 13. Final exam.	
Recommended literature: 1. MARTIN, Andrew, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. CyBOK: The Cyber Security Body of Knowledge. The National Cyber Security Centre, 2021, 2. ANDRESS, Jason, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Foundations of Information Security: A Straightforward Introduction. 1. No Starch Press, 2019. ISBN 978-1718500044, 3. PELTIER, Thomas, Awais RASHID, Steve SCHNEIDER a Howard CHIVERS. Information Security Fundamentals. 2. Boca Raton: Auerbach Publications, 2013. ISBN 978-1138436893.	
Course language: Slovak or English	
Notes:	

Course assessment					
Total number of assessed students: 110					
A	B	C	D	E	FX
7.27	30.0	29.09	16.36	10.91	6.36
Provides: doc. RNDr. JUDr. Pavol Sokol, PhD. et PhD., Mgr. Monika Rapavá					
Date of last modification: 04.01.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPD/ MDvEÚ-d/25	Course name: Local Democracy in EU
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc. The course ends with a graded assessment. The graded assessment is obtained on the basis of the sum of the points of the specified conditions of the graded assessment: <ol style="list-style-type: none"> 1. Activity (max. 20 points/min. 11 points) 2. Two written tests (max. 40 points/min. 20 points from one written test) 3. Attendance in the class in accordance with the Study Regulations and the teacher's instructions The final grade of the course will be awarded in accordance with the grading scale: A - 91-100 points, B - 81-90 points, C - 71-80 points, D - 61-70 points, E - 51-60 points. Credit will not be awarded to a student who does not obtain at least 51 points in the final assessment. Detailed requirements for successful completion of the course are updated annually on electronic course bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: After successfully completing the course "Local Democracy in the EU," students are familiar with the theoretical foundations of local government, representative and direct democracy, and are also familiar with the application of these institutes in selected European Union countries.	
Brief outline of the course: 1. Theoretical foundations of local government, European Charter of Local Self-Government 2. The importance and function of elections in a democratic state, suffrage 3. Electoral systems, principles and forms of direct democracy 4. Local democracy in the Slovak Republic I. 5. Local democracy in the Slovak Republic II. 6. Local democracy in the Czech Republic 7. Local democracy in Hungary 8. Local democracy in the Republic of Poland 9. Local democracy in the Federal Republic of Germany 10. Local democracy in Austria 11. Local democracy in Sweden 12. Local democracy in France 13. Local democracy in Spain	
Recommended literature: 1. Palúš, I.: Miestna správa vo vybraných štátoch EÚ, UPJŠ, Košice, 2002.	

2. Orosz, L. – Jirásková, V.: Ústavné právo porovnávacie (Základy ústavného práva Českej republiky, Poľskej republiky, Maďarskej republiky), UPJŠ, Košice, 2007 – vybrané časti.
3. Palúš, I. a kol.: Štátne právo Slovenskej republiky, UPJŠ, Košice, 2016.
4. Cibulka, L. a kol.: Ústavné právo SR, UK, Bratislava, 2013.
5. Orosz, L. a kol.: Volebné právo, UPJŠ, Košice, 2015.

Course language:

Notes:

Course assessment

Total number of assessed students: 2

A	B	C	D	E	FX
0.0	0.0	0.0	100.0	0.0	0.0

Provides: doc. JUDr. Mgr. Michal Jesenko, PhD., doc. Mgr. Gabriel Eštok, PhD.

Date of last modification: 22.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAK-d/22	Course name: Macroeconomy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation: 2 written tests, seminar activity (max 40 points, min 21). Final evaluation: written exam (max 60 points, not defined).	
Learning outcomes: Learning outcomes During the continuous and final evaluation, the student will demonstrate adequate mastery of the content standard of the course, which is defined by the required and recommended literature, and will demonstrate mastery of the performance standard. The graduate of the course will acquire basic theoretical knowledge of macroeconomics and international economic relations at the level of the latest knowledge of world economic science. The student will learn the terminology and understand the connections between individual macroeconomic categories. The student will master the factors influencing the macroeconomic balance and determinants of economic growth. He knows the causes of cyclical development of the economy and the relationship between inflation and unemployment. They will learn the basics of macroeconomics of an open economy and understand the integration processes determined by international monetary relations. He will gain theoretical and methodological prerequisites for the study of related applied economic disciplines, which are important for acquiring the knowledge needed to know the functioning of public administration in European countries.	
Brief outline of the course: Course contents: 1. Basic starting points and assumptions of economic functioning, macroeconomic goals, 2. Macroeconomic subjects and macroeconomic cycle. 3. Macroeconomic balance. Aggregate demand, aggregate supply. 4. Consumption, savings, investments. 5. Economic growth. 6. Cyclical development of the economy. 7. Money and the money market. 8. Inflation, causes and consequences. 9. Unemployment in the current economy. 10. Macroeconomic role of the state and its main goals.	

11. Macroeconomics of open economy.
12. Internationalization of economic relations.
13. International monetary relations.

Recommended literature:

1. BOBÁKOVÁ, V. 2017. Makroekonómia. Košice: UPJŠ. ISBN 978-80-8152-565-0.
2. JUREČKA, V. - MACHÁČEK, M. a kol. 2023. Makroekonomie. 4., aktualizované a rozšířené vydání. Praha: GRADA. ISBN 978-80-2713-635-3.
3. LISÝ, J. a kol. 2016. Ekonómia. Praha: Wolters Kluwer. ISBN 978-80-7552-275-7.
4. LISÝ, J. a kol. 2007. Ekonómia v novej ekonomike. Bratislava: IURA EDITION. ISBN 978-80-8078-164-4.
5. SAMUELSON, P.A. – NORDHAUS, N. D. 2013. Ekonomie. 19. vydání. Praha: Svoboda. ISBN 978-80-205-0629-0.
6. MANKIW, N.G. 2000. Zásady ekonomie. Praha: GRADA. ISBN 978-80-7169-891-3.
7. SCHILLER, B.R. 2004. Makroekonomie. Brno:Computer Press. ISBN 80-251-0169-X.
8. CIHELKOVÁ, E. a kol. 2014. Světová ekonomika - nové jevy a perspektivy. 3. přepracované a doplněné vydání. Praha: C.H. BECK. ISBN 978-80-7400-502-2.

Course language:

slovak language

Notes:

no notes

Course assessment

Total number of assessed students: 323

A	B	C	D	E	FX
9.29	17.03	28.48	14.86	28.48	1.86

Provides: doc. Ing. Ladislav Suhányi, PhD., MBA, PhDr. Milan Douša, PhD., Mgr. Monika Hančárová

Date of last modification: 15.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/MANT- EVS-d/25		Course name: Management Theories			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 24					
A	B	C	D	E	FX
50.0	37.5	4.17	8.33	0.0	0.0
Provides: doc. Ing. Peter Gallo, PhD.					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MANVS- d/22	Course name: Management in Public Administration
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: 1. Participation in teaching in accordance with the study regulations and instructions of the teacher. 2. Activity at the seminar (max. 10 points). 3. Continuous written test (max. 30 points). 4. Self-study of recommended literature. The minimum number of points from the previous conditions is 21 points. Conditions for the final evaluation: Final written exam (max. 60 and min. 31 points). Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of the interim and final evaluation in the overall expression. - In total, it is possible to obtain 100 points for the course (continuous assessment + final exam). The minimum required score for passing the course is 52 points. - Attendance at seminars is compulsory. For each missed seminar, the instructor will assign a compensatory written task. A maximum of three absences may be compensated in this way. (Note: Based on the seriousness of the reason for absence, the instructor may decide whether to assign the compensatory task or excuse the student without replacement work.)	
Learning outcomes: The aim of the course is to teach students how to use basic management tools in the process of management and decision making. To acquaint students with theoretical and practical specifics of management of EU public administration organizations. Developing digital competences.	
Brief outline of the course: The subject content includes the following topics: 1. explain what management is, clarify its development, 2. bring closer the specifics of management in the environment of public administration in Slovakia and the EU, 3. define the manager's profile and management styles, 4. define, describe and apply basic management functions,	

5. define, explain change management in public administration organizations in Slovakia and the EU,
6. identify how to introduce changes in organizations in SR and EU,
7. to minimize resistance to change and to use effective procedures in the management of PA organizations,
8. plan and organize public administration activities,
9. control public administration activities,
10. correctly select control tools for situation assessment, impact analysis, problem-solving and change management within PA,
11. define and apply criteria for selecting and evaluating efficiency in the management of PA at the national and transnational level,
12. explain SWOT, PEST analysis,
13. explain BSC and 7S analysis.

Recommended literature:

1. JANKELOVÁ, Nadežda a kol., 2022. Manažment. Praha: Wolters Kluwer, 552 s. ISBN 9788076762633.
2. MAJTÁN, Miroslav a kol., 2016. Manažment. Sprint dva. 408 s. ISBN 9788089710270.
3. Veber, Jaromír a kol. 2011. Management, základy, prosperita, globalizácia. Praha: Management Press. ISBN 80-7261-029-5.
4. TEJ, Juraj, 2000. Ekonomika a manažment verejnej správy. Prešov: FHPV PU. 221 s. ISBN 80-88885-68-X.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 217

A	B	C	D	E	FX
18.89	23.5	29.95	19.82	7.83	0.0

Provides: PhDr. Darina Koreňová, PhD., univerzitná docentka, Mgr. Ivana Horváthová, doc. Ing. Peter Gallo, PhD.

Date of last modification: 10.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: ÚINF/ MIS2/18		Course name: Management of information systems			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 3 Per study period: 14 / 42 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 68					
A	B	C	D	E	FX
11.76	11.76	41.18	11.76	11.76	11.76
Provides: prof. RNDr. Gabriel Semanišin, PhD., RNDr. Richard Staňa, PhD., RNDr. Viliam Kačala, PhD.					
Date of last modification: 23.11.2021					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/MAE-d/24	Course name: Managerial Economics
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The subject concludes with classified assessment. Classified assessment is obtained based on the sum of points earned and the fulfillment of specified conditions for classified assessment: Attendance in classes according to the study regulations and instructor's instructions. Seminar activity and ongoing completion of assigned tasks according to the instructor's instructions - maximum 20 points (20% of the subject grade). First interim written test - maximum 40 points (40% of the subject grade). Second interim written test - maximum 40 points (40% of the subject grade). To successfully complete the subject, students must earn a minimum of 10 points for completing assigned tasks according to the instructor's instructions during the semester, a minimum of 21 points for the first written test, and a minimum of 21 points for the second written test. Overall, to achieve the final grade A, students need to obtain: 91 - 100 points, for grade B: 81 - 90 points, for grade C: 71 - 80 points, for grade D: 61 - 70 points, and for grade E: 52 - 60 points. Credits will not be awarded to students who do not obtain at least 52 points in the final assessment. Detailed requirements for successfully completing the subject are annually updated on the subject's electronic notice board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: Upon successful completion of the course, the student is familiar with the most essential theoretical foundations and connections of enterprise operation in a market economy, with an emphasis on understanding the importance of effective business operations as key entities influencing the dynamic economic development of regions.	
Brief outline of the course: 1. Introduction to Business Economics. 2. Enterprise Transformation Process. 3. Typology of Enterprises I. - Sole Proprietorship. Companies - Public Limited Company, Limited Partnership. 4. Typology of Enterprises II. - Companies - Limited Liability Company, Joint-Stock Company. Special Forms of Enterprises. 5. Business Life Cycle.	

6. Enterprise Assets I. - Non-current Assets.
7. Enterprise Assets II. - Current Assets of the Enterprise.
8. Financial Structure of the Enterprise.
9. Enterprise Costs.
10. Enterprise Revenues.
11. Financial Management of the Enterprise.
12. Cash Flows of the Enterprise.
13. Current Issues in Enterprise Functioning in a Market Economy.

Recommended literature:

1. HRABOVSKÁ, Z. 2014. Manažérska ekonomika (praktické aplikácie), Košice: UPJŠ, 2014. ISBN
2. ČEPELOVÁ, A. A KOL.: Vybrané kapitoly z manažérskej ekonomiky. Košice 2009, ISBN 978-80-7097-743-9
3. MAJTÁN, Š.: Podnikové hospodárstvo. Bratislava: Sprint 2012, ISBN 978-80-89393-63-3
Strana: 2
4. SEDLÁK, M. Podnikové hospodárstvo. Bratislava: Iura Edition, 2010. ISBN 978-80-8078-317-4

Course language:

slovak

Notes:

Course assessment

Total number of assessed students: 74

A	B	C	D	E	FX
2.7	5.41	24.32	47.3	14.86	5.41

Provides: Ing. Jana Budová, PhD.

Date of last modification: 11.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ MVaHP/25		Course name: Medzinárodné vzťahy a hospodárska politika (Internationale Beziehungen und Wirtschaftspolitik)			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					
Date of last modification: 23.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: Dek. FVS/MKW-EVS-d/25		Course name: Micro credential window			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..					
Course level: I., II.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides:					
Date of last modification: 23.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ OaČVS-d/24		Course name: Organization and Public Administration Activities			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 2.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 57					
A	B	C	D	E	FX
42.11	50.88	0.0	1.75	0.0	5.26
Provides: JUDr. Róbert Gyuri, PhD., PhDr. Jana Volochová, PhD.					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ EORG-d/25	Course name: Organizational Behaviour
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: „Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc.“ The course ends with a graded assessment. The graded assessment is obtained based on the sum of the points of the specified graded assessment conditions: 1. Successful completion of 2 midterm papers. Maximum score: 20 points, minimum score 11 points. 2. Assignment consisting of 5 tasks focused on self-management. Task 1: Self ME (self-reflection). Task 2: My dream job. Task 3: How do I behave in a group? Task 4: How do I influence others and how do others influence me? Task 5: What do I want and how will I achieve it. Total maximum score from the assignment: 60 points, minimum score 31 points. 3. Activity in seminar exercises. Maximum score: 20 points, minimum score 10 points. The final assessment of the course will be awarded in accordance with the grading scale: A – 91 – 100 points, B – 81 – 90 points, C – 71 – 80 points, D – 61 – 70 points, E – 52 – 60 points. Credits will not be awarded to a student who has not obtained at least 52 points in the final assessment. Detailed conditions for successful completion of the course are updated annually on the electronic course bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: The student will get acquainted with the issue of organizational behavior and its basic topics from the perspective of an individual, group and organization. He/She will have knowledge of individual (e.g. personality, motivation), group (e.g. leadership, group processes) and dynamic aspects of organizational behavior (e.g. organizational culture). He/She will be able	

to grasp the acquired theoretical knowledge and transform it into the practice of professional life in the European public administration area.

Brief outline of the course:

1. Organizational behavior as an applied scientific discipline.
2. Personal potential of an individual in connection with work activity.
3. Work and job satisfaction.
4. Work motivation and stimulation.
5. Manager. Power, authority.
6. Work groups and teams in the organization. Team role model according to R. M. Belbin.
7. Work group and team dynamics, group processes and effectiveness of work groups and teams.
8. Work group and team development, group socialization and group influence.
9. Leadership.
10. Communication in the organization.
11. Conflicts and negative phenomena in the workplace.
12. Work career and possibilities of its development in the organization.
13. Organizational culture.

Recommended literature:

1. Black, S., Gardner, D. G., Pierce, J. L., & Steers, R. 2019. Organizational Behavior. Montreal: Pressbooks.
2. Robbins, S. P., & Judge, T. A. 2013. Organizational Behavior. New Jersey: Pearson Education.
3. Smith, P., Farmer, M., Yellowley, W. 2012. Organizational Behaviour. London: Routledge.

Course language:

Notes:

Course assessment

Total number of assessed students: 2

A	B	C	D	E	FX
0.0	0.0	0.0	0.0	100.0	0.0

Provides: doc. Mgr. Gabriela Kravčáková, PhD., PhDr. Eliška Zásadová, PhD.

Date of last modification: 01.10.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/PDT- EVS-d/25		Course name: Politiky digitálnej transformácie EÚ			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 37					
A	B	C	D	E	FX
18.92	32.43	29.73	2.7	8.11	8.11
Provides: PhDr. Miroslav Fečko, PhD., Mgr. Lenka Jakubócová					
Date of last modification: 05.02.2026					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/POL- d/22	Course name: Politology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course is evaluated in terms of semester - 50 points, exam - 50 points. A minimum of 51 points (E) is required to pass the course. During the semester, the student prepares a semester paper - pwp + report on a set (agreed) topic. The topic is agreed upon in week 1 of the semester. The maximum number of points per semester – presentation, report, activity during seminars is 50 points. At least 1 point is required for the exam. The exam is written, here the student can get a maximum of 50 points. Semester and exam points are added up. More detailed information is given in the syllabus of the subject. Rating points: A: 91-100 B: 81-90 C: 71-80 D: 61-70 E: 51-60 FX: under 51 p.	
Learning outcomes: The aim of the course is: To provide students with basic information about political science in its distinction from political practice. The course focuses on clarifying the basic political concepts, as well as the historical development of socio-political thinking in context. It presents the basic political science theories in their application to the global social reality of politically developed countries, especially the so-called of Western civilization, where the focus is the Slovak Republic. The aim of the course is also to explain the points of contact between political science and public administration and the need to master the knowledge for the reality of public administration.	
Brief outline of the course: 1. definition of basic concepts of political science (origin, development, subject, methodology) 2. behavioralism 3. theory of political system 4. Structural functionalism 5. theory of polyarchy 6. political ideologies - liberalism, conservatism, socialism and their modifications 7. political entities and their characteristics 8. Governments, poitic systems and regimes 9. democracy, totalitarianism, authoritarianism 10. State and its subsystems 11. Elections and electoral systems	

12. political culture

13. human rights

Recommended literature:

Mandatory:

ŘÍCHOVÁ, B. (2000): Přehled moderních politologických teorií. Prague: Portal, 2000. ISBN 80-7178-461-3.

HEYWOOD, A. (2004): Political Science. EUROLEX BOHEMIA. Prague. (any edition, 2000; 2002; 2004; 2008; 2010 or other, always different paging for the exercises).

Recommended:

DAVID, R. (2000): Political Science. FIN. Olomouc.

HEYWOOD, A. (2003): Political ideologies. An introduction. Palgrave M. NY.

PROROK, V. - LISA, A. (2003): Political Science. Aleš Čenek. Good water.

ŘÍCHOVÁ, B. (2007): Introduction to Contemporary Political Science. PORTAL. Prague.

Course language:

English language

Notes:

Course assessment

Total number of assessed students: 347

A	B	C	D	E	FX
5.48	14.99	17.58	32.85	25.94	3.17

Provides: doc. PhDr. Richard Geffert, Ph.D., Mgr. Jozef Andrejčák, Ph.D., Mgr. Michaela Krajčirová

Date of last modification: 23.09.2024

Approved: doc. Ing. Silvia Ručinská, Ph.D., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: Dek. FVS/OS-d/21	Course name: Practice
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 1., 2., 3., 4., 5., 6..	
Course level: I.	
Prerequisites:	
Conditions for course completion: Proven completion of a traineeship in a public administration organisation of at least 8 weeks at a rate of 3 hours per week, i.e. a total of at least 24 hours.	
Learning outcomes: Application of theoretical knowledge into practical implementation in the conditions of a specific organization public administration.	
Brief outline of the course: Professional internship in public administration bodies or entities (state administration, regional, interest or academic self-government), in other state bodies and public institutions, as well as in their budgetary or contributory organizations or other legal entities established or founded by state bodies or public administration entities. Professional internship in similar institutions abroad, as specified in the first sentence.	
Recommended literature:	
Course language:	
Notes:	
Course assessment Total number of assessed students: 39	
abs	neabs
94.87	5.13
Provides:	
Date of last modification: 15.09.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ PRZR EVS/24	Course name: Presentation Skills
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion:	
Learning outcomes:	
Brief outline of the course:	
Recommended literature:	
Course language:	
Notes:	
Course assessment	
Total number of assessed students: 39	
abs	neabs
89.74	10.26
Provides: PhDr. Eliška Zásadová, PhD.	
Date of last modification: 13.09.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/EPRM- d/25		Course name: Project Management			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 49					
A	B	C	D	E	FX
71.43	18.37	0.0	4.08	4.08	2.04
Provides: doc. Ing. Anna Čepelová, PhD., univerzitná profesorka, Mgr. Richard Vejo					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/TVS- d/22	Course name: Public Administration Theory
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for course completion: Incoming Erasmus+ students / foreign mobility students: Conditions for course completion for incoming mobility students will be individually agreed upon and determined, always at the first consultation. The usual prerequisites for course completion are, for example, an oral exam, a written exam, a paper, a presentation, an assignment, etc.“ 1. Ongoing written test (maximum 10 points, no minimum set). 2. Midterm written exam (maximum 20 points, minimum 11 points). 3. Seminar paper (agreed upon with the instructor) submitted electronically (maximum 10 points, minimum 5 points). Conditions for Final Assessment: Final oral exam. Conditions for Successful Course Completion: 1. Attendance by the study regulations and the instructor’s instructions. 2. Fulfillment of both continuous and final assessment requirements with a total performance level of at least 52%.	
Learning outcomes: Learning outcomes: The course provides the foundations of public administration in the context of the latest theoretical discussions both domestically and internationally. It provides a comprehensive introduction to the functioning of public administration in the Slovak Republic. The aim of the course is also to equip students with knowledge that they can later apply in critical thinking and in seeking solutions to current issues, problems, and challenges facing contemporary public administration.	
Brief outline of the course: 1. Public administration and political science (definitions, relationships, connections) 2. Public administration and the state as a fundamental subsystem of the political system 3. Gradual development of public administration studies 4. Development of public administration – reforms, modernization, models	

5. Subsystems of public administration – state administration
6. Subsystems of public administration – local self-government
7. Subsystems of public administration – other public administration
8. Quality requirements for the performance of public affairs from the public perspective
9. Intersections between public administration and public policy
10. Managerial and organizational dimensions of public administration
11. Approaches to modernizing public administration and improving function performance
12. Public administration in the context of current societal changes
13. Challenges of public administration in the 21st century

Recommended literature:

Recommended Literature:

Required:

HENDRYCH, D. et al. 2014. Správní věda: teorie veřejné správy. Prague: Wolters Kluwer, 242 p. ISBN 978-80-7478-561-0.

ROSENBLOOM, David H. 2015. Public Administration: Understanding Management, Politics, and Law in the Public Sector. New York: McGraw-Hill International Edition, 606 p. ISBN 978-12-5901-084-2.

DENHARDT, Robert B. – DENHARDT, Janet V. 2009. Public Administration: An Action Orientation. Boston: Thomson Wadsworth, 487 p. ISBN 978-04-9550-282-1.

Recommended:

KLIMOVSKÝ, D. 2014. Základy verejnej správy. Bratislava: Wolters Kluwer, 456 s. ISBN 978-80-8168-003-8.

KNEŽOVÁ, J. 2014. Základy teórie verejnej správy. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach, 85 s. ISBN 978-80-8152-226-0.

HAMALOVÁ, M. a kol. 2014. Teória, riadenie a organizácia verejnej správy. Bratislava: Wolters Kluwer, 454 s. ISBN 978-80-8168-139-4.

Course language:

Slovak, English

Notes:

Course Requirements – Seminar Attendance and Assessment

To successfully complete the seminar component of the course and become eligible for the final examination, students are required to obtain a minimum of 26 points during the semester. If a student fails to reach this threshold, they are allowed to retake the written test on a date specified by the course instructor.

Seminar Paper – Guidelines and Assessment Criteria

Each student is required to prepare and present a seminar paper, either individually or in pairs, depending on the number of students in the group. The presentation schedule is usually published no later than the second week of the semester.

The seminar paper is assessed based on two main aspects:

- Content: factual and academic accuracy, relevance, originality, and use of appropriate and credible sources.
- Presentation: clarity, level of interactivity, creativity in delivery, equal participation of all presenters, and compliance with the 10-minute time limit.

The final version of the seminar paper must be submitted electronically by midnight on the day prior to the scheduled presentation date, via the designated section of the “Theory of Public Administration” online course platform.

Optional Assignment

Students may also choose to complete an optional assignment, which must be submitted within the time frame defined in the course schedule. The aim of this task is to link theoretical knowledge with practical applications of the topics covered during lectures. The assignment must be submitted via the same online course platform.

Course assessment

Total number of assessed students: 332

A	B	C	D	E	FX
4.82	13.25	27.71	32.83	17.47	3.92

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Jozef Andrejčák, PhD., Ing. Kristína Guzyová, PhD., Mgr. Katarína Miňová, PhD.

Date of last modification: 23.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KEaRVS/VFEU- d/22	Course name: Public Finance in the European Union
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Interim evaluation (max. 40 points): 1. Participation in teaching activities in accordance with the study regulations and according to the instructions of the teacher. 2. Activity (10 points). 3. Written exam (20 points) 4. Test (10 points) Students have to received at least 21 points. - Conditions for the final evaluation: Final written exam (max. 60 points) - Final grading scale: 91 - 100 = A (excellent), 81 - 90 = B (very good), 71 - 80 = C (good), 61 - 70 = D (satisfactory), 52 - 60 = E (sufficient), 51 and less = FX (insufficient). Detailed conditions are updated annually at LMS UPJŠ.	
Learning outcomes: By completing the course, students will have knowledge of: - public finances and their functions, public budget, - short-term and long-term fiscal imbalances and ways to cover the deficit and reduce public debt, - the structure of the EU budget and the budgetary process, - EU fiscal rules and the European Semester. By completing the course, students will acquire the following skills: - ability to compare the public finances of EU countries in terms of the structure of public expenditure, the tax burden, the general government balance and public debt, - use Eurostat data and other sources of public finance data, - to be familiar with the EU budget, - be familiar with EU legislation, in particular on budgetary rules and the Multiannual financial framework. By completing the course, students will acquire the following competencies: - identify the problem and the causes of the phenomenon (e.g. increase in public spending,	

increase in indebtedness of member states, but also of the European Union),
- be familiar with the sources of revenue and the structure of expenditure in the EU budget.

Brief outline of the course:

1. Public sector and its financing needs.
2. Public finances. Functions of public finances.
3. Fiscal policy. Budgetary policy.
4. Budget system. Public budget.
5. Short-term and long-term fiscal imbalances.
6. EU financial system. EU budget.
7. Budgetary procedure for the EU budget.
8. EU budget revenue. Own resources.
9. EU budget expenditure. Multiannual financial framework.
10. Coordination of fiscal policies in EMU. Stability and growth pack.
11. European fiscal rules. European semester.
12. Budgets of the EU countries.
13. EU financial operations outside the general EU budget. Next Generation EU.

Recommended literature:

Compulsory:

1. BOBÁKOVÁ, V. and E. VÝROSTOVÁ, 2013. Verejné financie I. [Public finance I]. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-8152-077-8.

Recommended:

2. PISÁR., P., ĽAPINOVÁ, E., 2019. Financie EÚ. Belanium. ISBN 9788055716077.
3. KÖNIG, Peter a kol., 2009. Rozpočet a politiky Evropské unie, Příležitost pro změnu. 2. vydání, Nakladatelství C.H.BECK.
4. SIVÁK, R., 2019. Financie. 2. vydanie, Wolters Kluwer.
5. MEDVEĎ, Jozef a Juraj NEMEC et al., 2011. Verejné financie. Bratislava: Sprint dva. ISBN 978-80-89393-46-6.
6. LAZORÍKOVÁ, E., A. POPOVIČ a A. VARTAŠOVÁ (eds.), 2022. Stav a perspektívy verejných financií v EÚ. Recenzovaný zborník vedeckých prác. Košice: Univerzita Pavla Jozefa Šafárika v Košiciach. ISBN 978-80-574-0145-2 (e-publikácia). [online]. Dostupné z: <https://unibook.upjs.sk/img/cms/2022/pravf/stav-a-perspektivy-verejnych-financii.pdf>
7. EUROPEAN COMMISSION, EU budget [online]. Dostupné z: https://ec.europa.eu/info/strategy/eu-budget_en
8. EUROPEAN STABILITY MECHANISM. Dostupné z: <https://www.esm.europa.eu/>
9. EUROPEAN COMMISSION, Dostupné z: https://economy-finance.ec.europa.eu/index_en

Course language:

Slovak

Notes:

Course assessment

Total number of assessed students: 218

A	B	C	D	E	FX
15.6	13.3	23.85	17.43	27.98	1.83

Provides: Ing. Eva Mihaliková, PhD., univerzitný docent, PhDr. Jana Džuňová, PhD.

Date of last modification: 11.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPaTVS/ ETVPVS-st/15		Course name: Public Policy and Public Administration Theories			
Course type, scope and the method: Course type: Recommended course-load (hours): Per week: Per study period: Course method: present					
Number of ECTS credits: 1					
Recommended semester/trimester of the course: 5., 6..					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 27					
A	B	C	D	E	FX
11.11	22.22	22.22	7.41	33.33	3.7
Provides:					
Date of last modification: 21.05.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ KaKMSV-d/22	Course name: Quantitative and Qualitative Methods of Social Research
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 1 Per study period: 14 / 14 Course method: present	
Number of ECTS credits: 4	
Recommended semester/trimester of the course: 3.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Throughout the semester, students will independently complete two short assignments worth a total of 15 points and an analysis of selected social research worth 20 points. The final written exam is worth 25 points. To successfully complete the course, students must obtain a minimum of 31 points, including at least 10 points for the analysis of the selected social research and at least 15 points for the final written exam.	
Learning outcomes: Students will acquire knowledge of the fundamental principles of research methods in the social sciences, applicable as decision-making tools in the evaluation and creation of data-driven public policies. Upon completion of the course, students should be able to design and conduct research - formulate objectives, research questions, select an appropriate research design and data collection method, select a research sample, interpret results, and present them. Students who successfully complete the course will be able to adequately assess the potential of social research for the needs of public policy and public administration and communicate the results to citizens and other stakeholders.	
Brief outline of the course:	
Recommended literature: 1. YANG, K., MILLER G. J. (2008). Handbook of Research Methods in Public Administration. 2nd Ed. Taylor & Francis Group. 2. VAN THIEL S. (2022). Research Methods in Public Administration and Public Management: An Introduction. (2nd ed.). Routledge. 3. BROWN, M., HALE, K. (2014). Applied research methods in public and nonprofit organizations. John Wiley & Sons. 4. JOHNSON, G. (2010). Research Methods for Public Administrators. M. E. Sharpe. 5. GILBERT, N. (2013). Researching social life. London: SAGE.	
Course language: Slovak and English	
Notes:	

Course assessment	
Total number of assessed students: 61	
abs	neabs
96.72	3.28
Provides: Mgr. Gizela Brutovská, PhD.	
Date of last modification: 14.09.2025	
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka	

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ RRaGMpreVS- EVS-d/25		Course name: Rodová rovnosť a Gender mainstreaming pre verejnú správu			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 5.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 18					
A	B	C	D	E	FX
55.56	27.78	5.56	0.0	5.56	5.56
Provides: doc. Mgr. Monika Bosá, PhD.					
Date of last modification: 16.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/2AJEVS/22	Course name: Second Foreign Language for European Public Administration I. - English
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 3	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Active participation in class and completed homework assignments. Students are allowed to miss 2 classes at the most (2x90 min.) 2 credit tests (presumably in weeks 6 and 12) with one retake term at the end of the semester and an academic presentation in English related to the study programme European Public Administration. In case of on-site classes, credit tests will be pen-and-paper based, in case of online classes, online testing will be used (preferably via MS forms) and presentations will be sent to the course instructor in recorded form for evaluation. In order to pass the course, a minimum mean score of 65% has to be obtained from the credit test scores. Assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course:	
Recommended literature:	
Course language: English language B2 level (CEFR).	
Notes:	
Course assessment Total number of assessed students: 0	
abs	neabs
0.0	0.0
Provides: Mgr. Viktória Mária Slovenská	
Date of last modification: 04.04.2022	

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: CJP/2AJEVSII/22	Course name: Second Foreign Language for European Public Administration II. - English
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 5.	
Course level: I.	
Prerequisites: CJP/2AJEVSII/22	
Conditions for course completion: Active participation in class and completed home assignments. Students are allowed to miss 2 classes at the most (2x90 min.). Continuous assessment: 2 credit tests (presumably in weeks 6 and 13) with one retake in the final week of the semester and an academic presentation in English related to the study programme European public administration. In order to be admitted to the final exam, a student has to score at least 65% as a sum of both credit tests and academic presentation. Final assessment: continuous evaluation = 50%, final exam (written test) = 50%. Final assessment scale: A 93-100%, B 86-92%, C 79-85%, D 72-78%, E 65-71%, FX 64% and less.	
Learning outcomes: Improvement of students' language skills (reading comprehension, listening comprehension and speaking) and English language communicative competence (students' familiarization with selected phonological, lexical and syntactic phenomena), development of presentation skills etc. at B2 level (CEFR) with focus on terminology of the study programme European Public Administration.	
Brief outline of the course: Innovation and innovative processes Decision making Conflict resolution Personality types and work Teamwork and individual work Volunteering and public administration Grammar: prepositions, linking forms, nonfinite verb forms, word order, conditional clauses, modal verbs, passive voice Language functions necessary for professional communication: argumentation, defining, classifying, cause/result, expressing opinion, similarity/difference etc.	
Recommended literature:	
Course language:	
Notes:	

Course assessment					
Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: Mgr. Viktória Mária Slovenská					
Date of last modification: 04.04.2022					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ SPSY_EVS-d/25		Course name: Social Psychology			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 81					
A	B	C	D	E	FX
9.88	25.93	32.1	17.28	12.35	2.47
Provides: doc. Mgr. Iveta Jeleňová, PhD., Mgr. Martina Jacková					
Date of last modification: 14.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ ESOC/22	Course name: Sociology
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Conditions for continuous evaluation: CONTINUOUS LETTER The maximum number of points is 30, the minimum is not specified. DISCUSSION FROM SCIENTIFIC STUDIES: - The teacher selects a study (scientific article) in the field of sociology, which he / she will provide to the students one week in advance. Students read and study the study. The content of the seminars is a discussion of selected issues and reflection of students ((a maximum of 10 points can be obtained by a student). SCOPE OF COMPULSORY PARTICIPATION IN TEACHING The student is obliged to complete the teaching in full. A minimum of 21 points is required to be admitted to the exam. Conditions for the final evaluation: The test will be performed in writing via LMS. He can get a maximum of 60 points from the exam, but he must get a minimum of 31 points. The points obtained from the exercise and from the exam are then added up. To obtain the rating A, it is necessary to achieve at least 91 points, B - 81 points, C - 71 points, D - 61 points and E at least 52 points. Conditions for successful completion of the course: 1. Participation in teaching in accordance with the study regulations and according to the instructions of the teacher; 2. Mastering the conditions of interim and final evaluation	
Learning outcomes: Students know the basic elements of the social structure of society, their mutual determination, as well as the diversity of opinions on the causal context of specific social phenomena and processes. At the same time, they will become familiar with the bases on which social life is built, with the mechanisms of creating individual forms of social life, with the processes of social mobility and the role of social standards, social control and the various forms and types of social institutions in the regulatory and management processes of social life. This creates a prerequisite for understanding the functions of public administration in society. At the same time to understand the importance of science-based knowledge of social phenomena for public administration practice. The graduate of the course can define and explain basic sociological concepts in his own words, understands	

the basic theoretical approaches in sociology (conflictualism, consensualism, constructivism...), remembers the most important authors of the history and present of sociological thought, can assign individual authors to sociological schools, directions and paradigms, can apply the acquired knowledge to the field of public administration and use it in the study of social phenomena on a theoretical and applied level, understands the difference between micro and macrosociological aspects of social phenomena.

Brief outline of the course:

1. The subject and structure of sociology as a scientific discipline.
2. Prerequisites for the emergence of sociology as a scientific discipline. Founders of sociology. A. Comte's sociological concept.
3. Naturalistic and materialistic concept of science. Traditional versus modern society.
4. The most important sociological paradigms of the late 19th and first decades of the 20th century.
5. The most important sociological concepts of the second half of the 20th century and the beginning of the 21st century.
6. Sociology today.
7. Society and social life. Foundations of social life and the sociological concept of culture. 8. Social structure as a basic form of social life.
9. Forms of social life.
10. Social groups, social groupings.
11. Social processes and social movement.
12. Socialization, social norms.
13. Use of sociological research results in public administration.

Recommended literature:

Macionis, J.J., 2020. Sociology. 16th ed. Boston: Pearson.
 OpenStax, 2021. Introduction to Sociology. 2nd ed. Houston: OpenStax. Available at: <https://openstax.org/books/introduction-sociology/pages/1-introduction>.
 Ritzer, G., 2011. Sociological Theory. 8th ed. New York: McGraw-Hill.
 Renfro, J.L., 2022. Public Administration: The Essentials. 1st ed. Minnesota: University of Minnesota Libraries Publishing. Available at: <https://open.umn.edu/opentextbooks/textbooks/1558>.
 Shafritz, J.M., Borick, C., Hyde, A. and Russell, E.W., 2023. Introducing Public Administration. 10th ed. New York: Routledge.

Course language:

Slovak and English

Notes:

Course assessment

Total number of assessed students: 341

A	B	C	D	E	FX
8.5	12.9	25.22	32.26	20.82	0.29

Provides: doc. Mgr. Iveta Jeleňová, PhD., doc. Mgr. Gabriela Kravčáková, PhD., Mgr. Gizela Brutovská, PhD., PhDr. Eliška Zásadová, PhD.

Date of last modification: 14.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVa/11	Course name: Sports Activities I.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 1.	
Course level: I., II., P	
Prerequisites:	
Conditions for course completion: Min. 80% of active participation in classes.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENEC, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:

Slovak language

Notes:

Course assessment

Total number of assessed students: 16384

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
85.48	0.06	0.0	0.0	0.0	0.04	9.25	5.17

Provides: Mgr. Patrik Berta, Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Melicharová, PhD., Mgr. Marcel Čurgali, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD., Mgr. Ferdinand Salonna, PhD., Mgr. Július Evelley, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVb/11	Course name: Sports Activities II.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: combined, present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 2.	
Course level: I., II., P	
Prerequisites:	
Conditions for course completion: active participation in classes - min. 80%.	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENČE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. ŠNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:
Slovak language

Notes:

Course assessment

Total number of assessed students: 14337

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
83.67	0.47	0.01	0.0	0.0	0.04	11.47	4.32

Provides: Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Marcel Čurgali, PhD., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Melicharová, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD., Mgr. Ferdinand Salonna, PhD., Mgr. Július Evelley, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVc/11	Course name: Sports Activities III.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 3., 5.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENČE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. ŠNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
 VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:
 Slovak language

Notes:

Course assessment

Total number of assessed students: 9620

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
87.8	0.06	0.01	0.0	0.0	0.02	5.16	6.95

Provides: Mgr. Marcel Čurgali, PhD., Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Melicharová, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD., Mgr. Ferdinand Salonna, PhD., Mgr. Július Evelley, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: ÚTVŠ/ TVd/11	Course name: Sports Activities IV.
Course type, scope and the method: Course type: Practice Recommended course-load (hours): Per week: 2 Per study period: 28 Course method: present	
Number of ECTS credits: 2	
Recommended semester/trimester of the course: 4., 6.	
Course level: I., II.	
Prerequisites:	
Conditions for course completion: min. 80% of active participation in classes	
Learning outcomes: Sports activities in all their forms prepare university students for their professional and personal life. They have a great impact on physical fitness and performance. Specialization in sports activities enables students to strengthen their relationship towards the selected sport in which they also improve.	
Brief outline of the course: Brief outline of the course: The Institute of physical education and sport at the Pavol Jozef Šafárik University offers 20 sports activities aerobics; aikido, basketball, badminton, body-balance, body form, bouldering, floorball, yoga, power yoga, pilates, swimming, fitness, indoor football, SM system, step aerobics, table tennis, chess, volleyball, tabata, cycling. Additionally, the Institute of physical education and sport at the Pavol Jozef Šafárik University offers winter courses (ski course, survival) and summer courses (aerobics by the sea, rafting on the Tisza River) with an attractive programme, sports competitions with national and international participation.	
Recommended literature: BENČE, M. et al. 2005. Plávanie. Banská Bystrica: FHV UMB. 198s. ISBN 80-8083-140-8. [online] Dostupné na: https://www.ff.umb.sk/app/cmsFile.php?disposition=a&ID=571 BUZKOVÁ, K. 2006. Fitness jóga, harmonické cvičení těla I duše. Praha: Grada. ISBN 8024715252. JARKOVSKÁ, H, JARKOVSKÁ, M. 2005. Posilování s vlastním tělem 417 krát jinak. Praha: Grada. ISBN 9788024757308. KAČÁNI, L. 2002. Futbal:Tréning hrou. Bratislava: Peter Mačura – PEEM. 278s. ISBN 8089197027. KRESTA, J. 2009. Futsal.Praha: Grada Publishing, a.s. 112s. ISBN 9788024725345. LAWRENCE, G. 2019. Power jóga nejen pro sportovce. Brno: CPress. ISBN 9788026427902. SNER, Wolfgang. 2004. Posilování ve fitness. České Budějovice: Kopp. ISBN 8072322141.	

STACKEOVÁ, D. 2014. Fitness programy z pohledu kinantropologie. Praha: Galén. ISBN 9788074921155.
VOMÁČKO, S. BOŠTÍKOVÁ, S. 2003. Lezení na umělých stěnách. Praha: Grada. 129s. ISBN 8024721743.

Course language:
Slovak language

Notes:

Course assessment

Total number of assessed students: 6052

abs	abs-A	abs-B	abs-C	abs-D	abs-E	n	neabs
82.19	0.26	0.03	0.0	0.0	0.0	8.67	8.84

Provides: Mgr. Marcel Čurgali, PhD., Mgr. Agata Dorota Horbacz, PhD., Mgr. Dávid Kaško, PhD., Mgr. Patrik Berta, Mgr. Ladislav Kručanica, PhD., Mgr. Richard Melichar, Mgr. Petra Melicharová, PhD., Mgr. Alena Buková, PhD., univerzitná docentka, doc. PaedDr. Ivan Uher, MPH, PhD., prof. RNDr. Stanislav Vokál, DrSc., Mgr. Zuzana Küchelová, PhD., Mgr. Ferdinand Salonna, PhD., Mgr. Július Evelley, PhD.

Date of last modification: 07.02.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TŠaP_EVS-d/25		Course name: State and Law Theory			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 2 Per study period: 28 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 97					
A	B	C	D	E	FX
16.49	19.59	21.65	17.53	21.65	3.09
Provides: prof. Dr. Ivan Halász, Ph.D., PhDr. Jana Volochová, PhD., Mgr. Patrik Hajdu, doc. JUDr. Mgr. Michal Jesenko, PhD.					
Date of last modification: 29.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KEaRVS/URMaO- EVS-d/24		Course name: Sustainable Urban Development			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 4.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 0					
A	B	C	D	E	FX
0.0	0.0	0.0	0.0	0.0	0.0
Provides: PhDr. Milan Douša, PhD.					
Date of last modification: 16.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ RPK/22	Course name: The Development of Professional Competencies
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 1.	
Course level: I.	
Prerequisites:	
Conditions for course completion: In-class participation & activities. Semestral Tasks. Semestral Examination. Student can gain 100 points during the semester (Semestral examination - max. 40 points, activity and semestral tasks - max. 60 points). The final grade consists of points gained during semester (semestral examination, semestral tasks and activity during seminars - at least 52 points). Final grading: A (91-100), B (81-90), C (71-80), D (61-70), E (52-60), FX (51 and less). The course is successfully completed if the student obtains grades A - E.	
Learning outcomes: The course is conducted as an experiential learning with an emphasis on personal involvement of students. Student will be familiar with the competencies through which he/she can interact effectively in a dynamic work environment. Passing the course opens up opportunities to develop professional competencies, e.g. make a good decision, set smart goal, work in team, learn how to manage time or how to cope with stress.	
Brief outline of the course: 1. Professional competencies. 2. Personality. 3. Emotional intelligence. 4. Motivation. 5. Decision-making. 6. Verbal and non-verbal communication. 7. Feedback. 8. Teamwork. 9. Conflicts. 10. Assertivity. 11. Stress management. 12. Time management. 13. Procrastination.	
Recommended literature: 1. Kechagias, K. 2011. Teaching and assessing soft skills. Thessaloniki: 1st Second Chance School of Thessaloniki. 2. Kolařík, M. 2011. Interakční psychologický výcvik. Praha: Grada. 3. Rovenská, D. 2019. Rozvoj profesionálnych kompetentností. Košice: UPJŠ. 4. True, M. 2011. InternQube: Professional Skills for the Workplace. Pennsylvania: Intruition, LLC. 5. Walsh, R. 2008. Time management: Proven techniques for making every minute count. Massachusetts: Adams Media.	
Course language: slovak	
Notes:	

Course assessment					
Total number of assessed students: 359					
A	B	C	D	E	FX
23.12	30.64	28.69	12.53	4.18	0.84
Provides: doc. PhDr. Lenka Lachytová, PhD., MBA, Mgr. Vitalii Horovenko, PhD.					
Date of last modification: 11.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KVPaTVS/ETVP- d/22	Course name: Theory of Public Policy
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 2.	
Course level: I.	
Prerequisites:	
Conditions for course completion: Attendance at lectures and seminars, activity at seminars, final assessment.	
Learning outcomes: At the end of the course, the student knows the basics of the theory of public policy, understands its interdisciplinary character, knows its conceptual apparatus, basic components of social regulation, can apply the methodology of the political cycle and public policy making process, identify its actors and tools, even with the phenomena of corruption and clientelism in public life.	
Brief outline of the course: 1. Politics and public policy. The genesis of public policy as a social practice and as a scientific discipline. 2. Relationship of public policy and other disciplines - political science, sociology, economics, law ... 3. The public interest, the hierarchy of interests, the nature and nature of the public interest, the process of shaping the public interest and the mechanism for promoting the majority interests as public. 4. Majority and minority public interests. Mechanism for promoting minority interests as public. 5. Regulation of the life of society and its components. State (public sector), political institutions, public administration and bureaucracy and other public policy actors in the public sector. 6. Market (private sector) and public policy actors from the market environment. 7. Civil society (third sector) and public policy actors from this environment. 8. Public policy instruments: economic, legal, information and administrative. Public policy documents. 9. Political process and political cycle, public policy as a political cycle. 10. Public policy-making process: formulation, implementation, evaluation. 11. Networks in public policy. Model A-A-A 12. Legality and legitimacy of public policy 13. Transparency of public policy. Corruption and clientelism. Lobbying. 14. Sectoral policies.	
Recommended literature: Recommended literature: FISCHER, F. – MILLER, G. J. – SIDNEY, M. S.: Handbook of Public Policy Analysis – Theory, Politics and Methods. London – New York : CRC Press 2007. (http://www.untag-smd.ac.id/files/Perpustakaan_Digital_2/PUBLIC%20POLICY%20(Public%20Administration%20and%20public%20policy%20125)%20Handbook%20of%20Public%20Policy%20Analysis%20Th.pdf) Smith, K. B. - Larimer, Ch. W.: The Public Policy Theory Primer. Boulder, CO: Westview Press (http://aberkane.yolasite.com/resources/)	

The%20Public%20Policy%20Theory%20Primer.pdf) POTŮČEK, M. and co.: Public Policy in Central and Eastern Europe. Theories, Methods, Practices. Bratislava: NISPAcee 2002 (Veřejná politika. Praha: Sociologické nakladatelství, 2005) COLEBATCH, H.K.: Policy. Open University Press 2002 (Úvod do policy. Brno: Barrister&Principal, 2005) KONEČNÝ, S.: Teória verejnej politiky - vybrané kapitoly. Bratislava: Mayor 2020 (v tlači) Complementary literature: Potuček, M. a kol.: Veřejná politika. Praha: C. H. Beck 2016 MALÍKOVÁ, L.: Verejná politika. Aktéri a procesy. Bratislava: Univerzita Komenského, 2003 MALÍKOVÁ, L.-DAŠKO, M.: Verejná politika. Bratislava: IRIS 2018 BRIŠKA, F. a kol.: Teória a prax verejnej politiky. Banská Bystrica: FPV a MV UMB 2010 Klus, M., Verejná politika – Priestor, Efektívnosť, Nástroje, Nové výzvy, Sládkovičovo: VŠS, 2007 sičáková-beblavá, e. – beblavý, m.: Zájmy, ich presadzovanie a korupcia vo verejnej politike. Bratislava: Institut of Public Policy 2009 ADAMCOVÁ, M. - KLUS, M.: Verejná politika. Banská Bystrica: UMB 2006 Odporúčaná literatúra: BLUM, S. – SCHUBERT, K.: Politikfeldanalyse. Lehrbuch. Wiesbaden: Springer 2011 SCHUBERT,K.–BANDELOW, N. C. (Hsg.): Lehrbuch der Politikfeldanalyse. München-Wien-Oldenburg, 2003 SCHNEIDER, V. – JANNING, F.: Politikfeldanalyse. Lehrbuch. Wiesbaden: GWV Fachverlage 2006 FIALA, P., SCHUBERT K.: Moderní analýza politiky. Uvedení do teorií a metod policy analysis. Brno: Barrister&Principal, 2000 Veselý, A., Nekola, M., Analýza a tvorba veřejných politik - Přístupy, metody a praxe, Praha: SLON, 2008 Klus, M., Aktéri verejnej politiky – Štrukturalizácia, Voľba, Banská Bystrica: FPV a MV UMB, 2008

Course language:

Slovak, English

Notes:

Course assessment

Total number of assessed students: 303

A	B	C	D	E	FX
1.65	6.27	14.85	36.63	35.97	4.62

Provides: doc. Ing. PhDr. Stanislav Konečný, PhD., Mgr. Veronika Džatková, PhD.

Date of last modification: 28.09.2024

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KVPD/ TaEB-NATOaEÚ/24		Course name: Transatlantic and European Security - NATO and the EU			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 2 / 1 Per study period: 28 / 14 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 6.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 28					
A	B	C	D	E	FX
25.0	21.43	32.14	17.86	3.57	0.0
Provides: Dr.h.c. prof. Ing. Pavel Nečas, PhD., MBA, Mgr. Katarína Miňová, PhD.					
Date of last modification: 17.02.2026					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice	
Faculty: Faculty of Public Administration	
Course ID: KSS/ TS_EVS-d/25	Course name: Tímová spolupráca
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present	
Number of ECTS credits: 5	
Recommended semester/trimester of the course: 4.	
Course level: I.	
Prerequisites:	
Conditions for course completion: The course ends with a graded assessment. The graded assessment is obtained based on the sum of the points of the specified conditions of the graded assessment: <ol style="list-style-type: none"> 1. Participation in classes in accordance with the study regulations and the teacher's instructions. 2. Completion of two homework assignments - maximum number of points in total 30 points. 3. Continuous written test - maximum number of points 20. 4. Activity in the seminar, completion of assigned tasks - maximum number of points 50. The maximum number of points from the continuous assessment is 100 and the minimum is 52. The final assessment of the course will be awarded in accordance with the grading scale: <ul style="list-style-type: none"> A - 91 - 100 points, B - 81 - 90 points, C - 71 - 80 points, D - 61 - 70 points, E - 52 - 60 points. Credits will not be awarded to a student who has not obtained at least 52 points in the final assessment. Detailed conditions for successful completion of the course are updated annually on the electronic course bulletin board in AiS2 or in the repository for digital support materials (LMS Moodle UPJŠ).	
Learning outcomes: After completing the course, students will be able to understand the issues of teams and team cooperation. They will be able to identify effective and ineffective teams. They will be able to describe the rules of team functioning and apply them in practice, formulate team goals, understand the stages of team development. They will be able to explain and apply the team creation process in practice. They will know the characteristics of individual team roles, the strengths and weaknesses of role holders, the benefits and risks of team cooperation. They will master team cooperation techniques, learn how to motivate a team, how to resolve conflicts in a team. They will learn team cooperation management.	
Brief outline of the course: <ol style="list-style-type: none"> 1. Work group and work team – theoretical definition. 2. Types of teams (classification according to several aspects). International team. 	

3. The importance of teams in the organization. Effective and ineffective team. Rules of team functioning and team goals.
4. Composition (design, structure) of the team.
5. Selection of team members. Team building.
6. Team motivation.
7. Communication in the team. Active listening technique, negotiation technique, questioning technique, self-presentation technique.
8. Team cooperation (process, developmental stages of team cooperation, techniques).
9. Team roles and responsibilities in the team.
10. Team leader from the aspect of team roles. Personality of the team leader.
11. Conflict in the team and strategies for its resolution.
12. Management of team roles and team cooperation.
13. Teamwork evaluation.

Recommended literature:

1. Wheelan, S.A., Åkerlund, M. and Jacobsson, C., 2020. Creating Effective Teams: A Guide for Members and Leaders. 5th ed. Thousand Oaks: SAGE Publications.
2. Belbin, R.M., 2010. Team Roles at Work. 2nd ed. Oxford: Butterworth-Heinemann.
3. West, M.A., 2012. Effective Teamwork: Practical Lessons from Organizational Research. 3rd ed. Oxford: BPS Blackwell.
4. Levi, D., 2020. Group Dynamics for Teams. 6th ed. Thousand Oaks: SAGE Publications.
5. Lencioni, P., 2002. The Five Dysfunctions of a Team: A Leadership Fable. San Francisco: Jossey-Bass.
6. Salas, E., Tannenbaum, S.I., Cohen, D. and Latham, G.P., eds., 2017. Developing and Enhancing Teamwork in Organizations: Evidence-Based Best Practices and Guidelines. San Francisco: Jossey-Bass.

Course language:

Slovak

Notes:

Course assessment

Total number of assessed students: 1

A	B	C	D	E	FX
100.0	0.0	0.0	0.0	0.0	0.0

Provides: doc. Mgr. Gabriela Kravčáková, PhD., Mgr. Gizela Brutovská, PhD.

Date of last modification: 14.09.2025

Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka

COURSE INFORMATION LETTER

University: P. J. Šafárik University in Košice					
Faculty: Faculty of Public Administration					
Course ID: KSS/ PaAM/24		Course name: Youth participation and engagement			
Course type, scope and the method: Course type: Lecture / Practice Recommended course-load (hours): Per week: 1 / 2 Per study period: 14 / 28 Course method: present					
Number of ECTS credits: 5					
Recommended semester/trimester of the course: 1.					
Course level: I.					
Prerequisites:					
Conditions for course completion:					
Learning outcomes:					
Brief outline of the course:					
Recommended literature:					
Course language:					
Notes:					
Course assessment Total number of assessed students: 36					
A	B	C	D	E	FX
25.0	22.22	16.67	22.22	11.11	2.78
Provides: PhDr. Eliška Zásadová, PhD., Mgr. Veronika Džatková, PhD.					
Date of last modification: 19.09.2025					
Approved: doc. Ing. Silvia Ručinská, PhD., univerzitná profesorka					